



Board of Education  
Phyllis Klein, President  
Kasey Young, Vice President  
Heather Sheehan  
Krissy Leerkes  
Emily Phillips

Willsboro Central School  
Board of Education

Regular Meeting Minutes  
June 23, 2021

Members Present: Phyllis Klein, President  
Kasey Young, Vice President  
Heather Sheehan  
Krissy Leerkes  
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools  
Brandy Pierce Nolette, District Clerk

Online Present: Brian White  
Tom Weiskotten

The board meeting was Called to Order at 7:31am by Board President Phyllis Klein.

Pledge of Allegiance

#### **Acceptance of Minutes**

The minutes from the 6-8-21 regular board meeting were accepted as presented.

#### **New Business**

Motion by Heather Sheehan, seconded by Kasey Young, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve the Memorandum of Agreement between the Willsboro Central School District and the Willsboro Teachers' Association regarding retirement of a particular employee.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the financing of the contract between the Superintendent and the Willsboro Teachers' Association. The contract is for the period of July 1, 2021 to June 30, 2024.

### **Business & Finance**

Motion by Krissy Leerkes, seconded by Kasey Young, voted and carried (5-0) to authorize the transfer of funds in the amount of \$115,000 from the Cafeteria to the General Fund to offset the cost of several years of transfers used to subsidize deficits in the operating budget of the Cafeteria Fund.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to authorize the transfer of funds in the amount of \$30,000 to fund the TRS Reserve to subsidize the cost of TRS expenses in the future.

### **Personnel**

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve Margie Jaquish as a certified substitute teacher (\$100.00 per day), on a per diem as needed basis for the 2021-2022 school year.

Motion by Emily Phillips, seconded by Kasey Young, voted and carried (5-0) to approve Kimberly Pfund as substitute custodial worker (\$13.50 per hr.) on a per diem as needed basis effective July 12, 2021.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve Melissa Huff as Special Education Summer School Teaching Assistant at a rate of \$25 / hr. for approximately 3 hours weekly for a duration of 6 weeks during the period of July 6<sup>th</sup> – August 13<sup>th</sup>, 2021.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve Gail MacDougal as Special Education Summer School Teaching Assistant at a rate of \$25 / hr. for approximately 3 hours weekly for a duration of 6 weeks during the period of July 6<sup>th</sup> – August 13<sup>th</sup>, 2021.

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (4-0-1) to approve Deanna Mero, as a (full-time – 10month /certified) Secondary Special Education Teacher effective September 2, 2021 at STEP 2 B+54 with a salary of \$51,755 for the 2021-2022 school year with a probationary period effective September 2, 2021 to September 2, 2025. (one abstention Phyllis Klein)

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to accept the letter of intent to retire provided by Sue LaFontaine, HS English Teacher at Willsboro Central School and approve the retirement effective June 30, 2021 as requested.

Motion by Emily Phillips, seconded by Kasey Young, voted and carried (5-0) to accept the letter of resignation provided by Erin Kelley, 7-12<sup>th</sup> Special Education Teacher at Willsboro Central School and approve the resignation effective June 30, 2021 as requested.

**Board Discussion**

Phyllis Klein talked about the teacher shortage and getting students interested in teaching as a career. Start a teacher to student mentoring program or a Future Teachers of America Club.

**Reports from the Superintendent**

- Will be putting a posting in the paper for Maintenance / Bus Drivers, English Teacher, and HS Special Education Teacher.
- Graduation is on Friday, June 25<sup>th</sup>, 2021 at 7:00pm. Graduation will be open to the public, we ask unvaccinated individuals to wear their masks.
- Our next meetings will be held on the following dates:
  - Reorganizational & Regular Meeting July 6<sup>th</sup>, 2021 at 6:00pm
  - Regular Board Meeting July 27<sup>th</sup>, 2021 at 6:00pm

**Adjournment**

Motion by Emily Phillips, seconded by Kasey Young, voted and carried (5-0) to adjourn the meeting at 8:00am.

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Brandy Pierce Nolette, District Clerk