



Board of Education Meeting
June 14, 2022 at 6:00pm
Regular Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Public Comment
5. Reports
 - a) Principal - Mike Douglas
 - b) Business Manager - Allison Sucharzewski
 - c) Superintendent of Schools - Justin Gardner
 - Remote Meetings Presentation
 - District Safety Report
6. Acceptance of Minutes
 - a) Accept the minutes from the 5-10-22 public hearing & regular board meeting.
7. Business & Finance

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following resolutions on this consent agenda (Business & Finance) be and are hereby approved:

 - a) Approve the following budget transfer for a distance learning classroom:

Prog. Students w/ Disab. - BOCES	A2250490-00	\$47,998.65 (-)
Computer Aided Instruction - BOCES	A2630490-00	\$47,998.65 (+)

ITEM	TITLE	FROM	NOTES
b)	Treasurer's Report - General Fund	Business Manager/Treasurer	MAY 2022
c)	Budget Status Report - General Fund	Business Manager/Treasurer	MAY 2022
d)	Revenue Status Report - General Fund	Business Manager/Treasurer	MAY 2022

e)	Budget Transfer Report - General Fund	Business Manager/Treasurer	MAY 2022
f)	Cash Disbursements - Multi Funds	Internal Claims Auditor	APRIL 2022 PAYROLL MAY 2022 PAYROLL MAY 2022 - #1 MAY 2022 - #2 JUNE 2022 - #3

e) Approve a transfer from the Employee Benefits Reserve Fund to the General Fund in an amount not to exceed \$27,500.00 pursuant to Article 21.1 of the Agreement between the District and the Willsboro Teachers' Association providing a retirement benefit to a particular employee retiring July 1, 2022 and increase the 2021/22 general fund budget as appropriate.

f) Approve a transfer from the Employee Benefits Reserve Fund to the General Fund in an amount not to exceed \$11,500.00 pursuant to the 'RETIREMENT' Article of the Agreement between the District and a particular employee providing a retirement benefit for that employee retiring June 30, 2022 and increase the 2021/22 general fund budget as appropriate.

g) Authorize the transfer of funds in the amount of \$50,275.00 to fund the TRS Reserve in order to subsidize the cost of TRS expenses in the future.

8. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following resolutions on this consent agenda (New Business) be and are hereby approved:

- a) Authorize procedures for board member videoconferencing pursuant to Public Officers Law § 103-a (resolution is attached).
- b) Approve the special education recommendations prepared by Jennifer Leibeck.
- c) Approve the attached bond resolution in regard to the financing of the Fire Alarm Capital Project approved by qualified voters in the May 17th election in the total amount of \$455,500.
- d) Approve the 2022-2023 service agreement with Paper Education Company for an online chat-based platform to provide students access to educators in order to obtain tutoring in connection with their courses.
- e) Approve the 2022 Pre-Referendum, Design & Construction Administration Services Proposal and Letter Agreement for Capital Improvement Project provided by Tetra Tech.

- f) Approve the 2022-2023 Capital Outlay Exception (\$100k) Project Professional Architectural and Engineering Consulting Services provided by Tetra Tech.

9. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following resolutions on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Cathy Alden	Consulting Services	Support	July 1, 2022 - June 30, 2023	\$26.50 / hr	Hourly as Needed
b)	Christine Chabonneau	HS English Teacher	Instruction	Summer 2022	5 days / \$150 per day	Summer Curriculum Project
c)	Jack Daly	HS Social Studies Teacher	Instruction	June 30, 2022 July 1, 2022	N/A	Change in Retirement Date
d)	Kathleen DeSormeau	Cleaner	Support	5/26/22	N/A	Termination
e)	Amber Hopkins	Cleaner	Support	5/23/22	Step 5 \$27,559 (pro-rated \$3,073.89)	1yr. Probationary Appointment
f)	Melissa Huff	Special Education Summer School Teaching Assistant	Instruction	July 5 - August 12, 2022	\$25 / hr	3 Hours weekly for a duration of 6 weeks
g)	Sarah Kingzack	HS English Teacher	Instruction	6/30/22	N/A	Resignation
h)	Gail MacDougal	Special Education Summer School Teaching Assistant	Instruction	July 5 - August 12, 2022	\$25 / hr	5 Hours weekly for a duration of 6 weeks
i)	Erik Manning	Technology Teacher	Instruction	08/31/22	Step 1 Base \$45,693	1yr Non-Probationary Appointment
j)	Kori McCauliffe	Crisis Counselor (Student Advocate)	Support	08/31/22	Step 1 Base \$45,693	1yr Non-Probationary Appointment
k)	Victoria Wilkins	Confidential Senior Typist	Support	7/1/22	\$39,500	Guidance Office - Replacing Cathy Alden

10. Board Discussion

11. Executive Session

- a) A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

12. Adjournment