



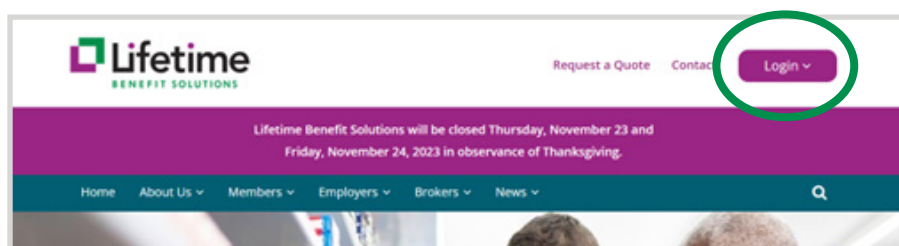
Registering for access to the Lifetime Benefit Solutions Consumer Portal is a simple, fast and secure process. Log in today and take advantage of easy access to your reimbursement account transactions.

## How to log into the Consumer Portal as a New User:

Access the Lifetime Benefit Solutions Consumer Portal at [Lifetime Benefit Solutions](#). Follow the below steps to access the Consumer Portal.

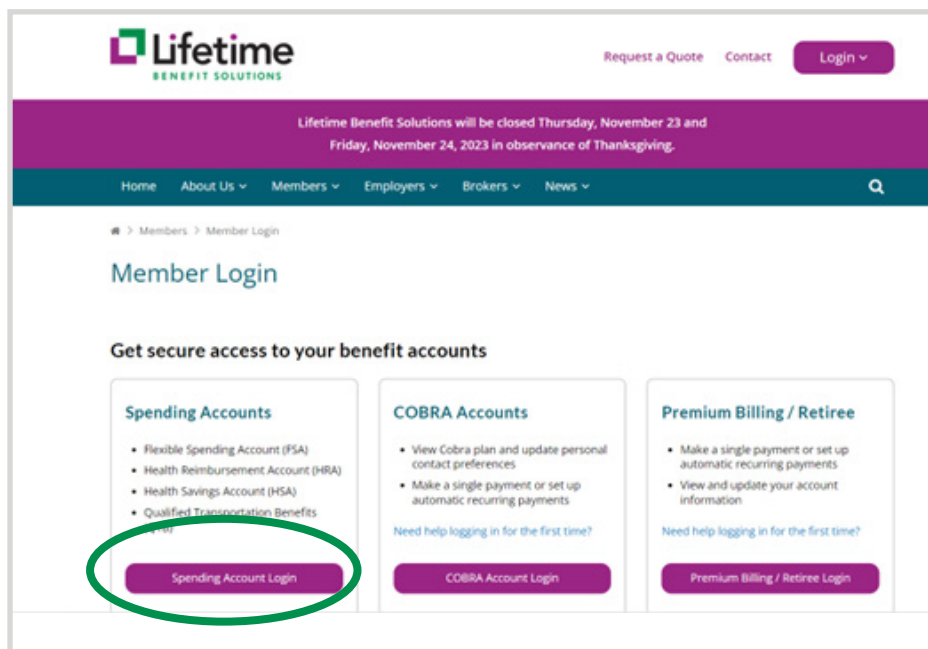
### Step 1

Click on the Login drop down and choose **"Member."**



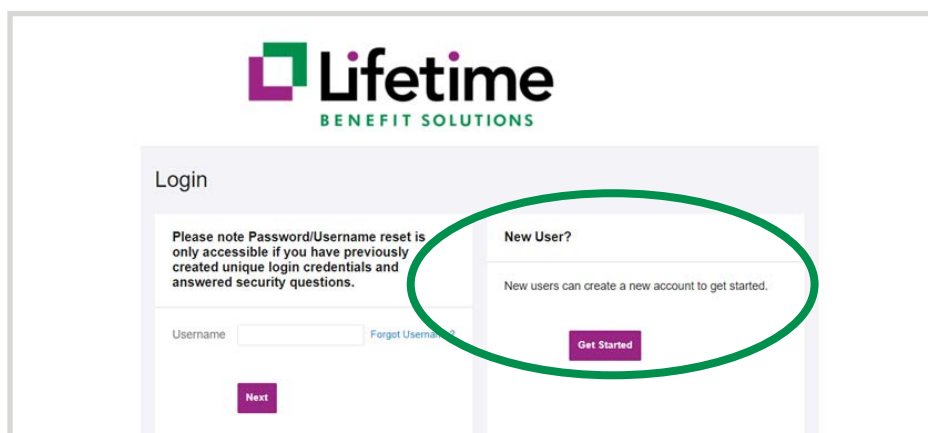
### Step 2

Choose **"Spending Account Login"** and that will display the Consumer Portal Login Page.



### Step 3

Once you are on the login page you can begin the New User Registration process by clicking on **"Get Started"** in the New User section.



## Step 4

Populate the required fields First name, Last name, Zip Code and a valid Social Security Number or Employee ID. (\* required).

### Verify User

25%

**Complete the information below to verify your identity.** \*Required

First Name\*

Last Name\*

Zip Code\*

**Identification Number (select one)**

SSN\*  -  -

OR

Employee ID\*

Cancel Next

## Step 5

You will be prompted to choose security questions and populate responses. These are required to move on with the registration process.

### Security Questions

50%

Please enter an answer to any 5 security questions to complete your user setup. To keep your information secure, you will be asked to answer 3 of these questions to complete sensitive actions within the portal such as resetting a forgotten password. \*Required

Select a question...

Select a question...

Select a question...

Select a question...

Select a question...

Cancel Next

## Step 6

Upon completing the security questions, a username will be automatically assigned and you will then be required to create a password. To complete the New User Registration process, please add a valid e-mail address in the user profile section.

### Create Username and Password

100%

Username\*  \*Required

Your username may contain alphanumeric characters and any of the following special characters: period (.), at sign (@), underscore (\_), and dash (-).

Password\*

The password must: Have a minimum of 6 characters · Not be one of your last 5 passwords · Contain upper and lowercase letters · Contain at least one number

Confirm Password\*

Cancel Submit