

BALDWINSVILLE CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
FINANCIAL REPORT

For Year Ended June 30, 2019

MENGEL METZGER BARR & CO. LLP
RAYMOND F. WAGER, CPA, P.C. DIVISION

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INDEPENDENT AUDITORS' REPORT

To the Board of Education
Baldwinsville Central School District, New York

We have audited the accompanying statement of cash receipts and disbursements of the Extraclassroom Activity Funds of the Baldwinsville Central School District for the year ended June 30, 2019 and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

Internal accounting controls are limited over the cash receipts from the point of collection to the time of submission to the Central Treasurer. Accordingly, it was impracticable to extend our audit of such receipts beyond the amounts recorded.

Qualified Opinion

In our opinion, except for the possible effects of the matter discussed in the basis for qualified opinion paragraph, the financial statement referred to in the first paragraph presents fairly, in all material respects, the cash receipts and disbursements of the Extraclassroom Activity Funds of Baldwinsville Central School District for the year ended June 30, 2019, in accordance with the cash basis of accounting as described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statement, which describes the basis of accounting. This financial statement is prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Rochester, New York
December 17, 2019

Raymond F. Wager, CPA, PC.

BALDWINSVILLE CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

For Year Ended June 30, 2019

<u>Baker High School:</u>	<u>Cash Balance</u> <u>July 1, 2018</u>	<u>Receipts</u>	<u>Disburse-</u> <u>ments</u>	<u>Cash Balance</u> <u>June 30, 2019</u>
Class of 2018	\$ 9,446	\$ 34	\$ 9,480	\$ -
Class of 2019	16,067	46,777	57,642	5,202
Class of 2020	6,567	20,992	11,610	15,949
Class of 2021	4,426	7,206	3,583	8,049
A-V	2,731	5,072	731	7,072
Acceptance Coalition	222	1	150	73
Baker Art Club	930	2,125	1,251	1,804
Baker Chorus	4,972	41,194	35,554	10,612
BHS Orchestra	2,466	107	2,573	-
Baker Environmental	1,295	479	673	1,101
Boys' Swim Team	1,544	2,757	1,152	3,149
Business Club	143	1,989	1,756	376
FCCLA	284	1,988	1,681	591
Girls' Swim Team	1,864	2,338	1,916	2,286
Honor Society	673	8,450	8,836	287
Key Club	509	1,456	327	1,638
Lyre Staff	5,367	4,366	2,465	7,268
Marching Band	18,683	182,860	187,024	14,519
Model UN	2,475	1,012	1,255	2,232
Robotics Club	2,047	7,124	5,090	4,081
Science Olympiad	807	571	755	623
Ski Club	850	11,233	9,780	2,303
Student Council	5,188	9,694	10,831	4,051
Technical Student Association	1,346	1,567	1,675	1,238
Vocal Jazz	934	4	-	938
Total Baker High School	<u>\$ 91,836</u>	<u>\$ 361,396</u>	<u>\$ 357,790</u>	<u>\$ 95,442</u>

