



Board of Education
Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Regular Meeting Minutes
November 10, 2020

Members Present: Phyllis Klein, President (via WebEx)
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Allison Sucharzewski, District Treasurer

The board meeting was Called to Order at 6:04pm by Board President Phyllis Klein.

Pledge of Allegiance

Acceptance of Minutes

The minutes from the 10-13-20 regular board meeting were accepted as presented.

Public Comment

No public comment.

New Business

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to approve Special Education Instructional Services provided by Kathleen Morse for the 2020-21 school year, for particular special education students at the Lakeside School at Black Kettle Farm, a non-public school located within the Willsboro School District. Pursuant to Education Law 3602-c, Ms. Morse will be providing instructional assistance to identified students at a contractual rate of \$25.00 per hour.

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to approve Speech Therapy Services provided by Laura McDaniel for the 2020-21 school year, for particular special education students at the Lakeside School at Black Kettle Farm, a non-public school located within the Willsboro School District. Pursuant to Education Law 3602-c. Ms. McDaniel will be providing speech therapy to identified students at a contractual rate of \$70.00 per hour.

Business & Finance

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the October 2020 #1 warrant which includes General, Cafeteria & Federal Cash Disbursements.

Personnel

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to approve Kimberly Pfund to a one year probationary appointment as a part-time food service helper, effective November 11, 2020, STEP 1 \$12.50 / hr.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the amendment of Laura Bridge's retirement date of January 8th, 2021 to January, 9th, 2021.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve Ed Mason as a substitute teacher for the school district, effective November 6, 2020.

Policies

Motion by Krissy Leerkes, seconded by Kasey Young, voted and carried (5-0) to approve the third reading & to adopt the following policies:

Student Health Services #5420

Student Health Services Regulations #5420-R

Board Discussion

Mrs. Klein attended the virtual NYSSBA Annual Business Meeting as a Voting Delegate on Saturday, October 31st, 2020.

Reports from the Superintendent

- Halloween festivities were held on Friday October 30th. The Halloween parade was held indoors and streamed live on Facebook for the community.
- There will be no Veterans' dinner this year, instead they will have a drive thru for all Veteran's to receive cheers and thanks! Our students and staff made cards that will be given to the veterans.
- Fall sports will end on November 14th, and it was a fun and successful season! As of now winter sports (basketball) are on hold, and the earliest start would be December 30th. Rifle & bowling fall in the low/moderate level so those sports could possibly start on December 1st.

- Will present an updated report on the Energy Performance Contract at the next meeting on December 8th.
- Will review budget reports at the next meeting.
- It's the end of the 1st quarter! Everyone has done a fantastic job in getting to this point. Still need to follow the COVID guidelines to keep everyone safe.
- Updated the board on some new quarantine rules given by the State Health Dept.

Other Reports

Allison Sucharzewski updated the board on a few business office items:

- The school tax collecting went smoothly this year. Collection ended on November 9th and a full report will be given at the December 8th meeting.
- Went over in detail the new financial program Nvision that she is using in the Business Office. It will do all financial reports (reviewed some of the reports that have to be done throughout the year) and be able to track employee payroll, attendance & demographics. Has been working closely with NERIC as there is still a few issues with information to be moved over into this new program. Will have budget reports and bank records for review at the next meeting.

Executive Session

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to go into executive session at 7:11pm, to discuss the personnel history of a particular person.

Krissy Leerkes left the meeting at 7:30pm.

Motion by Heather Sheehan, seconded by Kasey Young, voted and carried (4-0) to end executive session at 8:13pm.

Adjournment

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (4-0) to adjourn the meeting at 8:14pm.

Brandy Pierce Nolette, District Clerk