

Steve Dionisio
Superintendent



School Board

Ian Vincent, Chairman
Lee Swift, Vice-Chairman
Kim Amontree
Wendy Atkinson
Bob Segur

February 14, 2018

Tekplan Solutions Florida, LLC
Attn: Mike Mickelsen
3902 Corporex Park Dr. Ste 300
Tampa, FL 33619

RE: Notice of Award

Dear Mike,

This notice is to inform you of an award by the School Board of Charlotte County, Florida. This award was Board approved on 2/13/2018. Your company was awarded Invitation to Negotiate No. 17/18-42GH Distech Control Systems, Parts & Service for the period February 14, 2018 – February 13, 2019.

To complete this award, provide within 7 days, a Certificate of Insurance stating the School Board of Charlotte County, Florida as certificate holder by faxing to 941-575-5466 or emailing to Cindy.Hagedorn@yourcharlotteschools.net.

Ensure your staff possesses a current Jessica Lunsford/ background badge. Please review General Conditions, Section 3, Jessica Lunsford Act. Any employee working on District property must go through this process PRIOR to working on school property.

If you have any question or concerns, please do not hesitate to contact me at 941-575-5400 ext. 123.

A handwritten signature in black ink, appearing to read "G Herlean", is written over a horizontal line.

Gregory Herlean, CPPO, CPCM
Director of Purchasing