

**DO WE HAVE YOUR MOST CURRENT STUDENT
INFORMATION?**

RE-ENROLLMENT FORMS

STUDENT INFORMATION and PERMISSION VERIFICATION

*****IT IS VITALLY IMPORTANT TO VERIFY/UPDATE YOUR
STUDENT'S INFORMATION EACH YEAR*****

If you have a **FOCUS Parent Account with a linked student**, simply go to your FOCUS Parent Account and verify/update the forms for each student.

You can access your FOCUS account at the following URL or QR Code

<https://focus.yourcharlotteschools.net>



Once these forms are finalized, access to grades, attendance, schedule (when available), and more will be visible.

If you need to set up a FOCUS Parent Account and/or link your student(s) first

Please turn this page over and complete the listed steps. Then return to this side and complete the Re-Enrollment Forms step.



Welcome to a new school year at Charlotte County Public Schools

From your FOCUS parent portal account, you will be able to view your child's school information, such as grades, assignments and schedule once they are released.

Step 1- Create a FOCUS parent portal account. (If you have a parent account, skip to step 2.)

To get started with step 1, scan the QR code or go to the URL below and look for this button.

Welcome to CCPS Schools. Please click here to create a new account.



<https://focus.yourcharlotteschools.net/auth>

Step 2- Review your FOCUS parent account. Do you see all of your currently enrolled children?

I would like to ADD A CHILD who is already enrolled.

- Click *I would like to ADD A CHILD who is already enrolled*
- Fill in the following information
 - o The *student CCPS Id number*
 - o The *student Date of Birth*
 - o The *Parent Account Pin Number* **Check your email for this information. If not there, you can contact your child's school for the Parent Account PIN**
- Complete by clicking *Add Student*
- Finalize by clicking *I am FINISHED adding students. Please take me to the Portal*

To get started with step 2, scan the QR code and look for this button.

Welcome to CCPS Schools. Please click here if you already have an account but want to link to a currently registered student.



<https://focus.yourcharlotteschools.net/auth>