



# the Hive

Achieving our full potential together.

BALDWINVILLE CENTRAL SCHOOL DISTRICT NEWSLETTER

August 2018 - Issue 161

[www.bville.org](http://www.bville.org)



## 2018 - 2019 Public Notifications

This issue of *The Hive* will provide you with back to school information, including public notifications that federal and state laws require school districts to provide to students, parents, and/or the public each year.

### ATTENTION PARENTS: Important Health Information Changes to Required Physicals & Vaccine Info

Effective July 1, 2018, all NYS public school students must have a health exam when they are entering the district for the first time and entering grades K, 1, 3, 5, 7, 9, & 11. For more information on required physicals and immunizations your child may need for the 2018-2019 school year, visit the nurses' page on the district website, [www.bville.org](http://www.bville.org).

All students entering 7th, 8th and 9th grade must have the meningococcal vaccine. Students entering 12th grade must have had two doses of the vaccine or, if one dose was administered after your child turned 16 years old, your child only needs one dose.

The district is mandated to exclude students that do not meet this requirement. Meningococcal meningitis is a serious disease that can lead to death within hours. Survivors may be left with serious disabilities, including loss of limbs and paralysis. Please speak with your doctor regarding the vaccine. Even children who have had a shot before may need a booster. More information can be found at [www.health.ny.gov/diseases/communicable/meningococcal/](http://www.health.ny.gov/diseases/communicable/meningococcal/).

**SCHOOL STARTS on  
WEDNESDAY, SEPTEMBER 5**

**Class lists and schedules will be  
in the parent portal as of  
August 24, 2018.**

### Deadline for Requests for Transportation for Day Care is August 24

The District establishes bus routes for the new school year over the summer months. Due to safety issues, no changes to day care stops or bus stops for the newly established routes will be considered from **Monday, August 27 to Friday, September 14**. During this time period, the Transportation Department will take late requests but **will not make any changes in routes until Monday, September 17**.

**You must submit a request form for day care/sitter transportation EVERY YEAR, even if your day care/sitter is the same as the previous year.**

You can download a Request for Transportation form from the Transportation Department's home page on the District website, [bville.org](http://bville.org). Please submit it by 5:00 p.m. on **August 24** so that your child has transportation on the first day of school, September 5.

Thank you for your cooperation. If you have any questions, please contact Transportation at (315)638-6097.

# Public Notifications

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## District Attendance Policy

Schools cannot educate students who do not attend class. Students will attend school regularly and punctually. Only excused absences, as defined by the District's Code of Conduct, will be allowed. Daily attendance of any student is the legal responsibility of the parent or person in the parental relation. Students who enter a classroom after a lesson has begun are interfering with the rights of others to learn and study.

There is an attendance expectation of a minimum of 85% (153 days) of regular class sessions. Using this guideline, written notification will be initiated following the timeline below:

- \* 7 absences/tardies in 10 weeks of school;
- \* 14 accumulated absences/tardies in 20 weeks of school; and
- \* 20 accumulated absences/tardies in 30 weeks of school.

Currently, the following intervention strategies are established to identify the cause(s) of absenteeism or tardiness, to reduce absenteeism or tardiness and to circumvent the need for action in the courts

(e.g., PINS petitions):

1.) Teachers and other appropriate staff members (e.g., school nurse, social worker, guidance counselor, attendance officer) shall be responsible for preliminary contact with parents and students to discuss absenteeism/tardiness and devise a plan of improvement.

2.) Should #1 not result in attendance/tardiness improvement, the building principal or his/her designee, based on referrals of teachers and the established attendance records, shall identify intervention strategies. These interventions may include, but are not limited to communication with parent/guardian, counseling and other support services, mentoring, progressive disciplinary action, related community services.

Students who are absent/tardy for any reason have 3-5 days after returning to class to make up work that was missed. Students who are aware ahead of an absence (such as educational trips, sports, etc.) are expected to make arrangements prior to their departure to obtain appropriate class work.

## Teacher Qualifications

All parents have the right to information regarding the professional qualifications of any teacher or paraprofessional that works with their child. To access this information you can:

1. Visit the New York State Department of Education website, [www.nysed.gov](http://www.nysed.gov). On the home page, click on the link to "Public," which will bring you to a new page. On this page, click on the link to "TEACH Public Inquiry System."

