



Board of Education

Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Public Hearing & Regular Meeting Minutes
May 10, 2022

Members Present: Phyllis Klein, President (Via WebEx)
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Allison Sucharzewski, Business Manager
Michael Douglas, Principal / Athletic Coordinator

The board meeting was Called to Order at 6:02pm by Phyllis Klein.

Pledge of Allegiance

Presentations

- 2022-2023 Public Budget Hearing was presented by Mr. Gardner.

Reports from the Principal

- Held some Willsboro Pride activities on April 29th, had some STEM fun with the help of CFES, handed out prizes, held an assembly, and Mr. Ding-A-Ling was here to serve ice cream to all students & staff!
- ECHO representatives came and set up many different activities for the students to enjoy throughout the day. It was a great day for students.

- End of the Year activities that are coming up:
 - May 31st, 4th - 12th Music Concert
 - June 2nd, PreK - 3rd Elementary Concert
 - June 6th, 7th - 12th Academic Awards
 - June 7th, Essex County Senior Awards
 - June 8th, Sports Awards

Reports from the Business Manager

- I attended the ASBO business officials retreat on May 2nd & 3rd, it was a great two days of presentations and discussions.
- The breastfeeding room is about 90% complete. Clinton county came to look it over and gave us a few more items for the room. We were also presented with a certificate.
- I will be on the Board of Trustees for the Electrical Consortium.

Reports from Superintendent

- Thank you to Mr. Douglas and Mrs. Sucharzewski for all of their hard work and efforts.
- Attended a BOCES meeting on Title 9 policy.
- We had positive feedback on our budget newsletter. The hope is to start putting out quarterly newsletters to our community to keep them up to date on all things happening in the school district.
- Reviewed the upcoming end of the year events.

Acceptance of Minutes

The minutes from the 4-28-22 special board meeting were accepted as presented.

Business & Finance

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the following financial reports:

Approved the following budget transfers:

A2250.490-00	BOCES SERVICES	(\$12,400)
A2060.400-00	CONTRACTUAL EXPENDITURES	\$12,400

ITEM	TITLE	FROM	NOTES
b)	Treasurer’s Report - General Fund	Business Manager/Treasurer	APRIL 2022
c)	Budget Status Report - General Fund	Business Manager/Treasurer	APRIL 2022
d)	Revenue Status Report - General Fund	Business Manager/Treasurer	APRIL 2022

e)	Budget Transfer Report - General Fund	Business Manager/Treasurer	APRIL 2022
f)	Cash Disbursements - Multi Funds	Internal Claims Auditor	MARCH 2022 - #2 MARCH 2022 PAYROLL APRIL #1 APRIL #2

New Business

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (5-0) to approve the following resolutions:

Approved the special education recommendations prepared by Jennifer Leibeck.

Approved the following as election workers for the budget vote on May 17, 2022 at a rate of \$13.20 (current minimum wage) an hour:

- Gail Drinkwine
- Laurie Bauer
- Michelle Baker

Personnel

Motion by Emily Phillips, seconded by Kasey Young, voted and carried (5-0) to accept the resignation of Nicholas Hebert, Elementary Special Education Teacher, effective June 30, 2022.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (4-0-1) to approve Dana Klein as a Permanent Building Substitute, at a rate of \$125.00 / daily for the rest of the 2021–2022 school year, effective May 2, 2022 (one abstention - Phyllis Klein.)

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to approve Kearstiin Smith as a Permanent Building Substitute, at a rate of \$125.00 / daily for the rest of the 2021–2022 school year, effective May 2, 2022.

Executive Session

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to enter into executive session at 6:52pm, to discuss employment history of a particular person, no action will be taken. Allison Sucharzewski was invited to stay for the executive session.

Allison Sucharzewski left the meeting at 7:12pm.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to end executive session at 8:08pm.

Adjournment

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to adjourn the meeting at 8:09pm.

Brandy V. Pierce Nolette, District Clerk