

# ST. HELENA UNIFIED SCHOOL DISTRICT

AUDIT REPORT  
JUNE 30, 2023



**ST. HELENA UNIFIED SCHOOL DISTRICT**  
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**JUNE 30, 2023**

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## **FINANCIAL SECTION**

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**REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS**Independent Auditors' Report

Governing Board  
St. Helena Unified School District  
St. Helena, California

**Report on the Audit of the Financial Statements*****Opinions***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the St. Helena Unified School District, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the St. Helena Unified School District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the St. Helena Unified School District, as of June 30, 2023, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the St. Helena Unified School District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the St. Helena Unified School District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the St. Helena Unified School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the St. Helena Unified School District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as management's discussion and analysis, budgetary comparison information, schedule of changes in net OPEB liability and related ratios, schedule of district contributions for OPEB, schedule of investment returns for OPEB, schedules of proportionate share of net pension liability, and schedules of district contributions for pensions be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the St. Helena Unified School District's basic financial statements. The supplementary information listed in the table of contents, including the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 11, 2023 on our consideration of the St. Helena Unified School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the St. Helena Unified School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering St. Helena Unified School District's internal control over financial reporting and compliance.

*Christy White, Inc.*

San Diego, California  
December 11, 2023

# ST. HELENA UNIFIED SCHOOL DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS

## INTRODUCTION

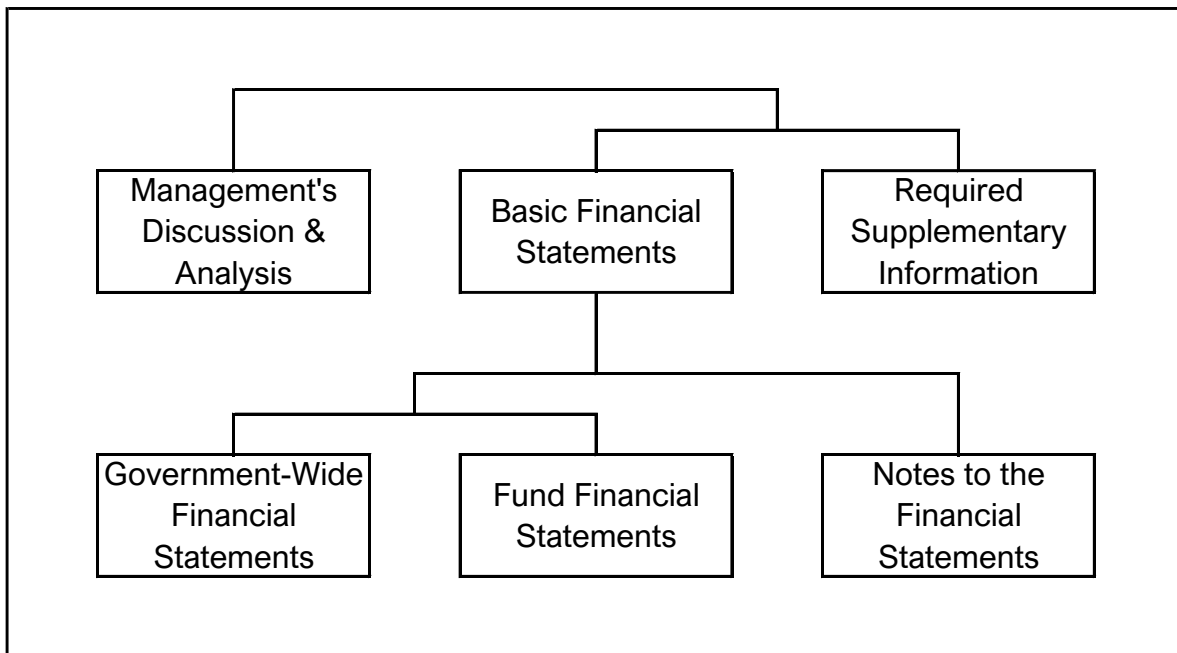
Our discussion and analysis of St. Helena Unified School District's (District) financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2023. It should be read in conjunction with the District's financial statements, which follow this section.

## FINANCIAL HIGHLIGHTS

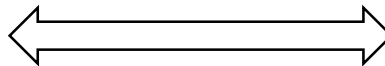
- ▶ The District's net position was \$13,084,826 at June 30, 2023. This was an increase of \$4,972,248 from the prior year.
- ▶ Overall revenues were \$50,463,102 which exceeded expenses of \$45,490,854.

## OVERVIEW OF FINANCIAL STATEMENTS

### Components of the Financial Section



**Summary**



**Detail**



**ST. HELENA UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued  
FOR THE YEAR ENDED JUNE 30, 2023**

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**OVERVIEW OF FINANCIAL STATEMENTS (continued)**

**Components of the Financial Section (continued)**

This annual report consists of three parts – Management's Discussion and Analysis (this section), the basic financial statements, and required supplementary information. The three sections together provide a comprehensive overview of the District. The basic financial statements are comprised of two kinds of statements that present financial information from different perspectives:

- ▶ **Government-wide financial statements**, which comprise the first two statements, provide both short-term and long-term information about the entity's overall financial position.
  
- ▶ **Fund financial statements** focus on reporting the individual parts of District operations in more detail. The fund financial statements comprise the remaining statements.
  - ▶ **Governmental Funds** provide a detailed *short-term* view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The basic financial statements are followed by a section of required and other supplementary information that further explain and support the financial statements.

**Government-Wide Statements**

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities, regardless of when cash is received or paid.

The two government-wide statements report the District's net position and how it has changed. Net position is one way to measure the District's financial health. Over time, increases or decreases in the District's net position are an indicator of whether its financial health is improving or deteriorating, respectively.

The government-wide financial statements of the District include governmental activities. All of the District's basic services are included here, such as regular education, food service, maintenance and general administration. Property taxes and federal and state grants finance most of these activities.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued  
FOR THE YEAR ENDED JUNE 30, 2023**

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**FINANCIAL ANALYSIS OF THE ENTITY AS A WHOLE**

**Net Position**

The District's net position was \$13,084,826 at June 30, 2023, as reflected in the table below. Of this amount, \$(28,890,250) was unrestricted. Restricted net position is reported separately to show legal constraints from debt covenants and enabling legislation that limit the Governing Board's ability to use that net position for day-to-day operations.

	<b>Governmental Activities</b>		
	<b>2023</b>	<b>2022</b>	<b>Net Change</b>
<b>ASSETS</b>			
Current and other assets	\$ 36,160,571	\$ 31,696,239	\$ 4,464,332
Capital assets	70,839,973	73,728,090	(2,888,117)
<b>Total Assets</b>	<b>107,000,544</b>	<b>105,424,329</b>	<b>1,576,215</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	<b>11,300,817</b>	<b>9,627,256</b>	<b>1,673,561</b>
<b>LIABILITIES</b>			
Current liabilities	8,215,064	6,228,429	1,986,635
Long-term liabilities	93,342,668	84,005,485	9,337,183
<b>Total Liabilities</b>	<b>101,557,732</b>	<b>90,233,914</b>	<b>11,323,818</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>3,658,803</b>	<b>16,705,093</b>	<b>(13,046,290)</b>
<b>NET POSITION</b>			
Net investment in capital assets	27,030,661	26,263,007	767,654
Restricted	14,944,415	8,152,878	6,791,537
Unrestricted	(28,890,250)	(26,303,307)	(2,586,943)
<b>Total Net Position</b>	<b>\$ 13,084,826</b>	<b>\$ 8,112,578</b>	<b>\$ 4,972,248</b>

**ST. HELENA UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued  
FOR THE YEAR ENDED JUNE 30, 2023**

**FINANCIAL ANALYSIS OF THE ENTITY AS A WHOLE (continued)**

**Changes in Net Position**

The results of this year's operations for the District as a whole are reported in the Statement of Activities. The table below takes the information from the Statement and rearranges slightly, so you can see our total revenues and expenses for the year.

	<b>Governmental Activities</b>		
	<b>2023</b>	<b>2022</b>	<b>Net Change</b>
<b>REVENUES</b>			
Program revenues			
Charges for services	\$ 328,821	\$ 330,027	\$ (1,206)
Operating grants and contributions	6,230,650	3,122,034	3,108,616
General revenues			
Property taxes	41,929,401	40,493,426	1,435,975
Unrestricted federal and state aid	1,508,483	1,624,228	(115,745)
Other	465,747	(1,138,898)	1,604,645
<b>Total Revenues</b>	<b>50,463,102</b>	<b>44,430,817</b>	<b>6,032,285</b>
<b>EXPENSES</b>			
Instruction	25,222,119	24,407,470	814,649
Instruction-related services	3,846,797	3,726,992	119,805
Pupil services	3,460,913	3,458,103	2,810
General administration	3,450,914	3,000,482	450,432
Plant services	5,300,537	4,193,240	1,107,297
Ancillary and community services	1,155,245	953,576	201,669
Debt service	3,054,329	3,022,410	31,919
Other outgo	-	53,662	(53,662)
<b>Total Expenses</b>	<b>45,490,854</b>	<b>42,815,935</b>	<b>2,674,919</b>
<b>Change in net position</b>	<b>4,972,248</b>	<b>1,614,882</b>	<b>3,357,366</b>
<b>Net Position - Beginning</b>	<b>8,112,578</b>	<b>6,497,696</b>	<b>1,614,882</b>
<b>Net Position - Ending</b>	<b>\$ 13,084,826</b>	<b>\$ 8,112,578</b>	<b>\$ 4,972,248</b>

The cost of all our governmental activities this year was \$45,490,854 (refer to the table above). The amount that our taxpayers ultimately financed for these activities through taxes was \$41,929,401, with the remainder being paid by other governments and organizations who subsidized certain programs with grants and contributions.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
MANAGEMENT’S DISCUSSION AND ANALYSIS, continued  
FOR THE YEAR ENDED JUNE 30, 2023**

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**FINANCIAL ANALYSIS OF THE ENTITY AS A WHOLE (continued)**

**Changes in Net Position (continued)**

In the table below, we have presented the net cost of each of the District’s functions. Net cost shows the financial burden that was placed on the District’s taxpayers by each of these functions. Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

	<b>Net Cost of Services</b>	
	<b>2023</b>	<b>2022</b>
Instruction	\$ 22,168,957	\$ 22,683,093
Instruction-related services	3,687,171	3,693,104
Pupil services	1,964,340	2,635,364
General administration	3,434,606	3,000,482
Plant services	5,227,168	4,027,888
Ancillary and community services	804,899	411,953
Debt service	3,054,329	3,022,410
Transfers to other agencies	(1,410,087)	(110,420)
<b>Total</b>	<b>\$ 38,931,383</b>	<b>\$ 39,363,874</b>

**FINANCIAL ANALYSIS OF THE DISTRICT’S MAJOR FUNDS**

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed this year, its governmental funds reported a combined fund balance of \$32,363,458, which is more than last year’s beginning fund balance of \$29,723,941. The District’s General Fund had \$3,524,752 more in operating revenues than expenditures for the year ended June 30, 2023. The District’s Special Revenue Fund for Capital Outlay Projects had \$795,808 less in operating revenues than expenditures for the year ended June 30, 2023. The District’s Bond Interest and Redemption Fund had \$119,025 less in operating revenues than expenditures for the year ended June 30, 2023.

**CURRENT YEAR BUDGET 2022-2023**

During the fiscal year, budget revisions and appropriation transfers are presented to the Board for their approval on a regular basis to reflect changes to both revenues and expenditures that become known during the year. In addition, the Board of Education approves financial projections included with the Adopted Budget, First Interim, and Second Interim financial reports. The Unaudited Actuals reflect the District’s financial projections and current budget based on State and local financial information.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued  
FOR THE YEAR ENDED JUNE 30, 2023**

**CAPITAL ASSETS AND LONG-TERM LIABILITIES**

**Capital Assets**

By the end of 2022-2023 the District had invested \$70,839,973 in capital assets, net of accumulated depreciation.

	<b>Governmental Activities</b>		
	<b>2023</b>	<b>2022</b>	<b>Net Change</b>
<b>CAPITAL ASSETS</b>			
Land	\$ 202,134	\$ 202,134	\$ -
Construction in progress	1,408,151	81,529	1,326,622
Land improvements	14,067,151	14,067,151	-
Buildings & improvements	115,251,555	115,251,555	-
Furniture & equipment	2,457,764	2,324,514	133,250
Less: Accumulated depreciation	(62,546,782)	(58,198,793)	(4,347,989)
<b>Total Capital Assets</b>	<b>\$ 70,839,973</b>	<b>\$ 73,728,090</b>	<b>\$ (2,888,117)</b>

**Long-Term Liabilities**

At year-end, the District had \$93,342,668 in long-term liabilities, a decrease of 11.11% from last year – as shown in the table below. (More detailed information about the District's long-term liabilities is presented in footnotes to the financial statements.)

	<b>Governmental Activities</b>		
	<b>2023</b>	<b>2022</b>	<b>Net Change</b>
<b>LONG-TERM LIABILITIES</b>			
Total general obligation bonds	\$ 61,090,302	\$ 62,860,479	\$ (1,770,177)
Compensated absences	20,382	28,800	(8,418)
Net OPEB liability	5,768,658	5,269,102	499,556
Net pension liability	30,441,221	19,603,317	10,837,904
Less: current portion of long-term liabilities	(3,977,895)	(3,756,213)	(221,682)
<b>Total Long-term Liabilities</b>	<b>\$ 93,342,668</b>	<b>\$ 84,005,485</b>	<b>\$ 9,337,183</b>

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

At the time these financial statements were prepared and audited, the District was aware of several circumstances that could affect its future financial health.

In its June 2023 quarterly report, the UCLA Anderson Forecast stated the U.S. economy was not in a recession yet, but the forecast comes with a caution. Anti-inflation actions by the Federal Reserve could still trigger a near-term recession. The Federal Reserve has said that its actions will be dependent on data. If data shows that the labor market continues to remain robust and if another jobs report shows strong growth in payroll employment and inflation remains sticky, the Federal Reserve will likely err on the side of further tightening of monetary policy and thus, a mild recession later this year is the most likely. The Forecast anticipates that there will be a mild impact on the State of California's economy regardless of the Federal Reserve's policy actions. The California unemployment rate averages for 2023, 2024, and 2025 are expected to be 4.1%, 4.0% and 4.0%, respectively, and non-farm payroll jobs are expected to grow at rates of 2.0%, 1.3%, and 1.6%, during the same three years.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued  
FOR THE YEAR ENDED JUNE 30, 2023**

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**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET (continued)**

Fiscal policy for the funding of public education changes annually based on fluctuations in State revenues. The May 2023 Budget Revision includes a total Proposition 98 guarantee of \$106.8 billion (\$77.4 billion General Fund and \$29.4 billion local property tax) down from the January 2023 Governor's Budget Proposition 98 guarantee of \$108.8 billion (\$79.6 billion General Fund and \$29.2 billion local property tax). The Proposition 98 Guarantee continues to be in Test 1 for 2022-23 and 2023-24. At May Revision, the 2023-24 cost-of-living adjustment (COLA) is updated to 8.22 percent, the largest COLA in the history of LCFF. Additionally, the May revise saw a reduction of \$1.8 billion to the Arts, Music, and Instructional Materials Discretionary Block Grant and a \$2.5 billion reduction of the Learning Recovery Emergency Block Grant.

