



Board of Education Meeting

March 8, 2022 at 6:00pm

**Regular Meeting Agenda**

**\*\* Via WebEx \*\***

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Recognition**
  - a) Recognize Karen Crowningshield as a recipient of an Essex County honorary resolution for her hard work and dedication to the school and county during COVID.
  - b) Congratulate Jenna Ford and Ethan Liebeck on their signing day commitments to play collegiate soccer at SUNY Plattsburgh and SUNY Canton.
5. **Reports**
  - a) Principal - Mike Douglas
  - b) Business Manager - Allison Sucharzewski
  - c) Superintendent of Schools - Justin Gardner
  - d) Budget Presentation
6. **Acceptance of Minutes**
  - a) Accept the minutes from the 2-8-22 regular board meeting.
7. **Business & Finance**

*Resolved, that the Superintendent of Schools recommends to the Board of Education that the following resolutions on this consent agenda (Business & Finance) be and are hereby approved:*

| ITEM | TITLE                             | FROM                       | NOTES    |
|------|-----------------------------------|----------------------------|----------|
| a)   | Treasurer's Report - General Fund | Business Manager/Treasurer | FEB 2022 |

|    |  |                            |   |
|----|--|----------------------------|---|
| b) | Budget Status Report - General Fund          | Business Manager/Treasurer | FEB 2022  |
| c) | Revenue Status Report - General Fund         | Business Manager/Treasurer | FEB 2022  |
| d) | Budget Transfer Report - General Fund        | Business Manager/Treasurer | FEB 2022  |
| e) | Cash Disbursements - Multi Funds             | Internal Claims Auditor    | JAN 2022 - #2<br>FEB 2022 - #1<br>FEB 2022 - #2 |
| f) | Payroll Benefits - General Fund              | Internal Claims Auditor    | JAN 2022<br>FEB 2022                            |
| g) | Treasurer's Report - Cafe & Federal Funds    | Business Manager/Treasurer | DEC 2021 - FEB 2022                             |
| h) | Budget Status Report - Cafe & Federal Funds  | Business Manager/Treasurer | DEC 2021 - FEB 2022                             |
| i) | Revenue Status Report - Cafe & Federal Funds | Business Manager/Treasurer | DEC 2021 - FEB 2022                             |

j) Approve the refund of property taxes and fees for Gregory M. Dennin per Supreme Court Index Nos.: CV18-0371, CV17-0335, CV16-0339 & CV15-0429 in the total amount of \$5,375.27 payable to Essex County Treasurer.

k) Approve the refund of property taxes for Gregory M. Dennin per Supreme Court Index Nos.: CV21-0378, CV20-0269 & CV19-0371 in the total amount of \$5,375.27 payable to Essex County Treasurer.

l) Approve CBIZ proposal to provide inventory appraisal updating services for the 2021-2022 Fiscal Year.

## 8. New Business

*Resolved, that the Superintendent of Schools recommends to the Board of Education that the following resolutions on this consent agenda (New Business) be and are hereby approved:*

- a) Approve the special education recommendations prepared by Jennifer Leibeck.
- b) Approve the 1st reading of the following district policies:
  - 4511 - Textbook Selection and Adoption
  - 4513 - Library Materials Selection
- c) Approve the following district procedure:
  - Supporting Breastfeeding Employees

## 9. Personnel

*Resolved, that the Superintendent of Schools recommends to the Board of Education that the following resolutions on this consent agenda (Personnel) be and are hereby approved:*

| Item | Employee       | Position                     | Program   | Effective | Pay   | Notes                                   |
|------|----------------|------------------------------|-----------|-----------|---|---|
| a)   | Fred MacDougal | Custodial Substitute         | Support   | 3/8/2022  | \$14.50 / hr.                                   | Substitute as needed per diem           |
| b)   | Kyli Miller    | Varsity Girls Softball Coach | Athletics | 3/8/2022  | Stipend Per Contract                            | Softball Coach for the 2021-2022 Season |
| c)   | John Oliver    | Golf Coach                   | Athletics | 3/8/2022  | Stipend Per Contract                            | Golf Coach for the 2021-2022 Season     |
| d)   | Joseph Smart   | Custodian                    | Support   | 3/7/2022  | Step 6<br>\$29,443<br>(pro-rated<br>\$9,512.35) | Provisional Appointment                 |

## 10. Board Discussion

### 11. Executive Session

- a) A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

## 12. Adjournment