

Willsboro Central School
Board of Education
July 14, 2015 @ 6:00pm
Re-Organizational Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Appointment of Brandy Pierce as District Clerk for the 2015 - 16 school year.
4. Oath of office administered by the District Clerk to new board members.
5. Oath of Office to the Superintendent of Schools, Stephen Broadwell.
6. Election of Officers:
 1. Nomination for the President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected President.
 2. Nomination for the Vice President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected Vice President.

7. Consent Agenda – Appointment of Officers for the 2015 – 16 school year:

Sheila Vanags	School District Treasurer	No Stipend
Bridget Brown	Tax Collector	\$5,248
Dean Caveney	Internal Claims Auditor	\$30.00 / Hour
Stephen Broadwell	Purchasing Agent	\$5,000

8. Consent Agenda – Other Appointments for the 2015 – 16 school year:

Boulrice & Wood	District Independent Auditor	\$9,300
Stafford, Piller, Murnane, Kelleher & Trombley	School Attorney	\$173.40 / Hour
Harris Beach, PLLC	School Attorney	\$185.00 / Hour
Elizabethtown Community Hospital	School Physician	\$4,738
Chris Ford	Chief Faculty Advisor of Student Activity Accounts	No Stipend
Cathy Alden	Chief Information Officer (CIO) / Data Coordinator	\$1,500
Brandy Pierce	Records Management Officer	No Stipend
Stephen Broadwell	Records Access Officer	No Stipend
Jane Casamento	Cafeteria Coordinator	\$2,500
Jane Casamento	School Lunch Receiving Officer	No Stipend
Sheila Vanags	School Lunch Reviewing Officer	No Stipend
Joe Walsh	Safety Officer / Asbestos (LEA) Designee	No Stipend

Edward Davis NYSIR	Insurance Consultant	No Stipend
Fran Lee	Substitute Call-In Person	No Stipend
Charmaine Flynn	Dignity Act Coordinator	No Stipend
Stephen Broadwell	Title IX Officer	No Stipend
Fran Lee	Attendance Officer	No Stipend
Joe Walsh	Pesticide Coordinator	No Stipend
Mark Robinson	504 and ADA Coordinator	No Stipend

9. Designations for the 2015 – 16 school year:
- Recommend the Champlain National Bank as the Official Bank Depository.
 - Recommend the Plattsburgh Press Republican as the Official Newspaper.
 - Recommend regular Board of Education meetings to be held on the second and fourth Tuesday of each month beginning at 6:00pm.
10. Authorizations for the 2015 – 16 school year:
- Recommend participation in the National School Lunch Program.
 - Recommend participation in the Cooperative Purchasing Program.
 - Recommend Re-Adoption of all existing Board Policies.
 - Recommend establishing a Petty Cash fund for \$250.00.
 - Recommend the Superintendent of Schools be authorized to certify payrolls.
 - Recommend the Superintendent of Schools be authorized to sign all special State and Federal applications and forms required for programs and grants.
 - Recommend the Superintendent of Schools be authorized to approve budget transfers up to \$2,000.00.
 - Recommend the Superintendent of Schools be authorized to approve conferences, workshops and conventions.
 - Recommend Stephen Broadwell, Superintendent of Schools, as a member of the CEWW School District Health Consortium Board of Directors.
 - Approve Stephen Broadwell, Superintendent of Schools as the lead evaluator for the school district by approving the following resolution:

RESOLUTION

BE IT RESOLVED THAT Stephen Broadwell is hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Willsboro Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the Willsboro Central School utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; school improvement goals, etc.);
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Willsboro Central School District to evaluate its classroom teachers;

(7) The scoring methodology utilized by the Department and the Willsboro Central School District

to evaluate a classroom teacher under 8 NYCRR §30-2, including:

(a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and

(b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and

(8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Willsboro Central Schools's annual professional performance review plan.

k) Certify the following individuals as lead evaluators of Principals:

John H. Fairchild

Cynthia Ford-Johnston

Scott Osborne

l) Authorize the Guidance Counselor and Extra Curricular Treasurer to sign student activity checks.