OR

2. Contact the District's human resources department at (315) 638-6047 for assistance.

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## Food Service Non-discrimination Disclaimer

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be made available in languages other than English.

To file a complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD-3027) found online at: [www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office, or write a letter addressed to USDA and provide in the letter all the information requested in the form. To request a copy of the complaint form, call (866)632-9992. Submit your

# Public Notifications

completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410
- (2) Fax: (202)690-7442; or
- (3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity employer.

## Initial Notification Regarding Pesticide Use

**N**ew York State Education Law Section 409-K requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

The Baldwinsville Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- ▶ A school remains unoccupied for a continuous 72-hours following an application;
- ▶ Anti-microbial products;
- ▶ Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- ▶ Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- ▶ Silica gels and other non-

volatile ready-to-use pastes, foams, or gels in areas inaccessible to children;

- ▶ Boric acid and disodium octaborate tetrahydrate;
- ▶ The application of EPA designated biopesticides;
- ▶ The application of EPA designated exempt materials under 40CFR152.25;
- ▶ The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please

**Continued on Page 11**

## Asbestos Management Plans

**A**s provided under the Asbestos Hazard Emergency Response Act, (AHERA-EPA 40 CFR 763), the Baldwinsville Central School District hereby makes known the steps it has undertaken to comply with AHERA and the availability of asbestos management plans.

1. Beginning in 1989, all district owned facilities were inspected for asbestos and management plans were developed for each building according to the requirements of AHERA. Reinspections are conducted by the District every three years. The Onondaga/Cortland Madison BOCES Health, Safety & Risk Management was hired to complete the 2016 AHERA Triennial inspection and update the asbestos management plans.
2. Periodic surveillance is conducted every six months.
3. All custodial and maintenance staff have undergone 2-hour awareness training.
4. All response actions taken are within federal and state guidelines.

Management plans may be viewed in the Facilities Office at 29 E. Oneida St. during office hours from 8:00 a.m. to 4:00 p.m. For more information, please contact Steven Rosenberger, Director of Facilities, 315-638-6100.

# Public Notifications

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## Notifications of Rights - Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older (“eligible students”) certain rights with respect to the student’s education records.

These rights are:

### **(1) The right to inspect and review the student’s education records within 45 days of the day the District receives a request for access.**

Parents or eligible students should submit to the school principal or Director of Special Education a written request that identifies the record(s) they wish to inspect. The District official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

### **(2) The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.**

Parents or eligible students who wish to ask the District to amend their child’s or their education record should write the school principal or Director of Special Education, clearly identify the part of the record they want changed, and specify why it should be changed. If the District official decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

### **(3) The right to consent to disclosures of personally identifiable information contained in**

**the student’s education records, except to the extent that FERPA authorizes disclosure without consent.**

a. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the District Board of Education; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another District official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

b. FERPA also authorizes the release of “directory information” without prior consent, unless the parent/guardian or eligible student (age 18 or older) requests, in writing, that directory information not be disclosed. The District considers the following information “directory information”:

- \*Student’s name
- \*Student’s address
- \*Telephone number (s)
- \*Email address(es)
- \*Student’s date and place of birth
- \*Major field of study
- \*Participation in officially recognized activities and sports
- \*Weight and height of members of athletic teams
- \*Dates of attendance (“from and to” dates of enrollment)
- \*Degrees, honors, and awards received



# Public Notifications

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\*Date of graduation

\*Grade level

\*The most recent educational agency or institution attended.

Photographs and video/digital images are also considered to be “directory information” by the District. Videotapes, digital movies and/or photographs may be shared with the public through, for example, public media outlets, the District newsletters, reports, website and other District communications, unless the parent/guardian or eligible student requests, in writing, that videotapes, digital movies or photographs of the student not be publicized.

## **About disclosure of directory information to military recruiters and institutions of higher education:**

Two federal laws require the District to provide military recruiters and institutions of higher education, upon request, with three directory information categories of its secondary students: names, addresses and telephone numbers, unless parents or eligible students have advised the District that they do not want this information disclosed without their prior written consent.

