

St. Helena Unified School District

Meeting Conducted Via Zoom Teleconference

<https://zoom.us/j/92018238549>

Meeting ID: 920 1823 8549

One tap mobile

+16699009128,,92018238549# US (San Jose)

+13462487799,,92018238549# US (Houston)

Wednesday, March 24, 2021 - 4:00 p.m. – 5:00 p.m.

Citizens' Oversight Committee Meeting, Agenda

Members:

David DeSante (Chair) – Term expires April 7, 2021

Gillian Casey (Vice-Chair/Secretary) – Term expires February 7, 2022

Vacant Positions: 5

District Office Staff:

Marylou Wilson, Superintendent

Andi Stubbs, Chief Business Official

1. Welcome/Introductions
2. Approval of the Agenda – Action
3. Public Comment
4. Approval of Minutes of the March 26, 2020 meeting (**pages 1-2**)
5. COC Membership and Recruitment Update
6. Review Multi-Year Projection (**page 3**)
7. Review 2020-21 Financial Report, Fund 21 (**pages 4-6**)
8. Review Expenditure Detail Report, July 1, 2021-March 15, 2021 (**pages 7-10**)
9. Review Expenditure Document, March 18, 2020-June 30, 2020 (**pages 10-17**)
(No report available from Digital Schools; review source document)
10. Review Expenditure Document, July 1, 2019-March 17, 2020 (**page 18**)
Provided as background; reviewed during March 26, 2020 meeting)
11. Measure B/C Bond Audits, Fiscal Year Ending June 30, 2020 (*separate handout*)
12. Draft 2019-20 Annual Report (**pages 19-20**)
13. Meetings (one required every year – Wednesday, March 23, 2022, 4:00 – 5:00 p.m.)
14. Adjournment

St. Helena Unified School District

Citizens' Oversight Committee Meeting, Minutes *Meeting conducted by teleconference (Zoom Meeting)* *Due to COVID-19 event and school closure*

Members Present:

Alexandra Haslip (out-going) John Collins (out-going)
David DeSante

Members Absent:

Gillian Casey

Vacant Positions: 3

Staff Present:

Thursday, March 26, 2020 - 4:00 p.m. – 5:00 p.m.

1. Welcome/Introductions (members were welcomed/greeted. Outgoing members Alexandra and John were thanked by staff and the committee).
2. Approval of the Agenda – Action
Agenda was reviewed and approved with the correction of a typo-incorrect year shown for 2020-21 planned meeting). David made a motion, Alex seconded it. Ayes: 3
3. Public Comment
Opened for public comment; there was none.
4. Approval of Minutes of the March 27, 2019 meeting (**pages 1-2**)
The minutes were reviewed and approved. David made a motion, John seconded it. Ayes: 3.
5. COC Membership and Recruitment Update
 - Current Members – Renewal
 - Out Going Members
 - Continuing to advertise to fill the remaining three vacancies
 - Newspaper
 - Website

Andi Stubbs gave an update on recruitment efforts. The application and information about the COC is continuously posted on the website, and advertisements were placed in the local paper twice during 2018-19. Alexandra stated that Gillian may be able to help recruit new members. Andi stated that our auditors will deem the district's efforts satisfactory if we continue to try recruiting. Two members have completed three consecutive two-year terms and are participating in this meeting as out-going members (Alexandra and John). The other two members will have their terms extended for another two years through Board action during the April 2, 2020 Board meeting (David and Gillian).

①

6. Review Current Expenditures, March 21, 2019 – March 20, 2020 (pages 3-4)

- Summary Report, Fiscal Year 2018-19: March 21, 2018 -June 30, 2019
- Summary Report, Fiscal Year 2019-20: July 1, 2019 – March 17, 2020

The committee reviewed the expenses during the time periods indicated and found them to be compliant with the provisions of the bond measure. The expenses included speaker, interactive screen, and camera wiring in addition to press box wiring. Andi answered the committee's question about anticipated expenses in the out-years (similar wiring projects, more infrastructure equipment) and the E-rate grant (provides for a one-time 70% discount on equipment).

7. Measure B/C Multi-Year Projection – Technology Allocation (page 5)

The committee reviewed the multi-year projection for the remaining Measure B dollars (it is anticipated that all dollars will be expended as early as the 2021-22 fiscal year). There are just a few hundred "Measure C" dollars left.

8. Measure B/C Bond Audits, Fiscal Year Ending June 30, 2019 (separate handout)

The two bond audits were reviewed. The audit reports contained no findings.

9. Draft 2018-19 Annual Report (page 6-7)

The committee made suggestions on corrections to the draft audit report: Reflecting that the meeting was held via teleconference, and that provisions of the Brown Act are temporarily suspended during the COVID-19 event/school closure. The report was approved with those changes. David made the motion, Alex seconded. Ayes: 3. David and John agreed to sign it after the changes are made. Andi will read a prepared statement during the Board meeting. Marylou said that a copy of the modified Brown Act information should be attached to the report.