m) Authorize the single signature of the District Treasurer to validate school checks for the school year.

n) Approve the Superintendent of Schools attend and represent Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, SED or BOCES.

o) Recommend the following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:

Five Days / Week – 7 Hours / Day

All Cafeteria Workers

School Nurse

All Office Personnel

Five Days / Week – 8 Hours / Day

All Maintenance Workers

Superintendent of Building, Grounds & Transportation

Bus Drivers / Maintenance Person

Five Days / Week – 6.5 Hours / Day

Teacher Aide

Five Days / Week – 6 Hours / Day

Bus Drivers

11. Other Items for the 2015 – 16 school year:

a) Recommend the instructional substitute compensation to be \$80.00 per day for certified teachers and \$70.00 for non-certified personnel.

b) Recommend the compensation for substitutes such as teaching assistants, teacher aides, cafeteria staff, maintenance, and office staff at \$9.95 per hour and bus drivers at \$11.50 per hour.

c) Recommend the mileage reimbursement to be consistent with the IRS rate.

d) Approve the following resolution:

RESOLUTION

(District to Participate in BOCES Summer School 2016)

WHEREAS, the Willsboro Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Willsboro Central School District cannot provide special education school aged summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Willsboro Central School District intends to participate in the 2016 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2016 summer school; and

BE IT FURTHER RESOLVED, that no later than August 1, 2015, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2016 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

12. Committee Assignments:

- a) Budget Committee Chairperson
- b) Budget Committee Member
- c) Negotiations
- d) Personnel



Willsboro Central School
Board of Education
July 14, 2015
Regular Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 6-22-15 regular board meeting.
4. New Business
 - a) Approve the sponsorship agreement for adult education courses at CVES.
 - b) Consider donating a 1998, 65 passenger school bus that is out of service by the district to BOCES. BOCES is interested in establishing a bus driver training course and this bus could be used as part of the training program.
 - c) Sell two wooden boats made by the technology department many years ago for a price of \$150 each. The boats will be displayed for sale at a local marina. We have previously advertised these boats for sale with no interest.
5. Business & Finance
 - a) Approve the claims audit report dated 7-10-15.
 - b) Approve the budget transfers dated 7-9-15.
 - c) Accept the budget status report dated 7-9-15.
6. Personnel
 - a) Consider approval of the updated contract with the Superintendent of Schools, Stephen Broadwell.
 - b) Approve Cheryl Vanderpool as part-time cafeteria worker, 3 hours/day at Step 1.
 - c) Approve Rhonda Sloper as Freshman Co-Advisor for 2015 -16 school year.
 - d) Consider the request from Linda Jacques and Debbie Anderson for professional development time to coordinate Pre K and Kindergarten curriculum. The request is for 3 days.
 - e) Approve Pete Jacques Charlene Lobdell, Jack Cross, Martha Joslyn and Elizabeth Jones as teacher aides on the summer transportation bus to BOCES.
 - f) Approve Ashley Hooper as the high school science teacher at Step 1 for a four (4) year probationary appointment beginning September 2, 2015, contingent on final certification.
7. Board Policies
 - a) Approve the 3rd reading of policy #5300.60 Student Searches and Interrogations.
8. Board Discussion
 - a) CEWW school board professional development survey.
9. Reports from Superintendent
 - a) Update on the shared facility and construction firms.
 - b) Update on district storage building.
10. Public Comment Regarding the Agenda Items
11. Executive Session

12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
July 14, 2015

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 Herb Longware
 Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk

Approval of Minutes

The minutes from the 6-23-15 regular board meeting were approved as presented.

New Business

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the sponsorship agreement for adult education courses at CVES for the 2015-16 school year.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the donation of a 1998 65 passenger school bus that is out of service by the district to BOCES. BOCES is interested in establishing a bus driver training course and this bus could be used as part of the training program.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the sale of two wooden boats made by the technology department many years ago for a price of \$150 each. The boats will be displayed for sale at a local marina. We previously advertised these boats for sale with no interest.