The District participates in state employee pensions plans, California State Teachers' Retirement System (CalSTRS) and California Public Employees' Retirement System (CalPERS) and both are underfunded. The District's proportionate share of the liability is reported in the Statement of Net Position as of June 30, 2023. The amount of the liability is material to the financial position of the District. The CalSTRS projected employer contribution rate for 2023-24 is 19.10 percent. The CalPERS projected employer contribution rate for 2023-24 is 26.68 percent. The projected increased pension costs to school employers remain a significant fiscal factor.

Enrollment can fluctuate due to factors such as population growth, competition from private, parochial, inter-district transfers in or out, economic conditions and housing values. Losses in enrollment will cause a school district to lose operating revenues without necessarily permitting the district to make adjustments in fixed operating costs.

All of these factors were considered in preparing the District's budget for the 2023-24 fiscal year.

**CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, students, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need any additional financial information, contact the Chief Business Official, Andrea Stubbs, at St. Helena Unified School District, 465 Main St., St. Helena, CA 94574

**ST. HELENA UNIFIED SCHOOL DISTRICT**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2023**

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	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and investments	\$ 34,770,978
Accounts receivable	1,352,700
Prepaid expenses	36,893
Capital assets, not depreciated	1,610,285
Capital assets, net of accumulated depreciation	<u>69,229,688</u>
<b>Total Assets</b>	<u>107,000,544</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred outflows related to pensions	10,727,662
Deferred outflows related to OPEB	<u>573,155</u>
<b>Total Deferred Outflows of Resources</b>	<u>11,300,817</u>
<b>LIABILITIES</b>	
Deficit cash	41,501
Accrued liabilities	3,982,795
Unearned revenue	212,873
Long-term liabilities, current portion	3,977,895
Long-term liabilities, non-current portion	<u>93,342,668</u>
<b>Total Liabilities</b>	<u>101,557,732</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred inflows related to pensions	2,880,449
Deferred inflows related to OPEB	<u>778,354</u>
<b>Total Deferred Inflows of Resources</b>	<u>3,658,803</u>
<b>NET POSITION</b>	
Net investment in capital assets	27,030,661
Restricted:	
Capital projects	8,874,733
Debt service	3,647,264
Educational programs	2,197,993
Food service	105,859
Associated student body	118,566
Unrestricted	<u>(28,890,250)</u>
<b>Total Net Position</b>	<u>\$ 13,084,826</u>

The accompanying notes are an integral part of these financial statements.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2023**

Function/Programs	Expenses	Program Revenues		Net (Expenses) Revenues and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Governmental Activities
<b>GOVERNMENTAL ACTIVITIES</b>				
Instruction	\$ 25,222,119	\$ 60,502	\$ 2,992,660	\$ (22,168,957)
Instruction-related services				
Instructional supervision and administration	629,900	-	64,847	(565,053)
Instructional library, media, and technology	885,268	124	94,655	(790,489)
School site administration	2,331,629	-	-	(2,331,629)
Pupil services				
Home-to-school transportation	485,924	-	-	(485,924)
Food services	1,186,095	775	1,138,072	(47,248)
All other pupil services	1,788,894	1,430	356,296	(1,431,168)
General administration				
Centralized data processing	351,136	-	-	(351,136)
All other general administration	3,099,778	-	16,308	(3,083,470)
Plant services	5,300,537	4	73,365	(5,227,168)
Ancillary services	1,013,572	71	309,257	(704,244)
Community services	141,673	7,517	33,501	(100,655)
Interest on long-term debt	3,054,329	-	-	(3,054,329)
Other outgo	-	258,398	1,151,689	1,410,087
<b>Total Governmental Activities</b>	<b>\$ 45,490,854</b>	<b>\$ 328,821</b>	<b>\$ 6,230,650</b>	<b>(38,931,383)</b>
General revenues				
Taxes and subventions				
Property taxes, levied for general purposes				37,820,709
Property taxes, levied for debt service				4,108,692
Federal and state aid not restricted for specific purposes				1,508,483
Interest and investment earnings				324,192
Miscellaneous				141,555
<b>Subtotal, General Revenue</b>				<b>43,903,631</b>
<b>CHANGE IN NET POSITION</b>				<b>4,972,248</b>
<b>Net Position - Beginning</b>				<b>8,112,578</b>
<b>Net Position - Ending</b>				<b>\$ 13,084,826</b>

The accompanying notes are an integral part of these financial statements.



**ST. HELENA UNIFIED SCHOOL DISTRICT  
GOVERNMENTAL FUNDS  
BALANCE SHEET  
JUNE 30, 2023**

	General Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and investments	\$ 21,124,195	\$ 7,407,047	\$ 4,036,995	\$ 2,202,741	\$ 34,770,978
Accounts receivable	1,147,572	-	50,325	154,803	1,352,700
Prepaid expenditures	36,893	-	-	-	36,893
<b>Total Assets</b>	<b>\$ 22,308,660</b>	<b>\$ 7,407,047</b>	<b>\$ 4,087,320</b>	<b>\$ 2,357,544</b>	<b>\$ 36,160,571</b>
<b>LIABILITIES</b>					
Deficit cash	\$ -	\$ -	\$ -	\$ 41,501	\$ 41,501
Accrued liabilities	3,183,657	332,658	-	26,424	3,542,739
Unearned revenue	212,873	-	-	-	212,873
<b>Total Liabilities</b>	<b>3,396,530</b>	<b>332,658</b>	<b>-</b>	<b>67,925</b>	<b>3,797,113</b>
<b>FUND BALANCES</b>					
Nonspendable	56,893	-	-	-	56,893
Restricted	2,197,993	7,074,389	4,087,320	2,289,619	15,649,321
Assigned	6,073,885	-	-	-	6,073,885
Unassigned	10,583,359	-	-	-	10,583,359
<b>Total Fund Balances</b>	<b>18,912,130</b>	<b>7,074,389</b>	<b>4,087,320</b>	<b>2,289,619</b>	<b>32,363,458</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 22,308,660</b>	<b>\$ 7,407,047</b>	<b>\$ 4,087,320</b>	<b>\$ 2,357,544</b>	<b>\$ 36,160,571</b>

The accompanying notes are an integral part of these financial statements.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET  
POSITION  
JUNE 30, 2023**

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**Total Fund Balance - Governmental Funds** \$ 32,363,458

Amounts reported for assets and liabilities for governmental activities in the statement of net position are different from amounts reported in governmental funds because:

Capital assets:

In governmental funds, only current assets are reported. In the statement of net position, all assets are reported, including capital assets and accumulated depreciation:

Capital assets	\$ 133,386,755	
Accumulated depreciation	<u>(62,546,782)</u>	70,839,973

Unmatured interest on long-term debt:

In governmental funds, interest on long-term debt is not recognized until the period in which it matures and is paid. In the government-wide statement of activities, it is recognized in the period that it is incurred. The additional liability for unmatrued interest owing at the end of the period was:

(440,056)

Long-term liabilities:

In governmental funds, only current liabilities are reported. In the statement of net position, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consist of:

Total general obligation bonds	\$ 61,090,302	
Compensated absences	20,382	
Net OPEB liability	5,768,658	
Net pension liability	<u>30,441,221</u>	(97,320,563)

Deferred outflows and inflows of resources relating to pensions:

In governmental funds, deferred outflows and inflows of resources relating to pensions are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported.

Deferred outflows of resources related to pensions	\$ 10,727,662	
Deferred inflows of resources related to pensions	<u>(2,880,449)</u>	7,847,213

Deferred outflows and inflows of resources relating to OPEB:

In governmental funds, deferred outflows and inflows of resources relating to OPEB are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to OPEB are reported.

Deferred outflows of resources related to OPEB	\$ 573,155	
Deferred inflows of resources related to OPEB	<u>(778,354)</u>	(205,199)

**Total Net Position - Governmental Activities** \$ 13,084,826

**ST. HELENA UNIFIED SCHOOL DISTRICT  
GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED JUNE 30, 2023**

	General Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
LCFF sources	\$ 38,711,958	\$ -	\$ -	\$ -	\$ 38,711,958
Federal sources	1,336,075	-	381,176	439,937	2,157,188
Other state sources	4,804,324	203,277	3,294	458,802	5,469,697
Other local sources	1,437,666	56,308	4,326,826	649,524	6,470,324
<b>Total Revenues</b>	<b>46,290,023</b>	<b>259,585</b>	<b>4,711,296</b>	<b>1,548,263</b>	<b>52,809,167</b>
<b>EXPENDITURES</b>					
Current					
Instruction	26,489,824	-	-	-	26,489,824
Instruction-related services					
Instructional supervision and administration	733,564	-	-	-	733,564
Instructional library, media, and technology	843,653	-	-	-	843,653
School site administration	2,608,271	-	-	-	2,608,271
Pupil services					
Home-to-school transportation	473,785	-	-	-	473,785
Food services	-	-	-	1,001,540	1,001,540
All other pupil services	2,243,632	-	-	-	2,243,632
General administration					
Centralized data processing	191,519	-	-	-	191,519
All other general administration	3,157,846	-	-	-	3,157,846
Plant services	4,698,087	-	-	4,378	4,702,465
Facilities acquisition and construction	420,740	1,055,393	-	187,283	1,663,416
Ancillary services	708,630	-	-	325,464	1,034,094
Community services	141,673	-	-	-	141,673
Transfers to other agencies	54,047	-	-	-	54,047
Debt service					
Principal	-	-	3,700,000	-	3,700,000
Interest and other	-	-	1,130,321	-	1,130,321
<b>Total Expenditures</b>	<b>42,765,271</b>	<b>1,055,393</b>	<b>4,830,321</b>	<b>1,518,665</b>	<b>50,169,650</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>3,524,752</b>	<b>(795,808)</b>	<b>(119,025)</b>	<b>29,598</b>	<b>2,639,517</b>
<b>Other Financing Sources (Uses)</b>					
Transfers in	40,000	5,923,341	-	-	5,963,341
Transfers out	(5,923,341)	(40,000)	-	-	(5,963,341)
<b>Net Financing Sources (Uses)</b>	<b>(5,883,341)</b>	<b>5,883,341</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(2,358,589)</b>	<b>5,087,533</b>	<b>(119,025)</b>	<b>29,598</b>	<b>2,639,517</b>
<b>Fund Balance - Beginning</b>	<b>21,270,719</b>	<b>1,986,856</b>	<b>4,206,345</b>	<b>2,260,021</b>	<b>29,723,941</b>
<b>Fund Balance - Ending</b>	<b>\$ 18,912,130</b>	<b>\$ 7,074,389</b>	<b>\$ 4,087,320</b>	<b>\$ 2,289,619</b>	<b>\$ 32,363,458</b>

The accompanying notes are an integral part of these financial statements.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2023**

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**Net Change in Fund Balances - Governmental Funds** \$ 2,639,517

Amounts reported for governmental activities in the statement of activities are different from amounts reported in governmental funds because:

Capital outlay:

In governmental funds, the costs of capital assets are reported as expenditures in the period when the assets are acquired. In the statement of activities, costs of capital assets are allocated over their estimated useful lives as depreciation expense. The difference between capital outlay expenditures and depreciation expense for the period is:

Expenditures for capital outlay:	\$	1,459,872	
Depreciation expense:		<u>(4,347,989)</u>	(2,888,117)

Debt service:

In governmental funds, repayments of long-term debt are reported as expenditures. In the government-wide statements, repayments of long-term debt are reported as reductions of liabilities. Expenditures for repayment of the principal portion of long-term debt were:

3,700,000

Unmatured interest on long-term debt:

In governmental funds, interest on long-term debt is recognized in the period that it becomes due. In the government-wide statement of activities, it is recognized in the period it is incurred. Unmatured interest owing at the end of the period, less matured interest paid during the period but owing from the prior period, was:

59,862

Accreted interest on long-term debt:

In governmental funds, accreted interest on capital appreciation bonds is not recorded as an expenditure from current sources. In the government-wide statement of activities, however, this is recorded as interest expense for the period.

(1,993,807)

Compensated absences:

In governmental funds, compensated absences are measured by the amounts paid during the period. In the statement of activities, compensated absences are measured by the amount earned. The difference between compensated absences paid and compensated absences earned, was:

8,418

*(continued on next page)*

**ST. HELENA UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES, continued  
FOR THE YEAR ENDED JUNE 30, 2023**

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Postemployment benefits other than pensions (OPEB):

In governmental funds, OPEB expenses are recognized when employer OPEB contributions are made. In the statement of activities, OPEB expenses are recognized on the accrual basis. This year, the difference between OPEB expenses and actual employer OPEB contributions was: (152,049)

Pensions:

In governmental funds, pension costs are recognized when employer contributions are made. In the government-wide statement of activities, pension costs are recognized on the accrual basis. This year, the difference between accrual-basis pension costs and employer contributions was: 3,534,440

Amortization of debt issuance premium or discount:

In governmental funds, if debt is issued at a premium or at a discount, the premium or discount is recognized as an Other Financing Source or an Other Financing Use in the period it is incurred. In the government-wide statements, the premium or discount is amortized over the life of the debt. Amortization of premium or discount for the period is: 63,984

**Change in Net Position of Governmental Activities** \$ 4,972,248

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Financial Reporting Entity**

The St. Helena Unified School District (the “District”) accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

The District operates under a locally elected Board form of government and provides educational services to grades K-12 as mandated by the state. A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student-related activities.

**B. Component Units**

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District in that the District approves their budget, the issuance of their debt or the levying of their taxes. In addition, component units are other legally separate organizations for which the District is not financially accountable but the nature and significance of the organization's relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete. The District has no such component units.

**C. Basis of Presentation**

**Government-Wide Statements.** The statement of net position and the statement of activities display information about the primary government (the District). These statements include the financial activities of the overall government. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenue, and other non-exchange transactions.

The statement of activities presents a comparison between direct expenses and program revenue for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reserved for the statement of activities. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting of operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program or business segment is self-financing or draws from the general revenues of the District.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**C. Basis of Presentation (continued)**

**Fund Financial Statements.** The fund financial statements provide information about the District's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as non-major funds.

Governmental funds are used to account for activities that are governmental in nature. Governmental activities are typically tax-supported and include education of pupils, operation of food service and child development programs, construction and maintenance of school facilities, and repayment of long-term debt.

**Major Governmental Funds**

**General Fund:** The General Fund is the main operating fund of the District. It is used to account for all activities except those that are required to be accounted for in another fund. In keeping with the minimum number of funds principle, all of the District's activities are reported in the General Fund unless there is a compelling reason to account for an activity in another fund. A District may have only one General Fund.

**Special Reserve Fund for Capital Outlay Projects:** This fund exists primarily to provide for the accumulation of General Fund moneys for capital outlay purposes (*Education Code Section 42840*).

**Bond Interest and Redemption Fund:** This fund is used for the repayment of bonds issued for the District (*Education Code Sections 15125–15262*). The board of supervisors of the county issues the bonds. The proceeds from the sale of the bonds are deposited in the county treasury to the Building Fund of the District. Any premiums or accrued interest received from the sale of the bonds must be deposited in the Bond Interest and Redemption Fund of the District. The county auditor maintains control over the District's Bond Interest and Redemption Fund. The principal and interest on the bonds must be paid by the county treasurer from taxes levied by the county auditor-controller.

**Non-Major Governmental Funds**

**Special Revenue Funds:** Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The District maintains the following special revenue funds:

**Student Activity Fund:** This fund may be used to account for student body activities that do not meet the fiduciary criteria established in GASB Statement No. 84.

**Cafeteria Fund:** This fund is used to account separately for federal, state, and local resources to operate the food service program (*Education Code Sections 38090–38093*). The Cafeteria Fund shall be used only for those expenditures authorized by the governing board as necessary for the operation of the District's food service program (*Education Code Sections 38091 and 38100*).

ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023

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NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Basis of Presentation (continued)

Non-Major Governmental Funds (continued)

**Capital Project Funds:** Capital project funds are established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

**Building Fund:** This fund exists primarily to account separately for proceeds from the sale of bonds (*Education Code Section 15146*) and may not be used for any purposes other than those for which the bonds were issued. Other authorized revenues to the Building Fund are proceeds from the sale or lease-with-option-to-purchase of real property (*Education Code Section 17462*) and revenue from rentals and leases of real property specifically authorized for deposit into the fund by the governing board (*Education Code Section 41003*).

**Capital Facilities Fund:** This fund is used primarily to account separately for moneys received from fees levied on developers or other agencies as a condition of approving a development (*Education Code Sections 17620–17626*). The authority for these levies may be county/city ordinances (*Government Code Sections 65970–65981*) or private agreements between the District and the developer. Interest earned in the Capital Facilities Fund is restricted to that fund (*Government Code Section 66006*).

D. Basis of Accounting – Measurement Focus

**Government-Wide Financial Statements**

The government-wide financial statements are reported using the economic resources measurement focus. The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Net Position equals assets and deferred outflows of resources minus liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. The net position should be reported as restricted when constraints placed on its use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. The net position restricted for other activities results from special revenue funds and the restrictions on their use.

**Governmental Funds**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Governmental funds use the modified accrual basis of accounting.



**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**D. Basis of Accounting – Measurement Focus (continued)**

**Revenues – Exchange and Non-Exchange Transactions**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded under the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. “Available” means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. Generally, “available” means collectible within the current period or within 60 days after year-end. However, to achieve comparability of reporting among California school districts and so as not to distort normal revenue patterns, with specific respect to reimbursement grants and corrections to State-aid apportionments, the California Department of Education has defined available for school districts as collectible within one year.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, and entitlements. Under the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from the grants and entitlements is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Eligibility requirements include timing requirements, which specify the year when the resources are to be used or the fiscal year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. Under the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

**Unearned Revenue**

Unearned revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for unearned revenue is removed from the balance sheet and revenue is recognized.

Certain grants received that have not met eligibility requirements are recorded as unearned revenue. On the governmental fund financial statements, receivables that will not be collected within the available period are also recorded as unearned revenue.

**Expenses/Expenditures**

On the accrual basis of accounting, expenses are recognized at the time a liability is incurred. On the modified accrual basis of accounting, expenditures are generally recognized in the accounting period in which the related fund liability is incurred, as under the accrual basis of accounting. However, under the modified accrual basis of accounting, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**D. Basis of Accounting – Measurement Focus (continued)**

**Postemployment Benefits Other Than Pensions (OPEB)**

For purposes of measuring the net OPEB liability, deferred outflows of resources related to OPEB and deferred inflows of resources related to OPEB, and OPEB expense have been determined by an independent actuary. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms.

Generally accepted accounting principles require the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date	July 1, 2022
Measurement Date	June 30, 2023
Measurement Period	July 1, 2022 to June 30, 2023

Gains and losses related to changes in total OPEB liability are recognized in OPEB expense systematically over time. The first amortized amounts are recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense. The amortization period differs depending on the source of gain or loss. The difference between projected and actual earnings is amortized on a straight-line basis over five years. All other amounts are amortized on a straight-line basis over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) at the beginning of the measurement period.

**E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, Fund Balance and Net Position**

**Cash and Cash Equivalents**

The District's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

**Investments**

Investments with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost. Fair values of investments in county and State investment pools are determined by the program sponsor.

**Inventories**

Inventories are recorded using the purchases method in that the cost is recorded as an expenditure at the time the individual inventory items are requisitioned. Inventories are valued at historical cost and consist of expendable supplies held for consumption.

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, Fund Balance and Net Position (continued)**

**Capital Assets**

The accounting and reporting treatment applied to the capital assets associated with a fund is determined by its measurement focus. Capital assets are reported in the governmental activities column of the government-wide statement of net position, but are not reported in the fund financial statements.

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their acquisition value as of the date received. The District maintains a capitalization threshold of \$5,000. The District does not own any infrastructure as defined in GASB Statement No. 34. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. All reported capital assets, except for land and construction in progress, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over an estimated useful life of 5 to 50 years depending on the asset class.

**Interfund Balances**

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "Due from other funds/Due to other funds." These amounts are eliminated in the governmental activities columns of the statement of net position.

**Compensated Absences**

Accumulated unpaid employee vacation benefits are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the government-wide financial statements. For governmental funds, the current portion of unpaid compensated absences is recognized upon the occurrence of relevant events such as employee resignations and retirements that occur prior to year-end that have not yet been paid with expendable available financial resource. These amounts are recorded in the fund from which the employees who have accumulated leave are paid.

Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expense in the period taken because such benefits do not vest, nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires.

**Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds.

**Premiums and Discounts**

In the government-wide financial statements, long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, Fund Balance and Net Position (continued)**

**Deferred Outflows/Deferred Inflows of Resources**

In addition to assets, the District will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the District will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

**Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the defined benefit pension plans (the Plans) of the California State Teachers' Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by the Plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

*Nonspendable* - The nonspendable fund balance classification reflects amounts that are not in spendable form. Examples include inventory, lease receivables (net of related deferred inflows), prepaid items, the long-term portion of loans receivable, and nonfinancial assets held for resale. This classification also reflects amounts that are in spendable form but that are legally or contractually required to remain intact, such as the principal of a permanent endowment.

*Restricted* - The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

*Committed* - The committed fund balance classification reflects amounts subject to internal constraints self-imposed by formal action of the Governing Board. The constraints giving rise to committed fund balance must be imposed no later than the end of the reporting period. The actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements. In contrast to restricted fund balance, committed fund balance may be redirected by the government to other purposes as long as the original constraints are removed or modified in the same manner in which they were imposed, that is, by the same formal action of the Governing Board.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**E. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, Fund Balance and Net Position (continued)**

**Fund Balance (continued)**

*Assigned* - The assigned fund balance classification reflects amounts that the government *intends* to be used for specific purposes. Assignments may be established either by the Governing Board or by a designee of the governing body, and are subject to neither the restricted nor committed levels of constraint. In contrast to the constraints giving rise to committed fund balance, constraints giving rise to assigned fund balance are not required to be imposed, modified, or removed by formal action of the Governing Board. The action does not require the same level of formality and may be delegated to another body or official. Additionally, the assignment need not be made before the end of the reporting period, but rather may be made any time prior to the issuance of the financial statements.

*Unassigned* - In the General Fund only, the unassigned fund balance classification reflects the residual balance that has not been assigned to other funds and that is not restricted, committed, or assigned to specific purposes. However, deficits in any fund, including the General Fund that cannot be eliminated by reducing or eliminating amounts assigned to other purposes are reported as negative unassigned fund balance.

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**F. Interfund Activity**

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements. Interfund transfers are eliminated in the governmental activities columns of the statement of activities.

**G. Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**H. Budgetary Data**

The budgetary process is prescribed by provisions of the California Education Code and requires the governing board to hold a public hearing and adopt an operating budget no later than July 1 of each year. The District governing board satisfied these requirements. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account. The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for.

**ST. HELENA UNIFIED SCHOOL DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS, continued**  
**JUNE 30, 2023**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**I. Property Tax**

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County Auditor-Controller bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received.

**J. New Accounting Pronouncements**

**GASB Statement No. 91** – In May 2019, GASB issued Statement No. 91, *Conduit Debt Obligations*. This standard's primary objectives are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The statement was postponed by GASB Statement No. 95 and is effective for periods beginning after December 15, 2021. The District has fully implemented this Statement as of June 30, 2023.

**GASB Statement No. 96** – In May 2020, GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements*. This statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for governments. This statement defines a SBITA; establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended. The statement is effective for periods beginning after June 15, 2022. The District has fully implemented this Statement as of June 30, 2023.

**GASB Statement No. 99** – In April 2022, GASB issued Statement No. 99, *Omnibus 2022*. The objectives of this statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The statement addresses various practice issues, including: (a) clarification of provisions in Statement No. 87, *Leases*, as amended, related to the determination of the lease term, classification of a lease as a short-term lease, recognition and measurement of a lease liability and a lease asset, and identification of lease incentives, (b) disclosures related to nonmonetary transactions; clarification of provisions in Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, as amended, related to the focus of the government-wide financial statements, (c) terminology updates related to certain provisions of Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and (d) terminology used in Statement 53 to refer to resource flows statements. A portion of this statement was effective upon issuance, while the remaining portions of this statement were effective for periods beginning after June 15, 2022 and for periods beginning after June 15, 2023. The District has implemented the requirements that were effective upon issuance but has not yet determined the impact on the financial statements for the requirements of this statement that are not yet effective.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 JUNE 30, 2023**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**J. New Accounting Pronouncements (continued)**

**GASB Statement No. 100** – In June 2022, GASB issued Statement No. 100, *Accounting Changes and Error Corrections* – an amendment of GASB Statement No. 62. The primary objective of this statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. This statement is effective for periods beginning after June 15, 2023. The District has not yet determined the impact on the financial statements.

**GASB Statement No. 101** – In June 2022, GASB issued Statement No. 101, *Compensated Absences*. The objective of this statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. This statement is effective for periods beginning after December 15, 2023. The District has not yet determined the impact on the financial statements.

**NOTE 2 – CASH AND INVESTMENTS**

**A. Summary of Cash and Investments**

	<u>Activities</u>
Investment in county treasury*	\$ 36,158,824
Fair value adjustment	(1,610,481)
Cash on hand and in banks	197,247
Cash with fiscal agent	20,000
Other investments (scholarship)	5,388
<b>Total</b>	<u>\$ 34,770,978</u>

\*net of deficit cash

**B. Policies and Practices**

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the state; U.S. Treasury instruments; registered state warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; collateralized mortgage obligations; and the County Investment Pool.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 2 – CASH AND INVESTMENTS (continued)**

**B. Policies and Practices (continued)**

**Investment in County Treasury** – The District maintains substantially all of its cash in the County Treasury in accordance with *Education Code Section 41001*. The Napa County Treasurer’s pooled investments are managed by the County Treasurer who reports on a monthly basis to the board of supervisors. In addition, the function of the County Treasury Oversight Committee is to review and monitor the County’s investment policy. The committee membership includes the Treasurer and Tax Collector, the Auditor-Controller, Chief Administrative Officer, Superintendent of Schools Representative, and a public member. The fair value of the District’s investment in the pool is based upon the District’s pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**Investment in Common Stock** – The District’s Community Playground Maintenance Fund has 300 shares of \$5 par value Pacific Gas and Electric Common Stock. The investment is measured at fair value. At June 30, 2023, the stock closed at \$17.96 per share, which calculates to a market value of approximately \$5,388.

**C. General Authorizations**

Except for investments by trustees of debt proceeds, the authority to invest District funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table below identifies the investment types permitted by California Government Code.

<u>Authorized Investment Type</u>	<u>Maximum Remaining Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U. S. Treasury Obligations	5 years	None	None
U. S. Agency Securities	5 years	None	None
Banker’s Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None



**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 2 – CASH AND INVESTMENTS (continued)**

**D. Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains a pooled investment with the County Treasury with a fair value of \$34,548,343. The average weighted maturity for this pool is 367 days.

**E. Credit Risk**

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investments in the County Treasury are not required to be rated.

**F. Custodial Credit Risk – Deposits**

This is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law. The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. As of June 30, 2023, the District's bank balance was not exposed to custodial credit risk.

**G. Fair Value**

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, either directly or indirectly.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonable available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Napa County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

**NOTE 2 – CASH AND INVESTMENTS (continued)**

**G. Fair Value (continued)**

The District's fair value measurements at June 30, 2023 were as follows:

	<b>Uncategorized</b>
Investment in county treasury	\$ 34,548,343
<b>Total</b>	<b>\$ 34,548,343</b>

**NOTE 3 – ACCOUNTS RECEIVABLE**

Accounts receivable at June 30, 2023 consisted of the following:

	<b>General Fund</b>	<b>Bond Interest and Redemption Fund</b>	<b>Non-Major Governmental Funds</b>	<b>Governmental Activities</b>
Federal Government				
Categorical aid	\$ 99,308	\$ -	\$ 88,422	\$ 187,730
State Government				
Apportionment	61,338	-	-	61,338
Categorical aid	462,353	-	66,381	528,734
Lottery	31,037	-	-	31,037
Local Government				
Other local sources	493,536	50,325	-	543,861
<b>Total</b>	<b>\$ 1,147,572</b>	<b>\$ 50,325</b>	<b>\$ 154,803</b>	<b>\$ 1,352,700</b>

**NOTE 4 – CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2023 was as follows:

	<b>Balance July 01, 2022</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance June 30, 2023</b>
<b>Governmental Activities</b>				
Capital assets not being depreciated				
Land	\$ 202,134	\$ -	\$ -	\$ 202,134
Construction in progress	81,529	1,326,622	-	1,408,151
Total capital assets not being depreciated	283,663	1,326,622	-	1,610,285
Capital assets being depreciated				
Land improvements	14,067,151	-	-	14,067,151
Buildings & improvements	115,251,555	-	-	115,251,555
Furniture & equipment	2,324,514	133,250	-	2,457,764
Total capital assets being depreciated	131,643,220	133,250	-	131,776,470
Less: Accumulated depreciation				
Land improvements	8,470,077	737,427	-	9,207,504
Buildings & improvements	47,826,072	3,496,692	-	51,322,764
Furniture & equipment	1,902,644	113,870	-	2,016,514
Total accumulated depreciation	58,198,793	4,347,989	-	62,546,782
Total capital assets being depreciated, net	73,444,427	(4,214,739)	-	69,229,688
<b>Governmental Activities</b>				
<b>Capital Assets, net</b>	<b>\$ 73,728,090</b>	<b>\$ (2,888,117)</b>	<b>\$ -</b>	<b>\$ 70,839,973</b>

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

**NOTE 4 – CAPITAL ASSETS (continued)**

Depreciation expense was charged to the following governmental functions for the year ended June 30, 2023:

<b>Governmental Activities</b>	
Instruction	\$ 3,547,348
Instructional library, media, and technology	23,667
School site administration	46,156
Home-to-school transportation	8,264
Food services	168,803
All other pupil services	46,595
Centralized data processing	159,618
Plant services	285,449
Facilities acquisition and maintenance	62,089
<b>Total</b>	<b>\$ 4,347,989</b>

**NOTE 5 – INTERFUND TRANSACTIONS**

**Operating Transfers**

Interfund transfers for the year ended June 30, 2023 consisted of the following:

	<u>Interfund Transfers In</u>		
	<u>General Fund</u>	<u>Special Reserve Fund for Capital Outlay Projects</u>	<u>Total</u>
<u>Interfund Transfers Out</u>			
General Fund	\$ -	\$ 5,923,341	\$ 5,923,341
Special Reserve Fund for Capital Outlay Projects	40,000	-	40,000
<b>Total</b>	<b>\$ 40,000</b>	<b>\$ 5,923,341</b>	<b>\$ 5,963,341</b>
Transfer from the General Fund to the Special Reserve Fund for Capital Outlay Projects for the RLS track and field project.		\$ 5,923,341	\$ 5,923,341
Transfer from the Special Reserve Fund for Capital Outlay to the General Fund for FFA travel expenses.		40,000	40,000
<b>Total</b>		<b>\$ 5,963,341</b>	<b>\$ 5,963,341</b>

