

NOTICE OF NONDISCRIMINATION:



The following information is provided in response to 34 C.F.R. Part 106.8 of the 2020 Title IX Regulations, mandating notice of a nondiscrimination policy and adoption and publication of grievance procedures that provide for the prompt and equitable resolution of student and employee complaints. In accordance with Title IX, the district does not, and is required not to, discriminate on the basis of sex in its educational programs or activities. The district has designated and authorized the following employees as the Title IX Coordinators to address concerns or inquiries regarding discrimination on the basis of sex, including sexual harassment, sexual assault, dating violence, domestic violence, stalking, and gender based harassment, please contact:

TITLE IX COORDINATORS:

MRS. ELIZABETH DICOSIMO

Assistant Superintendent for Teaching and Learning
16 Fravor Road, Mexico, New York 13114
edicosimo@mexicocsd.org
Telephone: 315-963-8400 x 5413

MRS. COLLEEN ROOT

Assistant Superintendent for Curriculum and Instruction
16 Fravor Road, Mexico, New York 13114
croot@mexicocsd.org
Telephone: 315-963-8400 x 5406

Any individual may report sex discrimination, including sexual harassment, at any time, including during non-business hours, by mail, phone, or email. During district business hours, reports may also be made in person. To view an electronic copy of the District's Title IX policies, please go to the district website at www.mexicocsd.org and refer to district policies under the Board of Education tab.

Upon receiving an allegation of sex-based harassment, the Title IX Coordinator will promptly respond in accordance with board policies.

*****To file a complaint, please fill out the attached form and send to the Title IX coordinators, whose contact information is available above***

TITLE IX FORMAL COMPLAINT FORM



PURPOSE: The purpose of the Title IX grievance procedures is to secure, at the lowest possible level, prompt and equitable resolutions of complaints based on sex discrimination, including complaints of sexual harassment or sexual violence, in violation of Title IX of the Education Amendments of 1972 ("Title IX") and violation of District policies that prohibit these types of discrimination. These procedures apply only to complaints alleging discrimination prohibited by Title IX (including sexual harassment and sexual violence).

INSTRUCTIONS: Individuals alleging Title IX discrimination and requesting review are required to complete this form and submit it to the Title IX Coordinators, Mrs. Elizabeth DiCosimo (edicosimo@mexicocsd.org) and Mrs. Colleen Root (croot@mexicocsd.org).

1. Name of Complainant: _____

2. School: _____

3. Grade level: _____

4. Nature of Complaint: Please describe the action you believe may be sexual discrimination, violence or harassment and in violation of Title IX. Identify any person(s) you believe may be responsible. Please attach additional sheets, if necessary:

5. When did the actions described above occur?

6. Are there any witnesses to this matter? (Please check) Yes No

If yes, please identify the witness(es):

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7. Did you discuss this matter with any of the witnesses identified in Item 6?

(Please check) **Yes** **No**

If yes, please identify:

Person to whom you have spoken: _____

Date: _____

Method of communication: _____

8. Have you spoken to any administrator(s) or other district employee(s) about this matter?

(Please check) **Yes** **No**

If yes, please identify:

Person to whom you have spoken: _____

Date: _____

Method of Communication: _____

9. Please describe the result of the discussion(s) identified in item 8:

PLEASE ATTACH ANY STATEMENTS, NAMES OF WITNESSES, REPORTS, OR OTHER DOCUMENTS WHICH YOU FEEL ARE RELEVANT TO YOUR COMPLAINT.

I certify that the foregoing information is true and correct.

Print Name

Signature

Date