

Course Syllabus for Communications Technology

Course Description: This course provides students with instruction in the characteristics and evolution of technology, underlying principles of design, and fundamental knowledge and skills in the use of software used in communications design. Included in the content is the use of essential application software. The ultimate output of this course is a design portfolio created by the student. Each item or product included in the portfolio should include a narrative description and an explanation of the technical approach or techniques used to create the item. Consideration should be given to having students present the portfolio using presentation software.

Course Requirements: This course is totally on-line and paper free. All research is done on line and you should use at least 3 unrelated sources for every project. The topic will be provided as part of the assignment based on the Certification you are seeking. All work is turned in by flash drive and you must present your final project each time. All forms will be provided to you through Google Classroom. You must also use the tutorials for Industry Certification in Adobe according to your individual learning plan. You are required to have complete Practice Tests and trainings on G-matrix online. Once, you are scoring high enough on the G-matrix Practice Tests we will use Certiport to take the actual Industry Certification test.

Grading: We use the Grading Rubric which is provided for you and the county Grading Scale of:

90-100 A

80-89 B

70- 79 C

60-69 D

59-0 F

There will be a certain number of assignments required for each quarter, based on the Certification you are working toward. The assignments will have a due date, in which grades will be entered. If you have not completed and presented that assignment, by the due date, 0% will be added to your grade. There is no work counted as late, but if the required assignments are not in by the end of the quarter, your grade will reflect what has not been completed. All assignments may be turned in early.

Since, this is a Career Class, you are expected to behave in a professional manner and follow all county and school policies and procedures according to the Student Code of Conduct. We do issue detentions when needed and you will have a week, to serve the detention. We also call the parents to let them know a detention has been issued.

Supplies: You will need a USB storage device, at least 8gig. A class use USB can be borrowed to turn in assignments.

Let's make this a Great Year!