**NOTE 6 – ACCRUED LIABILITIES**

Accrued liabilities at June 30, 2023 consisted of the following:

	<u>General Fund</u>	<u>Special Reserve Fund for Capital Outlay Projects</u>	<u>Non-Major Governmental Funds</u>	<u>District-Wide</u>	<u>Governmental Activities</u>
Payroll	\$ 2,554,081	\$ -	\$ 6,124	\$ -	\$ 2,560,205
Construction	191,801	324,858	18,981	-	535,640
Vendors payable	259,499	7,800	1,319	-	268,618
Unmatured interest	-	-	-	440,056	440,056
Due to grantor government	178,276	-	-	-	178,276
<b>Total</b>	<b>\$ 3,183,657</b>	<b>\$ 332,658</b>	<b>\$ 26,424</b>	<b>\$ 440,056</b>	<b>\$ 3,982,795</b>

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

**NOTE 7 – UNEARNED REVENUE**

Unearned revenue at June 30, 2023 consisted of the following:

	Governmental	
	General Fund	Activities
Federal sources	\$ 114,531	\$ 114,531
State categorical sources	98,342	98,342
<b>Total</b>	<b>\$ 212,873</b>	<b>\$ 212,873</b>

**NOTE 8 – LONG-TERM LIABILITIES**

A schedule of changes in long-term liabilities for the year ended June 30, 2023 consisted of the following:

	Balance July 01, 2022	Additions	Deductions	Balance June 30, 2023	Balance Due In One Year
<b>Governmental Activities</b>					
General obligation bonds	\$ 61,878,308	\$ 1,993,807	\$ 3,700,000	\$ 60,172,115	\$ 3,913,911
Unamortized premium	982,171	-	63,984	918,187	63,984
Total general obligation bonds	62,860,479	1,993,807	3,763,984	61,090,302	3,977,895
Compensated absences	28,800	-	8,418	20,382	-
Net OPEB liability	5,269,102	499,556	-	5,768,658	-
Net pension liability	19,603,317	10,837,904	-	30,441,221	-
<b>Total</b>	<b>\$ 87,761,698</b>	<b>\$ 13,331,267</b>	<b>\$ 3,772,402</b>	<b>\$ 97,320,563</b>	<b>\$ 3,977,895</b>

- Payments for general obligation bonds are made in the Bond Interest and Redemption Fund.
- Payments for compensated absences are typically liquidated in the General Fund and the Non-Major Governmental Funds.

**A. Compensated Absences**

Total unpaid employee compensated absences as of June 30, 2023 amounted to \$20,382. This amount is included as part of long-term liabilities in the government-wide financial statements.

**B. General Obligation Bonds**

The outstanding general obligation bonded debt at June 30, 2023 is:

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds			Bonds Outstanding June 30, 2023
				Outstanding July 01, 2022	Additions	Deductions	
2011	August 1, 2025	0.05%	\$ 13,860,000	\$ 9,210,000	\$ -	\$ 2,275,000	\$ 6,935,000
2011	August 1, 2036	5.69 - 5.99%	9,450,421	20,690,337	1,488,553	-	22,178,890
2012	August 1, 2037	1.96 - 4.85%	1,471,336	2,239,766	108,624	15,000	2,333,390
2012	August 1, 2033	2.00 - 4.00%	13,345,000	12,440,000	-	170,000	12,270,000
2012	August 1, 2034	4.00 - 4.45%	6,654,476	9,648,205	396,630	-	10,044,835
2012	August 1, 2023	0.36 - 2.74%	10,000,000	2,505,000	-	1,210,000	1,295,000
2017	August 1, 2038	2.00 - 4.00%	5,215,000	5,145,000	-	30,000	5,115,000
				<b>\$ 61,878,308</b>	<b>\$ 1,993,807</b>	<b>\$ 3,700,000</b>	<b>\$ 60,172,115</b>

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 8 – LONG-TERM LIABILITIES (continued)**

**B. General Obligation Bonds (continued)**

The annual requirements to amortize the general obligation bonds payable are as follows:

<b>Year Ended June 30,</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2024	\$ 3,913,911	\$ 1,179,615	\$ 5,093,526
2025	3,765,000	1,606,981	5,371,981
2026	3,206,843	2,894,728	6,101,571
2027	1,372,450	3,915,055	5,287,505
2028	1,474,552	4,017,565	5,492,117
2029 - 2033	14,268,955	15,747,914	30,016,869
2034 - 2038	12,719,264	13,137,942	25,857,206
2039	2,435,000	48,700	2,483,700
Accretion	17,016,140	(17,016,140)	-
<b>Total</b>	<b>\$ 60,172,115</b>	<b>\$ 25,532,360</b>	<b>\$ 85,704,475</b>

**C. Other Postemployment Benefits**

The District's beginning net OPEB liability was \$5,269,102 and increased by \$499,556 during the year ended June 30, 2023. The ending net OPEB liability at June 30, 2023 was \$5,768,658. See Note 10 for additional information regarding the net OPEB liability.

**D. Net Pension Liability**

The District's beginning net pension liability was \$19,603,317 and increased by \$10,837,904 during the year ended June 30, 2023. The ending net pension liability at June 30, 2023 was \$30,441,221. See Note 11 for additional information regarding the net pension liability.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 9 – FUND BALANCES**

Fund balances were composed of the following elements at June 30, 2023:

	General Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total Governmental Funds
Non-spendable					
Revolving cash	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Prepaid expenditures	36,893	-	-	-	36,893
Total non-spendable	<u>56,893</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>56,893</u>
Restricted					
Educational programs	2,197,993	-	-	-	2,197,993
Food service	-	-	-	105,859	105,859
Associated student body	-	-	-	118,566	118,566
Capital projects	-	7,074,389	-	2,065,194	9,139,583
Debt service	-	-	4,087,320	-	4,087,320
Total restricted	<u>2,197,993</u>	<u>7,074,389</u>	<u>4,087,320</u>	<u>2,289,619</u>	<u>15,649,321</u>
Assigned					
Other assignments	6,073,885	-	-	-	6,073,885
Total assigned	<u>6,073,885</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,073,885</u>
Unassigned	10,583,359	-	-	-	10,583,359
<b>Total Fund Balance</b>	<u>\$ 18,912,130</u>	<u>\$ 7,074,389</u>	<u>\$ 4,087,320</u>	<u>\$ 2,289,619</u>	<u>\$ 32,363,458</u>

The District is committed to maintaining a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unpredicted expenditures. The District Board recognizes that good fiscal management comprises the foundational support of the entire District. To make that support as effective as possible, the Board intends to maintain a minimum fund balance of 10% of the District's General Fund annual operating expenditures plus 33% of excess property taxes in a given year.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)**

**A. Plan Description**

The St. Helena Unified School District's single-employer defined benefit OPEB plan, St. Helena Unified School District Retiree Benefit Plan (the Plan) is administered by the District and is described below. The Plan is a single-employer defined benefit plan administered by the District. The District is a participant in the California Employer's Retiree Benefit Trust (CERBT), an agent multiple-employer defined benefit post-employment healthcare plan administered by CalPERS.

**B. OPEB Plan Fiduciary Net Position**

The District is a participant in the California Employers' Retiree Benefit Trust (CERBT) and has invested assets that are accumulated in the trust. Detailed information about the Plan's fiduciary net position is available in the separately issued CalPERS Comprehensive Annual Financial Report (CAFR) that includes financial statements and required supplementary information. Copies of the CalPERS' CAFR may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, CA 95814.

**C. Benefits Provided**

Participation in PEMHCA is financed in part by the District through a contribution to PEMHCA of \$139.00 per employee per month. The \$139.00 went into effect on January 1, 2020, was increased to \$143.00 for 2021 and is to be indexed with medical inflation for years thereafter. The same three-tiered rate structure applies to both active employees and retirees under the age of 65. Dental and vision coverages are offered to active employees. Retirees may elect to pay for dental and vision coverage on a self-paid basis.

The District also offers medical coverage to its retirees. The District makes the required statutory PEMHCA contribution as described above, subject to the "Unequal Contribution Method" under which the District's contribution for retirees begins at \$1 per month for 2016, and increases each year to 5% of its contribution for active employees multiplied by years the District has participated in PEMHCA, until the two amounts are equal. This statutory minimum benefit is payable by law for the lifetime of the retiree as long as the District remains in PEMHCA. However, employees retiring on or after January 1, 2016 must have completed 50 years of service in order to be eligible for this benefit.

Furthermore, the District will make additional contributions towards certain eligible retirees' premiums until age 65 according to the District's agreements with its various employee groups, as described below. All additional benefits are offset by the PEMHCA statutory minimum, if applicable.

The eligibility requirements and benefits provided by the Plan are described below:

Certificated employees who have attained age 55 and completed at least 10 years of service with the District are eligible to retire with continued coverage under one of the medical/prescription drug plans. Employees hired on or after July 1, 2005 but before July 1, 2013 must complete 15 years of service rather than 10. Employees hired on or after July 1, 2013 must attain age 60 and complete 15 years of service. Years of Service are credited under STRS rules. The District contribution is limited to the retiree-only premium for the selected plan. For employees retiring on or after August 3, 2007, the District's contribution is limited to the retiree-only-premium for the Kaiser HMO. Spouses may be covered at the retiree's expense. Surviving spouses of eligible retirees may continue coverage on a self-paid basis after the death of the retiree. District-paid benefits end at age 65.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 JUNE 30, 2023**

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**NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (continued)**

**C. Benefits Provided (continued)**

Classified employees hired before January 1, 2002 who have attained age 50 and completed at least 10 years of service with the District are eligible to retire with continued coverage under one of the medical/prescription drug plans. Employees hired on or after January 1, 2002 but before January 1, 2012 must attain age 55 and complete 15 years of service. Employees hired on or after January 1, 2012 must attain age 60 and complete 20 years of service. Years of Service are credited under PERS rules. The District contribution is limited to the retiree-only premium for the selected plan. For employees retiring on or after August 3, 2007, the District's contribution is limited to the retiree-only premium for the Kaiser HMO. District-paid benefits end at age 65.

Administrative/Management and Confidential employees and former Board Members are eligible for retiree benefits according to the rules described above for Certificated retirees, except that the service crediting rules will be according to whichever retirement system (PERS or STRS) is applicable.

For all retirees who retired before January 1, 2016, once the additional District contributions (as described above) end, the District pays the applicable PEMHCA statutory minimum contribution for the remainder of the retiree's lifetime as long as the retiree remains covered by PEMHCA. The District pays a 0.24% of premium administrative fee to PEMHCA for each retiree. The minimum monthly District contributions per retiree are \$143.00 for 2021 and \$149.00 for 2022.

**D. Contributions**

For the measurement period, the District contributed \$199,609 to the Plan, \$50,000 of which was a contribution to the trust and the rest of which was used for current premiums.

**E. Plan Membership**

Membership of the Plan consisted of the following:

	<b><u>Number of participants</u></b>
Inactive employees receiving benefits	49
Inactive employees entitled to but not receiving benefits*	-
Participating active employees	<u>183</u>
<b>Total number of participants**</b>	<b><u>232</u></b>

\*Information not provided

\*\*As of the July 1, 2022 valuation date



**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (continued)**

**F. Net OPEB Liability**

The components of the net OPEB liability of the District at June 30, 2023 were as follows:

Total OPEB liability	\$ 6,040,092
Plan fiduciary net position	<u>(271,434)</u>
<b>District's net OPEB liability</b>	<b><u>\$ 5,768,658</u></b>

Plan fiduciary net position as a percentage of total OPEB liability	4.5%
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**G. Investments**

The District participates in the CERBT OPEB Trust. The Trust's investment policy restricts the investment allocation of the plan. The asset allocations and benchmarks for CERBT Strategy 1 are listed below:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Target Range</u>	<u>Benchmark</u>
Global Equity	49%	± 5%	MSCI All Country World Index IMI (Net)
Fixed Income	23%	± 5%	Bloomberg Barclays Long Liability Index
Treasury Inflation-Protected Securities	5%	± 3%	Bloomberg Barclays Barclays US TIPS Index
Real Estate Investment Trusts	20%	± 5%	FTSE EPRA/NAREIT Developed Liquid Index (Net)
Commodities	3%	± 3%	S&P GSCI Total Return Index
Cash	-	± 2%	91 Day Treasury Bill

**H. Actuarial Assumptions and Other Inputs**

The District's Net OPEB Liability was measured as of June 30, 2023 and the Total OPEB Liability used to calculate the Net OPEB Liability was determined by an actuarial valuation as of July 1, 2022.

The net OPEB liability as of June 30, 2023 was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement unless otherwise specified:

**Economic assumptions:**

Salary increases	3.00%
Inflation rate	2.50%
Investment rate of return	6.50%, net of OPEB plan investment expense
Discount rate	3.95%
Healthcare cost trend rates	6.00% - 2023, 5.20% for 2024, 5.50% for 2024, 5.25% for 2025-2029, 5.00% for 2030-2039, 4.75% for 2040-2049, 4.50% for 2050-2069, and 4.00% for 2070 and later years; Medicare ages: 4.50 percent for 2023-2069 and 4.00 percent for 2070 and later years.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 JUNE 30, 2023**

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**NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (continued)**

**H. Actuarial Assumptions and Other Inputs (continued)**

**Non-economic assumptions:**

*Preretirement mortality rates:*

Certificated	Mortality Rates for active employees from CalSTRS Experience Analysis (2015-2018).
Classified	Preretirement Mortality Rates from CalPERS Experience Study (2000-2019).

*Postretirement mortality rates:*

Certificated	Mortality Rates for retired members and beneficiaries from CalSTRS Experience Analysis (2015-2018).
Classified	Post-retirement Mortality Rates for Healthy Recipients from CalPERS Experience Study (2000-2019).

The actuarial assumptions used in the July 1, 2022 valuation were based on a review of plan experience during the period July 1, 2020 to June 30, 2022.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of investment expense and inflation) are developed for each major asset class. The calculated investment rate of return was set equal to the expected ten-year compound (geometric) real return plus inflation (rounded to the nearest 25 basis points, where appropriate).