Business & Finance

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the claims audit reports dated 7-10-15.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the budget transfers dated 7-9-15.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the budget status dated 7-9-15.

Personnel

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the updated contract with the Superintendent of Schools, Stephen Broadwell.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve Cheryl Vanderpool as part-time cafeteria worker, 3 hours / day at Step 1 of the contract.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve Linda Jacques and Debbie Anderson for one (1) professional development day, to coordinate Pre K and Kindergarten curriculum, at a rate of \$125 each.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve Pete Jacques, Charlene Lobdell, Jack Cross, Martha Joslyn, and Elizabeth Jones as teacher aides on the summer transportation bus to BOCES.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve Ashley Hooper as high school science teacher at Step 1 for a four (4) year probationary appointment beginning September 2, 2015, contingent on her final certification.

Policies

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the 3rd reading of the policy #5300.60 – Student Search and Interrogations.

Board Discussion

Mr. Broadwell reviewed the CEWW school board professional development survey with the board members.

Mr. Hale asked about the Algebra 2 / Trig results. Results are being compiled and Mr. Broadwell get more information for the board.

Mr. Hale addressed the board with his idea of having a full-time principal. He ask that Mr. Broadwell put together a job description, which Mr. Broadwell will provide at the next board meeting on July 23, 2015.

Mrs. Klein requested that the board plan a retreat.

Reports from Superintendent

- Pearson is no longer the testing service for NYS.
- Mr. Broadwell wants the board to entertain putting ideas on the monthly agendas instead having a retreat.
- Mr. Broadwell updated the board on the meeting with Cedarwood regarding the shared facilities and is getting legal information on the possibility of not using AES and contracting with Cedarwood.
- There is new SED laws regarding “found buildings” and Mr. Broadwell mentioned the possibility of destroying the building in the back near the pond, this building needs of a lot of repair.

Executive Session

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 7:45pm, to discuss personnel issues.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:55pm.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:56pm.

Brandy Pierce, District Clerk



Board of Education
Phyllis Klein
Bruce Hale
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Re-Organizational Meeting-Minutes
July 14, 2015

Members Present: Phyllis Klein
Bruce Hale
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Meeting was called to order at 6:00pm.

Pledge of Allegiance

Election of Board Officers

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to appoint Brandy Pierce as District Clerk for the 2015 – 2016 school year, administration of oath.

Administration of Oath to Phyllis Klein, newly elected Board Member for a three year term to serve through June 30, 2018.

Administration of Oath to Don Hollingsworth, newly elected Board Member for a three year term to serve through June 30, 2018.

Administration of Oath to Stephen Broadwell, Superintendent of Schools for the 2015-2016 school year.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to nominate Phyllis Klein as President of the Board for the 2015 – 2016 school year, administration of oath.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to nominate Bruce Hale as Vice-President of the Board for the 2015 – 2016 school year, administration of oath.

Consent Agenda

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the following appointment of officers:

- ❖ Sheila Vanags, School District Treasurer – No Stipend
- ❖ Bridget Brown, Tax Collector - \$5,248
- ❖ Dean Caveney, Internal Claims Auditor - \$30.00 / hour
- ❖ Stephen Broadwell, Purchasing Agent - \$5,000

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the following other appointments:

