



Board of Education
Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Regular Meeting Minutes
September 14, 2021

Members Present: Phyllis Klein, President (Via WebEx)
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Michael Douglas, Principle / Athletic Coordinator
Brandy Pierce Nolette, District Clerk

Via WebEx

Allison Sucharzewski, District Treasurer
Eric Bell, CVES Assistant Superintendent of
Management Services

The board meeting was Called to Order at 6:00pm by Phyllis Klein.

Pledge of Allegiance

Acceptance of Minutes

The minutes from the 8-13-21 special board meeting were accepted as presented.

Business & Finance

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve the 2020-2021 budget transfer related to an increase in BOCES Services due to Cross Contracts signed during the course of the year in the amount of \$25,735.00.

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to approve the 2020-2021 budget transfer related to the district's 20% cost of 4408 Summer School Expenses for the transfer to the Federal Aid Budget in the amount of \$20,304.00.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the 2020-2021 budget transfer related to the expense of having long term substitute faculty in for the second half of the year at a higher rate in the amount of \$11,726.00.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to approve the June 2021 budget transfer & budget status reports.

New Business

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Motion by Krissy Leerkes, seconded by Kasey Young, voted and carried (5-0) to approve the 2021-2022 Feinerman Agreement for Sarah Kingzack.

Motion by Emily Phillips, seconded by Krissy Leerkes, voted and carried (5-0) to approve the extra-curricular & scholarship account reports for the 2020 – 2021 school year, prepared by Cathy Alden.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the strategic planning service agreement between the Willsboro Central School District and Education Elements.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve the attached resolution in support of the Champlain Hudson Power Express Project PILOT.

Personnel

Motion by Heather Sheehan, seconded by Kasey Young, voted and carried (5-0) to approve the appointment of Sheree Ford as the AIS/RTI Coordinator for the 2021-2022 school year, stipend as per contract.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the 1-year probationary appointment of Kim Pfund, as a Part-Time Food Service Helper working 3 hours per day at Step 2 \$12.60/hourly, effective September 20, 2021.

Motion by Krissy Leerkes, seconded by Kasey Young, voted and carried (5-0) to approve the 1-year appointment of Laura Bridge as an elementary teacher at Step 10 B+9 with a salary of \$54,850, effective September 1, 2021 to June 30, 2022.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the appointment of Darrian Sweatt as a building sub (pending fingerprint clearance), at a rate of \$105.00 per day for the 2021 – 2022 school year, effective September 15, 2021.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (4-0-1) to approve Robin Belzile as a certified substitute teacher (\$100.00 per day), on a per diem as needed basis (one abstention Emily Phillips.)

Motion by Emily Phillips, seconded by Kasey Young, voted and carried (5-0) to approve the 1-year probationary appointment of Cynthia Yourdon as a Bus Driver at STEP 1, \$15.35/ hourly, effective September 20, 2021,

Motion by Emily Phillips, seconded by Kasey Young, voted and carried (5-0) to approve the 1-year probationary appointment of Cynthia Yourdon as a Part-Time Aide at STEP 1, \$13.09/hourly, effective September 20, 2021,

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the appointment of Cheryl Vanderpool as a cook, at STEP 7 \$14.63/hourly, effective September 15, 2021.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve the appointment of Andrew Lee as a substitute maintenance worker, at \$13.50/hourly, effective September 5, 2021.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the following teachers as mentors for the 2021-2022 school year, with a stipend of \$300.00:

New Teacher

Heather Walsh
Nicholas Hebert
Deana Mero
Sarah Kingzack
Heidi Davey

Mentor

Tara Valachovic
Andrew Lee
Jennifer Moore
Christine Charbonneau
Charmaine Flynn

Board Discussion

Emily gave a brief update on the NYSSBA webinar that she attended and also thanked Mr. Gardner for the invite to the staff development day and the presentation by Willow Sweeny. It was a fantastic presentation!

Phyllis was happy that there has been no push back from the parents/community in regards the mask mandate in the schools.

Reports from the Principal

- Thank you to the teachers and staff for a smooth transition into the school year!
- The Willsboro Pride program has started, students in K-5thgrades are rewarded with a pride ticket when they have good behavior, are kind and are helpful. They can place their ticket for display on the large “W” outside the main office. To celebrate we will have a small celebration at the end of October.
- We will hold our first Pride meeting next week. We will have teachers, community and students on the committee.

- Fall sports have begun and are going great! There is a lack of bus transportation to the games, but the parents have been great in helping transport their student(s).

Reports from the Superintendent

- We had 2 days of professional development on September 2nd & 3rd. Day one was faculty / staff meetings, the state came and reviewed the special education reports card, and day 2 was Willow Sweeny's presentation.
- There may be a potential BOCES board seat opening, if anyone is interested please let Mr. Gardner know.
- Working with BOCES on getting the website cleaned up and updated.
- Parent Square has gone out to everyone. We have gotten great feedback on it. As of now faculty, staff, parents, board members and 9-12 students have access to it.
- Chromebooks have been passed out to all students, grades 3-12 are allowed to take theirs home and grades 1& 2 use theirs in the classroom. I will be sending out information on insurance this week, as we will not be using the same company as last year.
- Posting soon for curriculum coordinators, one for K-6 Math, one for K-6 English, and one for 7-12 English & Math. These individuals will be extra set of eyes to help out the superintendent and the principle. I will have candidates for approval at the next meeting.
- COVID update – Everyone has been doing great with wearing their masks. We have 6 employees that are unvaccinated and will be tested weekly. Reports from Essex County Health Dept. says we will have tests so we will be able to test symptomatic staff and students (with permission from the parent / guardian.) County also says if vaccinated staff or students do not have to quarantine unless symptomatic and have not been in 6ft. contact of the individual that has tested positive.

Executive Session

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to enter into executive session at 7:21pm, to discuss personnel items.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to end executive session at 8:03pm.

Adjournment

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to adjourn the meeting at 8:04pm.

Brandy Pierce Nolette, District Clerk