10. Meetings (one required every year – March 24, 2020, 4:00 – 5:00 p.m.)

The meeting date was corrected to March 24, 2021. The committee agreed that this date should work.

11. Adjournment

After a final thank-you to Alexandra and John, the two out-going members, the meeting was adjourned at 4:35 p.m.

FUND 21 (BUILDING FUND) - MEASURE B&C BOND PROGRAM

Multi-Year Projection - 2019-20 Through 2022-23

Description:	2019-20	2020-21	2021-22	2022-23
Beginning Balance:	\$890,860.00	\$753,436.02	\$358,036.02	\$0.00
New Revenue (Interest):	\$16,558.10	\$4,600.00	\$2,000.00	\$0.00
Total Available:	\$907,418.10	\$758,036.02	\$360,036.02	\$0.00
* Expenses (Technology Infrastructure):	\$153,981.80	\$400,000.00	\$360,036.02	\$0.00
ESTIMATED BALANCE:	\$753,436.30	\$358,036.02	\$0.00	\$0.00

2019-20 Expenditure Detail:

July 1, 2019 - March 17, 2020:	\$102,392.10
March 18, 2020 - June 30, 2020	\$51,589.70
	\$153,981.80

2020-21 Actuals/Encumbered To-Date: \$259,753.00

Budgetary balance this year will be spent on additional infrastructure equipment (discounted through E-rate) and some cameras. In 2021-22, the balance will be spent on some public announcement (PA) system upgrades at SHHS and SHPS, and possibly phone system upgrades, with any remainder spent on infrastructure equipment and/or security cameras.

Fund 21 - Building Fund

Fiscal Year 2020/21 Through March 2021

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	3,000.00	4,600.00	4,592.75	7.25	99.84
	Total Other Local Revenue	3,000.00	4,600.00	4,592.75	7.25	99.84
	Total Year To Date Revenues	3,000.00	4,600.00	4,592.75	7.25	99.84

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Books and Supplies							
4400	Non-capitalized Equipment	.00	25,000.00	.00	21,370.37	3,629.63	85.48
	Total Books and Supplies	.00	25,000.00	.00	21,370.37	3,629.63	85.48
Services and Other Operating Expenditures							
5800	Other Svcs & Oper Expenditures	.00	115,000.00	7,500.00	107,473.76	26.24	93.46
	Total Services and Other Operating Expenditures	.00	115,000.00	7,500.00	107,473.76	26.24	93.46
Capital Outlay							
6207	Main Building Contractor	300,000.00	260,000.00	38,679.01	84,729.81	136,591.18	NO BDGT
6400	Equipment	300,000.00	260,000.00	38,679.01	84,729.81	136,591.18	32.59
	Total Capital Outlay	300,000.00	260,000.00	38,679.01	84,729.81	136,591.18	32.59
	Total Year To Date Expenditures	300,000.00	400,000.00	46,179.01	213,573.94	140,247.05	53.39



Fund 21 - Building Fund

Fiscal Year 2020/21 Through March 2021

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
Fund Reconciliation				
Assets				
9110	Cash In County Treasury	753,436.01	208,981.19-	544,454.82
Liabilities				
9520	19-20 Current Liabilities	.01-		.01-
	Calculated Fund Balance	<u>753,436.02</u>	<u>208,981.19-</u>	<u>544,454.83</u>
Beginning Fund Balance				
9791	Beginning Balance	753,436.02	208,981.19-	753,436.02
	Beginning Fund Balance Proof	<u>.00</u>	<u>208,981.19-</u>	<u>208,981.19-</u>
Change in Fund Balance - Excess Revenues (Expenditures)				
			(208,981.19)	

Memo Only - Ending Fund Balance Accounts

	Adopted	Revised
Reserves		
9720 Reserve For Encumbrances	46,179.01	46,179.01
Other Designations		
9790 Undesignated/unappropriated	456,436.02	358,036.02

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	3,000.00	4,600.00		4,592.75	7.25	99.84
B. Expenditures	300,000.00	400,000.00	46,179.01	213,573.94	140,247.05	53.39
C. Subtotal (Revenue LESS Expense)	297,000.00-	395,400.00-		208,981.19-	140,239.80-	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	297,000.00-	395,400.00-		208,981.19-	140,239.80-	
F. Fund Balance:						
Beginning Balance (9791)	753,436.02	753,436.02		753,436.02		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	753,436.02	753,436.02		753,436.02		
G. Calculated Ending Balance	456,436.02	358,036.02		544,454.83		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	456,436.02	358,036.02		46,179.01		
Other						