## **If you do not want directory information released:**

Those parents/guardians or eligible students who do not want directory information released and/or

do not want videotapes, digital movies, images and/or photographs published and/or do not want the limited release of directory information to military recruiters and/or institutions of higher education, must **notify the District Communications Office in writing by October 1, 2018** regarding the desired limitations on release of directory information. The address for the Communications Office is 29 East Oneida Street, Baldwinsville, NY 13027.

c. The District, as authorized by FERPA, discloses personally identifiable student information without consent to other schools, school systems or institutions of postsecondary education in which a student seeks or intends to enroll or that are providing services to the student, upon receiving a request from any such institution.

Parents/guardians or eligible students can receive a copy of all information disclosed upon request.

## **(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Baldwinsville Central School District to comply with the requirements of FERPA.**

The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-4605

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## **Release of Directory Information to Military Recruiters and Institutions of Higher Learning**

**P**ursuant to the No Child Left Behind Act, the District must disclose to military recruiters and institutions of higher learning, upon request, the names, addresses and telephone numbers of high school students. The District must also notify parents of their right and the right of their child to request that the District not release such informa-

tion without prior written parental consent. Those parents who do not want the above information released to military recruiters and/or institutions of higher learning must notify the Communications Office in writing at: District Office, 29 East Oneida Street, Baldwinsville, NY 13027 by **October 1, 2018**.

# Code of Conduct Summary

This is a summary of the Code of Conduct adopted by the Board of Education of the Baldwinsville Central School District. The Code contains the rules for conduct on District property and at District functions, as well as the penalties for unacceptable conduct. The Code applies to all activities in the school setting, and is not restricted to classroom settings. Students, parents, visitors, and District employees all have responsibilities regarding the education of the District students and are subject to the Code while on District property or at District functions.

The District expects students to come to school prepared to learn, and to conduct themselves in a safe and respectful manner while at school. Parents are expected to cooperate with the District in the education of their children, and to communicate with appropriate school personnel regarding questions or concerns. Teachers are expected to be prepared to teach and to strive for an atmosphere of mutual respect in the classroom. Administrators are responsible for promoting a safe, healthy, and stimulating academic environment that is conducive to learning and student success.

The Code of Conduct has been revised, effective July 1, 2018.

## **Student Rights and Responsibilities**

The Code contains a Bill of Student Rights and Responsibilities. Students have the right to an education that offers them the opportunity for inquiry and development to their fullest potential. Students also have the right to be safe while on District property and at District functions, to receive guidance from District staff, to participate in extracurricular activities, and to receive appropriate educational and health services.

Students shall be free from bullying (including cyberbullying), discrimination and harassment on school property or school functions including but not limited to the educational program, activities, or admission policies of their school. Such conduct shall include, but is not limited to, threats, intimidation or abuse based on a person's actual or perceived race, color, weight, national origin, ethnic origin, ethnic group, religion, religious practices, disability, sex, sexual orientation, gender (including gender identity and expression) or any other legally

protected status.

Students are expected to attend school every day, perform all assignments to the best of their ability, respect the property of others, and set a positive example for others.

## **Electronic Devices**

Personal electronic devices shall include, but not be limited to, cellular phones of all types including those with photographic, videotaping and/or text messaging capabilities, tablets or other tablet devices, SMART watches, gaming devices including, but not limited to, Nintendo DSs, Blackberries, cameras, MP3 players, laser pens, pagers, iPads, iPods, headphones, and audio/video equipment as well as any other electronic communication device. The use or possession of electronic devices will be permitted within the buildings under the following guidelines:

- a. Electronic devices may not:
  - i. Disrupt the education process in the school district.
  - ii. Endanger the health, safety or welfare of any student or anyone else.
  - iii. Invade on the rights of others.
  - iv. Involve illegal or prohibited conduct of any kind.

b. Elementary and Ray Middle School students may not use or possess electronic devices during the school (K-7) day. Prior to the start of the school day, students' electronic devices must be turned off and immediately placed in lockers (Grades 6 - 7) and backpacks or other designated areas for personal belongings (elementary schools). The building administrator has full discretion over the use of electronic devices in non-instructional settings (defined as any areas that are not considered an academic setting which includes areas where students are not engaged in academic material, i.e. cafeteria and recess). At NO time is photography, videography, or audio recording acceptable in non-instructional settings. The classroom teacher has full discretion over the use of electronic devices within the classroom.

