



Board of Education
Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

****Via WebEx****

Willsboro Central School
Board of Education

Regular Meeting Minutes
January 12, 2021

Members Present: Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Allison Sucharzewski, District Treasurer

Online Public: Greg Gordon
Alyson Hutchins

The board meeting was Called to Order at 6:04pm by Board President Phyllis Klein.

Pledge of Allegiance

Acceptance of Minutes

The minutes from the 12-8-20 regular board meeting were accepted as presented.

Public Comment

No public comment.

New Business

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Business & Finance

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to approve the transfer from the Employee Benefits Reserve Fund to the General Fund in the amount of \$4,650 pursuant to Article 21.1 of the Agreement between the District and the Willsboro Teachers' Association.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve the November 2020 Trust & Agency Warrant.

Motion by Krissy Leerkes, seconded by Kasey Young, voted and carried (5-0) to approve the following mixed fund (General Fund, Cafeteria Fund & Capital Fund) warrants: December #1 2020; December #2 2020; November #2 2020; July 2020 #3.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the Refunding Bond Resolution Request which authorizes the issuance of Refunding (Serial) Bonds to refund the District's outstanding \$4,995,000 of School District (Serial) Bonds, 2011 dated April 19, 2011 originally issued in the aggregate principal amount of \$9,715,000 (the "Refunded Bonds"). The Refunded Bonds carry interest rates that are higher than interest rates available in the current capital markets. It is now desired to authorize the President of the Board of Education, as Chief Fiscal Officer of the District, to refund and refinance the Refunded Bonds in order to achieve lower interest rates and present value debt service savings (full resolution is attached.)

Motion by Krissy Leerkes, seconded by Kasey Young, voted and carried (5-0) to approve the December 2020 Budget Transfers.

The December 2020 budget status report was accepted as presented.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the December 2020 Treasurer's report.

Personnel

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to approve the retirement of Margie Jaquish as HS Math Teacher at Willsboro Central School at the end of the 2020-21 school year. The effective date of retirement will be June 30, 2021.

Board Discussion

Phyllis Klein - Thanked Mr. Gardner and the staff & faculty for all of their hard work during this difficult school year. They are all doing a fantastic job!

Heather Sheehan – Discussed possible incentives for substitute bus drivers.

Reports from the Superintendent

- Special thank you to Laura Bridge for all of her hard work and years at WCS (32yrs. teaching and a total of 45yrs at Willsboro!)
- Mr. Gardner gave updates on COVID-19 and the newest guidelines and protocols. The school district is doing great with only 5 positive cases of students or staff at the school, none of which have come from the school itself and Mr. Gardner is very thankful and appreciative of the hard work of the faculty and staff for getting us ½ way through the school year before having to go remote. We will be remote learning from January 12th – 22nd, 2021, due to the staffing concerns of contacts with positive cases and quarantining. Deliveries have started today of materials and food deliveries will start on Wednesday.
- Mr. Gardner updated the board on the vaccination process. Essex County should be receiving vaccinations this week and they will also be distributed to several pharmacies in the area. Groups 1a (health care workers) are top of the list and 1b (other essential workers & school staff) are second in line for shots. The school may be set up as a vaccination site (working with Essex County.)
- Next meeting we will have the first reading of balance transfers and donations polices.
- Next meeting Mr. Gardner will present the budget calendar and discuss some budget information. Governor Cuomo is hoping with the new federal government coming in that they will pass a stimulus bill.
- Mrs. Sucharzewski discussed updates to the State & Federal Funding. Some payments are coming in and the outstanding balances are minimizing.

Executive Session

Motion by Emily Phillips, seconded by Krissy Leerkes, voted and carried (5-0) to go into executive session at 7:08pm, to discuss the personnel history of a particular person.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to end executive session at 7:57pm.

Adjournment

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to adjourn the meeting at 8:02pm.

Brandy Pierce Nolette, District Clerk