



Board of Education
Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Regular Meeting Minutes
October 13, 2020

Members Present: Phyllis Klein, President (via WebEx)
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk (entered the mtg. @ 6:23pm)

Public Online: Ed Collazo

The board meeting was Called to Order at 6:00pm by Board President Phyllis Klein.

Pledge of Allegiance

Acceptance of Minutes

The minutes from the 9-21-20 special board meeting were accepted as presented.

Public Comment

No public comment.

New Business

Motion by Krissy Leerkes, seconded by heather Sheehan, voted carried (5-0) to approve the special education annual report and recommendations prepared by Jennifer Leibeck.

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to approve the "Gear Up" MOA with CFES Brilliant Pathways for services in the 2020-2021 school year.

Business & Finance

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the following warrants which includes General Fund, Cafeteria & Federal Disbursements: August #2 2020, September 2020 & September #2 2020

Motion by Krissy Leerkes, seconded by Kasey Young voted and carried (5-0) to approve the June 30, 2020 & 2019 financial report prepared by Boulrice & Woods CPA's, P.C.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the management letter dated September 25, 2020 for the June 30, 2020 & 2019 financial report, prepared by Boulrice & Woods CPA's, P.C.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the following tax refunds due to overpayment in the total amount of \$1,274.66:

Edwina Olcott - \$10.00
Maurice Poitras - \$100.00
Corelogic (on behalf of John Champine Sr.) \$997.11
Bruce Boisen - \$100.00
Nancy Lasko - \$67.55

Personnel

Motion by Krissy Leerkes, seconded by Kasey Young, voted and carried (5-0) to approve Hillary Hardwood and Ann White as substitute teacher, teaching assistant and teacher aides for the school district, effective October 14, 2020.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to accept the resignation of Brian White as a building substitute, effective September 21, 2020.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to accept the resignation of Vanessa Hathaway as a dishwasher, effective October 2, 2020.

Motion by Heather Sheehan, seconded by Kasey Young, voted and carried (5-0) to approve Joseph Puleo as a substitute bus driver for the school district.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve James Leibeck as a volunteer assistant coach for the Boys Varsity Soccer team.

Motion by Heather Sheehan, second by Emily Phillips, voted and carried (5-0) to authorize CPR instruction to be provided by Dawn Bronson & John Oliver for the 2020-2021 school year as needed at a rate of \$25/hour.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve the following teachers as mentors for the 2020-2021 school year, with a stipend of \$300.00:

New Teacher

Erin Kelley
Heather Walsh
Shannon Passno
Erin Rasco
Molly Rascoe
Kristen Theriault

Mentor

Jennifer Moore
Charmaine Flynn
Sheree Ford
John Oliver
Miranda Laferriere
Pam Drollette

- Motion by Emily Phillips, seconded Heather Sheehan, voted and carried (5-0) to approve the following extra-curricular positions for 2020-2021, stipends as per contract. Noted that if the activity is not able to be run, or if the duration/frequency of this activity is shortened in some way, due to circumstances related to COVID-19 or school closure, the stipend for this position may be prorated accordingly.

Advisors

- Senior Class** Brandy Nolette – Jennifer Leibeck
- Junior Class** Shelley Moran –Melissa Huff
- Sophomore Class** Kyli Swires – Heather Nolette
- Freshman Class** Erin Rasco – Shannon Passno
- Yearbook Class** Christine Charbonneau – Heather Walsh – Erin Kelley
- Drama Club** Derrick Hopkins
- High School Play** Derrick Hopkins
- Model UN** Keith Stone
- Student Council** Keith Stone
- French Club** Marie Blatchley
- Extra-Curricular Treasurer** Cathy Alden
- Key Club** Nicole Cassavaugh – Brandy Nolette
- Art Club** Reagan Monarch
- Elementary Drama Club** Derrick Hopkins
- Band Director & Music** Jennifer Moore

Policies

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve the second reading of the following policies:

- Student Health Services #5420
- Student Health Services Regulations #5420-R

Board Discussion

Emily gave a brief summary on the online webinar that she attended called Equity and Inclusivity: Answering the Call to Action.

Reports from the Superintendent

- Mr. Gardner talked about the NYSSBA survey reports.
- Fall athletics have begun, Mr. Douglas is working very hard to make sure all of the safety guidelines are in place and being followed by the athletes and the spectators.
- A postcard was sent out to the community and our neighboring communities looking for bus drivers. We appointed a sub tonight and we have a possible full time person applying.
- Mr. Gardner gave a brief update on the Department of Health new guidelines and recommendations.
- Next week is School Board Recognition week. Thank you to all our Board members!

Executive Session

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (5-0) to go into executive session at 7:09pm, to discuss the personnel history of a particular person.

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to end executive session at 8:11pm.

Adjournment

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to adjourn the meeting at 8:12pm.

Brandy Pierce Nolette, District Clerk