



Board of Education

Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Regular Meeting Minutes
April 12, 2022

Members Present: Phyllis Klein, President (Via WebEx)
Kasey Young, Vice President (Via WebEx)
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Allison Sucharzewski, Business Manager
Michael Douglas, Principal / Athletic Coordinator

The board meeting was Called to Order at 6:00pm by Phyllis Klein.

Pledge of Allegiance

Presentation from The Class of 2022

- Senior Class members Jenna Ford, Ethan Leibeck and Kaili Bourdeau gave a brief presentation on the trip proposal to Concord, Maine.

Reports from the Principal

- The NHS / JNHS Inductions were held on March 24th, 2022. It was a great evening for all of our inductees.
- ELA State Testing was held on March 29th - 31st, it was a smooth process. Thank you to Chris Ford for all of his help in organizing it.
- On April 8th our Sophomores and Juniors attended a presentation on the Hollicost at AuSable Valley Central School. All of the students found the

experience great! The Superintendent from AVCD was very impressed with our students' behaviors and respectfulness.

- Mrs. Moore held a practice - a -thon with over 76 hours, and raised \$276 for Ukraine.
- On April 13th student council will be holding a hat day and a blue & gold day to help raise funds for Ukraine.

Reports from the Superintendent

- BOCES Budget Vote and Board Member Vote will be held on April 28th, 2022.
- End of the year ceremonies:
 - MS / HS Music Concert May 17th, 2022
 - Elementary Music Concert June 2nd, 2022
 - Student Recognition June 7th, 2022
 - Athletic Awards June 8th, 2022
 - Essex County Senior Awards June 9th, 2022
- We have one snow day, if it is not needed we will add the day on Friday of our Memorial day weekend, so we will have May 27th - 30th off for the holiday weekend.
- Updated the board on increased learning opportunities of distance learning for our students in grades 9th - 12th.
- Updated the board on the strategic planning process.

Business Manager & Superintendent

- Gave a brief presentation on the 2022-2023 budget proposal.

Acceptance of Minutes

The minutes from the 3-8-22 regular board meeting and 3-15-22 special board meeting were accepted as presented.

Business & Finance

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the following financial reports:

Approved the following budget transfers:

A2250.490-00	BOCES SERVICES	(\$27,650)
A2280.490-00	BOCES SERVICES	\$12,000
A2630.490-00	BOCES SERVICES	\$12,250
A2815.400-00	CONTRACTUAL EXPENDITURES	\$ 2,200
A2855.401-00	CONTRACTUAL EXPENDITURES	\$ 1,200

ITEM	TITLE	FROM	NOTES
b)	Treasurer's Report - General Fund	Business Manager/Treasurer	MARCH 2022

c)	Budget Status Report - General Fund	Business Manager/Treasurer	MARCH 2022
d)	Revenue Status Report - General Fund	Business Manager/Treasurer	MARCH 2022
e)	Budget Transfer Report - General Fund	Business Manager/Treasurer	MARCH 2022
f)	Cash Disbursements - Multi Funds	Internal Claims Auditor	March 2022 - #1

New Business

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the Casella/Northern Sanitation New York Service Contract for a period of 24 months, effective April 12, 2022.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to approve the increase of the equipment threshold from \$2,500 to \$5,000, effective July 1, 2021.

Motion by Emily Phillips, seconded by Krissy Leerkes, voted and carried (5-0) to approve the Willsboro Central School District undertaking a capital improvement project consisting of flooring replacement/repair, including, site improvements, original furnishings, fixtures and equipment (the "Project"); and **WHEREAS**, the District, as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0 IO1, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the Project upon the environment, intends hereby to determine that the Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(25) of the Regulations and is not subject to review under SEQRA.

NOW THEREFORE, BE IT RESOLVED by this Board of Education as follows:

Section 1. The Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(25) of the Regulations and is not subject to review under SEQRA. The regulatory bases for this determination are Section 617.5(c)(1): "maintenance or repair involving no substantial changes in an existing structure or facility"; Section 617.5(c)(2): "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site" and 617.5(c)(8): "routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area...."

Section 2. This Resolution shall take effect immediately.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve the 2022-2023 Willsboro Central School District Spending Plan Budget of \$10,479,884, reflecting a 2.69% tax levy increase.

Motion by Kasey Young, seconded by Krissy Leerkes voted and carried (5-0) to approve that the Board of Education of the Willsboro Central School District hereby authorize the Superintendent of Schools to submit and certify the property tax report card to the State Education Department (SED) for the 2022-2023 school year.

Personnel

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to appoint the corresponding employee positions accordingly:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Cathy Alden	Guidance Secretary	Support	June 29, 2022	N/A	Retirement
b)	Kathleen Nasner	Substitute Nurse	Support	April 7, 2022	\$115/ day	Substitute As Needed Per Diem
c)	Kathleen Nasner	Substitute Teacher / Teacher Assistant Non-certified	Instruction	March 18, 2022	\$100 / daily	Substitute As Needed Per Diem
d)	Kathleen Nasner	Substitute Teacher Aide / Student Monitor	Instruction	March 18, 2022	\$13.50/ hr	Substitute As Needed Per Diem
e)	Kelly Petrie	Cleaner	Support	3/28/2022	Step 5 \$27,559 (pro-rated \$7,313.73)	1-Year Probationary Appointment
f)	Kearstiin Smith	Substitute Teacher / Teacher Assistant Non-certified	Instruction	April 13 ,2022	\$100 / day	Substitute As Needed Per Diem
g)	Kearstiin Smith	Substitute Teacher Aide / Student Monitor	Instruction	April 13, 2022	\$13.50 / hr	Substitute As Needed Per Diem
h)	Heather Walsh	Elem. Special Education Teacher	Instruction	April 15, 2022	N/A	Maternity Leave 4/15/22 - 6/24/22

Board Discussion

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (4-0-1) to approve Phyllis Klein to be the NYSSBA Legislative Liaison.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to approve the Senior Class Trip to Concord, Maine, May 13th - 15, 2022.

We will hold a brief special meeting on April 28th, 2022 at 8:00am for the BOCES Budget & Board Member Votes.

Executive Session

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to enter into executive session at 7:51pm, to discuss employment history of a particular person, no action will be taken.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to end executive session at 8:26pm.

Adjournment

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to adjourn the meeting at 8:27pm.

Brandy V. Pierce Nolette, District Clerk