



Willsboro
 CENTRAL SCHOOL DISTRICT
 Board of Education
 Phyllis Klein, President
 Kasey Young, Vice President
 Heather Sheehan
 Krissy Leerkes
 Emily Phillips

Willsboro Central School
 Board of Education

Regular Meeting Minutes
 August 10, 2021

Members Present: Phyllis Klein, President
 Kasey Young, Vice President
 Heather Sheehan
 Krissy Leerkes
 Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
 Brandy Pierce Nolette, District Clerk

The board meeting was Called to Order at 6:00pm by Board President Phyllis Klein.

Pledge of Allegiance

Acceptance of Minutes

The minutes from the 7-27-21 regular board meeting were accepted as presented.

Business & Finance

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the June 2021 and July 2021 Treasurer’s reports.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve the following budget transfers for the FY 2020-21:

ACCOUNT	DESCRIPTION	TRANSFER IN	TRANSFER OUT
A2110.140-00	Substitute Salaries	\$11,725.80	
A2110.130-00	Salary 7-12		\$11,725.80

Transfer related to the cost of having two long term substitutes for the remainder of the school year.

ACCOUNT	DESCRIPTION	TRANSFER IN	TRANSFER OUT
A2110.490-00	BOCES Services - Teaching Regular School	\$26,250.00	
A2110.405-00	Student Fees		\$ 1,600.00
A2110.453-13	Cooperative - AV		\$11,000.00
A2110.453-19	Supplies 7-12 Technology		\$ 850.00
A2110.453-21	Supplies K-6 Remedial		\$ 1,900.00

A2110.482-00	Textbooks K-6	\$ 6,500.00
A2110.490-00	Textbooks 7-12	\$ 3,800.00
a2110.100-00	Salary PRE-K	\$ 600.00

Transfer related to the increased costs of Online Learning, Workshops, Model Schools, Computer Services Albany & Public Relations.

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (5-0) to approve the July 2021 Budget Status & July 2021 Transfer Reports.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve a transfer from the Employee Benefits Reserve Fund to the General Fund in an amount not to exceed \$30,450.00 pursuant to Article 21.1 of the Agreement between the District and the Willsboro Teachers' Association & the Memorandum of Agreement with a particular employee that provides a retirement benefit for retiring effective July 8, 2021, and increase the 2021/22 general fund budget as appropriate.

New Business

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Motion by Emily Phillips, seconded by Kasey Young, voted and carried (5-0) to approve the 2021-2022 District Safety Plan.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the district ARP Plan.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the Response to Intervention/Academic Intervention Plan.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve a Boys Modified and Varsity Cross Country Merger with AuSable Valley CSD for the fall 2021 season pending approval by the other school District's Board of Education at no expense to the district beyond CVAC membership dues.

Personnel

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to amend the motion from the last meeting on 7-27-21 on the appointment of Heidi Davey, to now read the following:

(full time - 10 month/certified) Secondary Math Teacher effective September 2, 2021 at STEP 9 B+36 with a salary of \$56,674 for the 2021-2022 school year with a three-year probationary period effective September 2, 2021 to September 2, 2024.

Motion by Heather Sheehan, seconded by Kasey Young, voted and carried (5-0) to approve payment for Debbie Anderson & Kim Buck to provide PRE-K Orientation scheduled for August 30-31 & September 1, 2021 at a cost of \$25.00/hr. for 9 hours each not to exceed a total payment of \$450.00 collectively.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve the following as volunteer coaches for the fall soccer season:

Girls Varsity Soccer - Justin Drinkwine

Girls Varsity Soccer - Andrew Lee

Boys Varsity Soccer - Nick Arnold

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to accept the letter of intent to retire provided by Theresa Moss, 7-12 Special Education Teacher at Willsboro Central School, and approve the retirement effective August 20, 2021.

Reports from the Superintendent

- Willow Sweeney (former teacher / educator / motivational speaker) will be coming on September 3, 2021 from 8:30 – 3:00pm, to speak to our faculty and staff. All board members are welcome to attend.
- Updated the board on the Strategic Planning RFP's. Mr. Gardner reached out to Education Elements and is waiting on a response back in regards to helping us with the Strategic Planning process, they have come highly recommended.
- All fall sports begin on August 23, 2021.
- Mr. Gardner attended a seminar on cyber security. Worked with Dominick and have made some changes to our computers log-ins (2 factor auth.) for better protection for our district systems.
- COVID - districts are working together to come with a plan for the upcoming school year and the county Health Department will review the plans. We could also be getting guidance from the State Education Department. Mr. Gardner is hoping all guidance will be finalized soon so that we can get information out to the parents.
- Gave a brief presentation of Parent Square which will launch out to parents this week.

Executive Session

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to enter into executive session at 6:57pm, to discuss personnel items.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to end executive session at 7:22pm.

Adjournment

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to adjourn the meeting at 7:23pm.

Brandy Pierce Nolette, District Clerk