c. C.W. Baker High School and Durgee Jr. High School, only: students may have the electronic device(s) on their person, but any and all electronic devices must be out of sight and turned off in aca-

# Code of Conduct Summary

ademic settings (defined as all areas where teaching, learning, or study should be occurring). At NO time is photography, videography, or audio recording acceptable in academic settings unless specifically authorized by the building administrator or classroom teacher. The building administrator and/or classroom teacher has full discretion over the use of electronic devices within the academic setting.

i. Electronic devices should not be visible upon entering academic settings and should not interfere with students arriving to class on time. Students are responsible for keeping electronic devices turned off and stored out of sight during all academic settings.

ii. Students may not possess electronic devices during the administration of assessments. This will include having electronic device(s) in pockets, backpacks, purses, desk, etc. Electronic devices must be stored in the student's locker or turned over to staff prior to the assessment beginning. Failure to comply may result in the assessment being invalidated and the student will receive no score. The classroom teacher may choose to implement this policy or waive it at his/her discretion. If the policy is implemented for the assessment, it is the classroom teacher's responsibility to clearly notify all students prior to the administration of the assessment.

d. C.W. Baker High School and Durgee Jr. High School, only: students will be permitted to use electronic devices in non-instructional settings (defined as any areas that are not considered an academic setting which includes areas where students are not engaged in academic material, i.e. cafeterias and transition times). At NO time is photography, videography, or audio recording acceptable in non-instructional settings. The building administrator and/or classroom teachers/staff has full discretion over the use of electronic devices, including earbuds/headphones within the Non-Instructional setting.

e. The following also applies to the use of electronic devices:

i. Students are responsible for using their electronic devices in a safe and secure manner, ensuring such use does not create a safety hazard for themselves or others.

ii. Students will not be provided the ability to

charge electronic devices, as electrical cables will create a safety hazard. As such, students should ensure that such devices are charged before bringing them to school.

iii. By bringing electronic devices to school, students agree that, while on school property and at school functions, they will access the Internet only via the District-provided Wi-Fi that is available.

Failure to follow this requirement is a violation of the Code of Conduct and may be subject to disciplinary action.

f. Use of electronic devices on a District school bus is permitted under the following guidelines;

Electronic devices may not:

i. Endanger the health, safety or welfare of the staff, students or anyone else whether on or off the bus.

ii. Impinge upon the rights of others.

iii. Involve illegal or prohibited conduct of any kind.

Any misuse of electronic devices while riding on a school bus will be subject to the same consequences as outlined in Appendix A and B of this Code.

Electronic devices are brought into the school setting at the student's own risk. The school district accepts no responsibility for damage, loss or theft of personal electronic devices on any school property or at any school function.

## **Tobacco/Non-Tobacco & Related Novelty Products**

The use, possession, sale or distribution of tobacco/non-tobacco and related novelty products is prohibited. Tobacco/non-tobacco and related novelty products include but are not limited to cigarettes, pipes, chewing tobacco, snuff, herbal tobacco products, simulated tobacco products (with or without nicotine) that imitate or mimic tobacco products, e-cigarettes, "vapes," cloves, bidis and kreteks, Juuls and dabsticks as well as matches and lighters. This prohibition extends to having such items on one's person or in one's locker or vehicle or other personal space.

## **Visitors**

The Code applies to visitors, who are subject to the authority of the building

**Continued on Page 8**

# Code of Conduct Summary

## Code, Continued from Page 7

principal while on District premises or at District functions. Visitors must use the main entrance to the building and report to the principal's office upon arrival to sign the visitor's log. Visitors will receive an identification badge, which must be worn at all times while on District premises.

