



Board of Education Meeting
August 17, 2023 at 6:00pm
Regular Meeting Agenda

1. Call to Order

2. Pledge of Allegiance

3. Executive Session

- a) A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

4. Public Comment

5. Reports

- a) Principal - Sarah Paquette
b) Business Manager - Allison Sucharzewski
c) Superintendent of Schools - Justin Gardner

6. Acceptance of Minutes

- a) Accept the minutes from the 7-6-23 reorganization and regular meetings.

7. Business & Finance

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items and reports on this consent agenda (Business & Finance) be and are hereby approved:

- a) Approve a budget transfer in the amount of \$9,498.72 for Business Administration

Salaries:

Account	Description	(+)	(-)
A1310.160-00	NON INSTRUCTIONAL SAL	\$9,498.72	
A9060.800-00	HEALTH INSURANCE		\$9,498.72

- b) Approve a budget transfer in the amount of \$8,000.88 for BOCES Services -

Computer Instruction:

Account	Description	(+)	(-)
A2630.490-00	BOCES - COMPUTER INSTR.	\$8,008.88	
A9060.800-00	HEALTH INSURANCE		\$8,008.88

c) Approve a budget transfer in the amount of \$10,904.10 for Bus Driver Salaries:

Account	Description	(+)	(-)
A5510.161-00	BUS DRIVER SALARIES	\$10,904.10	
A9060.800-00	HEALTH INSURANCE		\$10,904.10

d) Approve a budget transfer in the amount of \$31,636.00 for District Transportation Salaries (due to re-coding):

Account	Description	(+)	(-)
A5510.160-01	NON INSTRUCTIONAL SAL (SUPV.)	\$31,636.00	
A5510.160-00	NON INSTRUCTIONAL SAL		\$31,636.00

ITEM	TITLE	FROM	NOTES
e)	Cash Disbursements - Multi Funds	Internal Claims Auditor	JUNE 2023 - #3 JUNE 2023 - #4 JULY 2023 - #1 AUG 2023 - #1 JUNE 2023 - PAYROLL JULY 2023 - PAYROLL
f)	Budget Transfer Report - General Fund	Business Manager/Treasurer	JUNE 2023 JULY 2023
g)	Budget Status Report - General Fund	Business Manager/Treasurer	JULY 2023
h)	Revenue Status Report - General Fund	Business Manager/Treasurer	JULY 2023
i)	Treasurer's Report - General Fund	Business Manager/Treasurer	JUNE 2023 JULY 2023
j)	Scholarship Annual Report	Confidential Sr. Typist	2022 - 2023
k)	Extra-Curricular Annual Report	Extra-Curricular Treasurer	2022 - 2023

l) Adopt the following resolution pertaining to the 2023-24 school tax levy:

WHEREAS, the Board of Education of the Willsboro Central School District has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2023-24 school year a sum not to exceed \$5,984,582 (this amount includes omitted taxes of \$6,939.25 and STAR);

THEREFORE, BE IT RESOLVED that the Board of Education fixes the equalized tax rates by town and confirms the extension of the taxes as they appear on the following described tax rolls:

TOWN	ASSESSED VALUATION	EQUALIZATION RATE	TRUE VALUE	TOTAL TAX COLLECTED	OMITTED TAXES	TAX LEVY	TAX RATE PER \$1,000
CHESTERFIELD	\$ 289,997	92%	\$ 314,906	\$ 3,007.79		\$ 3,007.79	\$ 10.371797
ESSEX	\$ 167,889,757	100%	\$ 167,889,757	\$ 1,606,396.03	\$ 2,815.88	\$ 1,603,580.15	\$ 9.551388
LEWIS	\$ 544,872	100%	\$ 544,872	\$ 5,204.28		\$ 5,204.28	\$ 9.551388
WESTPORT	\$ 4,988,839	100%	\$ 4,988,839	\$ 47,650.34		\$ 47,650.34	\$ 9.551388
WILLSBORO	\$ 452,097,600	100%	\$ 452,097,600	\$ 4,322,282.82	\$ 4,123.37	\$ 4,318,159.44	\$ 9.551388
	\$ 625,811,065		\$ 625,835,974	\$ 5,984,541.26	\$ 6,939.25	\$ 5,977,602.00	

8. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

- a) Approve the 2023-2024 meal prices:

Meal	Price
Adult Breakfast	\$3.10
Adult Lunch	\$5.40
Student Extra Breakfast Item	\$1.25
Student Extra Lunch Item	\$1.50

- b) Establish the rate charged to the Town of Willsboro for 2023-2024 for any contracted Youth Commission busing for ski trips or other events at \$40/hour.
- c) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.
- d) Approve the agreement between the Willsboro Central School District and Essex County for school resource officer services for the 2023-2024 school year.
- e) Approve the student and athletic handbooks for the 2023-2024 school year.
- f) Approve the 2023-2024 agreement between the Willsboro Central School District and CBIZ for capital asset and property insurance reporting services.
- g) Approve the removal of the following assets listed in this table from our inventory:

Asset Tag	Item Type	Item Description	Serial #
20180049	DELL COMPUTER	OPTIPLEX 3020	8CKQS52
20131167	DELL COMPUTER	OPTIPLEX 7010	1SL5Y12
20180052	DELL COMPUTER	OPTIPLEX 3020	7T4XS52
20131187	DELL COMPUTER	OPTIPLEX 3020	7SVWS52
100939	DELL COMPUTER	OPTIPLEX 390	4FDP7V1
100950	DELL COMPUTER	OPTIPLEX 390	4FFG7V1
20180045	DELL COMPUTER	OPTIPLEX 380	5213MM1
100895	DELL COMPUTER	OPTIPLEX 380	6VD8YQ1
20131166	DELL COMPUTER	OPTIPLEX 7010	1SL6Y12
100909	DELL COMPUTER	OPTIPLEX 390	HJTM6V1
20131192	CDW PROJECTOR	V311XDLP	011509955400068EC
20180027	NEC PROJECTOR	NP-V260X	2200264EC
20080448	POLAROID PROJECTOR	PV211E-A	SL8360096
20080586	SMART TECH SMARTBOARD	SB660	SB660-R2-476636
20080584	AUDIO VIDEO SMARTBOARD	SB660	SB660-R2-476981
20080587	SMART TECH SMARTBOARD	SB660	SB660-R2-477016
20080585	AUDIO VIDEO SMARTBOARD	SB660	SB660-R2-476966
20131037	SMART TECH SMARTBOARD	SB660	SB660-R2-681728
20080271	SMART TECH SMARTBOARD	SB660	SB660-R1-010882

9. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Chris Ford	Volunteer Assistant Coach (All Sports)	Instruction	8/18/23	N/A	2023-2024 School Year
b)	Brandon Jaquish	Girls Modified Soccer Coach	Instruction	8/18/23	Stipend Per Contract	2023-2024 School Year
c)	Joe King	Boys Modified Soccer Coach	Instruction	8/18/23	Stipend Per Contract	2023-2024 School Year

d)	Andrew Lee	Boys Varsity Soccer Coach	Instruction	8/18/23	Stipend Per Contract	2023-2024 School Year
e)	Andrew Lee	Volunteer Assistant Coach (All Sports Excluding Boys Varsity Soccer)	Instruction	8/18/23	N/A	2023-2024 School Year
f)	Wayne Mitchell	Bowling Coach	Instruction	8/18/23	Stipend Per Contract	2023-2024 School Year
g)	Grace Stay	Substitute Administrator	Administration	9/5/23	\$300/Daily	Substitute administrator as needed per diem
h)	Alan Thompson	Special Education Teacher	Instruction	9/5/23	Step 12 Base \$58,027	1 Year Non-Probationary Appointment

10. Board Discussion

11. Executive Session

- a) A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

12. Adjournment