

Willsboro

CENTRAL SCHOOL DISTRICT

Board of Education

Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Regular Meeting Minutes
April 18, 2023

Members Present: Phyllis Klein, President (Via WebEx)
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Allison Sucharzewski, Business Manager
Sarah Paquette, Principal
Dr. Mark Davey, District Superintendent
Michelle Friedman, CVES Director of Career Technical Education
Mallory Arnold, Student Council
Gabby Marble, CVES Allied Health Student
Finn Walker, CVES Construction Trades Student
Kaleb Holzer, CVES Security & Law Student

The board meeting was called to order at 6:02pm by Phyllis Klein.

Pledge of Allegiance

Presentation

Dr. Davey & Ms. Friedman from CV-TEC gave a brief presentation on the wonderful things happening there and also brought along some of our WCS students who spoke about each of their programs that they are involved in at CV-TEC.

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Reports from Mallory Arnold

- Mr. Gardner and the board congratulated Mallory on her acceptance into Yale!!
- Many of the senior class students are making their final college decisions. Very exciting times!
- Spring sports have started up, Modified Softball, Varsity Softball Modified Baseball & Golf. Good Luck to all!
- The seniors are finalizing plans for their class trip to Florida.
- Reserve your Yearbooks by April 28th!
- The second edition of the school newspaper has been released.

Executive Session

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to enter into executive session at 6:47pm, Allison Sucharzewski was invited into the meeting.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to end executive session at 8:11pm

Reports from the Principal

- STEM Day was held for students PreK - 6th. Lots of fun hands-on activities for all.
- In the near future Sarah will be starting "Shout Outs" for students and staff. Anyone can nominate a student or staff member through a google form that will be shared on parent square.
- Presentation by "Sweethearts & Heroes" which is a social and emotional wellness team that builds empowerment to all. It was an amazing presentation that was loved by all students & staff.
- NYS Exams will be starting up on april 19th.

Reports from the Business Manager

- Brief update on the monthly financial reports.

Reports from Superintendent

- BOCES Budget Vote and Board Member Vote will be held on April 20th, 2023.
- Gave an update on the changing of our mascot, and will pass more information along as he receives it.
- Brief presentation of the 2023-2024 school budget.
- Public Hearing on May 9th, 2023.
- Budget Vote on May 16th,2023 from 12 - 8pm.

Acceptance of Minutes

The minutes from the 3-15-23 regular meeting and the 3-28-23 special meeting were accepted as presented.

Business & Finance

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the following financial reports:

a) Approve a budget transfer in the amount of \$10,000.00 for Substitute Salaries:

Account	Description	(+)	(-)
A2110.140-00	SUBSTITUTE SALARIES	\$10,000.00	
A2110.120-00	SALARY K-3		\$10,000.00

ITEM	TITLE	FROM	NOTES
b)	Cash Disbursements - Multi Funds	Internal Claims Auditor	FEB 2023 - #3 MAR 2023 - #2 FEB 2023 - PAYROLL #2
c)	Budget Transfer Report - General Fund	Business Manager/Treasurer	MARCH 2023
d)	Budget Status Report - General Fund	Business Manager/Treasurer	MARCH 2023
e)	Revenue Status Report - General Fund	Business Manager/Treasurer	MARCH 2023
f)	Treasurer's Report - General Fund	Business Manager/Treasurer	MARCH 2023
g)	Budget Status Report - Cafe & Federal Funds	Business Manager/Treasurer	JAN 2023 - MAR 2023
h)	Revenue Status Report - Cafe & Federal Funds	Business Manager/Treasurer	JAN 2023 - MAR 2023
i)	Treasurer's Report - Cafe & Federal Funds	Business Manager/Treasurer	JAN 2023 - MAR 2023

New Business

Motion by Kasey Young, seconded by Emily Phillips, voted, and carried (5-0) to approve the following resolutions:

Approved the special education recommendations prepared by Jennifer Leibeck.

Approved the following individuals to provide election services for the budget vote on May 16, 2023, at a rate of \$14.20/hour:

- Gail Drinkwine
- Laurie Bauer
- Michelle Baker

Approved the 2023-2024 Willsboro Central School District Spending Plan Budget of \$10,901,493 reflecting a 2.07% tax increase.

(Tabled) Approve that the Board of Education of the Willsboro Central School District hereby authorize the Superintendent of Schools to submit and certify the property tax report card to the State Education Department (NYSED) for the 2023-2024 school year.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted, and carried (5-0) to approve the following resolution:

Approved the Willsboro Central School District to undertake a capital improvement project consisting of upgrading and replacing a Telephone and PA system, including, site improvements, original furnishings, fixtures and equipment (the "Project"); and WHEREAS, the District, as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0 IO1, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the Project upon the environment, intends hereby to determine that the Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(25) of the Regulations and is not subject to review under SEQRA.

NOW THEREFORE, BE IT RESOLVED by this Board of Education as follows:

Section 1. The Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(25) of the Regulations and is not subject to review under SEQRA. The regulatory bases for this determination are Section 617.5(c)(1): "maintenance or repair involving no substantial changes in an existing structure or facility"; Section 617.5(c)(2): "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...." and 617.5(c)(8): "routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area...."

Section 2. This Resolution shall take effect immediately.

Personnel

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (5-0) to approve the following personnel items:

Employee	Position	Program	Effective	Pay	Notes
Alvin Nolette	Volunteer Assistant Coach	Athletics	3/20/2023	N/A	Varsity Girls Softball

Board Discussion

Emily updated the board members on her meetings, duties, responsibilities and opportunities as a member on the CVES Board of Education.

Executive Session

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to enter into executive session at 8:31pm, to discuss personnel.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to end executive session at 9:06pm.

Adjournment

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to adjourn the meeting at 9:07pm

Brandy V. Pierce Nolette, District Clerk