### **Dress Code**

Students, teachers, and visitors must dress appropriately for all District programs and activities. Clothing which disrupts the educational process, or which promotes hatred, violence, alcohol, and tobacco use, or illegal activity is not permitted. All clothing must be safe in consideration of the environment, including shoes. Underwear is to be completely covered by outer clothing. Coats, bandanas, any other headgear, and any other outside garments are not permitted to be worn inside the school during school hours. All outside apparel is to be kept in the student's locker or provided storage upon entering the building; however, exceptions may be made at the discretion of the building administrator and/or classroom teacher. All types of head coverings are prohibited including but not limited to: caps, hats, visors, and hoods, etc. Other hair/head coverings not listed, including, but not limited to bandanas and scarves are not permissible when used as a full head covering. Religious and/or medical attire is exempt. The District does not allow overly revealing garments or any jewelry or other apparel that could be used to harm students. School officials monitor student appearance, and intervene where there is a violation of the Code.

### **Conduct on School Buses**

The Code governs the conduct of students on school buses. The standards of conduct that apply in the classroom also apply to conduct on school buses. All passengers are to obey the instructions of the bus driver. The District may suspend a student's right to ride the bus for any misconduct including behavior that distracts the driver.

### **Violations**

The Code contains definitions of prohibited conduct. The Code is not meant to be an exhaustive list of all possible acts of misconduct. Any conduct that violates the Code, any federal or New York State statute, or any established practice of the

District may be the basis for discipline.

### **Discipline**

Students, employees and visitors who violate the Code will be subject to disciplinary action and District officials may use a range of responses to student misconduct. Before disciplining a student, District officials may issue a warning, conduct a parent conference, enter into a student behavior contract, or provide counseling or mediation. Disciplinary actions may include a school or activity suspension, personal liability and police notification. Any person other than a student found in violation of the Code shall be subject to appropriate criminal and/or civil penalties.

### **Due Process**

Students are entitled to due process before the District imposes discipline. The District must inform the student of the misconduct and investigate the facts surrounding the misconduct. The District must allow all students to present their version of the facts. Beyond this, the level of due process ranges from parent notification and informal conferences to a formal hearing pursuant to Education Law §3214. The Code also contains detailed procedures for dealing with misconduct by special education and disabled students.

### **Teacher Removal of Disruptive Students**

The Code authorizes classroom teachers to remove disruptive students from classrooms. The Code spells out the procedures that must be followed when a teacher removes a student from the classroom, including notice to the student and the opportunity for parents to meet with the principal. No teacher may remove a student with a disability from a class until the teacher has verified with the principal or the chairperson of the Committee on Special Education that the removal will not violate the student's rights under state or federal law.

### **Referrals**

The principal must notify the superintendent of schools of any Code violation that constitutes a crime and substantially affects the security of the school. The superintendent, in turn, will notify local law enforcement. The principal must also notify the superintendent of schools and local law enforcement when he/she believes that any harassment,



# Code of Conduct Summary

bullying or discrimination constitutes criminal conduct. In an attempt to identify possible discipline problems before they occur, teachers may refer students to the In-School Planning Room.

Students referred to the In-School Planning Room will remain there until they have prepared a plan of action to improve their behavior. The District also provides a peer mediation program for students who come into conflict with one another.

## **Building Dignity Act Coordinators**

The principal at each school has been designated the Dignity Act Coordinator. These individuals are available for students and staff and are responsible for assisting in coordinating and enforcing the requirements of the Dignity for All Students Act.

The building Dignity Act Coordinators are:

Baker High School Donald Root, Jr., Principal 29 East Oneida Street Baldwinsville, NY 13027	315-638-6000
Durgee Junior High School Bonnie Van Benschoten, Principal 29 East Oneida Street Baldwinsville, NY 13027	315-638-6086
Ray Middle School Christina Louis, Principal 7650 Van Buren Road Baldwinsville, NY 13027	315-638-6106
Elden Elementary School Thomas Coughlin, Principal 29 East Oneida Street Baldwinsville, NY 13027	315-638-6118
McNamara Elementary School Jane Nadolski, Principal 7344 O'Brien Road Baldwinsville, NY 13027	315-638-6130
Palmer Elementary School Alex Ewing, Principal 7864 Hicks Road Baldwinsville, NY 13027	315-638-6127

Reynolds Elementary School  
Melissa Chiodo, Principal  
222 Deerwood Drive  
Baldwinsville, NY 13027 315-638-6124 |

