



Board of Education  
Phyllis Klein, President  
Kasey Young, Vice President  
Heather Sheehan  
Krissy Leerkes  
Emily Phillips

Willsboro Central School  
Board of Education

Regular Meeting Minutes  
April 22, 2021

Members Present: Phyllis Klein, President  
Kasey Young, Vice President  
Heather Sheehan  
Krissy Leerkes  
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools  
Brandy Pierce Nolette, District Clerk  
Allison Sucharzewski, District Treasurer

Online Present: Brian White  
Jack Daly

The board meeting was Called to Order at 6:00pm by Board President Phyllis Klein.

Pledge of Allegiance

### **Drawing**

The order in which the board member nominees will be placed on the ballot are as follows:

Lawrence Allen  
Phyllis Klein  
Heather Sheehan

### **Acceptance of Minutes**

The minutes from the 4-20-21 regular board meeting were accepted as presented.

### **New Business**

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to approve Special Education Instructional Services at a rate of \$35 per hour, to be provided by Melissa LaVallee for the remainder of the 2020-2021 school year for particular special education students at the Lakeside School at Black Kettle Farm, a non-public school

located within the Willsboro School District. Melissa will be replacing Alexandra Lashway who was previously appointed in December 2020.

### **Business & Finance**

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to approve the 2021-2022 Willsboro Central School District Spending Plan Budget of \$10,114,584, reflecting a 1.55% tax levy increase.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) that the Board of Education of the Willsboro Central School District does hereby authorize the Superintendent of Schools to submit and certify the property tax report card to the State Education Department (SED) for the 2021-2022 school year.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the resolution of the BOCES Administration Budget of the Clinton-Essex-Warren-Washington Board of Cooperation Educational Services for the school year 2021-2022.

Motion by Krissy Leerkes, seconded by Kasey Young, voted and carried (5-0) to elect board members Patricia Gero, Richard Harriman, Sr., and Donna Wotton, for the Board of Cooperative Educational Services (CVES) Board of Education. There are 5 (five) vacancies and only three nominations.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the following State Environmental Quality Review (SEQRA) resolution:

WHEREAS, the Willsboro Central School District is considering undertaking a capital improvement project consisting of upgrades to the Fire Alarm & the Public Announcement System including, site improvements, original furnishings, fixtures and equipment (the "Project"); and

WHEREAS, the District, as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0 IO1, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the Project upon the environment, intends hereby to determine that the Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(25) of the Regulations and is not subject to review under SEQRA. The regulatory bases for this determination are Section 617.5(c)(1): "maintenance or repair involving no substantial changes in an existing structure or facility" and Section 617.5(c)(2): "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site ...."

NOW THEREFOR, BE IT RESOLVED by this Board of Education as follows:

Section 1. The Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(25) of the Regulations and is not subject to review under SEQRA. The regulatory bases for this determination are Section 617.5(c)(1): "maintenance or

repair involving no substantial changes in an existing structure or facility" and Section 617.5(c)(2): "replacement, rehabilitation or reconstruction of a structure or facility in kind on the same site.

Section 2. This Resolution shall take effect immediately

**Board Discussion**

Mr. Gardner asked the board about the senior class going on an overnight trip. The board will do further research and look into the health department guidance.

**Executive Session**

Motion Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to go into executive session at 6:25pm, to discuss personnel history of a particular person and contract negotiations.

Motion by Emily Phillips, seconded by Krissy Leerkes, voted and carried (5-0) to end executive session at 8:04pm.

**Adjournment**

Motion by Emily Phillips, seconded by Krissy Leerkes, voted and carried (5-0) to adjourn the meeting at 8:05pm.

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Brandy Pierce Nolette, District Clerk