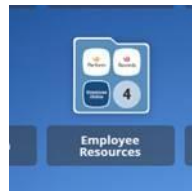


# CCPS Instructional Certification District Add Endorsement

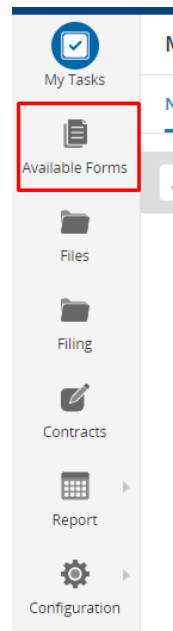
Locate the Employee Resources folder in ClassLink



Log in to RECORDS (single sign on process)



Select Available Forms



Select CERT – Endorsement Add



Complete form, upload My PLC Transcript or other required documentation, then SAVE FINAL

**AFFIDAVIT**

Please check: \*

I do hereby affirm by my signature that all information provided in this application section and supplement is true, accurate, and complete.

**ATTACHMENTS**

My PLC Transcript \*

Other

Please Click to View/Hide the Workflow

Current User  
ADRIENNE MCELROY

Date  
4/8/2020

E-Form can be found in the Payroll Folder within Records.