



Board of Education Meeting
December 15, 2022 at 6:00pm
Regular Meeting Agenda - Revised

1. Call to Order

2. Pledge of Allegiance

3. Public Comment

4. Reports

- a) Special Education - Jen Leibeck
- b) Principal - Mike Douglas
- c) Business Manager - Allison Sucharzewski
- d) Superintendent of Schools - Justin Gardner

5. Acceptance of Minutes

- a) Accept the minutes from the 11-15-22 regular board meeting.

6. Business & Finance

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items and reports on this consent agenda (Business & Finance) be and are hereby approved:

- a) Approve a budget transfer in the amount of \$43,000 for a change in account coding for Teacher Assistants salaries from general education to special education:

ACCOUNT	DESCRIPTION	(+)	(-)
A2250.152-00	TEACHING ASSISTANTS (SPEC ED)	\$43,000.00	
A2110.150-00	TEACHING ASSISTANTS (GEN ED)		\$40,000.00
A2110.130-00	SALARY 7-12		\$ 3,000.00

- b) Approve a budget transfer in the amount of \$11,000 due to repairs in retaining pond fencing due to storm damage:

ACCOUNT	DESCRIPTION	(+)	(-)
A1621.400-00	CONTRACT. EXP. - MAINT.	\$11,000.00	
A1620.160-00	NONINST. SALARY - OPER.		\$11,000.00

c) Approve a budget transfer in the amount of \$12,150.00 due to a change in account coding for Maintenance Staff salaries from operations to maintenance:

ACCOUNT	DESCRIPTION	(+)	(-)
A1621.160-00	NONINST. SALARY. - MAINT.	\$12,150.00	
A1620.160-00	NONINST. SALARY - OPER.		\$12,150.00

ITEM	TITLE	FROM	NOTES
d)	Cash Disbursements - Multi Funds	Internal Claims Auditor	NOV 2022 - #2 DEC 2022 - #1 NOV 2022 - PAYROLL
e)	Budget Transfer Report - General Fund	Business Manager/Treasurer	NOVEMBER 2022
f)	Budget Status Report - General Fund	Business Manager/Treasurer	NOVEMBER 2022
g)	Revenue Status Report - General Fund	Business Manager/Treasurer	NOVEMBER 2022
h)	Treasurer's Report - General Fund	Business Manager/Treasurer	NOVEMBER 2022

7. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

- a) Approve the special education recommendations prepared by Jennifer Leibeck.
- b) Approve the agreement for instructional services between the Willsboro Central School District and UHS of Doylestown LLC, D/B/A Foundations Behavioral Health in Pennsylvania, for the period July 1, 2022 - June 30, 2023. (Full agreement attached)
- c) Approve the agreement for facilities use for mass public health services between the Willsboro Central School District and Essex County, for the period January 1, 2023 - December 31, 2023. (Full agreement attached)

8. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Michael Douglas	Principal	Instruction	January 22, 2023	N/A	Resignation
b)	Bonnie Flora	Cleaner	Support	November 30, 2022	N/A	Retirement
c)	Carrie Foley	Extra Curricular Treasurer	Support	November 28, 2022	N/A	Resignation
d)	Carrie Foley	Senior Account Clerk	Support	December 31, 2022	N/A	Resignation
e)	Charmaine Flynn	HS Math Teacher	Instruction	July 7, 2023	N/A	Retirement
f)	Amber Hopkins	Cleaner	Support	December 24, 2022	Step 8 \$29,550 (\$15,343.27 prorated)	Minimum Wage Adjustment
g)	Jennifer Moore	Elementary Drama Club	Instruction	November 16, 2022	N/A	Resignation
h)	Kim Pfund	PT Food Service Helper	Support	December 24, 2022	Step 9 \$14.28/hour	Minimum Wage Adjustment
i)	Heather Walsh	Spelling Bee Coordinator	Instruction	December 16, 2022	\$500	2022-2023 School Year

9. Board Discussion

10. Executive Session

- a) A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

11. Adjournment