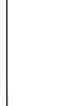


Activity for Dates 07/01/2020 to 06/30/2021

Ref #	Customer	Journal #	Check #	Batch #	Description	Trans	Debit	Credit	Debit - Credit
(004088) 21-	- - -9720-	- - Reserve For Enc.							
PO21-00019	Consolidated Networks	EN21-00038			Cameras	07/01/20		19,724.26	19,724.26-
PO21-00167	Cdw-g	EN21-00248			TRIPP LITE UPS	07/01/20		3,115.36	3,115.36-
PO21-00254	AMS.NET, INC.	EN21-00482			AREOHIVE	08/11/20		60,850.03	60,850.03-
PO21-00254	AMS.NET, INC.	EN21-00493			AREOHIVE	08/11/20	60,850.03		60,850.03
PO21-00254	AMS.NET, INC.	EN21-00494			AREOHIVE	08/11/20		18,255.01	18,255.01-
PO21-00167	Cdw-g	EN21-00503			TRIPP LITE UPS	08/12/20	3,115.36		3,115.36
PO21-00275	AMS.NET, INC.	EN21-00552			AEROHIVE HIVEMANAGER LICE	08/14/20		36,029.50	36,029.50-
PO21-00254	AMS.NET, INC.	EN21-00872			AREOHIVE	09/16/20	18,255.01		18,255.01
PO21-00275	AMS.NET, INC.	EN21-00946			AEROHIVE HIVEMANAGER LICE	09/23/20	36,029.50		36,029.50
PO21-00375	CAROUSEL INDUSTRII	EN21-00999			DATA NETWORK JUNIPER	10/13/20		27,168.09	27,168.09-
PO21-00375	CAROUSEL INDUSTRII	EN21-01552			DATA NETWORK JUNIPER	12/16/20	27,168.09		27,168.09
PO21-00471	AMS.NET, INC.	EN21-01629			100 FIVE YEAR LICENSES FOR	01/06/21	42,000.00		42,000.00-
PO21-00019	Consolidated Networks	EN21-01649			Cameras	01/13/21	19,724.26		19,724.26
PO21-00487	Dell Marketing LP	EN21-01750			DELL SERVERS	01/26/21		57,643.23	57,643.23-
PO21-00471	AMS.NET, INC.	EN21-01840			100 FIVE YEAR LICENSES FOR	02/03/21	42,000.00		42,000.00
PO21-00487	Dell Marketing LP	EN21-01968			DELL SERVERS	02/17/21	57,643.23		57,643.23
PO21-00518	Consolidated Networks	EN21-02038			SPEAKER REPAIRS	02/24/21		7,500.00	7,500.00-
REQ21-00715	CDW-G	EN21-02175			JUNIPER EQUIPMENT	03/15/21		38,679.01	38,679.01-
					Account Total	06/30/21	264,785.48	310,964.49	46,179.01-
(001583) 21-9901-0-	-9791-	- Beginning Balan, Measure B							
		BB21-00001			Beginning Balance from DS	07/01/20		93.29	93.29-
					Account Total	06/30/21	.00	93.29	93.29-
(001577) 21-9901-0-0000-0000-8660-000-0000-0000	Interest, Measure B Serie,								
		CT21-00335			CJ, HM, NC, NV, PV, SH 1st Qtr Intel	09/30/20		.33	.33-
		CT21-00448			CJ, HM, NC, NV, PV, SH 2nd Qtr Inte	12/31/20		.26	.26-
					Account Total	06/30/21	.00	.59	.59-
(001602) 21-9903-0-	-9791-	- Beginning Balan, 2005 Refu							
		BB21-00001			Beginning Balance from DS	07/01/20		2,405.68	2,405.68-
					Account Total	06/30/21	.00	2,405.68	2,405.68-
(001598) 21-9903-0-0000-0000-8660-000-0000-0000	Interest, 2005 Refunding, U								
		CT21-00335			CJ, HM, NC, NV, PV, SH 1st Qtr Intel	09/30/20		8.69	8.69-
		CT21-00448			CJ, HM, NC, NV, PV, SH 2nd Qtr Inte	12/31/20		6.77	6.77-
					Account Total	06/30/21	.00	15.46	15.46-
(001610) 21-9904-0-	-9791-	- Beginning Balan, Measure B							
		BB21-00001			Beginning Balance from DS	07/01/20		577.61	577.61-

Selection Filtered by User Permissions, (Org = 70, Online/Offline = N, Fiscal Year = 2021, Unposted JEs? = Y, Actuals Only? = N, Activity? = N, Assets and Liabilities? = N, Restricted? = Y, Fund = 21, Obj Digits = 0, Page Break Lvl =)

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Activity for Dates 07/01/2020 to 06/30/2021

