



DIVISION of LEARNING

Bob Bedford
Assistant Superintendent



Social Studies Instructional Materials Adoption AP European History Advisory Committee Recommendation Meeting Minutes January 23, 2024

**Lemon Bay High School
5:00 p.m.**

Members in Attendance:

See attached sign in sheets

Advisory Meeting Called to Order: 5:01 p.m.

I. Welcome and Introductions

- a. Mr. Bob Bedford, Assistant Superintendent for Learning, welcomed the Advisory Committees and thanked them for their time and talent.**
- b. Mr. Bedford introduced, Donna Dunakey, the Lead Facilitator.**

II. Administrative Process

- a. Lead Facilitator reviewed the purpose, objectives, format, meeting norms, and next steps for the group.**



- b. Lead Facilitator introduced the individual Committee Facilitators from the Division of Learning.**
- c. Each Committee Facilitator escorted their assigned Advisory Committee to their appointed location.**

III. Review of Data

- a. Committee Facilitator distributed the applicable data.**
- b. Committee Facilitator provided 10 minutes for Advisory Committee Members to independently review and carefully consider the applicable data. Committee was finished reviewing in 5 minutes.**

IV. Open Discussion

- a. Each Advisory Committee Member was given 2-3 minutes to provide an overview of their overall opinion on what they reviewed.**
 - i. Discussion was around the rigor of the AP textbooks and how they aligned with the abilities of high school learners.**
- b. Facilitator distributed the Summary Report with the quantitative score from EdCredible to the group.**
- c. Facilitator solicited feedback from the Committee.**
- d. Discussion ensued about: (specify topics)**
 - i. Alignment to standards**



- ii. **Rigor of resources and alignment to cognitive abilities of high school students**
- iii. **Level of resources and if they would be too advanced for comprehension/cognitive maturity level of students**
- iv. **First choice of committee members matches first choice in Summary Report with the quantitative score from EdCredible**

V. Reaching Consensus

- a. **Committee Facilitator reviewed the definition of consensus.**
- b. **Committee Facilitator asked the Committee to come to consensus and rank the instructional materials packages under review for recommendation to the Superintendent.**
- c. **Committee Facilitator used thumbs up/thumbs down to determine consensus on the following recommendation:**
 - i. **#1 Perfection Learning-AMSCO**
 - ii. **#2 Savvas**
 - iii. **#3 Cengage**
- d. **Committee Facilitator recorded results on the Recommendation and Ranking Form.**

VI. Submission of Recommendation and Ranking Form



- a. Committee Facilitator distributed the Recommendation and Ranking Form.**
- b. Committee members signed the Recommendation and Ranking Form.**

Meeting Adjourned at 5:33 p.m.

Respectfully submitted by Laura C. Blunier