



One Community. One Commitment. Ready for the Future.

Superintendent of Schools | Justin Gardner

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Board of Education

Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Emily Phillips
Krissy Leerkes
Brandy Pierce Nolette, District Clerk

2022-2023

Willsboro Central School will be participating in the Community Eligibility Provision (CEP) Program again for the 2022-2023 school year, which will allow all students in grades Pre-Kindergarten through Grade 12 in our district to receive free breakfast and lunch at school each day.

This program has no income qualifications, but each family should complete the attached form, which the district uses for reporting purposes, and which could help to ensure that this program is successful and will continue in future years.

We're proud to say that every single student at Willsboro Central School is eligible for a free breakfast and lunch this year, every day, all school year long! Here are some questions and answers to further explain this new program:

What food does CEP cover?

The CEP will provide a standard meal – breakfast and lunch – for each student. Either the daily menu offering or the alternate meal is covered. The CEP does not cover an additional meal or ala carte items such as additional milk, bottled water, chips, etc. Students may still purchase a la carte items, but there will be no need for students to purchase a breakfast or lunch.

Why is this program being offered?

This program is part of a USDA special provision of the Healthy Hunger Free Kids Act of 2010. Each qualifying school district may choose to participate or not. Willsboro Central School, based upon socio-economic composition of its student body, currently qualifies for this program.



Is there anything parents should do? Yes.

Please complete and return the attached form. The form neither qualifies nor disqualifies students from eligibility (all students are eligible – regardless of family income). However, this form does feature important information which the District must report to the State and which will impact the District's reimbursement – and that will impact whether this program can be sustained for multiple years.

We Hope You Will Participate!

The sustainability of this program depends largely on student participation rates!

For more information contact:
Julie Holbrook, School Lunch Manager
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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA.

The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. fax:

(833) 256-1665 or (202) 690-7442; or

3. email:

program.intake@usda.gov

This institution is an equal opportunity provider.