- ❖ Telling & Conroy, District Independent Auditor - \$9,300
- ❖ Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley, School Attorney - \$173.40 / hour
- ❖ Harris Beach School Attorney - \$185.00 / hour
- ❖ Elizabethtown Community Hospital School Physician - \$4,738
- ❖ Cathy Alden, Extra Curricular Activity Account Treasurer – As Per Contract
- ❖ Cathy Alden, Chief Information Officer (CIO) / Data Coordinator - \$1,500
- ❖ Chris Ford, Chief Faculty Advisor of Student Activity Accounts – No Stipend
- ❖ Brandy Pierce, Records Management Officer – No Stipend
- ❖ Stephen Broadwell, Records Access Officer – No Stipend
- ❖ Jane Casamento, Cafeteria Coordinator - \$2,500
- ❖ Jane Casamento, School Lunch Receiving Officer – No Stipend
- ❖ Sheila Vanags, School Lunch Reviewing Officer – No Stipend
- ❖ Joe Walsh, Safety Officer / Asbestos (LEA) Designee – No Stipend
- ❖ Edward Davis NYSIR, Insurance Consultatnt – No Stipend
- ❖ Fran Lee, Substitute Call-In Person – No Stipend
- ❖ Stephen Broadwell, Title IX Officer – No Stipend
- ❖ Fran Lee, Attendance Officer – No Stipend
- ❖ Charmaine Flynn, Bullying Prevention Coordinator, No Stipend
- ❖ Joe Walsh, Pesticide Coordinator – No Stipend
- ❖ Mark Robinson, 504 & ADA Coordinator – No Stipend

Designations for 2015-2016 school year

Motion by Bruce Hale, seconded Don Hollingsworth, voted and carried (5-0) to approve the Champlain National Bank as the Official Bank Depository.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the Press Republican as the Official Newspaper.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve that regular Board of Education meetings will be held on the second and fourth Tuesday of each month beginning at 6:00pm.

Authorizations for the 2015 – 2016 school year:

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the following authorizations for the 2015 – 2016 school year:

- ❖ Participation in the National School Lunch Program.

- ❖ Participation in the Cooperative Purchasing Program.
- ❖ Re-Adoption of all existing Board Policies and Code of Ethics.
- ❖ Re-Establishing a Petty Cash fund for \$250.00.
- ❖ The Superintendent of Schools is authorized to certify payrolls.
- ❖ The Superintendent of Schools is authorized to sign all special State and Federal applications and forms required for programs and grants.
- ❖ The Superintendent of Schools is authorized to approve budget transfers up to \$2,000.00.
- ❖ The Superintendent of Schools is authorized to approve conferences, workshops and conventions.
- ❖ Stephen Broadwell, Superintendent of Schools, as a member of the CEWW counties Health Consortium Board of Directors.
- ❖ Stephen Broadwell, Superintendent of Schools, as the lead evaluator for the school district approving the following resolution:

RESOLUTION

BE IT RESOLVED THAT Stephen Broadwell is hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Willsboro Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the Willsboro Central School utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; school improvement goals, etc.
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Willsboro Central School District to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the Willsboro Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and

(8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.
Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
This certification has been issued in accordance with the process for certifying lead evaluators described in the Willsboro Central Schools' annual professional performance review plan.

- ❖ The following individuals as lead evaluators of Principals, pursuant to the state's new evaluation law and regulations for annual professional performance reviews for the 2015-16 school year:
 - John H. Fairchild
 - Cynthia Ford-Johnston
 - Scott Osborne
- ❖ The Guidance Counselor and Extra Curricular Treasurer to sign student activity checks.
- ❖ The single signature of the District Treasurer to validate school checks for the school year.
- ❖ The Superintendent of Schools attends and represents Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, SED or BOCES.
- ❖ The following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:
 - Five Days / Week – 7 Hours / Day
 - All Cafeteria Workers
 - School Nurse
 - All Office Personnel
 - Five Days / Week – 8 Hours / Day
 - All Maintenance Workers
 - Supervising Bus Driver
 - Bus Drivers #1
 - Five Days / Week – 6.5 Hours / Day
 - Teacher Aides #1
 - Five Days / Week – 6 Hours / Day
 - Bus Drivers #2

Other Items for the 2015 – 2016 school year:

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the recommendation of compensation to instructional substitutes at \$80.00 per day for certified and \$70.00 for non-certified for the 2015-2016 school year.