Fiscal Year 2020/21

Ref #	Payee/ Customer	Journal #	Check #	Batch #	Description	Trans	Debit	Credit	Debit - Credit
(001605) 21-9904-0-0000-0000-0000-0000	Interest,Measure B Serie,				Account Total	06/30/21	.00	577.61	577.61-
	CT21-00335				CJ, HM, NC, NV, PV, SH 1st Qtr Intel	09/30/20		2.08	2.08-
	CT21-00448				CJ, HM, NC, NV, PV, SH 2nd Qtr Inte	12/31/20		1.62	1.62-
					Account Total	06/30/21	.00	3.70	3.70-
(001618) 21-9905-0- - 9791- - - Beginning Balan, Measure C					Beginning Balance from DS	07/01/20		558.30	558.30-
	BB21-00001				Account Total	06/30/21	.00	558.30	558.30-
(001613) 21-9905-0-0000-0000-0000-0000	Interest, Measure C, Seri,				CJ, HM, NC, NV, PV, SH 1st Qtr Intel	09/30/20	2,660.76	2,660.76	2,660.76-
	CT21-00335				SHUSD Correction to Q1 Interest:	09/30/20			2,660.76
	CT21-00456				SHUSD Correcting Entry to Q1 Int	09/30/20		2.01	2.01-
	CT21-00457				CJ, HM, NC, NV, PV, SH 2nd Qtr Inte	12/31/20		1,908.59	1,908.59-
	CT21-00462				SHUSD Correction to 2nd Qtr Inte	12/31/20	1,908.59		1,908.59
	CT21-00463				SHUSD Correction to 2nd Qtr Inte	12/31/20		1.57	1.57-
					Account Total	06/30/21	4,569.35	4,572.93	3.58-
(001626) 21-9906-0- - 9791- - - Beginning Balan, Measure C					Beginning Balance from DS	07/01/20		11.02	11.02-
	BB21-00001				Account Total	06/30/21	.00	11.02	11.02-
(001621) 21-9906-0-0000-0000-0000-0000	Interest, Measure C, Seri,				CJ, HM, NC, NV, PV, SH 1st Qtr Intel	09/30/20		2.01	2.01-
	CT21-00335				SHUSD Correction to Q1 Interest:	09/30/20	2.01		2.01
	CT21-00456				SHUSD Correcting Entry to Q1 Int	09/30/20		.04	.04-
	CT21-00457				CJ, HM, NC, NV, PV, SH 2nd Qtr Inte	12/31/20		1.57	1.57-
	CT21-00462				SHUSD Correction to 2nd Qtr Inte	12/31/20	1.57		1.57
	CT21-00463				SHUSD Correction to 2nd Qtr Inte	12/31/20		.03	.03-
					Account Total	06/30/21	3.58	3.65	.07-
(002553) 21-9907-0- - 9791- - - Beginning Balan, Measure B					Beginning Balance from DS	07/01/20		749,790.12	749,790.12-
	BB21-00001				Account Total	06/30/21	.00	749,790.12	749,790.12-
(002619) 21-9907-0-0000-0000-0000-0000	Interest, Measure B, Seri,				CJ, HM, NC, NV, PV, SH 1st Qtr Intel	09/30/20		.04	.04-
	CT21-00335				SHUSD Correction to Q1 Interest:	09/30/20	.04		.04
	CT21-00456				SHUSD Correcting Entry to Q1 Int	09/30/20		2,660.76	2,660.76-
	CT21-00457				CJ, HM, NC, NV, PV, SH 2nd Qtr Inte	12/31/20		.33	.33-
	CT21-00462				SHUSD Correction to 2nd Qtr Inte	12/31/20	.33		.33

Selection Filtered by User Permissions, (Org = 70, Online/Offline = N, Fiscal Year = 2021, Unposted JEs? = Y, Actuals Only? = N, Activity? = N, Assets and Liabilities? = N, Restricted? = Y, Fund = 21, Obj Digits = 0, Page Break Lvl =)

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Activity for Dates 07/01/2020 to 06/30/2021