<u>Durgee Junior High School:</u>	Cash Balance July 1, 2018	Receipts	Disburse- ments	Cash Balance June 30, 2019
Class of 2022	\$ -	\$ 13,095	\$ 8,768	\$ 4,327
Durgee Choral	15,385	10,038	10,208	15,215
Honor Society	976	60	599	437
School Store	2,751	3,802	3,573	2,980
Ski Club	-	12,414	11,848	566
STEAM Club	-	211	-	211
Student Council	4,059	1,200	1,305	3,954
Yearbook	13,931	3,441	1,120	16,252
Total Durgee Junior High School	<u>\$ 37,102</u>	<u>\$ 44,261</u>	<u>\$ 37,421</u>	<u>\$ 43,942</u>
<u>Ray Middle School:</u>				
Beast	\$ -	\$ 120	\$ -	\$ 120
Ray Band	117	4,346	2,992	1,471
Ray Orchestra	1,926	22,004	20,464	3,466
Ray Riffers	-	2,890	2,392	498
Ray School Store	8,851	696	436	9,111
Ray Ski Club	1,684	27,381	28,658	407
Ray Student Council	2,651	5,886	4,397	4,140
Ray Team 6-3	4,889	23	1,527	3,385
Ray Yearbook	7,572	2,828	219	10,181
Techponics	210	-	210	-
Total Ray Middle School	<u>\$ 27,900</u>	<u>\$ 66,174</u>	<u>\$ 61,295</u>	<u>\$ 32,779</u>
Sales Tax	<u>\$ 2,907</u>	<u>\$ 9,463</u>	<u>\$ 10,257</u>	<u>\$ 2,113</u>
GRAND TOTAL	<u>\$ 159,745</u>	<u>\$ 481,294</u>	<u>\$ 466,763</u>	<u>\$ 174,276</u>

(See accompanying notes to financial statement)

BALDWINSVILLE CENTRAL SCHOOL DISTRICT

EXTRACLASSROOM ACTIVITY FUNDS

NOTES TO FINANCIAL STATEMENT

June 30, 2019

(Note 1) Accounting Policy:

The transactions of the Extraclassroom Activity Funds are considered part of the reporting entity of the Baldwinsville Central School District. Consequently, the cash balances are included in the financial statements of the School District as part of the Trust and Agency Fund.

The accounts of the Extraclassroom Activity Funds of the Baldwinsville Central School District are maintained on a cash basis, and the statement of cash receipts and disbursements reflects only cash received and disbursed. Therefore, receivables and payables, inventories, long-lived assets, and accrued income and expenses, which would be recognized under generally accepted accounting principles, and which may be material in amount, are not recognized in the accompanying financial statement.

(Note 2) Cash and Cash Equivalents:

Cash and cash equivalents is comprised of one checking account and one certificate of deposit. The balance in these accounts is fully covered by FDIC Insurance.

BALDWINSVILLE CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
AUDITORS' FINDINGS AND EVALUATION

We have examined the statement of cash receipts and disbursements of the Baldwinsville Central School District's Extraclassroom Activity Funds for the year ended June 30, 2019. As part of our examination, we made a study and evaluation of the system of internal accounting control to the extent we deemed necessary to render our opinion.

There are inherent limitations in considering the potential effectiveness of any system of internal accounting control. Human errors, mistakes of judgment and misunderstanding of instructions limit the effectiveness of any control system. In particular, cash being handled by numerous students and faculty advisors at various functions provides an atmosphere of limited control over those receipts.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

Prior Year Deficiency Pending Corrective Action:

Baker High School –

Receipts

Our examination revealed that money collected by the A-V Club is being held up to two weeks prior to being submitted to the Central Treasurer for deposit.

In an effort to safeguard cash and maintain accountability and control over cash receipts, we recommend all receipts be secured on District property before being submitted to the Central Treasurer for deposit. In addition, every effort should continue to be made to deposit receipts on a more timely basis.

Current Year Deficiency in Internal Control:

Baker High School –

Sales Tax

During the course of our examination, we noted one instance in the Class of 2019 and one instance in the Ski Club where sales tax was not paid on taxable purchases.

We recommend the District continue to monitor this situation to ensure compliance with New York State Sales Tax Law.

Prior Year Recommendations:

We are pleased to report that the following prior year recommendations have been implemented to our satisfaction:

1. The Faculty Advisor of the Robotics Club did not take any cash home before submitting it to the Central Treasurer for deposit.
2. The Baker High School Business Club did not use the Faculty Advisor's personal funds to establish a change fund.
3. The Baker High School A-V Club did not establish a change fund from cash receipts during the 2018-19 fiscal year.

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We wish to express our appreciation to all client personnel for the courtesies extended to us during the course of our examination.

Rochester, New York
December 17, 2019

Raymond F. Wager, CPA, PC