

Willsboro
CENTRAL SCHOOL DISTRICT
Board of Education
July 6, 2021 at 6:00pm
Regular Meeting Minutes

The board meeting was Called to Order at 6:17pm.

Executive Session

Motion Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to go into executive session at 6:18pm, to discuss personnel history of a particular person.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to end executive session at 6:43pm.

Administrative Staffing Presentation

Mr. Gardner gave a brief presentation on the K12 Principal/Coordinator of Athletics Position Proposal.

Acceptance of Minutes

The minutes from the 6-23-21 regular board meeting were accepted as presented.

New Business

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Motion by Emily Phillips, seconded by Kasey Young, voted and carried (5-0) to approve the Memorandum of Agreement between the Willsboro Central School District and the Willsboro Teachers' Association regarding retirement of a particular employee.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the Memorandum of Agreement between the Willsboro Central School District and the Willsboro Teachers' Association regarding part-time bargaining unit members.

Business & Finance

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to rescind the June 23, 2021 resolution of authorizing the transfer of funds in the amount of \$115,000 from the Cafeteria to the General Fund to offset the cost of several years of transfers used to subsidize deficits in the operating budget of the Cafeteria Fund (per the auditor request.)

Personnel

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (4-0-1) to approve the following extra-curricular positions for 2021-2022, stipends as per contract) one abstention Phyllis Klein):

Advisors

Senior Class Shelley Moran & Melissa Huff
Junior Class Kyli Miller & Heather Nolette
Sophomore Class Erin Rasco & Shannon Passno
Freshman Class Deanna Mero
Model UN Keith Stone
Student Council Keith Stone
French Club Marie Blatchley
CFES Marie Blatchley & Tara Valachovic
Extra-Curricular Treasurer Cathy Alden
Key Club Brandy Pierce Nolette
Art Club Reagan Monarch
Band Director & Music Jennifer Moore
National Honor Society Gail MacDougal
Junior National Honor Society Reagan Monarch
Athletic Director Michael Douglas

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the following coaching positions for 2021-2022, stipends as per contract:

Fall Coaches

Boys' Varsity Soccer Eric Arnold
Girls' Varsity Soccer Chris Ford
Boys' Modified Soccer Terry Cross
Girls' Modified Soccer Nicholas Hebert

Winter Coaches

Girls' Modified Basketball Shannon Passno
Girls' Varsity Basketball Nick Arnold
Boys' Varsity Basketball Eric Arnold
Boys' Modified Basketball Terry Cross
Rifle Team Charmaine Flynn & John Oliver
Bowling David Lee

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the recommendation of the Superintendent that effective July 1, 2021, the position of District Treasurer is expanded to Business Manager/District Treasurer. Allison Sucharzewski, the employee in the current District Treasurer position will assume the additional responsibilities.

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to approve the recommendation of the Superintendent to create the Administrative Tenure (4 yr.)

position of Principal/Coordinator of Athletics. The person holding the position must have the appropriate certification to be a School Building Administrator.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve up to two (2) summer professional development days for eligible K-8 teachers at a rate of \$150/day.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve the recall of Brian White from the preferred eligibility list in the tenure area of 7-12 Mathematics effective July 7, 2021.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to accept the letter of intent to retire provided by Brian White, 7-12 Mathematics teacher at Willsboro Central School, and approve the retirement effective July 8, 2021.

Reports from the Superintendent

- Graduation was an enjoyable and positive event for all. Thank you to everyone that helped make this a wonderful evening!
- Updated the board on the information received from the Health Dept. With guidelines being lifted, what does that mean for schools? As of right now there is no guidance on next school year, but the Health Dept. will keep us updated.
- NYSSBA annual conference will be held in NYC October 24th – 26th, 2021. If any board members are interested, please let Brandy know.
- Updated the board on the Strategic Planning RFP's. We have only received two (2) RFP's with positive reviews. Mr. Gardner reached out to the University of Rochester and is waiting on a response back in regards to helping us with the Strategic Planning process, they have come highly recommended.
- Parent Square – will be a new program used by all the teachers that will help keep better communications with families. It will work similar to the website with announcements, but the teachers will also be able to communicate with parents on their student.

Board Discussion

The board members discussed the goals and ideas they have for next year. And different ways to implement them into the school district.

Board picture at the next board meeting on July 27th, 2021.

Adjournment

Motion by Emily Phillips, seconded by Kasey Young, voted and carried (5-0) to adjourn the meeting at 8:24pm.

Brandy Pierce Nolette, District Clerk