Fiscal Year 2020/21

Ref #	Payee/ Customer	Journal #	Check #	Batch #	Description	Trans	Debit	Credit	Debit - Credit
(002619)	21-9907-0-0000-8660-000-0000	Interest,Measure B, Seri, (continued)							
	CT21-00463				SHUSD Correction to 2nd Qtr Inte	12/31/20		1,908.59	1,908.59-
					Account Total	06/30/21	.37	4,569.72	4,569.35-
(003574)	21-9907-0-0000-8500-4400-000-9826-0000	Non-capitalized,Undefined							
PO21-00167	Cdw-g	EN21-00248			TRIPP LITE UPS	07/01/20	3,115.36		3,115.36
PO21-00254	AMS.NET, INC.	EN21-00482			AREOHIVE	08/11/20	60,850.03		60,850.03
PO21-00254	AMS.NET, INC.	EN21-00493			AREOHIVE	08/11/20		60,850.03	60,850.03-
PO21-00254	AMS.NET, INC.	EN21-00494			AREOHIVE	08/11/20	18,255.01		18,255.01
PO21-00167	Cdw-g	EN21-00503			TRIPP LITE UPS	08/12/20		3,115.36	3,115.36-
PO21-00167	Cdw-g	EX21-00149	925562	AP08122020A	TRIPP LITE UPS	08/12/20	3,115.36		3,115.36
	Invoiced /Received 07/10/2020	Payment /Receipt # ZJV1765							
PO21-00254	AMS.NET, INC.	EN21-00872			AREOHIVE	09/16/20		18,255.01	18,255.01-
PO21-00254	AMS.NET, INC.	EX21-00635	926621	AP09162020A	AREOHIVE	09/16/20	18,255.01		18,255.01
	Invoiced /Received 08/28/2020	Payment /Receipt # INVOICE-0040496							
					Account Total	06/30/21	103,590.77	82,220.40	21,370.37
(003237)	21-9907-0-0000-8500-5800-000-9826-0000	Other Svcs & Op,Undefined							
PO21-00019	Consolidated Networks	EN21-00038			Cameras	07/01/20	19,724.26		19,724.26
	Advance Business Capit	EX21-00168	925565	AP08122020A	WAN SUPPORT	08/12/20	9,720.00		9,720.00
	Invoiced /Received 07/31/2020	Payment /Receipt # 1287-1-720							
PO21-00275	AMS.NET, INC.	EN21-00552			AEROHIVE HIVEMANAGER LICE	08/14/20	36,029.50		36,029.50
PO21-00275	AMS.NET, INC.	EN21-00946			AEROHIVE HIVEMANAGER LICE	09/23/20		36,029.50	36,029.50-
PO21-00275	AMS.NET, INC.	EX21-00716	926953	AP09232020A	AEROHIVE HIVEMANAGER LICE	09/23/20	36,029.50		36,029.50
	Invoiced /Received 09/10/2020	Payment /Receipt # INVOICE-0040678							
PO21-00471	AMS.NET, INC.	EN21-01629			100 FIVE YEAR LICENSES FOR	01/06/21	42,000.00		42,000.00
PO21-00019	Consolidated Networks	EN21-01649			Cameras	01/13/21		19,724.26	19,724.26-
PO21-00019	Consolidated Networks	EX21-02127	930640	AP01132021	Cameras	01/13/21	19,724.26		19,724.26
	Invoiced /Received 12/31/2020	Payment /Receipt # 1287-1-1220							
PO21-00471	AMS.NET, INC.	EN21-01840			100 FIVE YEAR LICENSES FOR	02/03/21		42,000.00	42,000.00-
PO21-00471	AMS.NET, INC.	EX21-02476	931411	AP02032021A	100 FIVE YEAR LICENSES FOR	02/03/21	42,000.00		42,000.00
	Invoiced /Received 01/29/2021	Payment /Receipt # 0043803							
PO21-00518	Consolidated Networks	EN21-02038			SPEAKER REPAIRS	02/24/21	7,500.00		7,500.00
					Account Total	06/30/21	212,727.52	97,753.76	114,973.76
(004613)	21-9907-0-0000-8500-6400-000-9826-0000	Equipment,Undefined,Undis							
PO21-00375	CAROUSEL INDUSTRIII	EN21-00999			DATA NETWORK JUNIPER	10/13/20	27,168.09		27,168.09
PO21-00375	CAROUSEL INDUSTRIII	EN21-01552			DATA NETWORK JUNIPER	12/16/20		27,168.09	27,168.09-
Selection	Filtered by User Permissions, (Org = 70, Online/Offline = N, Fiscal Year = 2021, Unposted JEs? = Y, Actuals Only? = N, Activity? = N, Assets and Liabilities? = N, Restricted? = Y, Fund = 21, Obj Digits = 0, Page Break Lvl =)							ESCAPE	ONLINE



Activity for Dates 07/01/2020 to 06/30/2021

Fiscal Year 2020/21

Ref #	Payee/ Customer	Journal #	Check #	Batch #	Description	Trans	Debit	Credit	Debit - Credit
(004613) 21-9907-0-0000-8500-6400-000-9826-0000	Equipment, Undefined, Undis (continued)								
PO21-00375	CAROUSEL INDUSTRII	EX21-01888	930045	AP12162020A	DATA NETWORK JUNIPER	12/16/20	27,168.09		27,168.09
	Invoiced /Received 09/14/2020	EN21-01750		Payment /Receipt # 594678-C					
PO21-00487	Dell Marketing LP	EN21-01968			DELL SERVERS	01/26/21	57,643.23		57,643.23
PO21-00487	Dell Marketing LP	EX21-02746	931904	AP02172021A	DELL SERVERS	02/17/21	57,643.23	57,643.23	57,643.23-
	Invoiced /Received 01/28/2021	EN21-02175		Payment /Receipt # 10462491134					
REQ21-00715	CDW-G	EN21-02175			JUNIPER EQUIPMENT	03/15/21	38,679.01		38,679.01
				Account Total		06/30/21	208,220.14	84,811.32	123,408.82

Total for Org 070-ST. HELENA UNIFIED SCHOOL DISTRICT

	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance
Prior					
Activity	753,436.02	4,592.75	46,179.01	213,573.94	498,275.82
Total	753,436.02	4,592.75	46,179.01	213,573.94	498,275.82

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SONIC

Total Amount Due:	\$51,589.68
Payment Due By:	6/1/20
Account Username:	shusd1325adams
Account Holder:	ANDREA STUBBS
Invoice Date:	5/3/20
Invoice Number:	1001056364
Amount Enclosed:	_____

ANDREA STUBBS
ST. HELENA ELEMENTARY SCHOOL
465 MAIN STREET
ST. HELENA, CA 94574

Please remit payment to:

SONIC
2260 APOLLO WAY
SANTA ROSA, CA 95407

Detach this form and return it with your payment (U.S. Dollars only).

