

BALDWINVILLE CENTRAL SCHOOL DISTRICT STUDY QUESTION:

ARE THERE OPTIONS THAT MIGHT PROVIDE PROGRAM EFFECTIVE AND COST-EFFECTIVE WAYS OR PATTERNS TO ORGANIZE HOW THE K-12 PROGRAM IS IMPLEMENTED/DELIVERED OVER THE NEXT FIVE YEARS?

Scope, Sequence of the Study and Roles of Key Participants, a draft outline

Part One of the Planning Process: Answer the Study Question.

- July 2018 through June 2019
- Collaborative Effort by:

	'Funding the Future' Community Advisory Committee	SES Study Team	School District Leadership Staff	Architect	Board of Education
Role in Part One	<p>On a regular basis work closely with the consultants of the district as a 'steering committee' to offer perspectives, and insights, Ask clarifying questions about baseline district data compiled to answer the study question. <i>"Local People, Local Knowledge"</i></p> <p>Facilitate information sharing among residents and the school district. At times, review documents between meetings.</p>	<p>The Study Team is to "hold up a mirror" to data about the school district, organize the data without bias; and to identify (as guided by the data) possible options and <i>opportunities and challenges</i> of various scenarios to implement/deliver the educational program. SES meets with the 'Funding the Future' Community Advisory Committee to encourage and listen to perspectives, insights and clarifying questions about the compiled baseline data as the <i>Program Implementation Study of Options</i> is developed by SES. The role is accomplished with transparency of the data; with no bias toward particular possible options; and without advocacy of which option(s) should be implemented.</p>	<p>Provide the baseline data about the school district to enable the three studies: <i>Pupil Capacity Analysis, Enrollment Projection Study, and the Program Implementation Study of Options.</i></p>	<p>Provide information, and insights about the current conditions of the school buildings and sites.</p>	<p>Engage the collaborative effort. Be informed about the progress of the study. Non-advocacy of any possible findings of the study as it is developed.</p>

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July –August					
	‘Funding the Future’ Community Advisory Committee	SES Study Team	School District Leadership Staff	Architect	Board of Education
		Informs Leadership Team of baseline data to be compiled.	Begin compilation of baseline data.	Prepare information about the latest Building Conditions Survey of the schools.	Identifies and appoints a ‘Funding the Future’ Community Advisory Committee representative of all of the stakeholders of the NCSd.
August – September					
	Participation in <i>Planning for the Future Workshop</i>	Host the <i>Planning for the Future Workshops</i> . Prepare a report of the results of each workshop.	Participation in <i>Planning for the Future Workshop</i> . Compilation of study baseline data.		Participation in <i>Planning for the Future Workshop</i>
October					
	Learn the details of the Baldwinsville CSD Program Vision. Ask clarifying questions as to how that vision might influence the delivery of instruction options by the district with both pedagogy and use of the current school buildings.	Host the work meeting. Listen to insights.	Share/present the Program Vision that has been developed by the Board, staff, and Leadership Team with the ‘Funding the Future’ Community Advisory Committee. Compilation of study baseline data.	Attend the work meeting. Listen.	
November					
	Ask clarifying questions about the pupil capacity findings and enrollment projection findings as to how the findings might influence the delivery of	Host the work meeting. Share the ‘raw data’ that form the basis for the draft <i>Pupil Capacity Study</i> , and the draft <i>Enrollment Projection/Demographic Study</i> . Listen to insights.	Review the study drafts. Compilation of study baseline data.	Review the study drafts. Option: Join the SES visit to the schools.	Review the study drafts.

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	instruction options and the use of the current school buildings.		Host a visit by SES to each school building.		
	‘Funding the Future’ Community Advisory Committee	SES Study Team	School District Leadership Staff	Architect	Board of Education
December- January (maybe one or two meetings; may include building site visits hosted by the architect)					
	Ask clarifying questions of the architect about the findings of the Building Conditions Survey Data. Ask the leadership team and the architect how the findings might influence the achievement of the district program vision for the future, and the delivery of instruction.	Host the work meeting. Listen to insights.	Share insights about how the Building Conditions Survey may influence the achievement of the program vision and the future delivery of instruction. Compilation of study baseline data completed.	Compile and present data about the Building Conditions Survey Data about each school building. Offer summative insights about ‘the bones of each school building’.	
February					
	Review, discuss, and ask clarifying questions regarding the baseline data that form the foundation of the <i>Program Delivery Study</i> . Offer insights and ‘conditions’ that the possible options may need to address.	Host the work meeting. Share print copies of the <i>Pupil Capacity Study</i> and the <i>Enrollment Projection/Demographic Study</i> . Share the draft school district baseline data that will be analyzed in the <i>Program Implementation Study of Options</i> . Listen to insights. Answer clarifying questions.	Share print copies of the <i>Pupil Capacity Study</i> and the <i>Enrollment Projection/Demographic Study</i> .	Share print copies of the <i>Pupil Capacity Study</i> and the <i>Enrollment Projection/Demographic Study</i> .	Share print copies of the <i>Pupil Capacity Study</i> and the <i>Enrollment Projection/Demographic Study</i> .
March					
	Review, discuss, and ask clarifying questions about the <u>draft</u> <i>Program Implementation Study of Options</i> .	Host the work meeting. Share a print working draft of the <i>Program Implementation Study</i> which includes a listing of Opportunities and Challenges presented by each	Share a print working draft of the <i>Program Implementation Study</i> which	Share a print working draft of the <i>Program Implementation Study</i> which	Share a print working draft of the <i>Program Implementation Study</i> which includes a listing of Opportunities