The discount rate is based on the GASB 75 requirements that reflect the following:

- a) The long-term expected rate of return on OPEB plan investments – to the extent that the OPEB plan’s fiduciary net position (if any) is projected to be sufficient to make projected benefit payments and assets are expected to be invested using a strategy to achieve that return;
- b) A yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rate of AA/Aa or higher – to the extent that the conditions in (a) are not met

To determine a resulting single (blended) rate, the amount of the plan’s projected fiduciary net position (if any) and the amount of projected benefit payments is compared in each period of projected benefit payments. The discount rate used to measure the District’s Total OPEB liability is based on these requirements and the following information:

Reporting Date	June 30, 2023
Measurement Date	June 30, 2023
Long-Term Expected Return of Plan Investments	6.50%
Municipal Bond 20-Year High Grade Rate Index	3.86%
Discount Rate	3.95%

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (continued)**

**I. Changes in Net OPEB Liability**

	<u>June 30, 2023</u>
<b>Total OPEB Liability</b>	
Service cost	\$ 322,918
Interest on total OPEB liability	226,322
Difference between expected and actual experience	(52,298)
Changes of assumptions	266,681
Benefits payments	(199,609)
Net change in total OPEB liability	564,014
Total OPEB liability - beginning	5,476,078
Total OPEB liability - ending (a)	<u>\$ 6,040,092</u>
 <b>Plan fiduciary net position</b>	
Contributions - employer	\$ 249,609
Net investment income	14,644
Benefit payments	(199,609)
Administrative expenses	(186)
Net change in plan fiduciary net position	64,458
Plan fiduciary net position - beginning	206,976
Plan fiduciary net position - ending (b)	<u>\$ 271,434</u>
 District's net OPEB liability - ending (a) - (b)	<u>\$ 5,768,658</u>
 Plan fiduciary net position as a percentage of the total OPEB liability	4.49%
 Covered-employee payroll	\$ 23,483,719
 District's net OPEB liability (asset) as a percentage of covered-employee payroll	24.56%

**J. Sensitivity of the Net OPEB Liability to Changes in the Discount Rate**

The following presents the net OPEB liability of the St. Helena Unified School District, as well as what the District's net OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current discount rate:

	<b>1% Decrease</b>	<b>Valuation Discount Rate</b>	<b>1% Increase</b>
	<b>(2.95%)</b>	<b>(3.95%)</b>	<b>(4.95%)</b>
Net OPEB liability	\$ 6,209,217	\$ 5,768,658	\$ 5,356,892

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (continued)**

**K. Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate**

The following presents the net OPEB liability of the St. Helena Unified School District, as well as what the District’s net OPEB liability would be if it were calculated using a healthcare cost trend rate that is one percentage point lower or one percentage point higher than the current healthcare cost trend rate:

	<b>1% Decrease (5.00%)</b>	<b>Valuation Trend Rate (6.00%)</b>	<b>1% Increase (7.00%)</b>
Net OPEB liability	\$ 5,142,958	\$ 5,768,658	\$ 6,491,664

**L. OPEB Expense and Deferred Outflows and Deferred Inflows of Resources Related to OPEB**

For the fiscal year ended June 30, 2023, the St. Helena Unified School District recognized OPEB expense of \$401,658. At June 30, 2023, the District reported deferred outflows of resources related to OPEB and deferred inflows of resources related to OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between projected and actual earnings on plan investments	\$ 28,561	\$ 11,017
Differences between expected and actual experience	102,638	205,168
Changes in assumptions	441,956	562,169
<b>Total</b>	<b>\$ 573,155</b>	<b>\$ 778,354</b>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<b>Year Ended June 30,</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
2024	\$ 215,745	\$ 336,637
2025	137,496	177,309
2026	84,868	171,801
2027	32,985	72,594
2028	32,924	6,457
Thereafter	69,137	13,556
<b>Total</b>	<b>\$ 573,155</b>	<b>\$ 778,354</b>

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 JUNE 30, 2023**

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**NOTE 11 – PENSION PLANS**

Qualified employees are covered under multiple-employer contributory retirement plans maintained by agencies of the State of California. Certificated employees are members of the California State Teachers' Retirement System (CalSTRS), and classified employees are members of the California Public Employees' Retirement System (CalPERS). The District reported its proportionate share of the net pension liabilities, pension expense, deferred outflow of resources, and deferred inflow of resources for each of the above plans as follows:

	<u>Net pension liability</u>	<u>Deferred outflows related to pensions</u>	<u>Deferred inflows related to pensions</u>	<u>Pension expense</u>
STRS Pension	\$ 19,916,690	\$ 7,060,113	\$ 2,618,585	\$ (473,482)
PERS Pension	10,524,531	3,667,549	261,864	1,491,790
<b>Total</b>	<u>\$ 30,441,221</u>	<u>\$ 10,727,662</u>	<u>\$ 2,880,449</u>	<u>\$ 1,018,308</u>

**A. California State Teachers' Retirement System (CalSTRS)**

**Plan Description**

The District contributes to the California State Teachers' Retirement System (CalSTRS); a cost-sharing multiple employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement and disability benefits and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalSTRS annual financial report may be obtained from CalSTRS, 7919 Folsom Blvd., Sacramento, CA 95826.

**Benefits Provided**

The CalSTRS defined benefit plan has two benefit formulas:

1. CalSTRS 2% at 60: Members first hired on or before December 31, 2012, to perform service that could be creditable to CalSTRS. CalSTRS 2% at 60 members are eligible for normal retirement at age 60, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. Early retirement options are available at age 55 with five years of credited service or as early as age 50 with 30 years of credited service. The age factor for retirements after age 60 increases with each quarter year of age to 2.4 percent at age 63 or older. Members who have 30 years or more of credited service receive an additional increase of up to 0.2 percent to the age factor, known as the career factor. The maximum benefit with the career factor is 2.4 percent of final compensation.
2. CalSTRS 2% at 62: Members first hired on or after January 1, 2013, to perform service that could be creditable to CalSTRS. CalSTRS 2% at 62 members are eligible for normal retirement at age 62, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. An early retirement option is available at age 55. The age factor for retirement after age 62 increases with each quarter year of age to 2.4 percent at age 65 or older.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 JUNE 30, 2023**

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**NOTE 11 – PENSION PLANS (continued)**

**A. California State Teachers’ Retirement System (CalSTRS) (continued)**

**Contributions**

Active plan CalSTRS 2% at 60 and 2% at 62 members are required to contribute 10.25% and 10.205% of their salary for fiscal year 2023, respectively, and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by CalSTRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2023 was 19.10% of annual payroll. Contributions to the plan from the District were \$3,247,143 for the year ended June 30, 2023.

**On-Behalf Payments**

The District was the recipient of on-behalf payments made by the State of California to CalSTRS for K-12 education. These payments consist of state general fund contributions of approximately \$1,600,064 to CalSTRS.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2023, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the District. The amount recognized by the District as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the District were as follows:

District's proportionate share of the net pension liability	\$ 19,916,690
State's proportionate share of the net pension liability associated with the District	<u>9,974,337</u>
<b>Total</b>	<b><u>\$ 29,891,027</u></b>

The net pension liability was measured as of June 30, 2022 and the total pension liability used to calculate the net pension liability was determined by applying update procedures to an actuarial valuation as of June 30, 2021 and rolling forward the total pension liability to June 30, 2022. The District’s proportion of the net pension liability was based on a projection of the District’s long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts, actuarially determined. At June 30, 2022, the District’s proportion was 0.029 percent, which was a decrease of 0.001 percent from its proportion measured as of June 30, 2021.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 11 – PENSION PLANS (continued)**

**A. California State Teachers’ Retirement System (CalSTRS) (continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)**

For the year ended June 30, 2023, the District recognized pension expense of \$(473,482). In addition, the District recognized pension expense and revenue of \$(746,001) for support provided by the State. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between projected and actual earnings on plan investments	\$ -	\$ 973,678
Differences between expected and actual experience	16,338	1,493,336
Changes in assumptions	987,723	-
Changes in proportion and differences between District contributions and proportionate share of contributions	2,808,909	151,571
District contributions subsequent to the measurement date	3,247,143	-
<b>Total</b>	<u>\$ 7,060,113</u>	<u>\$ 2,618,585</u>

The \$3,247,143 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
2024	\$ 1,598,037	\$ 1,192,894
2025	762,515	1,101,228
2026	567,772	1,485,311
2027	452,287	(1,436,297)
2028	308,676	206,946
2029	123,683	68,503
<b>Total</b>	<u>\$ 3,812,970</u>	<u>\$ 2,618,585</u>

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 11 – PENSION PLANS (continued)**

**A. California State Teachers’ Retirement System (CalSTRS) (continued)**

**Actuarial Assumptions**

The total pension liability was determined by applying update procedures to an actuarial valuation as of June 30, 2021 and rolling forward the total pension liability to June 30, 2022 using the following actuarial assumptions, applied to all periods included in the measurement:

Consumer Price Inflation	2.75%
Investment Rate of Return*	7.10%
Wage Inflation	3.50%

\* Net of investment expenses, but gross of administrative expenses.

CalSTRS uses custom mortality tables to best fit the patterns of mortality among its members. These custom tables are based on MP-2016 series tables adjusted to fit CalSTRS experience.

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period July 1, 2015 through June 30, 2018.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best-estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant (Pension Consulting Alliance–PCA) as an input to the process. The actuarial investment rate of return assumption was adopted by the board in January 2020 in conjunction with the most recent experience study. For each current and future valuation, CalSTRS’ independent consulting actuary (Milliman) reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of expected 20-year geometrically linked real rates of return and the assumed asset allocation for each major asset class as of June 30, 2022, are summarized in the following table:

<b>Asset Class</b>	<b>Assumed Asset Allocation</b>	<b>Long-Term Expected Real Rate of Return*</b>
Public Equity	42%	4.80%
Real Estate	15%	3.60%
Private Equity	13%	6.30%
Fixed Income	12%	1.30%
Risk Mitigating Strategies	10%	1.80%
Inflation Sensitive	6%	3.30%
Cash/Liquidity	2%	-0.40%
	100%	

\*20-year geometric average



**ST. HELENA UNIFIED SCHOOL DISTRICT  
 NOTES TO FINANCIAL STATEMENTS, continued  
 JUNE 30, 2023**

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**NOTE 11 – PENSION PLANS (continued)**

**A. California State Teachers’ Retirement System (CalSTRS) (continued)**

**Discount Rate**

The discount rate used to measure the total pension liability was 7.10 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates in accordance with the rate increases per AB 1469. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments, and administrative expense occur midyear. Based on those assumptions, the Plan’s fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the District’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the District’s proportionate share of the net pension liability calculated using the discount rate of 7.10 percent, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.10 percent) or 1-percentage-point higher (8.10 percent) than the current rate:

	<b>1% Decrease (6.10%)</b>	<b>Current Discount Rate (7.10%)</b>	<b>1% Increase (8.10%)</b>
	<hr/>	<hr/>	<hr/>
District's proportionate share of the net pension liability	\$ 33,825,927	\$ 19,916,690	\$ 8,367,842

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan’s fiduciary net position is available in the separately issued CalSTRS financial report.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 11 – PENSION PLANS (continued)**

**B. California Public Employees' Retirement System (CalPERS)**

**Plan Description**

The District contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS); a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees' Retirement Laws. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, CA 95811.

**Benefits Provided**

The benefits for the defined benefit plan are based on members' years of service, age, final compensation, and benefit formula. Benefits are provided for disability, death, and survivors of eligible members or beneficiaries. Members become fully vested in their retirement benefits earned to date after five years of credited service.

**Contributions**

Active plan members who entered into the plan prior to January 1, 2013, are required to contribute 7.0% of their salary. The California Public Employees' Pension Reform Act (PEPRA) specifies that new members entering into the plan on or after January 1, 2013, shall pay the higher of fifty percent of normal costs or 7.0% of their salary. Additionally, for new members entering the plan on or after January 1, 2013, the employer is prohibited from paying any of the employee contribution to CalPERS unless the employer payment of the member's contribution is specified in an employment agreement or collective bargaining agreement that expires after January 1, 2013.

The District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for fiscal year 2023 was 25.37% of annual payroll. Contributions to the plan from the District were \$1,305,605 for the year ended June 30, 2023.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2023, the District reported a liability of \$10,524,531 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by applying update procedures to an actuarial valuation as of June 30, 2021 and rolling forward the total pension liability to June 30, 2022. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts, actuarially determined. At June 30, 2022, the District's proportion was 0.031 percent, which was an increase of 0.001 percent from its proportion measured as of June 30, 2021.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 11 – PENSION PLANS (continued)**

**B. California Public Employees’ Retirement System (CalPERS) (continued)**

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)**

For the year ended June 30, 2023, the District recognized pension expense of \$1,491,790. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between projected and actual earnings on plan investments	\$ 1,242,661	\$ -
Differences between expected and actual experience	47,565	261,864
Changes in assumptions	778,545	-
Changes in proportion and differences between District contributions and proportionate share of contributions	293,173	-
District contributions subsequent to the measurement date	1,305,605	-
<b>Total</b>	<u>\$ 3,667,549</u>	<u>\$ 261,864</u>

The \$1,305,605 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
2024	\$ 680,305	\$ 91,815
2025	558,741	91,815
2026	365,166	78,234
2027	757,732	-
<b>Total</b>	<u>\$ 2,361,944</u>	<u>\$ 261,864</u>

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 11 – PENSION PLANS (continued)**

**B. California Public Employees’ Retirement System (CalPERS) (continued)**

**Actuarial Assumptions**

The total pension liability was determined by applying update procedures to an actuarial valuation as of June 30, 2021, and rolling forward the total pension liability to June 30, 2022 using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.30%
Discount Rate	6.90%
Salary Increases	Varies by Entry Age and Service

CalPERS uses custom mortality tables to best fit the patterns of mortality among its members. These custom tables are derived using CalPERS’ membership data for all funds. The table includes 15 years of mortality improvements using the Society of Actuaries Scale 80% of scale MP 2020.

The actuarial assumptions used in the June 30, 2021, valuation were based on the results of an actuarial experience study for the period from 2000 through 2019.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. In determining the long-term expected rate of return, both short-term and long-term market return expectations as well as the expected pension fund cash flows were taken into account. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds’ asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 11 – PENSION PLANS (continued)**

**B. California Public Employees’ Retirement System (CalPERS) (continued)**

**Actuarial Assumptions (continued)**

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

<b>Asset Class</b>	<b>Assumed Asset Allocation</b>	<b>Real Return Years 1 – 10*</b>
Global Equity – cap-weighted	30.0%	4.45%
Global Equity – non-cap-weighted	12.0%	3.84%
Private Equity	13.0%	7.28%
Treasury	5.0%	0.27%
Mortgage-backed securities	5.0%	0.50%
Investment grade corporates	10.0%	1.56%
High yield	5.0%	2.27%
Emerging market debt	5.0%	2.48%
Private debt	5.0%	3.57%
Real assets	15.0%	3.21%
Leverage	(5.0)%	(0.59)%
	<u>100.0%</u>	

\*An expected inflation of 2.30% used for this period. Figures are based on the 2021-22 CalPERS Asset Liability Management Study

**Discount Rate**

The discount rate used to measure the total pension liability was 6.90 percent. A projection of the expected benefit payments and contributions was performed to determine if assets would run out. The test revealed the assets would not run out. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability for the Schools Pool. The results of the crossover testing for the Schools Pool are presented in a detailed report that can be obtained at CalPERS’ website.

**Sensitivity of the District’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the District’s proportionate share of the net pension liability calculated using the discount rate of 6.90 percent, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.90 percent) or 1-percentage-point higher (7.90 percent) than the current rate:

	<b>1% Decrease (5.90%)</b>	<b>Current Discount Rate (6.90%)</b>	<b>1% Increase (7.90%)</b>
District's proportionate share of the net pension liability	\$ 44,944,943	\$ 10,524,531	\$ 19,682,215

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan’s fiduciary net position is available in the separately issued CalPERS financial report.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

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**NOTE 12 – COMMITMENTS AND CONTINGENCIES**

**A. Grants**

The District received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2023.

**B. Litigation**

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2023.

**C. Construction Commitments**

As of June 30, 2023, the District had commitments with respect to unfinished capital projects totaling \$7,946,881.

**NOTE 13 – PARTICIPATION IN JOINT POWERS AUTHORITIES**

The District participates in three joint ventures under joint powers agreements (JPAs) with North Bay Schools Insurance Authority (NBSIA) for workers compensation and property and liability, Contra Costa County Schools Insurance Group (CCCSIG) and the Schools Self-Insurance Authority of Contra Costa County (SSICCC) for dental and vision. The relationships between the District and the JPAs are such that the JPAs are not component units of the District for financial reporting purposes.

