



Board of Education Meeting  
September 13, 2022 at 6:00pm  
**Regular Meeting Agenda - Revised 9/12/22**

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Reports
  - a) Principal - Mike Douglas
  - b) Buildings, Grounds, and Transportation Updates - John Sucharzewski
  - c) Business Manager - Allison Sucharzewski
  - d) Superintendent of Schools - Justin Gardner
5. Acceptance of Minutes
  - a) Accept the minutes from the 8-9-22 regular board meeting and 8-16-22 special board meeting.
6. Business & Finance
 

*Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items and reports on this consent agenda (Business & Finance) be and are hereby approved:*

  - a) Approve the Fiscal Year **2021-22** budget transfer for a change in accounting coding for tax certiorari refund payments:

ACCOUNT	DESCRIPTION	(+)	(-)
A1964.400-00	REFUND ON REAL PROP TAX	\$8,049.86	
A2250.490-00	BOCES SERVICES		\$8,049.86

ITEM	TITLE	FROM	NOTES
b)	Extra Curricular Annual Report	Extra-Curricular Treasurer	July 1, 2021 - June 30, 2022
c)	Scholarship Account Report	Extra-Curricular Treasurer	July 1, 2021 - June 30, 2022

d)	Cash Disbursements - Multi Funds	Internal Claims Auditor	PAYROLL - JULY 2022 PAYROLL - AUG 2022 JULY 2022 - #2 AUG 2022 - #1 AUG 2022 - #2 SEPT 2022 - #1
e)	Treasurer's Report - General Fund	Business Manager/Treasurer	AUGUST 2022
f)	Budget Transfer Report - General Fund	Business Manager/Treasurer	JUNE 2022 - REVISED AUG 2022
g)	Budget Status Report - General Fund	Business Manager/Treasurer	JUNE 2022 AUGUST 2022
h)	Revenue Status Report - General Fund	Business Manager/Treasurer	JUNE 2022 AUGUST 2022
i)	Treasurer's Report - Cafe & Federal Funds	Business Manager/Treasurer	MAR 2022 - JUNE 2022
j)	Budget Status Report - Cafe & Federal Funds	Business Manager/Treasurer	MAR 2022 - JUNE 2022
k)	Revenue Status Report - Cafe & Federal Funds	Business Manager/Treasurer	MAR 2022 - JUNE 2022

**7. New Business**

*Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:*

- a) Approve the special education recommendations prepared by Jennifer Leibeck.
- b) Approve the District Special Education Plan.
- c) Approve the 2022-2023 Feinerman Agreement for Erik Manning.
- d) Approve the 2022-2023 Feinerman Agreement for Kori McCauliffe.
- e) Approve the creation of a substitute administrator rate in the amount of \$300/day.
- f) Approve the busHive Cloud-Hosted Transportation Subscription Software service agreement.
- g) Approve the removal of the following items from our inventory:
  - Bleachers-3 row #99000085
  - Bleachers-3 row #99000086
  - Meat Slicer - #20131053

19" TV - #100198  
 19" TV - #100444  
 19" TV - #100209  
 19" TV - #100204

h) Approve the updated record retention schedule(resolution is attached).

**8. Personnel**

*Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:*

Item	Employee	Position	Program	Effective	Pay	Notes
a)	LeeAnne Abbriano	Substitute Teacher/ Teaching Assistant - Certified	Instruction	September 14, 2022	\$115 / daily	Substitute Teacher as needed per diem
b)	Elizabeth Becker	Permanent Building Substitute	Instruction	August 31, 2022	\$125 / daily	Daily Building Substitute for the 2022-2023 School Year
c)	Marie Blatchley	Mentor	Instruction	August 31, 2022	\$300	For Deanna Mero 22-23 School Year
d)	Christine Charbonneau	Curriculum Coordinator	Instruction	August 31, 2022	\$2,500	7-12 Subject Areas
e)	Christine Charbonneau	Mentor	Instruction	August 31, 2022	\$300	For Morgan Sovey 22-23 School Year
f)	Chris Ford	Curriculum Coordinator	Instruction	August 31, 2022	\$2,500	7-12 Subject Areas
g)	Charmaine Flynn	Mentor	Instruction	August 31, 2022	\$300	For Erik Manning 22-23 School Year
h)	Sheree Ford	Curriculum Coordinator	Instruction	August 31, 2022	\$2,500	K-6 ELA/Social Studies
i)	Sheree Ford	Mentor	Instruction	August 31, 2022	\$300	For Kate Needle 22-23 School Year
j)	Payton Gough	Permanent Building Substitute	Instruction	August 31, 2022	\$125 / daily	Daily Building Substitute for the 2022-2023 School Year
k)	Melissa Huff	Special Education Summer School Teaching Assistant	Instruction	July 5 - August 12, 2022	\$25/hr	CORRECTION: Up to 5.5 hours weekly for a duration of 6 weeks
l)	Lauren Jaquish	Teacher Aide	Support	August 31, 2022	\$14.01 / hr.	Step 3

						1-year probationary appointment
m)	Jennifer Leibeck	Mentor	Instruction	August 31, 2022	\$300	For Kori McCauliffe 22-23 School Year
n)	Gail MacDougal	Special Education Summer School Teaching Assistant	Instruction	July 5 - August 12, 2022	\$25/hr	CORRECTION: Up to 10.5 hours weekly for a duration of 6 weeks
o)	Gigi Mason	Substitute Administrator	Administration	September 14, 2022	\$300 / daily	Substitute administrator as needed per diem
p)	John Oliver	Golf Coach	Athletics	Spring 2023	Stipend Per Contract	Golf Coach
q)	Christina Perry	Substitute Teacher / Teacher Assistant - Uncertified	Instruction	September 14, 2022	\$100 / daily	Substitute Teacher as needed per diem
r)	Christina Perry	Substitute Teacher Aide	Instruction	September 14, 2022	\$14.50 / hr.	Substitute Teacher Aide as needed per diem
s)	Christina Perry	Substitute Nurse	Support	September 14, 2022	\$115 / daily	Substitute Nurse as needed per diem
t)	Kelly Petrie	Cleaner	Support	August 16, 2022	N/A	Resignation
u)	Peter Sayward	Automotive Mechanic/ Maintenance Person	Support	September 14, 2022	\$40,633	Step 4 1-year probationary appointment
v)	Kearstiin Smith	Permanent Building Substitute	Instruction	August 31, 2022	\$125 / daily	Daily Building Substitute for the 2022-2023 School Year
w)	Tara Valachovic	Curriculum Coordinator	Instruction	August 31, 2022	\$2,500	K-6 Math/Science
x)	Tara Valachovic	RSVP Club Advisor	Extracurricular	August 31, 2022	N/A	Resignation

## 9. Policies

- a) Approve the second reading of policy #5152 Admission of Non-Resident Students.

## 10. Board Discussion

- a) Policy Committee

**11. Executive Session**

- a) A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**12. Adjournment**