Page 1 of 7

Account Username:	shusd1325adams	Invoice Date:	5/3/20
Billing Address:	St. Helena Elementary School 465 MAIN STREET ST. HELENA, CA 94574	Invoice Number:	1001056364
		Payment Terms:	Net 30
		Total Amount Due:	\$51,589.68

Your Sonic Account Summary

Previous Invoice Amount	\$0.00
Payments Applied	-\$0.00
Balance Forward	\$0.00
Current Charges 6/1/20 - 6/30/20	\$51,589.68
Total Due by 6/1/20	\$51,589.68



Enterprise Support

To report an outage or get support with your enterprise internet access, voice, or colocation services, call 1-877-706-5662. For non-urgent issues, please Email us at netops@sonic.net

To get support with email and webhosting services, call 1-855-394-0100

Have questions about your bill? Email us at enterprise-billing@sonic.net or call us at 1-877-676-6428

*Districts cost to support telecommunications
conversion from AT&T to Sonic for
fiber optic cabling (we had to pay some
of the expenses).*

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Account Username	shusd1325adams	Invoice Date	5/3/20
Billing Address	465 MAIN STREET ST. HELENA, CA 94574	Invoice Number	1001056354
		Payment Terms	Net 30
		Total Amount Due	\$51,589.68

Linked Account Summary

Account Name	Address	Amount
shusd1325adams	465 MAIN STREET	\$24,726.83
shusd1316hillview	465 MAIN STREET	\$24,845.51
shusd1401grayson	1401 GRAYSON STREET	\$593.34
shusd1433grayson	1433 GRAYSON	\$830.66
shusd1701grayson	1701 GRAYSON STREET	\$593.34
Total		\$ 51,589.68

Account Username	shusd1325adams	Invoice Date	5/3/20
Billing Address	465 MAIN STREET ST. HELENA, CA 94574	Invoice Number	1001056364
		Payment Terms	Net 30
		Total Amount Due	\$51589.68

Payments & Credits

No payments or credits received since the previous invoice

Extended Sonic Bill Details - shusd1325adams

Contact email befishoff@sthelenaunified.org	0.00
CTF Discount - SE_ID 49521225 - REF Internet - CIR 250Mbps - Location 1325 Adams Street	-160.00
E-Rate Discount - SE_ID 49521225 - REF Internet - CIR 250Mbps - Location 1325 Adams Street	-480.00
E-Rate Dark Fiber Maintenance - ALOC 1433 Grayson Street St - ZLOC 1325 Adams Street St	85.00
E-rate Internet - CIR 250Mbps - Location 1325 Adams Street	800.00
Credit Prorate CTF Discount Internet - CIR 250Mbps 2020-04-02 to 2020-06-01	-314.67
Credit Prorate E-rate Discount Internet - CIR 250Mbps 2020-04-02 to 2020-06-01	-944.00
Charge Prorate E-Rate Dark Fiber Maintenance 2020-04-02 to 2020-06-01	167.17
Charge Prorate E-rate Internet - CIR 250Mbps 2020-04-02 to 2020-06-01	1,573.33
E-Rate Dark Fiber NRC - ALOC 1433 Grayson Street St. Helena - ZLOC 1325 Adams Street St. Helena	120,000.00
CTF Non Recurring Discount - SE_ID 48982122 - REF E-Rate Dark Fiber NRC - ALOC 1433 Grayson Street St. Helena - ZLOC 1325 Adams Street St. Helena	-24,000.00
E-Rate Non Recurring Discount - SE_ID 48982122 - REF E-Rate Dark Fiber NRC - ALOC 1433 Grayson Street St. Helena - ZLOC 1325 Adams Street St. Helena	-72,000.00

Total for shusd1325adams \$24,726.83

Account Username	shusd1325adams	Invoice Date	5/3/20
Billing Address	465 MAIN STREET ST. HELENA, GA 94574	Invoice Number	1001056364
		Payment Terms	Net 30
		Total Amount Due	\$51589.68