The JPAs have budgeting and financial reporting requirements independent of member units, and their financial statements are not presented in these financial statements. However, fund transactions between the JPAs and the District are included in these statements. The audited financial statements are generally available from the respective entities.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS, continued  
JUNE 30, 2023**

**NOTE 14 – STRS GOLDEN HANDSHAKE EARLY RETIREMENT INCENTIVE**

During the fiscal year ending June 30, 2023, the District offered an early retirement incentive from the State Teachers' Retirement System (STRS) for certificated employees in anticipation of net salary savings of approximately \$262,130. Six (6) employees opted into the program. The Early Retirement Incentive was paid in one payment and did not result in any long-term debt obligations. The District has completed its certification required by Education Code Sections 22714, 22714.5, and 44929 as summarized below:

	Type of Position	Age	Service Credit	Admin Fee Plus Any Interest	Post-Retirement Health Benefit Costs	Retiree Salary and Benefits	Replacement Employee Salary and Benefits	Salary and Benefits Savings
1	Admin.	63.2	27.46	\$ 161,495	\$ 20,102	\$ 1,523,709	\$ 1,315,143	\$ 208,566
2	Principal	61.3	34.22	148,069	-	1,332,661	1,191,634	141,027
3	Teacher	59.1	30.00	112,729	21,936	1,128,947	917,976	210,971
4	Counselor	59.7	12.93	107,750	21,936	1,150,880	982,565	168,314
5	Teacher	63.9	25.16	116,594	13,706	1,085,470	917,976	167,494
6	Admin.	58.1	29.97	130,765	-	1,584,641	1,363,801	220,840
							Savings	1,117,212
							Total Costs	(855,082)
							Net Savings	\$ 262,130

**NOTE 15 – DEFERRED OUTFLOWS/INFLOWS AMOUNT ON REFUNDED DEBT**

**A. Pension Plans**

Pursuant to GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, the District recognized deferred outflows of resources related to pensions and deferred inflows of resources related to pensions in the District-wide financial statements. Further information regarding the deferred outflows of resources and deferred inflows of resources can be found at Note 11. At June 30, 2023, total deferred outflows related to pensions was \$10,727,662 and total deferred inflows related to pensions was \$2,880,449.

**B. Other Postemployment Benefits**

Pursuant to GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, the District recognized deferred outflows of resources related to other postemployment benefits and deferred inflows of resources related to other postemployment benefits in the District-wide financial statements. Further information regarding the deferred outflows of resources and deferred inflows of resources can be found at Note 10. At June 30, 2023, total deferred outflows related to other postemployment benefits was \$573,155 and total deferred inflows related to other postemployment benefits was \$778,354.

**NOTE 16 – SUBSEQUENT EVENT**

On August 2, 2023, the District issued \$11,720,000 of 2023 Refunding General Obligation Bonds. The bonds are issued to refund certain maturities of the General Obligation Refunding Bonds, Election of 2012, Series A-1. The 2023 Refunding General Obligation Bonds bear an interest rate of 4% and mature on August 1, 2033.

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## **REQUIRED SUPPLEMENTARY INFORMATION**

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**ST. HELENA UNIFIED SCHOOL DISTRICT  
GENERAL FUND – BUDGETARY COMPARISON SCHEDULE  
FOR THE YEAR ENDED JUNE 30, 2023**

	Budgeted Amounts		Actual* (Budgetary Basis)	Variances - Final to Actual
	Original	Final		
<b>REVENUES</b>				
LCFF sources	\$ 37,485,264	\$ 38,406,952	\$ 38,711,958	\$ 305,006
Federal sources	622,538	1,787,208	1,336,075	(451,133)
Other state sources	2,128,424	4,033,675	4,804,324	770,649
Other local sources	213,400	670,489	1,316,410	645,921
<b>Total Revenues</b>	<b>40,449,626</b>	<b>44,898,324</b>	<b>46,168,767</b>	<b>1,270,443</b>
<b>EXPENDITURES</b>				
Certificated salaries	17,970,038	17,809,575	17,654,081	155,494
Classified salaries	5,032,435	5,317,633	5,147,399	170,234
Employee benefits	11,592,488	12,006,186	12,154,021	(147,835)
Books and supplies	1,709,967	2,030,375	1,744,415	285,960
Services and other operating expenditures	4,509,238	5,768,856	5,442,037	326,819
Capital outlay	50,000	468,048	191,025	277,023
Other outgo				
Excluding transfers of indirect costs	52,000	52,000	54,047	(2,047)
<b>Total Expenditures</b>	<b>40,916,166</b>	<b>43,452,673</b>	<b>42,387,025</b>	<b>1,065,648</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(466,540)</b>	<b>1,445,651</b>	<b>3,781,742</b>	<b>2,336,091</b>
<b>Other Financing Sources (Uses)</b>				
Transfers in	-	-	40,000	40,000
Transfers out	(300,000)	(500,000)	(2,923,341)	(2,423,341)
<b>Net Financing Sources (Uses)</b>	<b>(300,000)</b>	<b>(500,000)</b>	<b>(2,883,341)</b>	<b>(2,383,341)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(766,540)</b>	<b>945,651</b>	<b>898,401</b>	<b>(47,250)</b>
<b>Fund Balance - Beginning</b>	<b>14,862,800</b>	<b>14,862,800</b>	<b>14,862,800</b>	<b>-</b>
<b>Fund Balance - Ending</b>	<b>\$ 14,096,260</b>	<b>\$ 15,808,451</b>	<b>\$ 15,761,201</b>	<b>\$ (47,250)</b>

\* The actual amounts reported on this schedule do not agree with the amounts reported on the Statement of Revenues, Expenditures, and Changes in Fund Balance for the following reasons:

- The amounts on that schedule include the financial activity of the Adult Education Fund, Deferred Maintenance Fund, the Special Reserve Fund for Other Than Capital Outlay Projects, and the Special Reserve Fund for Postemployment Benefits in accordance with the fund type definitions promulgated by GASB Statement No. 54.
- Audit adjustments are not reflected in the schedule above.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS  
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018*</u>
<b>Total OPEB Liability</b>						
Service cost	\$ 322,918	\$ 253,176	\$ 225,523	\$ 226,982	\$ 210,967	\$ 166,675
Interest on total OPEB liability	226,322	125,009	147,517	168,827	173,967	201,897
Difference between expected and actual experience	(52,298)	-	216,683	-	(1,044,467)	-
Changes of assumptions	266,681	(892,857)	131,303	320,245	357,312	-
Benefits payments	(199,609)	(266,859)	(214,167)	(262,307)	(219,837)	(251,314)
Net change in total OPEB liability	564,014	(781,531)	506,859	453,747	(522,058)	117,258
Total OPEB liability - beginning	5,476,078	6,257,609	5,750,750	5,297,003	5,819,061	5,701,803
Total OPEB liability - ending (a)	<u>\$ 6,040,092</u>	<u>\$ 5,476,078</u>	<u>\$ 6,257,609</u>	<u>\$ 5,750,750</u>	<u>\$ 5,297,003</u>	<u>\$ 5,819,061</u>
<b>Plan fiduciary net position</b>						
Contributions - employer	\$ 249,609	\$ 316,859	\$ 264,167	\$ 312,307	\$ 269,837	\$ -
Net investment income	14,644	(31,710)	35,957	732	2,383	-
Benefit payments	(199,609)	(266,859)	(214,167)	(262,307)	(219,837)	-
Administrative expenses	(186)	(175)	(130)	(66)	(15)	-
Net change in plan fiduciary net position	64,458	18,115	85,827	50,666	52,368	-
Plan fiduciary net position - beginning	206,976	188,861	103,034	52,368	-	-
Plan fiduciary net position - ending (b)	<u>\$ 271,434</u>	<u>\$ 206,976</u>	<u>\$ 188,861</u>	<u>\$ 103,034</u>	<u>\$ 52,368</u>	<u>\$ -</u>
District's net OPEB liability - ending (a) - (b)	<u>\$ 5,768,658</u>	<u>\$ 5,269,102</u>	<u>\$ 6,068,748</u>	<u>\$ 5,647,716</u>	<u>\$ 5,244,635</u>	<u>\$ 5,819,061</u>
Plan fiduciary net position as a percentage of the total OPEB liability	4.49%	3.78%	3.02%	1.79%	0.99%	0.00%
Covered-employee payroll	\$ 23,483,719	\$ 21,462,380	\$ 20,837,308	\$ 19,841,192	\$ 19,030,595	\$ 26,097,086
District's net OPEB liability (asset) as a percentage of covered-employee payroll	24.56%	24.55%	29.12%	28.46%	27.56%	22.30%

\*The trust was established during the year ended June 30, 2019

**ST. HELENA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF DISTRICT CONTRIBUTIONS - OPEB  
FOR THE YEAR ENDED JUNE 30, 2023**

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	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018*</u>
Actuarially determined contribution	\$ 603,024	\$ 344,496	\$ 334,462	\$ 388,061	\$ 395,904	N/A
Contributions in relation to the actuarially determined contribution	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	N/A
Contribution deficiency (excess)	<u>\$ 553,024</u>	<u>\$ 294,496</u>	<u>\$ 284,462</u>	<u>\$ 338,061</u>	<u>\$ 345,904</u>	<u>\$ -</u>
Covered-employee payroll	\$ 23,483,719	\$ 21,462,380	\$ 20,837,308	\$ 19,841,192	\$ 19,030,595	N/A
Contributions as a percentage of covered payroll	0.21%	0.23%	0.24%	0.25%	0.26%	N/A

\*The trust was established during the year ended June 30, 2019

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF INVESTMENT RETURNS - OPEB  
 FOR THE YEAR ENDED JUNE 30, 2023**

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	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018*</u>
Annual money-weighted rate of return, net of investment expense	6.37%	-14.81%	28.49%	0.91%	9.50%	N/A

\*The trust was established during the year ended June 30, 2019

**ST. HELENA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY - CALSTRS  
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
District's proportion of the net pension liability	0.029%	0.030%	0.028%	0.027%	0.026%	0.024%	0.025%	0.025%	0.024%
District's proportionate share of the net pension liability	\$ 19,916,690	\$ 13,475,584	\$ 27,007,919	\$ 24,248,352	\$ 23,769,372	\$ 22,350,323	\$ 20,694,381	\$ 16,702,400	\$ 14,024,880
State's proportionate share of the net pension liability associated with the District	9,974,337	6,780,532	13,922,473	13,229,202	13,609,144	13,222,370	11,782,677	8,833,707	8,468,828
<b>Total</b>	<u>\$ 29,891,027</u>	<u>\$ 20,256,116</u>	<u>\$ 40,930,392</u>	<u>\$ 37,477,554</u>	<u>\$ 37,378,516</u>	<u>\$ 35,572,693</u>	<u>\$ 32,477,058</u>	<u>\$ 25,536,107</u>	<u>\$ 22,493,708</u>
District's covered payroll	\$ 16,776,785	\$ 16,339,271	\$ 15,181,438	\$ 14,559,500	\$ 13,908,246	\$ 12,952,860	\$ 11,515,124	\$ 10,798,860	\$ 10,774,752
District's proportionate share of the net pension liability as a percentage of its covered payroll	118.7%	82.5%	177.9%	166.5%	170.9%	172.6%	179.7%	154.7%	130.2%
Plan fiduciary net position as a percentage of the total pension liability	81.2%	87.2%	71.8%	72.6%	71.0%	69.5%	70.0%	74.0%	76.5%

The amounts presented for each fiscal year were determined as of the year-end that occurred one year prior.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY - CALPERS  
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
District's proportion of the net pension liability	0.031%	0.030%	0.029%	0.028%	0.028%	0.027%	0.028%	0.029%	0.032%
District's proportionate share of the net pension liability	\$ 10,524,531	\$ 6,127,733	\$ 8,918,800	\$ 8,233,635	\$ 7,404,263	\$ 6,456,392	\$ 5,463,139	\$ 4,300,283	\$ 3,621,426
District's covered payroll	\$ 4,705,373	\$ 4,326,916	\$ 4,212,577	\$ 3,931,077	\$ 3,689,802	\$ 3,494,477	\$ 3,231,510	\$ 3,344,328	\$ 3,348,768
District's proportionate share of the net pension liability as a percentage of its covered payroll	223.7%	141.6%	211.7%	209.4%	200.7%	184.8%	169.1%	128.6%	108.1%
Plan fiduciary net position as a percentage of the total pension liability	69.8%	81.0%	70.0%	70.0%	70.8%	71.9%	73.9%	79.4%	83.4%

The amounts presented for each fiscal year were determined as of the year-end that occurred one year prior.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF DISTRICT CONTRIBUTIONS - CALSTRS  
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Contractually required contribution	\$ 3,247,143	\$ 2,813,683	\$ 2,576,681	\$ 2,569,935	\$ 2,347,312	\$ 2,004,921	\$ 1,630,564	\$ 1,375,837	\$ 1,022,543
Contributions in relation to the contractually required contribution*	(3,247,143)	(2,813,683)	(2,576,681)	(2,569,935)	(2,347,312)	(2,004,921)	(1,630,564)	(1,375,837)	(1,022,543)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 17,392,252	\$ 16,776,785	\$ 16,339,271	\$ 15,181,438	\$ 14,559,500	\$ 13,908,246	\$ 12,952,860	\$ 11,515,124	\$ 10,798,860
Contributions as a percentage of covered payroll	18.67%	16.77%	15.77%	16.93%	16.12%	14.42%	12.59%	11.95%	9.47%

\*Amounts do not include on-behalf contributions

**ST. HELENA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF DISTRICT CONTRIBUTIONS - CALPERS  
FOR THE YEAR ENDED JUNE 30, 2023**

	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Contractually required contribution	\$ 1,305,605	\$ 1,077,943	\$ 895,668	\$ 828,872	\$ 708,046	\$ 570,238	\$ 478,836	\$ 393,460	\$ 380,381
Contributions in relation to the contractually required contribution*	(1,305,605)	(1,077,943)	(895,668)	(828,872)	(708,046)	(570,238)	(478,836)	(393,460)	(380,381)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered payroll	\$ 5,131,366	\$ 4,705,373	\$ 4,326,916	\$ 4,212,577	\$ 3,931,077	\$ 3,689,802	\$ 3,494,477	\$ 3,231,510	\$ 3,344,328
Contributions as a percentage of covered payroll	25.44%	22.91%	20.70%	19.68%	18.01%	15.45%	13.70%	12.18%	11.37%

\*Amounts do not include on-behalf contributions



**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED JUNE 30, 2023**

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**NOTE 1 – PURPOSE OF SCHEDULES**

**Budgetary Comparison Schedule**

This schedule is required by GASB Statement No. 34 as required supplementary information (RSI) for the General Fund and for each major special revenue fund that has a legally adopted annual budget. The budgetary comparison schedule presents both (a) the original and (b) the final appropriated budgets for the reporting period as well as (c) actual inflows, outflows, and balances, stated on the District's budgetary basis. A separate column to report the variance between the final budget and actual amounts is also presented, although not required.

**Schedule of Changes in Net OPEB Liability and Related Ratios**

This 10-year schedule is required by GASB Statement No. 75 for all sole and agent employers that provide other postemployment benefits (OPEB). Until a full 10-year trend is compiled, the schedule will only show those years under which GASB Statement No. 75 was applicable. The schedule presents the sources of change in the net OPEB liability, and the components of the net OPEB liability and related ratios, including the OPEB plan's fiduciary net position as a percentage of the total OPEB liability, and the net OPEB liability as a percentage of covered-employee payroll.

**Changes in Benefit Terms**

There were no changes in benefit terms from the previous valuation.

