



Board of Education
Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Regular Meeting Minutes
June 8, 2021

Members Present: Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Allison Sucharzewski, District Treasurer

Online Present: Brian White

The board meeting was Called to Order at 6:00pm by Board President Phyllis Klein.

Pledge of Allegiance

Executive Session

Motion Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to go into executive session at 6:02pm, to discuss personnel history of a particular person.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to end executive session at 6:24pm.

Acceptance of Minutes

The minutes from the 5-11-21 public hearing & regular board meeting were accepted as presented.

New Business

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the Boys JV Football Merger with AuSable Valley CSD for the fall 2021 season pending approval by the other school District's Board of Education at no expense to the district beyond CVAC dues

Business & Finance

Motion by Kasey Young, seconded by Krissy Leerkes voted and carried (5-0) to approve the May 2021 - #1 Cash Disbursements mixed warrant & the April 2021 – Trust & Agency warrant.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the May 2021 Appropriations Status Detail Report.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the May 2021 Treasurer's Report.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve the following budget transfer in the amount of \$8,500.00 related to the expense of necessary COVID Supplies purchased for the 2020/21 school year as mandated for operations:

ACCOUNT	DESCRIPTION	TRANSFER IN	TRANSFER OUT
A2110.453-23	Supplies - COVID	\$8,500.00	
A2110.453-00	Supplies - Kindergarten		(\$110.00)
A2110.453-02	Supplies - 2nd Grade		(\$220.00)
A2110.453-03	Supplies - 3rd Grade		(\$50.00)
A2110.453-04	Supplies - 4th Grade		(\$40.00)
A2110.453-05	Supplies - 5th Grade		(\$50.00)
A2110.453-06	Supplies - 6th Grade		(\$40.00)
A2110.453-07	Supplies - 7 - 12 English		(\$400.00)
A2110.453-08	Supplies - 7 - 12 History		(\$320.00)
A2110.453-09	Supplies - 7 - 12 Math		(\$500.00)
A2110.453-10	Supplies - 7 - 12 Science		(\$340.00)
A2110.453-11	Supplies - 7 - 12 Home & Careers		(\$500.00)
A2110.453-12	Supplies - 7 - 12 Business		(\$80.00)
A2110.453-13	Supplies - Cooperative/AV		(\$4000.00)
A2110.453-14	Supplies - 7 - 12 French		(\$150.00)
A2110.453-15	Supplies - K - 12 Music		(\$800.00)
A2110.453-16	Supplies - K - 12 PE		(\$600.00)
A2110.453-19	Supplies - 7 - 12 Technology		(\$300.00)

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the May 2021 Budget Transfers Schedule Report.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve a transfer from the Employee Benefits Reserve Fund to the General Fund in an amount not to exceed \$10,050.00 pursuant to Article 21.1 of the Agreement between the District and the Willsboro Teachers' Association providing a retirement benefit to a particular employee retiring June 30, 2021, and increase the 2020/21 general fund budget as appropriate.

Personnel

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried to approve the resignation of Kimberly Pfund, part-time Cafeteria Food Service Worker, effective May 27th, 2021.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to appoint Kimberly Pfund as a Substitute Cafeteria Food Service Worker, effective May 28, 2021.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the provisional appointment of Dominick Ruggeri to the full-time 12-month Network & Systems Technician, effective July 1, 2021 with a salary of \$56,500 for the 2021-2022 school year

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the Superintendents recommendation to abolish one full-time math position and create one half-time (50% FTE) math position effective June 30, 2021.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to accept the letter of resignation for purpose of retirement from Robert LePage, Technology Teacher, effective July 1, 2022.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve Nicholas Hebert, as a (full-time – 10month /certified) Elementary Special Education Teacher effective September 2, 2021 at STEP 3 B+27 with a salary of \$ TBD for the 2021-2022 school year with a probationary period effective September 2, 2021 to September 2, 2025.

Motion by Emily Phillips, seconded by Krissy Leerkes, voted and carried (5-0) to approve the individual employment agreements for the 2021-2024 for the following staff:

- Cathy Alden
- Brandy Pierce Nolette
- Lorie Sayward
- Allison Sucharzewski
- John Sucharzewski
- Dominick Ruggeri

Board Discussion

Phyllis Klein suggested that the board members provide ideas / goals for next school year. Board members should email any ideas / goals to Phyllis and the board will discuss at the re-org meeting on July 6, 2021.

Reports from the Superintendent

- Next board meeting will be held on June 23rd, 2021 at 7:30am (appointments & potential approval agreement.)
- Reorganizational meeting will be held on July 6th, 2021 at 6:00pm.
- Graduation will be held on June 25th, 2021 at 7:00pm in the Gymnasium. The seniors had a formal dinner at the Adirondack Room at the Butcher Block, it was a great success.

- We received guidance from the Health Department on mask requirements. Masks will no longer be required outdoors on school grounds (sports, physical education classes, recess, etc.) The mask requirements will stay in effect for inside the school building and on busses until further guidance is given from the Health Department.
- The state has waved the APPR results for teachers this school (2020-2021.) Our teachers have been observed twice this year.
- Essex County Senior awards will be held on June 16th, 2021 here in our school Auditorium. Also, the CvTech graduations will be held on 3 different days, June 18th, 21st, and 22nd at the Westside Ballroom; these 3 days will help accommodate all classes so that social distancing COVID guidance can take place.
- Mr. Gardner gave a brief presentation on Administrative Staffing and possible changes in the upcoming school year.

Executive Session

Motion Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to go into executive session at 7:53pm, to discuss personnel history of a particular person.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to end executive session at 9:12pm.

Adjournment

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to adjourn the meeting at 9:13pm.

Brandy Pierce Nolette, District Clerk