



Board of Education Meeting
June 13, 2023 at 6:00pm
Regular Meeting Agenda

1. Call to Order

2. Pledge of Allegiance

3. Public Comment

4. Reports

- a) Principal - Sarah Paquette
- b) Business Manager - Allison Sucharzewski
- c) Superintendent of Schools - Justin Gardner

5. Acceptance of Minutes

- a) Accept the minutes from the 5-9-23 regular meeting.

6. Business & Finance

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items and reports on this consent agenda (Business & Finance) be and are hereby approved:

- a) Approve a budget transfer in the amount of \$8,000.00 for Substitute Salaries:

| Account | Description | (+) | (-) |
|--------------|---------------------|------------|------------|
| A2110.140-00 | SUBSTITUTE SALARIES | \$8,000.00 | |
| A2110.130-00 | SALARIES 7-12 | | \$8,000.00 |

- b) Approve a budget transfer in the amount of \$8,000.00 for BOCES Services (Teaching Regular School):

| Account | Description | (+) | (-) |
|--------------|----------------|------------|------------|
| A2110.490-00 | BOCES SERVICES | \$8,000.00 | |
| A2110.130-00 | SALARIES 7-12 | | \$8,000.00 |

- c) Approve a budget transfer in the amount of \$75,713.65 for BOCES Services (Occupational Education):

| Account | Description | (+) | (-) |
|--------------|-----------------------------------|-------------|-------------|
| A2280.490-00 | BOCES SERVICES (OCC. EDUC.) | \$75,713.65 | |
| A2250.490-00 | BOCES SERVICES (STUDS. W/ DISAB.) | | \$75,713.65 |

| ITEM | TITLE | FROM | NOTES |
|------|---------------------------------------|----------------------------|---|
| d) | Cash Disbursements - Multi Funds | Internal Claims Auditor | APR 2023 - #2 MAY 2023 - #1 MAY 2023 - #2 JUNE 2023 - #1 APR 2023 - PAYROLL MAY 2023 - PAYROLL |
| e) | Budget Transfer Report - General Fund | Business Manager/Treasurer | MAY 2023 |
| f) | Budget Status Report - General Fund | Business Manager/Treasurer | MAY 2023 |
| g) | Revenue Status Report - General Fund | Business Manager/Treasurer | MAY 2023 |
| h) | Treasurer's Report - General Fund | Business Manager/Treasurer | MAY 2023 |

7. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

- a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Lebeck.
- b) Approve the agreement for legal services between the Honeywell Law Firm PLLC and the Willsboro Central School District, effective June 1, 2023.
- c) Approve the closing of the Lisa Cumm Scholarship Fund, Champlain National Bank Account #XX-7681 due to inactivity.
- d) Approve the resolution to commit to changing the Willsboro Central School District Mascot prior to June 30, 2025 ([Full Resolution Attached](#)).
- e) Approve the 2023-2024 Capital Outlay Exception Project Professional Architectural and Engineering Consulting Services Agreement between the Willsboro Central School District and Tetra Tech Architects & Engineers.
- f) Approve the bond resolution in regard to the financing of a school bus purchase as approved by qualified voters on May 16, 2023 ([Full Resolution Attached](#)).

8. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

| Item | Employee | Position | Program | Effective | Pay | Notes |
|------|------------------|---|-------------|----------------|---------------------------|---|
| a) | Payton Gough | Teacher Assistant | Instruction | 9/05/23 | \$26,954 | 4 Year Probationary Appointment |
| b) | Andra Hogle | 7-12 Social Studies Teacher | Instruction | 9/05/23 | Step 1 (B+63) \$53,070 | 4 Year Probationary Appointment |
| c) | Gail MacDougal | Teacher Assistant | Instruction | 6/30/23 | N/A | Retirement |
| d) | Karen Manning | Mathematics Teacher 7-12 | Instruction | 9/05/23 | Step 1 (B+45) \$51,150 | 1 Year Non-Probationary Appointment |
| d) | Charles Miller | Permanent Building Substitute | Instruction | 6/9/23 | N/A | Resignation |
| e) | Heather Walsh | Summer School Special Education Teacher | Instruction | 7/1/23-8/31/23 | \$25/hour | Hourly as Needed and Approved by Administration |
| f) | Victoria Wilkins | Confidential Senior Typist | Support | 6/14/23 | N/A | 1 Year Probationary Appointment |

9. Board Discussion

- a) Summer Meeting Dates

10. Executive Session

- a) A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

11. Adjournment