**Changes in Assumptions**

The discount rate changed from 3.72% to 3.95% from the previous valuation. The healthcare trend rate changed from 3.50% to 6.0% from the previous valuation. The inflation rate changed from 2.75% to 2.50% from the previous valuation.

**Schedule of District Contributions - OPEB**

This schedule presents information on the District's actuarially determined contribution, contributions in relation to the actuarially determined contribution, and any excess or deficiency related to the actuarially determined contribution. In the future, as data becomes available, ten years of information will be presented.

**Schedule of Investment Returns - OPEB**

This schedule presents information on the annual money weighted rate of return on OPEB plan investments. In future years, as data becomes available, ten years of information will be presented.

**Schedule of the District's Proportionate Share of the Net Pension Liability**

This 10-year schedule is required by GASB Statement No. 68 for each cost-sharing pension plan. Until a full 10-year trend is compiled, the schedule will only show those years under which GASB Statement No. 68 was applicable. The schedule presents the District's proportion (percentage) of the collective net pension liability, the District's proportionate share (amount) of the collective net pension liability, the District's covered payroll, the District's proportionate share (amount) of the collective net pension liability as a percentage of the employer's covered payroll, and the pension plan's fiduciary net position as a percentage of the total pension liability.

**Changes in Benefit Terms**

There were no changes in benefit terms since the previous valuations for CalSTRS and CalPERS.

**Changes in Assumptions**

There were no changes in economic assumptions since the previous valuations for CalSTRS. The discount rate changed from 7.15% to 6.90% and the inflation rate changed from 2.50% to 2.30% since the previous measurement for CalPERS.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 NOTES TO REQUIRED SUPPLEMENTARY INFORMATION, continued  
 FOR THE YEAR ENDED JUNE 30, 2023**

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**NOTE 1 – PURPOSE OF SCHEDULES (continued)**

**Schedule of District Contributions**

This 10-year schedule is required by GASB Statement No. 68 for each cost-sharing pension plan. Until a full 10-year trend is compiled, the schedule will only show those years under which GASB Statement No. 68 was applicable. The schedule presents the District’s statutorily or contractually required employer contribution, the amount of contributions recognized by the pension plan in relation to the statutorily or contractually required employer contribution, the difference between the statutorily or contractually required employer contribution and the amount of contributions recognized by the pension plan in relation to the statutorily or contractually required employer contribution, the District’s covered payroll, and the amount of contributions recognized by the pension plan in relation to the statutorily or contractually required employer contribution as a percentage of the District’s covered payroll.

**NOTE 2 – EXCESS OF EXPENDITURES OVER APPROPRIATIONS**

For the year ended June 30, 2023, the District incurred an excess of expenditures over appropriations in individual major funds presented in the Budgetary Comparison Schedule by major object code as follows:

	<b>Expenditures and Other Uses</b>		
	<b>Budget</b>	<b>Actual</b>	<b>Excess</b>
General Fund			
Employee benefits	\$ 12,006,186	\$ 12,154,021	\$ 147,835
Other outgo			
Excluding transfers of indirect costs	\$ 52,000	\$ 54,047	\$ 2,047

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## **SUPPLEMENTARY INFORMATION**

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**ST. HELENA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2023**

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster</u>	<u>AL Number</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Federal Expenditures</u>
<b>U. S. DEPARTMENT OF EDUCATION:</b>			
<i>Passed through California Department of Education:</i>			
Title I, Part A, Basic Grants Low-Income and Neglected	84.010	14329	\$ 212,227
Title II, Part A, Supporting Effective Instruction Local Grants	84.367	14341	52,999
Title III			
Title III, English Learner Student Program	84.365	14346	27,856
Title III, Immigrant Education Program	84.365	15146	1,659
Subtotal Title III			<u>29,515</u>
Title IV, Part A, Student Support and Academic Enrichment Grants	84.424	15396	19,407
Special Education Cluster			
IDEA Basic Local Assistance Entitlement, Part B, Sec 611	84.027	13379	233,904
IDEA Local Assistance, Part B, Sec 611, Private School ISPs	84.173	13430	9,042
ARP IDEA Part B, Sec 611, Local Assistance Entitlement	84.027	15638	53,482
ARP IDEA Part B, Sec. 611, Local Assistance Private School ISPs	84.027	10169	1,854
IDEA Mental Health Average Daily Attendance (ADA) Allocation, Part B, Sec 611	84.027A	15197	9,624
Subtotal Special Education Cluster			<u>307,906</u>
COVID-19 Emergency Acts Funding/Education Stabilization Fund Discretionary Grants:			
Elementary and Secondary School Emergency Relief II (ESSER II) Fund	84.425	15547	66
Elementary and Secondary School Emergency Relief III (ESSER III) Fund	84.425	15559	253,867
Elementary and Secondary School Emergency Relief III (ESSER III) Fund: Learning Loss	84.425U	10155	92,100
Expanded Learning Opportunities (ELO) Grant ESSER II State Reserve	84.425	15618	120,328
Expanded Learning Opportunities (ELO) Grant GEER II	84.425	15619	27,616
Expanded Learning Opportunities (ELO) Grant: ESSER III State Reserve, Emergency Needs	84.425	15620	78,440
Expanded Learning Opportunities (ELO) Grant: ESSER III State Reserve, Learning Loss	84.425	15621	135,217
American Rescue Plan - Homeless Children and Youth II (ARP HYC II) Program	84.425	15566	6,387
Subtotal Education Stabilization Fund Discretionary Grants			<u>714,021</u>
<b>Total U. S. Department of Education</b>			<u>1,336,075</u>
<b>U. S. DEPARTMENT OF AGRICULTURE:</b>			
<i>Passed through California Department of Education:</i>			
Child Nutrition Cluster			
School Breakfast Program - Basic	10.553	13525	13,135
School Breakfast Program - Needy	10.553	13526	115,426
National School Lunch Program	10.555	13391	203,261
USDA Commodities	10.555	*	34,125
Supply Chain Assistances	10.555	15655	32,720
Subtotal Child Nutrition Cluster			<u>398,667</u>
<b>Total U. S. Department of Agriculture</b>			<u>398,667</u>
<b>Total Federal Expenditures</b>			<u>\$ 1,734,742</u>

\* - Pass-Through Entity Identifying Number not available or not applicable

**ST. HELENA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF AVERAGE DAILY ATTENDANCE (ADA)  
FOR THE YEAR ENDED JUNE 30, 2023**

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	<b>Second Period Report</b>	<b>Annual Report</b>
SCHOOL DISTRICT		
TK/K through Third		
Regular ADA	257.95	259.00
Total TK/K through Third	257.95	259.00
Fourth through Sixth		
Regular ADA	229.82	230.78
Total Fourth through Sixth	229.82	230.78
Seventh through Eighth		
Regular ADA	150.59	150.99
Total Seventh through Eighth	150.59	150.99
Ninth through Twelfth		
Regular ADA	417.71	416.83
Total Ninth through Twelfth	417.71	416.83
TOTAL SCHOOL DISTRICT	1,056.07	1,057.60

**ST. HELENA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF INSTRUCTIONAL TIME  
FOR THE YEAR ENDED JUNE 30, 2023**

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<b>Grade Level</b>	<b>Minutes Requirement</b>	<b>2022-23 Actual Minutes</b>	<b>Number of Days</b>	<b>Status</b>
Kindergarten	36,000	45,630	180	Complied
Grade 1	50,400	52,975	180	Complied
Grade 2	50,400	52,975	180	Complied
Grade 3	50,400	56,250	180	Complied
Grade 4	54,000	56,250	180	Complied
Grade 5	54,000	56,250	180	Complied
Grade 6	54,000	60,495	180	Complied
Grade 7	54,000	60,495	180	Complied
Grade 8	54,000	60,495	180	Complied
Grade 9	64,800	66,062	180	Complied
Grade 10	64,800	66,062	180	Complied
Grade 11	64,800	66,062	180	Complied
Grade 12	64,800	66,062	180	Complied

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS  
 FOR THE YEAR ENDED JUNE 30, 2023**

	2024 (Budget)	2023	2022	2021
General Fund - Budgetary Basis**				
Revenues And Other Financing Sources	\$ 44,449,984	\$ 46,208,767	\$ 42,582,736	\$ 41,019,275
Expenditures And Other Financing Uses	44,740,410	45,310,366	40,317,944	38,529,296
Net change in Fund Balance	<u>\$ (290,426)</u>	<u>\$ 898,401</u>	<u>\$ 2,264,792</u>	<u>\$ 2,489,979</u>
Ending Fund Balance	<u>\$ 15,470,775</u>	<u>\$ 15,761,201</u>	<u>\$ 14,862,800</u>	<u>\$ 12,580,620</u>
Available Reserves*	<u>\$ 7,270,417</u>	<u>\$ 10,583,359</u>	<u>\$ 14,137,331</u>	<u>\$ 16,900,064</u>
Available Reserves As A Percentage Of Outgo	<u>16.25%</u>	<u>23.36%</u>	<u>35.06%</u>	<u>43.86%</u>
Long-term Liabilities	<u>\$ 93,342,668</u>	<u>\$ 97,320,563</u>	<u>\$ 87,761,698</u>	<u>\$ 106,562,864</u>
Average Daily Attendance At P-2***	<u>1,056</u>	<u>1,056</u>	<u>1,088</u>	<u>1,177</u>

The General Fund balance has increased by \$3,180,581 over the past two years. However, the fiscal year 2023-24 budget projects a decrease of \$290,426. For a District this size, the State recommends available reserves of at least 3% of General Fund expenditures, transfers out, and other uses (total outgo). The Board also intends to maintain a minimum fund balance of 10% of the District's General Fund annual operating expenditures plus 33% of excess property taxes in a given year.

The District has incurred operating surpluses in each of the past three years but anticipates incurring an operating deficit during the 2023-24 fiscal year. Total long-term obligations have decreased by \$9,242,301 over the past two years.

Average daily attendance has decreased by 121 ADA over the past two years. No change in ADA is anticipated during the 2023-24 fiscal year.

\*Available reserves consist of all unassigned fund balance within the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects.

\*\*The actual amounts reported in this schedule are for the General Fund only, and do not agree with the amounts reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances because the amounts on that schedule include the financial activity of the Adult Education Fund, Deferred Maintenance Fund, the Special Reserve Fund for Other Than Capital Outlay Projects, and the Special Reserve Fund for Postemployment Benefits, in accordance with the fund type definitions promulgated by GASB Statement No. 54. In addition, audit adjustments are not reflected in the schedule above.

\*\*\*Due to the COVID-19 pandemic, Average Daily Attendance at P-2 was not reported in 2021. Funding was based on Average Daily Attendance at P-2 as reported in 2020.

\*\*\*\*2020 ending fund balance is shown as originally reported.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT WITH AUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2023**

	General Fund	Student Activity Fund	Adult Education Fund	Deferred Maintenance Fund	Special Reserve Fund for Other Than Capital Outlay Projects	Special Reserve Fund for Post-Employment Benefits	Building Fund	Capital Facilities Fund	Special Reserve Fund for Capital Outlay Projects	Bond Interest and Redemption Fund
June 30, 2023, annual financial and budget report fund balance	\$ 15,761,201	\$ 228,817	\$ 270	\$ 640,681	\$ 3,574,892	\$ 222,893	\$ 278,755	\$ 1,895,018	\$ 7,556,591	\$ 4,108,257
Adjustments and reclassifications:										
Increase (decrease) in total fund balances:										
Fair market value adjustment - cash in county treasury	(1,095,081)	-	-	-	-	-	(13,905)	(94,674)	(385,884)	(20,937)
Fund balance transfer (GASB 54)	4,438,736	-	(270)	(640,681)	(3,574,892)	(222,893)	-	-	-	-
Cash in banks (ASB)	-	(110,251)	-	-	-	-	-	-	-	-
Cash in banks (Scholarship)	(15,497)	-	-	-	-	-	-	-	-	-
Investments (Scholarship)	(63)	-	-	-	-	-	-	-	-	-
Accounts payable	(177,166)	-	-	-	-	-	-	-	(96,318)	-
Net adjustments and reclassifications	3,150,929	(110,251)	(270)	(640,681)	(3,574,892)	(222,893)	(13,905)	(94,674)	(482,202)	(20,937)
June 30, 2023, audited financial statement fund balance	\$ 18,912,130	\$ 118,566	\$ -	\$ -	\$ -	\$ -	\$ 264,850	\$ 1,800,344	\$ 7,074,389	\$ 4,087,320

See accompanying note to supplementary information.



**ST. HELENA UNIFIED SCHOOL DISTRICT  
SCHEDULE OF CHARTER SCHOOLS  
FOR THE YEAR ENDED JUNE 30, 2023**

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There were no charter schools sponsored by the District for the year ended June 30, 2023.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
COMBINING BALANCE SHEET  
JUNE 30, 2023**

	<b>Student Activity Fund</b>	<b>Cafeteria Fund</b>	<b>Building Fund</b>	<b>Capital Facilities Fund</b>	<b>Non-Major Governmental Funds</b>
<b>ASSETS</b>					
Cash and investments	\$ 118,566	\$ -	\$ 266,904	\$ 1,817,271	\$ 2,202,741
Accounts receivable	-	154,803	-	-	154,803
<b>Total Assets</b>	<b>\$ 118,566</b>	<b>\$ 154,803</b>	<b>\$ 266,904</b>	<b>\$ 1,817,271</b>	<b>\$ 2,357,544</b>
<b>LIABILITIES</b>					
Deficit cash	\$ -	\$ 41,501	\$ -	\$ -	\$ 41,501
Accrued liabilities	-	7,443	2,054	16,927	26,424
<b>Total Liabilities</b>	<b>-</b>	<b>48,944</b>	<b>2,054</b>	<b>16,927</b>	<b>67,925</b>
<b>FUND BALANCES</b>					
Restricted	118,566	105,859	264,850	1,800,344	2,289,619
<b>Total Fund Balances</b>	<b>118,566</b>	<b>105,859</b>	<b>264,850</b>	<b>1,800,344</b>	<b>2,289,619</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 118,566</b>	<b>\$ 154,803</b>	<b>\$ 266,904</b>	<b>\$ 1,817,271</b>	<b>\$ 2,357,544</b>

See accompanying note to supplementary information.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED JUNE 30, 2023**

	Student Activity Fund	Cafeteria Fund	Building Fund	Capital Facilities Fund	Non-Major Governmental Funds
<b>REVENUES</b>					
Federal sources	\$ -	\$ 439,937	\$ -	\$ -	\$ 439,937
Other state sources	-	458,802	-	-	458,802
Other local sources	312,469	6,249	8,803	322,003	649,524
<b>Total Revenues</b>	<u>312,469</u>	<u>904,988</u>	<u>8,803</u>	<u>322,003</u>	<u>1,548,263</u>
<b>EXPENDITURES</b>					
Current					
Pupil services					
Food services	-	1,001,540	-	-	1,001,540
General administration					
Plant services	-	4,378	-	-	4,378
Facilities acquisition and construction	-	-	109,245	78,038	187,283
Ancillary services	325,464	-	-	-	325,464
<b>Total Expenditures</b>	<u>325,464</u>	<u>1,005,918</u>	<u>109,245</u>	<u>78,038</u>	<u>1,518,665</u>
<b>NET CHANGE IN FUND BALANCE</b>	(12,995)	(100,930)	(100,442)	243,965	29,598
<b>Fund Balance - Beginning</b>	131,561	206,789	365,292	1,556,379	2,260,021
<b>Fund Balance - Ending</b>	<u>\$ 118,566</u>	<u>\$ 105,859</u>	<u>\$ 264,850</u>	<u>\$ 1,800,344</u>	<u>\$ 2,289,619</u>

See accompanying note to supplementary information.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE  
 JUNE 30, 2023**

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The St. Helena Unified School District was established in 1855 and is composed of an area of approximately 204 square miles. There was no change in District boundaries during the year. The District operates one primary school, one elementary school, one intermediate school and one high school.

