



Board of Education  
Phyllis Klein, President  
Kasey Young, Vice President  
Heather Sheehan  
Krissy Leerkes  
Emily Phillips

Willsboro Central School  
Board of Education

Regular Meeting Minutes  
February 9, 2021

Members Present: Phyllis Klein, President  
Kasey Young, Vice President  
Heather Sheehan  
Krissy Leerkes  
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools  
Brandy Pierce Nolette, District Clerk  
Allison Sucharzewski, District Treasurer  
Michael Douglas, Athletic Director

Online Public: Ed Collazo

The board meeting was Called to Order at 6:03pm by Board President Phyllis Klein.

Pledge of Allegiance

#### **Acceptance of Minutes**

The minutes from the 1-12-21 regular board meeting were accepted as presented.

#### **New Business**

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve the Winter Sports Preparedness Plan as presented.

## **Business & Finance**

Motion by Heather Sheehan, seconded by Kasey Young, voted and carried (5-0) to amend the following resolution from the January 12, 2021 meeting to read: Approve the transfer from the Employee Benefits Reserve Fund to the General Fund in the amount of \$4,650 pursuant to Article 21.1 of the Agreement between the District and the Willsboro Teachers' Association, and increase the general fund budget as appropriate.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the January 2021 #1 Mixed Warrant and the January 2021 Trust & Agency Warrant prepared by Allison Sucharzewski.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to approve the January 2021 Treasurer's Report as prepared by Allison Sucharzewski.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve the January 2021 Budget Transfers as prepared by Allison Sucharzewski.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the January 2021 Budget Status as prepared by Allison Sucharzewski.

## **Personnel**

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (4-0-1) to appoint Deanna Mero as a long-term substitute teacher (certified) at the rate of \$100/day with a start date on or about March 15, 2021. Deanna will be covering for Erin Kelley who will be on maternity leave (one abstention Phyllis Klein.)

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the following as Basketball Coaches for the 2020-21 winter sports season with compensation in the form of stipends set forth per the current WTA agreement:

Shannon Passno – Girls' Modified  
Nick Arnold – Girls' Varsity  
Terry Cross – Boys' Modified  
Jim Spring – Boys' Varsity

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve the following as Volunteer Assistant Basketball Coaches for the 2020-21 winter sports season (no compensation provided):

Girls' Varsity – Chris Ford, Zach Pierson, & Justin Drinkwine  
Boys' Varsity – Todd Pierson

## **Policies**

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the first reading of the following policies:

- # 6150 Balance Transfers
- # 1800 Donations

## **Board Discussion**

The Drama Club will be presenting “Avenue Q”, performances are February 18 (7pm), February 19 (7pm), and February 20 (2pm, 7pm) at the Willsboro Central School auditorium. Tickets are \$10 per person. Seating is restricted due to the ongoing COVID pandemic.

Emily Phillips will be attending the virtual Superintendents Evaluation Workshop on March 5<sup>th</sup>, 2021.

## **Reports from the Superintendent**

- NYS has applied for a waiver for dismissal of the regents exams, but a decision has not been made yet. The 3-8 state testing was cancelled and also the January 2021 regents.
- Mr. Gardner & Allison are working on the bond- refinancing process.
- There will be Virtual Legislative Breakfast on Thursday @ 9:00am. If any board members would like to attend please let Justin know.
- Mr. Gardner gave an update on Covid-19, the newest guidelines and protocols, including an update on the vaccinations and sites for the vaccinations. We have a small amount of our staff still waiting for their vaccine.
- A message was sent to the parents/guardians regarding the upcoming winter break including the travel guidelines and quarantining procedures for returning to school.
- Mr. Gardner gave a brief update on the 2021-2022 budget.

## **Executive Session**

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to go into executive session at 7:36pm, to discuss personnel issue.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to end executive session at 7:58pm.

## **Adjournment**

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to adjourn the meeting at 8:00pm.

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Brandy Pierce Nolette, District Clerk