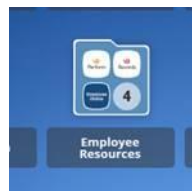


# CCPS Instructional Employee Salary Schedule Change Request

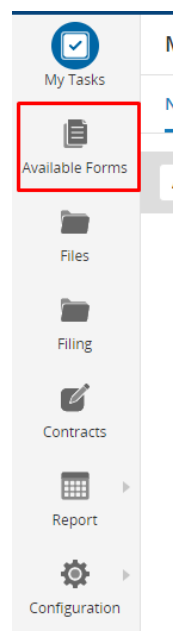
Locate the Employee Resources folder in ClassLink



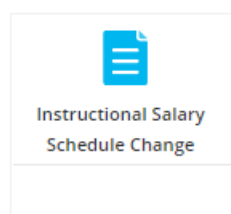
Log in to RECORDS (single sign on process)



Select Available Forms



Select: Instructional Salary Schedule Change



Complete form then SAVE FINAL and then electronically sign the document