



Board of Education

Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Regular Meeting Minutes
January 11, 2022

Members Present: Phyllis Klein, President (Via WebEx)
Kasey Young, Vice President (absent with notice)
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk (ViaWebEx)

The board meeting was Called to Order at 6:05pm by Phyllis Klein.

Pledge of Allegiance

Reports from the Principal

- Winter sports have begun and are going very well!
- The HS and Elementary participated in a book reading before christmas. The Elementary also enjoyed the movie "Polar Express." The HS joined in the Giving Games which was a lot of fun for all!

Reports from the Business Manager

- Preparing for the 2022-2023 budget season.

Reports from the Superintendent

- Mr. Gardner updated the board on the Strategic Planning process to develop a new mission, vision, and set of goals for Willsboro Central School District.
- Mr. Gardner & Mr. Douglas will be attending a career fair in March, to help find individuals for positions within our school district .
- Mr. Gardner updated the board on the COVID cases in our district and the new guidelines put out by the health department. The numbers in our school are manageable. Several of our families have taken advantage of the free at home test kits that we received.

Acceptance of Minutes

The minutes from the 12-14-21 regular board meeting were accepted as presented.

Business & Finance

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (4-0) to approve the following financial reports:

ITEM	TITLE	FROM	NOTES
a)	Treasurer’s Report - General Fund	Business Manager/Treasurer	DEC 2021
b)	Budget Status Report - General Fund	Business Manager/Treasurer	DEC 2021
c)	Revenue Status Report - General Fund	Business Manager/Treasurer	DEC 2021
d)	Budget Transfer Report - General Fund	Business Manager/Treasurer	DEC 2021
e)	Cash Disbursements - Multi Funds	Internal Claims Auditor	DEC 2021 - #1 DEC 2021 - #2
f)	Payroll Benefits - General Fund	Internal Claims Auditor	NOV 2021

New Business

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (4-0) to approve the following resolutions:

Approved the special education recommendations prepared by Jennifer Leibeck.

Approved the 2022-2023 budget development calendar.

Approved the updated 2021-2022 school calendar.

Approved the use of school land for a fireworks display by the Town of Willsboro on December 10, 2022.

Approved the contract with The Prevention Team for Student Support Counseling services within the school for the 2021-2022 school year.

Approved the agreement between Essex County Health Department and Willsboro Central School for Use of Facilities & Emergency Preparedness Location effective, January 1, 2022 - December 31, 2022.

Approved a modified and varsity baseball merger with Boquet Valley CSD for the Spring 2022 season, pending approval by the other school district's Board of Education at no expense to the district.

Personnel

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (4-0) to appoint the corresponding employee positions accordingly:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	John "Jack" Daly	HS Social Studies Teacher	Instruction	6/30/22	N/A	Retirement
b)	Matt Gay	Automotive Mechanic - Maintenance Person	Support	12/29/21 Corrected	\$19,353.74 (pro-rated) \$38,121-(ST EP 3)	1 Year Probationary Appointment Civil Service Non-Competitive
c)	Payton Gough	Permanent Building Substitute	Support	1/3/22	\$125 Daily	5 Days a Week Corrected
d)	Ashley Whalen	Custodial Substitute	Support	1/11/22	\$14.50 / hr	Substitute as needed per diem

Executive Session

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (4-0) to enter into executive session at 6:49pm, to discuss personnel history of a particular person, no action will be taken.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (4-0) to end executive session at 7:30pm.

Adjournment

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (4-0) to adjourn the meeting at 7:31pm.

Brandy VP Nolette, District Clerk