Extended Sonic Bill Details - shusd1316hillview, 465 Main Street

CTF Discount - SE_ID 49521198 - REF Internet - CIR 500Mbps - Location 1316 Hillview Place	-200.00
E-Rate Discount - SE_ID 49521198 - REF Internet - CIR 500Mbps - Location 1316 Hillview Place	-600.00
E-Rate Dark Fiber Maintenance - ALOC 1316 Hillview Place - ZLOC 1433 Grayson Street	85.00
E-rate Internet - CIR 500Mbps - Location 1316 Hillview Place	1,000.00
Credit Prorate CTF Discount CIR 500Mbps 2020-04-02 to 2020-06-01	-393.33
Credit Prorate E-rate Discount CIR 500Mbps 2020-04-02 to 2020-06-01	-1,180.00
Charge Prorate E-Rate Dark Fiber Maintenance 2020-04-02 to 2020-06-01	167.17
Charge Prorate E-rate Internet - CIR 500Mbps 2020-04-02 to 2020-06-01	1,966.67
E-Rate Dark Fiber NRC - ALOC 1316 Hillview Place - ZLOC 1433 Grayson Street	120,000.00
CTF Non Recurring Discount - SE_ID 48982228 - REF E-Rate Dark Fiber NRC - ALOC 1316 Hillview Place - ZLOC 1433 Grayson Street	-24,000.00
E-Rate Non Recurring Discount - SE_ID 48982228 - REF E-Rate Dark Fiber NRC - ALOC 1316 Hillview Place - ZLOC 1433 Grayson Street	-72,000.00

Total for shusd1316hillview \$24,845.51

Account Username:	shusd1325adams	Invoice Date:	6/3/20
Billing Address:	465 MAIN STREET ST HELENA, CA 94574	Invoice Number:	1001056364
		Payment Terms:	Net 30
		Total Amount Due:	\$51589.68

Extended Sonic Bill Details - shusd1401grayson, 1401 Grayson Street

CTF Discount - SE_ID 49521248 - REF Internet - CIR 500Mbps - Location 1401 Grayson Street	-200.00
E-Rate Discount - SE_ID 49521248 - REF Internet - CIR 500Mbps - Location 1401 Grayson Street	-600.00
E-rate Internet - CIR 500Mbps - Location 1401 Grayson Street	1,000.00
Credit Prorate CTF Discount CIR 500Mbps 2020-04-02 to 2020-06-01	-393.33
Credit Prorate E-rate Discount CIR 500Mbps 2020-04-02 to 2020-06-01	-1,180.00
Charge Prorate E-rate Internet - CIR 500Mbps 2020-04-02 to 2020-06-01	1,966.67
Total for shusd1401grayson \$593.34	

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Account Username:	shus31325adams	Invoice Date:	5/3/20
Billing Address:	485 MAIN STREET ST. HELENA, CA 94574	Invoice Number:	1001056364
		Payment Terms:	Net 30
		Total Amount Due:	\$51589.68

Extended Sonic Bill Details - shusd1433grayson, 1433 Grayson

CTF Discount - SE_ID 49521247 - REF Internet - CIR 1000Gbps - Location 1433 Grayson Street	-280.00
E-Rate Discount - SE_ID 49521247 - REF Internet - CIR 1000Gbps - Location 1433 Grayson Street	-840.00
E-rate Internet - CIR 1000Gbps - Location 1433 Grayson Street	1,400.00
Credit Prorate CTF Discount CIR 1000Gbps 2020-04-02 to 2020-06-01	-550.67
Credit Prorate E-rate Discount CIR 1000Gbps 2020-04-02 to 2020-06-01	-1,652.00
Charge Prorate E-rate Internet - CIR 1000Gbps 2020-04-02 to 2020-06-01	2,753.33

Total for shusd1433grayson \$830.66

Account Username:	shusd1325adams	Invoice Date:	5/3/20
Billing Address:	485 MAIN STREET ST. HELENA, CA 94574	Invoice Number:	1001056364
		Payment Terms:	Net 30
		Total Amount Due:	\$51589.68

Extended Sonic Bill Details - shusd1701grayson, 1701 Grayson Street

CTF Discount - SE_ID 49521249 - REF Internet - CIR 500Mbps - Location 1701 Grayson Street	-200.00
E-Rate Discount - SE_ID 49521249 - REF Internet - CIR 500Mbps - Location 1701 Grayson Street	-600.00
E-rate Internet - CIR 500Mbps - Location 1701 Grayson Street	1,000.00
Credit Prorate CTF Discount CIR 500Mbps 2020-04-02 to 2020-06-01	-393.33
Credit Prorate E-rate Discount CIR 500Mbps 2020-04-02 to 2020-06-01	-1,180.00
Charge Prorate E-rate Internet - CIR 500Mbps 2020-04-02 to 2020-06-01	1,966.67