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		option. Listen to insights. Answer clarifying questions.	includes a listing of Opportunities and Challenges presented by each option. Listen to insights. Answer clarifying questions.	includes a listing of Opportunities and Challenges presented by each option. Listen to insights. Answer clarifying questions.	and Challenges presented by each option. Listen to insights. Answer clarifying questions
	'Funding the Future' Community Advisory Committee	SES Study Team	School District Leadership Staff	Architect	Board of Education
April (depending upon the number of 'doable' options identified in the Program Implementation Study, this meeting may be held on a weekday evening or on a Saturday from 8:30 to about 2:30.)					
	Before the meeting, review the <i>Program Implementation Study</i> finalized based on the March work meeting.	Host the 'Funding the Future' Community Advisory Committee as a 'research tool'. The role of SES is to organize the Community Advisory Committee, and to listen and record the information and perceptions of the community members as they review, discuss and identify <i>opportunities and challenges</i> suggested by the various option scenarios reported in the study. The documented work of the Community Advisory Committee becomes a valuable tool for the Board in their deliberation with regard to how best to implement the program at what grade level configurations and in what school buildings.			

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		<p>The work together ends with a process for the ‘Funding the Future’ Community Advisory Committee to rank-order the various scenario options as to what might be best ‘for kids’. This step is not a ‘vote’. It produces a tool to help the Board along with the community in deliberations about what action, if any, to pursue.</p> <p>SES prepares a report of the work results of the ‘Funding the Future’ Community Advisory Committee at this meeting.</p>			
June					
	‘Funding the Future’ Community Advisory Committee	SES Study Team	School District Leadership Staff	Architect	Board of Education
	Attend the community presentation of findings meeting.	A mutually scheduled evening meeting opportunity is hosted by SES for the district community, and a meeting the same afternoon is offered for the district staff to learn the findings of the <i>Program Implementation Options Study</i> .	Attend the community presentation of findings meeting.	Attend the community presentation of findings meeting.	As each study tool is developed, (the <i>Results of the Planning for the Future Workshops, the Pupil Capacity Study, the Enrollment Projection/Demographic Study, the Program Implementation Study, and results of the ‘Funding the Future’ Community Advisory Committee meeting as a focus group research tool</i> ’) are publicly available to the community on the

					District website and in print form. Attend the community presentation of findings meeting.
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The community, Board of Education, ‘Funding the Future’ Community Advisory Committee, school district administrative leadership, and staff now have working tools that can be a ‘roadmap’ for engaged data-driven discussion about possible ‘doable’ options the school district may wish to pursue for possible implementation. At this point, it is suggested that the direct role of the Study Team, as a ‘guest outsider’ is completed.

• **Part Two of the Planning Process—JULY 2019 -**

The Board, ‘Funding the Future’ Community Advisory Committee, and community have received the following:

- ✓ Results of public *Planning for the Future* workshops of the Board of Education and the Superintendent, the ‘Funding the Future’ Community Advisory Committee, and the administrative team.
- ✓ *Enrollment Projection/Demographic Study*
- ✓ *Pupil Capacity Analysis Study*
- ✓ *Program Implementation Options Study* identifying possible ‘doable’ options to answer the study question.
- ✓ Meetings of the work and discussion of the ‘Funding the Future’ Community Advisory Committee consisting of Board of Education appointed community resident volunteers who reflect the various community stakeholder groups in composition.
- ✓ A rank-ordering of possible ‘doable’ program delivery options by a representative ‘Funding the Future’ Community Advisory Committee that the Board of Education and community may wish to consider for adaption or implementation.
- ✓ Presentation of the findings of the study at a volunteer meeting for all instructional and support staff.
- ✓ Presentation of the findings of the study at an evening community meeting hosted by the Study Team.

Some possible next steps *as examples* for the Board and Superintendent over the following weeks/months might include:

- a) Focus on one or more options for likely implementation; have the superintendent with the staff to identify program implementation opportunities and challenges with a specific implementation date in mind; fine-tune the transportation plan; fine tune the financial savings to the district.
- b) Choose one or more options to implement; share with the community and hold one or more public meetings---as per the local culture for such meetings-- to listen to feedback from the community before formal action by the Board.

C. 2018 SES Study Team, LLC.

- c) Choose one or more options to implement in the next or following school year by formal motion; advertise to the community by the usual means regarding public board meetings that the motion is on the agenda; if the motion passes, the superintendent begins implementation planning with staff.
- d) If one or more options are identified as prime for implementation that requires capital work, engage the school district architect to prepare sample infrastructure and or facility design options. Ask the 'Funding the Future' Community Advisory Committee to be a resource for the Board as various capital project work options are considered.
- e) Don't make an implementation decision; use the findings of the study for further discussion over the next school year.
- f) Other