**GOVERNING BOARD**

<b>Member</b>	<b>Office</b>	<b>Term Expires</b>
Lisa Pelosi	President	November 2024
Jeannie Kerr	Vice President	November 2024
Laura Symon	Clerk	November 2026
Shawn Maura	Trustee	November 2026
Jeanmarie Wolf	Trustee	November 2026

**DISTRICT ADMINISTRATORS**

Ruben Aurelio  
*Superintendent*

Andrea Stubbs\*  
*Chief Business Official*

\*Retired effective June 30, 2023.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
 NOTES TO SUPPLEMENTARY INFORMATION  
 JUNE 30, 2023**

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**NOTE 1 – PURPOSE OF SCHEDULES**

**Schedule of Expenditures of Federal Awards**

The accompanying Schedule of Expenditures of Federal Awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements.

The following schedule provides reconciliation between revenues reported on the Statement of Revenue, Expenditures, and Changes in Fund Balance, and the related expenditures reported on the Schedule of Expenditures of Federal Awards. The reconciling amounts represent Federal funds that have been recorded as revenues in a prior year that have been expended by June 30, 2023 or Federal funds that have been recorded as revenues in the current year and were not expended by June 30, 2023. The District has not elected to use the 10 percent de minimis indirect cost rate.

	AL Number	Amount
Total Federal Revenues reported in the Statement of Revenues, Expenditures, and Changes in Fund Balance		\$ 2,157,188
Supply Chain Assistance (SCA) Funds	10.555	(41,270)
Federal Interest Subsidy	N/A	<u>(381,176)</u>
Total Expenditures reported in the Schedule of Expenditures of Federal Awards		<u>\$ 1,734,742</u>

\*The federal interest subsidy does not have an AL number.

**Schedule of Average Daily Attendance (ADA)**

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

**Schedule of Instructional Time**

This schedule presents information on the amount of instructional time offered by the District and whether the District complied with article 8 (commencing with section 46200) of chapter 2 of part 26 of the *Education Code*.

**Schedule of Financial Trends and Analysis**

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
NOTES TO SUPPLEMENTARY INFORMATION, continued  
JUNE 30, 2023**

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**NOTE 1 – PURPOSE OF SCHEDULES (continued)**

**Reconciliation of Annual Financial and Budget Report with Audited Financial Statements**

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Annual Financial and Budget Report Unaudited Actuals to the audited financial statements.

**Schedule of Charter Schools**

This schedule lists all Charter Schools chartered by the District, and displays information for each Charter School on whether or not the Charter School is included in the District audit.

**Combining Statements – Non-Major Funds**

These statements provide information on the District's non-major funds.

**Local Education Agency Organization Structure**

This schedule provides information about the District's boundaries and schools operated, members of the governing board, and members of the administration.

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**OTHER INDEPENDENT AUDITORS' REPORTS**

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**Independent Auditors' Report

Governing Board  
St. Helena Unified School District  
St. Helena, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of St. Helena Unified School District, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the St. Helena Unified School District's basic financial statements, and have issued our report thereon dated December 11, 2023.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered St. Helena Unified School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of St. Helena Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of St. Helena Unified School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether St. Helena Unified School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Christy White, Inc.*

San Diego, California  
December 11, 2023

**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; AND REPORT ON INTERNAL CONTROL  
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**Independent Auditors' Report

Governing Board  
St. Helena Unified School District  
St. Helena, California

**Report on Compliance for Each Major Federal Program*****Opinion on Each Major Federal Program***

We have audited St. Helena Unified School District's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of St. Helena Unified School District's major federal programs for the year ended June 30, 2023. St. Helena Unified School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, St. Helena Unified School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of St. Helena Unified School District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on compliance for each major federal program. Our audit does not provide a legal determination of St. Helena Unified School District's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of the laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to St. Helena Unified School District's federal programs.

## **Auditor's Responsibilities for the Audit for Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on St. Helena Unified School District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the report on compliance about St. Helena Unified School District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding St. Helena Unified School District's compliance with compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of St. Helena Unified School District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of St. Helena Unified School District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Other Matters**

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as Finding #2023-001. Our opinion on each major federal program is not modified with respect to these matters.

*Government Auditing Standards* requires the auditor to perform limited procedures on St. Helena Unified School District's response to the noncompliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs and corrective action plan. St. Helena Unified School District's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### **Report on Internal Control Over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

## **Report on Internal Control Over Compliance (compliance)**

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Christy White, Inc.*

San Diego, California  
December 11, 2023

**REPORT ON STATE COMPLIANCE AND ON INTERNAL CONTROL  
OVER COMPLIANCE FOR STATE PROGRAMS**Independent Auditors' Report

Governing Board  
St. Helena Unified School District  
St. Helena, California

**Report on State Compliance*****Opinion on State Compliance***

We have audited St. Helena Unified School District's compliance with the types of compliance requirements described in the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed by Title 5, *California Code of Regulations*, section 19810, that could have a direct and material effect on each of St. Helena Unified School District's state programs for the fiscal year ended June 30, 2023, as identified below.

In our opinion, St. Helena Unified School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the applicable state programs for the year ended June 30, 2023.

***Basis for Opinion on State Compliance***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed by Title 5, *California Code of Regulations*, section 19810 as regulations (the K-12 Audit Guide). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of State Compliance section of our report.

We are required to be independent of St. Helena Unified School District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on state compliance. Our audit does not provide a legal determination of St. Helena Unified School District's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of the laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to St. Helena Unified School District's state programs.

**Auditor’s Responsibilities for the Audit of State Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the state compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on St. Helena Unified School District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the K-12 Audit Guide will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user of the report on compliance about St. Helena Unified School District's compliance with the requirements of the applicable state programs as a whole.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, and the K-12 Audit Guide, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding St. Helena Unified School District's compliance with compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of St. Helena Unified School District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the K-12 Audit Guide, but not for the purpose of expressing an opinion on the effectiveness of St. Helena Unified School District's internal control over compliance. Accordingly, no such opinion is expressed.
- Select and test transactions and records to determine St. Helena Unified School District's compliance with the state laws and regulations related to the following items:

<b>PROGRAM NAME</b>	<b>PROCEDURES PERFORMED</b>
<b>Local Education Agencies Other Than Charter Schools</b>	
Attendance	Yes
Teacher Certification and Misassignments	Yes
Kindergarten Continuance	Yes
Independent Study	No
Continuation Education	Not Applicable
Instructional Time	Yes
Instructional Materials	Yes
Ratio of Administrative Employees to Teachers	Yes
Classroom Teacher Salaries	Yes
Early Retirement Incentive	Yes
Gann Limit Calculation	Yes
School Accountability Report Card	Yes
Juvenile Court Schools	Not Applicable
Middle or Early College High Schools	Not Applicable
K-3 Grade Span Adjustment	Yes
Transportation Maintenance of Effort	Yes
Apprenticeship: Related and Supplemental Instruction	Not Applicable
Comprehensive School Safety Plan	Yes
District of Choice	Yes
Home to School Transportation Reimbursement	Yes
Independent Study Certification for ADA Loss Mitigation	Yes

**Auditor’s Responsibilities for the Audit of State Compliance (continued)**

<b>PROGRAM NAME</b>	<b>PROCEDURES PERFORMED</b>
<b>School Districts, County Offices of Education, and Charter Schools</b>	
California Clean Energy Jobs Act	Yes
After/Before School Education and Safety Program	Not Applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study-Course Based	Not Applicable
Immunizations	Yes
Educator Effectiveness	Yes
Expanded Learning Opportunities Grant (ELO-G)	Yes
Career Technical Education Incentive Grant	Not Applicable
Transitional Kindergarten	Yes
<b>Charter Schools</b>	
Attendance; for charter schools	Not Applicable
Mode of Instruction; for charter schools	Not Applicable
Nonclassroom-Based Instruction/Independent Study; for charter schools	Not Applicable
Determination of Funding for Nonclassroom-Based Instruction; for charter schools	Not Applicable
Annual Instructional Minutes - Classroom Based	Not Applicable
Charter School Facility Grant Program	Not Applicable

We did not perform testing for independent study because the ADA reported was immaterial. The term “Not Applicable” is used above to mean either the District did not offer the program during the current fiscal year, the District did not participate in the program during the current fiscal year, or the program applies to a different type of local education agency.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies or material weaknesses in internal control over compliance that we identified during the audit.

**Report on Internal Control Over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor’s Responsibilities for the Audit of State Compliance section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

***Report on Internal Control Over Compliance (compliance)***

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the K-12 Audit Guide. Accordingly, this report is not suitable for any other purpose.

*Christy White, Inc.*

San Diego, California  
December 11, 2023



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## **SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

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**ST. HELENA UNIFIED SCHOOL DISTRICT  
SUMMARY OF AUDITORS' RESULTS  
FOR THE YEAR ENDED JUNE 30, 2023**

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**FINANCIAL STATEMENTS**

Type of auditors' report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None Reported</u>
Non-compliance material to financial statements noted?	<u>No</u>

**FEDERAL AWARDS**

Internal control over major program:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>Yes</u>
Type of auditors' report issued:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516(a)?	<u>No</u>
Identification of major programs:	

<u>AL Number(s)</u>	<u>Name of Federal Program or Cluster</u>	
84.425, 84.425D, 85.425U	Education Stabilization Fund Discretionary Grants	
Dollar threshold used to distinguish between Type A and Type B programs:		<u>\$ 750,000</u>
Auditee qualified as low-risk auditee?		<u>Yes</u>

**STATE AWARDS**

Internal control over state programs:	
Material weaknesses identified?	<u>No</u>
Significant deficiency(ies) identified?	<u>None Reported</u>
Any audit findings disclosed that are required to be reported in accordance with 2022-23 Guide for Annual Audits of California K-12 Local Education Agencies ?	<u>No</u>
Type of auditors' report issued on compliance for state programs:	<u>Unmodified</u>

**ST. HELENA UNIFIED SCHOOL DISTRICT  
FINANCIAL STATEMENT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2023**

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**FIVE DIGIT CODE**

20000  
30000

**AB 3627 FINDING TYPE**

Inventory of Equipment  
Internal Control

There were no financial statement findings for the year ended June 30, 2023.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
FEDERAL AWARD FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2023**

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**FIVE DIGIT CODE**  
50000

**AB 3627 FINDING TYPE**  
Federal Compliance

**FINDING #2023-001: ALLOWABLE COSTS/COST PRINCIPLES – TIME AND EFFORT REPORTING (50000)**

**Assistance Listing Number and Title:** 84.425 - Education Stabilization Fund Discretionary Grants: Elementary, Secondary School Emergency Relief (ESSER) Fund

**Federal Grantor Name:** U.S. Department of Education; Passed through California Department of Education

**Criteria:** Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, requires an accounting for personnel time on multi-funded positions by the time spent on each program and to semi-annually certify positions charged 100% to federal programs. Standards for Documentation of Personnel Expenses Charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. These records must:

- Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- Be incorporated into the official records of the non-Federal entity
- Reasonably reflect the total activity for which the employee is compensated by the non-Federal entity, not exceeding 100% of compensated activities
- Encompass both federally assisted and all other activities compensated by the non-Federal entity on an integrated basis, but may include the use of subsidiary records as defined in the non-Federal entity's written policy;
- Comply with the established accounting policies and practices of the non-Federal entity.
- Support the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one Federal award; a Federal award and non-Federal award; an indirect cost activity and a direct cost activity; two or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity.
- Budget estimates (i.e., estimates determined before the services are performed) alone do not qualify as support for charges to Federal awards but may be used for interim accounting purposes.

**Condition:** Auditor selected employees with salaries coded to the Education Stabilization Fund. Two of Five employees tested with salaries coded to the Education Stabilization Fund during the fiscal year did not have any time certifications on file for the 2022-23 year. It is required that the time certifications for single-funded employees be prepared twice a year and monthly for multi-funded employees.

**Cause:** The District has not been following its policy for proper time accounting.

**Effect:** The District is not in compliance.

**Questioned Costs:** Although the District was not in compliance, we were able to review alternative documentation to determine that employees charged to the program were allowable.

**Repeat Finding:** This is not a repeat finding.

**Recommendation:** We recommend that the District prepares time certification semi-annually for single funded employees and monthly for multi-funded employees.

**Views of Responsible Officials:** See Corrective Action Plan on following page.



## 2022-23 AUDIT FINDING CORRECTIVE ACTION

FINDING #2022-002: ALLOWABLE COSTS/COST PRINCIPLES - TIME AND EFFORT REPORTING (50000)

### Corrective Action Plan:

The district will have certifications on file using the ESCAPE report, Pos11a (Position Funding), to include all federal resources (resources 2XXX-5XXX). The time certifications will be kept on file for federally funded employees, as required. The district will ensure that it follows its policy for proper time accounting moving forward.

A handwritten signature in blue ink that reads "Kay Vang". The signature is written in a cursive style and is positioned above a horizontal line.

Kay Vang, Chief Business Official

**ST. HELENA UNIFIED SCHOOL DISTRICT  
STATE AWARD FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2023**

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**FIVE DIGIT CODE**

10000  
40000  
42000  
43000  
60000  
61000  
62000  
70000  
71000  
72000

**AB 3627 FINDING TYPE**

Attendance  
State Compliance  
Charter School Facilities Programs  
Apprenticeship: Related and Supplemental Instruction  
Miscellaneous  
Classroom Teacher Salaries  
Local Control Accountability Plan  
Instructional Materials  
Teacher Misassignments  
School Accountability Report Card

There were no state award findings or questioned costs for the year ended June 30, 2023.

**ST. HELENA UNIFIED SCHOOL DISTRICT  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2023**

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**FINDING #2022-001: EXPANDED LEARNING OPPORTUNITIES GRANT (ELO-G) PLAN (40000)**

**Criteria:** Pursuant to California Education Code Section 43522, all local educational agencies receiving ELO-G funding were required to adopt an expenditure plan for the apportioned funds by June 1, 2021. School districts were required to submit the approved plan to their county office of education within five days of adoption pursuant to Education Code Section 43522(e).

**Condition:** Based on our review of board documentation and subsequent correspondence with Napa County Office of Education, the District's ELO-G plan was board approved on May 20, 2021 and submitted to Napa County Office of Education on June 9, 2021.

**Effect:** The District was not in compliance with the Education Code requirement related to submission of the approved ELO-G plan to the county office of education within five days of board approval.

**Cause:** Administrative oversight.

**Questioned Costs:** There are no questioned costs associated with this finding.

**Repeat Finding:** No, this is not a repeat finding.

**Recommendation:** No corrective action is needed since the plan for these funds has been developed and submitted to Napa County Office of Education. Under current requirements, there is no ELO-G plan update required for future years.

**Corrective Action Plan:** The District agrees with the accuracy of this finding. While no corrective action is needed because there is no ELO-G Plan update required in future years, staff will use this finding to improve general internal practices – e.g. staff will take care to identify dates that any similar plans/documents are due to the Napa County Office of Education and calendar/communicate them to ensure that no deadlines are missed in the future.

**Current Status:** Implemented.