Van Buren Elementary School  
Danielle Nahorney, Principal  
20 Ford Street  
Baldwinsville, NY 13027 315-638-6121 |

## **District's Dignity Act Coordinator**

Eric Wilson  
Director of Staff Relations/School Attorney  
29 East Oneida Street  
Baldwinsville, NY 13027 315-638-6047 |

## **Reporting**

Anyone who believes he/she has been subjected to discrimination, harassment, bullying or retaliatory behavior or has witnessed any possible occurrence of such conduct should immediately report same to any staff member or administrator. If a school employee learns of any occurrence of possible bullying or harassment, the school employee shall orally notify the school principal no later than one (1) school day after learning of such conduct. Such school employee shall also file a written report no later than two (2) school days after making such oral report. If the District determines that a District official, employee, volunteer, vendor, visitor and/or student has violated the Code of Conduct or a material incident of harassment, bullying and discrimination has occurred, immediate corrective action will be taken, it will take prompt action reasonably calculated to end the violation, eliminate any hostile environment, create a more positive school culture and climate, prevent recurrence of the behavior, and ensure the safety of the student or students against whom such violation was directed. Generally, responses to acts of harassment, bullying, and/or discrimination against students by students shall incorporate a progressive model of student discipline.

## **Review of Code of Conduct**

Anyone who wishes to review the Code of Conduct may do so at each school building, or you can review a PDF of the Code on the District's website, [www.bville.org](http://www.bville.org).

# Public Notifications

## The Protection of Pupil Rights Amendment (PPRA)

**T**he Protection of Pupil Rights Amendment (PPRA) affords parents certain rights with respect to the conduct of surveys, analyses, or evaluations that are funded in whole or in part by the United States Department of Education (DOE). These rights include:

A. The right to consent before students are required to submit to a survey that is funded in whole or in part by a program of the DOE, which concerns one or more of the following protected areas (protected information survey):

1. Political affiliations or beliefs of the student or the student's parent;
2. Mental or psychological problems of the student or the student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of other individuals with whom respondents have close family relationships;
6. Legally recognized privileged or analogous relationships, such as lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the student or the student's parent;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

B. The right of the parent and eligible student to receive notice and an opportunity to opt-out of:

1. Any other protected information survey, regardless of funding;
2. Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or selling or otherwise providing that information to others for marketing or sales purposes; and
3. Any non-emergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance, and not necessary to protect the immediate health and safety of the student or of other students.

The right to receive notice and an opportunity to opt-out does not apply to the collection, disclosure or use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

- \* College or other postsecondary education recruitment, or military recruitment;
- \* Book clubs, magazines, and programs providing access to low-cost literary products;
- \* Curriculum and instructional materials used by elementary and secondary students;
- \* Tests and assessments used by elementary and secondary students to provide cognitive, evaluative, diagnostic, clinical, aptitude or achievement information about students (or generate other statistically useful data for the purpose of securing such tests and assessments) and subsequent analysis and public release of the aggregate data from such tests and assessments;
- \* The sale by students of products or services to raise funds for school-related or education-related activities; or
- \* Student recognition programs.

In addition, the opportunity to opt-out of physical examinations and/or screenings does not apply to physical exams or screenings for hearing, vision, or scoliosis, or any other physical examinations or screenings that are permitted or required by state law.

C. The right to inspect, upon request and before administration or use the following:

- \* Protected information surveys of students;
- \* Instruments used to collect personal information from students for the purpose of marketing or selling that information; and
- \* Instructional material used as part of the educational curriculum for the student.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

# Public Notifications

The District has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The District will directly notify parents of these policies at least annually at the start of each school year and after making any substantive changes to such policies. The District will also directly notify parents of students scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- \* The collection, disclosure or use of personal information for marketing, sales or other distribution;
- \* The administration of any protected information survey not funded in whole or in part by the DOE; and
- \* Any non-emergency, invasive physical examination or screening as described above.

Parents and eligible students who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.