Total for shusd1701grayson \$593.34

July 1, 2019 - March 17, 2020

Amount

Management 9826: TECHNOLOGY ENDOWMENT/FIBER

\$102,392.10

Date	Description	Amount
01/16/2020	INV:wlp8262 - CDW-G - PO:20-00436	\$700.00
01/01/2019	INV:1287-1-1219 - CONSOLIDATED NETWORKS - PO:20-01332	\$40,142.00
09/14/2019	INV:TWW4117 - CDW-G - PO:20-00436	\$36.00
09/14/2019	INV:TWW4117 - CDW-G - PO:20-00436	\$3,680.50
09/12/2019	Auth DP:20-00985 (REQ:36855) - NAPA ELECTRIC SHOP INC - INV:330715	\$5,680.58
08/28/2019	INV:94466-0 - OGLETREE'S - PO:20-00482	\$2,855.00
07/30/2019	INV:1287-1-719E - CONSOLIDATED NETWORKS - PO:20-00431	\$4,005.04
07/30/2019	INV:1287-1-719D - CONSOLIDATED NETWORKS - PO:20-00429	\$3,089.79
07/30/2019	INV:1287-1-719C - CONSOLIDATED NETWORKS - PO:20-00430	\$2,525.56
07/23/2019	INV:1287-1-719A - CONSOLIDATED NETWORKS - PO:20-00306	\$31,606.25
07/23/2019	INV:1287-1-719 - CONSOLIDATED NETWORKS - PO:20-00311	\$8,071.38

P.O. 20-00436 - CDW-G: Promethian Board installation
 P.O. 20-01332 - Cons. Networks: WAN design services. Sonic conversion
 P.O. 20-00985 - Napa Electric: Press Box speaker work
 P.O. 20-00482 - Ogletree's: Press Box speaker mounts
 P.O. 20-00431 - Cons. Networks: SHHS Conduit installation, sec. camera
 P.O. 20-00429 - " " ALS Conduit installation, security cameras
 " " 00430 - " " SHHS " " " "
 " " 00306 - " " ALS Speaker Wire / Conduit
 " " 00311 - " " ALS Juno Network Cards

**ANNUAL REPORT OF THE CITIZENS' OVERSIGHT COMMITTEE OF
ST. HELENA UNIFIED SCHOOL DISTRICT
FOR FISCAL YEAR 2019-20**

RELATING TO MEASURES B & C

Introduction. The Citizens' Oversight Committee of the St. Helena Unified School District (the "COC") was formed pursuant to Measures B & C for the purpose of actively reviewing and reporting on the expenditure of Measures B & C bond proceeds. The COC is required to advise the public, through at least one report per year which shall be made available on the District's web site, as to whether the District is in compliance with Article XIII A of the California Constitution, Measures B & C, and the provisions of Education Code Section 15278 and following.

Public Meetings. The COC has met on the following dates and locations:

Meeting Date and Time	Meeting Location
March 24, 2021 – 4:00 p.m.	Via teleconference (allowable under emergency Brown Act provisions related to the COVID-19 event – see California Executive Order N-25-20, attached).

The meeting was conducted in compliance with the Ralph M. Brown Act (Brown Act) as modified by the State of California Executive Order N-25-20, (attached) in that the meeting was formally scheduled with the agenda duly posted and noticed and open to the public via teleconference. Minutes were taken and when approved at the subsequent meeting will be posted on the District's web page via the link to information relating to Measures B & C.

District Support. The District has, without spending bond funds, provided the COC with the administrative support it needs to meet and to perform its review and reporting duties.

Activities

Review of Expenditures. The COC was provided with expenditure reports prepared by the District during its meeting on March 24, 2021. At the meeting, the COC reviewed the text of Measures B & C when appropriate, and the expenditure reports. Members of the COC had the opportunity to ask District personnel questions regarding the projects and expenditures.

Review of District Bond Audits. In addition, the District provided the COC with a copy of the annual bond financial audit and performance audit, performed by *Christy White and Associates*, which is also available to the public on the District's web site. The annual audit report is supposed to be provided to the COC no later than March 31 (for the prior fiscal year). No irregularities or concerns were identified in the audits prepared by the auditor as evidenced by their unqualified opinion. [Any concerns identified in the annual audits are to be explained by the District in a written response provided to the COC within 3 months of the audit].

Conclusion. Based on the foregoing review of expenditures and other activities, the COC concludes that bond proceeds spent to date have only been spent for the construction, reconstruction, rehabilitation, or replacement of school facilities, including furnishing and equipping of school facilities, or acquisition or lease of real property for school facilities, as

identified in the project list presented to District voters, and as a result the District has complied with California Constitution Article XIII A Section (1)(b)(3), the text of Measures B & C, and Education Code 15278 through 15288. Furthermore, no proceeds were spent on teacher salaries, administrative salaries or on operational expenses.

Approved by the Citizens' Oversight Committee on March 24, 2021.

**CITIZENS' OVERSIGHT COMMITTEE OF
THE ST. HELENA UNIFIED SCHOOL
DISTRICT**

BY: _____
Chairperson – David DeSante

By: _____
Vice Chair/Secretary - _____ (Gillian Casey)

[The conclusions identified in this Annual Report are to be presented to the District Board at an open meeting. The Report is also be posted on the District's web site.]