



Baldwinsville

Central School District

Achieving our full potential together.

Matthew J. McDonald, Superintendent of Schools
29 East Oneida Street • Baldwinsville, NY 13027
315-638-6043 (office) • 315-638-6041 (fax) • www.bville.org

Dear Parents/Guardians:

To ensure the safety of our students, the following information will assist in understanding the Baldwinsville Central School District's practice and procedures for transferring medication from home to school. Occasionally, it may be necessary for a student to take prescription or non-prescription medication during school hours. The New York State Education Department allows such medication to be administered only under certain conditions. These conditions are outlined on the Baldwinsville Central School District's webpage by clicking on the Departments tab-School Nurses.

If your child needs to take medication during school hours, please note that it is your responsibility to personally deliver the prescribed medication to the School Nurse in the building where your child attends school. Again, this is an important step in ensuring the safety of all of our students. It also provides an opportunity for the School Nurse to discuss your child's health concerns. No student is permitted to carry medication to school. **Just to reiterate, the medication needs to be delivered to the School Nurse during their office hours.**

There may be some unforeseen circumstances where it is not possible for you to personally deliver the medication. If this is the case, you will need to contact Mr. Rocco Nalli, Director of Special Education, at 315-635-4500 if your child receives Special Education support and services. Otherwise, you will need to contact Mr. Dana Nelson, Assistant Transportation Supervisor, at 315-638-6097. They will review your request and if appropriate, implement the necessary follow-up steps to assist you. Please do not ask your child's bus driver to deliver any medication to school. They will not be able to honor your request.

If you have any questions about this practice, the School Nurse in the building where your child attends school will be happy to talk with you.

Sincerely,

Matthew J. McDonald
Superintendent of Schools