## **CHILD ABUSE IS EVERYONE'S PROBLEM**

**DO YOU SUSPECT CHILD ABUSE OR MALTREATMENT?**

**HAS SOMEONE HURT YOU?**

**Report Child Abuse and Neglect:  
1-800-342-3720**

**If Deaf or Hard of Hearing Report by TDD/TTY  
1-800-638-5163**

**or**

**Video Relay System  
1-800-342-3720**

**NYS Office of Children and Family Services  
ocfs.ny.gov/main/cps**

### ***Pesticide Notification, Continued from Page 3***

visit the district's website at [www.bville.org](http://www.bville.org) to electronically submit a form. Follow the link from "Facilities" to the form and fill it out online. You can also contact the district's pesticide representative, Mr. Steven Rosenberger, Director of Facilities, 29 East Oneida St., Baldwinsville, NY 13027. Provide the name of your child (ren) and the school (s), your name, address, day phone and evening phone, and an email address. For more information on these requirements contact Mr. Rosenberger at 315-638-6100 or [srosenberger@bville.org](mailto:srosenberger@bville.org).

## **Safety Plans**

**P**lease take notice that the Safe Schools Against Violence in Education Act (Project SAVE) requires all New York school districts to adopt district-wide and building-level safety plans.

The Baldwinsville Central School District (the "District") has adopted a district-wide plan and a building-level plan for each of the District schools, as required by Project SAVE. The following is a summary of the district-wide plan:

The district-wide plan contains policies and procedures for responding to threats of violence or acts of violence by students, staff and visitors; prevention and intervention strategies; policies and procedures for contacting law enforcement officials, parent/guardians, and emergency responders in the event of an

**Continued on Page 12**

## Website “Opt Out”

The District is continuing with its “opt out” policy for the District website. Parents and guardians who do not want to have their child’s full name and/or photograph on the website must notify the District in writing by October 1, 2018. ***This request must be made every year.*** To notify the District, send an email to the District webmaster at [kcary@bville.org](mailto:kcary@bville.org) or regular mail to Communications Office, District Office, 29 East Oneida Street, Baldwinsville, NY 13027.

## Non-discrimination Policy

The Baldwinsville Central School District offers employment and educational opportunities, including vocational education opportunities, without regard to sex, race, color, national origin, ethnicity, creed, marital status, age, sexual orientation, disability, religion, political application, domestic violence victim status, socio-economic status, and military or veteran status, and it provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this non-discrimination policy may be directed to: Director of Staff Relations/School Attorney, Baldwinsville Central School District, 29 East Oneida Street, Baldwinsville, NY 13027 or phone 315-638-6047.

### Safety Plans, Continued from Page 11

incident; policies and procedures regarding school building security; protocols for responding to incidents; and strategies for improving communication and the reporting of potential incidents. The following is a summary of the building-level plans:

Each building-level plan contains policies and procedures for the safe evacuation of students, staff and visitors in the event of an incident; designation of an emergency response team; designation of a post-incident response team; establishment of internal and external emergency communications; definitions of a chain-of-command; contacts for access to state and local mental health resources; and procedures for conducting drills and for review of the plan.

Copies of the district-wide plan are available upon request at the office of the District Clerk in the District office at 29 E. Oneida Street.

## 2018-2019 School Meal Prices

- ▶ Lunch, K-5: \$2.85
- ▶ Lunch, 6-9: \$3.00
- ▶ Lunch, 10-12: \$3.25
- ▶ Breakfast, K-7: \$2.00
- ▶ Milk: .75
- ▶ Ice Cream: .75 - \$2.00

You can deposit money into your child’s school meal account online through [mySchoolBucks.com](http://mySchoolBucks.com). You can find a link to this site on the District’s Food Service web page at [www.bville.org](http://www.bville.org).

## WE’RE HIRING!

The District has openings for substitutes in the following positions:

- ▶ Food Service Workers
- ▶ School Bus Drivers
- ▶ School Lunch Monitors
- ▶ Custodial Workers
- ▶ School Bus Attendants

at Elden and Van Buren Elementary Schools

For more information, visit the Human Resources webpage at [www.bville.org](http://www.bville.org).

### BALDWINSVILLE CENTRAL SCHOOL DISTRICT

29 E. Oneida St.  
Baldwinsville, NY 13027

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