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to approve the recommendation of compensation to substitutes for non-teaching positions, such as teacher aides,

teaching assistants, cafeteria staff, maintenance, and office staff at \$9.25 per hour and bus drivers at \$14.00 per hour for the 2015-2016 school year.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to use the current IRS mileage reimbursement rate.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the following resolution:

RESOLUTION

(District to Participate in BOCES Summer School 2016)

WHEREAS, the Willsboro Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Willsboro Central School District cannot provide special education school aged summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Willsboro Central School District intends to participate in the 2016 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2016 summer school; and

BE IT FURTHER RESOLVED, that no later than August 1, 2015, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2016 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent

Committee Assignments:

- ❖ Budget Committee Chairman – Bruce Hale
- ❖ Budget Committee Member – Don Hollingsworth
- ❖ Negotiations – Phyllis Klein & Herb Longware
- ❖ Personnel – Phyllis Klein & Craig Jackson

Adjournment

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to adjourn the re-org meeting at 6:16pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
July 23, 2015
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the July 14, 2015 re-organizational meeting and the regular meetings.
4. Business & Finance
 - a) Approve the claims audit report dated 7-13-15.
5. New Business
 - a) Elect Jan Guffey as board member for the Board of Cooperative Educational Services (CVES) Board of Education.
 - b) Approve the 2015-16 student handbook.
6. Personnel
 - a) Approve Martha Joslyn as a teacher assistant, at Step 1 of the contract.
7. Adjournment



Willsboro Central School
Board of Education
July 23, 2015
Conference Room
6:00pm
MINUTES

In Attendance

President - Phyllis Klein
Vice President – Bruce Hale
Don Hollingsworth
Superintendent Stephen Broadwell

The meeting was Called to Order at 6:02 by President Phyllis Klein

Pledge of Allegiance was led by President Klein

Approval of Minutes

The minutes from the July 14, 2015 re-organizational meeting and the July 14, 2015 regular meetings were approved.

Business & Finance

Approved the claims audit report dated 7-13-15.
Motion by Hollingsworth and seconded by Hale (3-0)

New Business

The Board voted to elect Jan Guffey as board member for the Board of Cooperative Educational Services (CVES) Board of Education. Motion by Hale and seconded by Hollingsworth (3-0)

Approved the 2015-16 student handbook.
Motion by Hollingsworth and seconded by Hale (3-0)

Personnel

Approved Martha Joslyn as a teacher aide, at Step 1 of the contract.
Motion by Hollingsworth and seconded by Hale (3-0)

Board Discussion

The Board continued their discussion regarding the creation of a new principal position for the District. After much discussion, the Board would like to study this model further and would like An educational consultant contacted to review our current structure and make recommendations for the future. Mr. Broadwell will reach out to Mr. Alan Pole as former District Superintendent that conducts these types of studies.

Reports from the Superintendent

The Nature Conservancy contacted the school regarding public access for their trails. Mr. Broadwell will be meeting with one of their representatives next week.

September 25th will be a half-day early release to participate in a simulation with the New York State Police. More details will follow.

We continue to engage with architectural firms regarding the shared bus facility.

Comments from the Public

There was no public in attendance.

Adjourn

Motion to adjourn was made by Hollingsworth and seconded by Hale at 8:10pm. (3-0)



Willsboro Central School
Board of Education
August 11, 2015
Regular Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Public Forum
 - a) Anti-Harassment / Bullying / Cyberbullying Policy as per requirement of Smart Schools Investment Technology Plan and Grant.
4. Presentation
 - a) Tara Valachovic will be presenting to the board on Eric Jenson and brain research.
5. Approval of Minutes
 - a) Approve the minutes from the 7-23-15 regular board meeting.
6. New Business
 - a) Approve September 25th as an early release day and authorize a State Police school violence simulation at the school
 - b) Accept the donation of 50 backpacks from the Salvation Army to be distributed to students in our school.
 - c) Approve the special education recommendations as presented.
7. Business & Finance
 - a) Approve the claims audit report dated 8-4-15.
 - b) Accept the budget status dated 7-31-15.
 - c) Recommend transferring \$50,534.55 from the general fund to the school lunch program to assist in the deficit.
8. Personnel
 - a) Approve Charmaine Flynn as the Co-Advisor of CFES.
 - b) Approve Suzette Montville as a building sub for the 2015-16 school year at \$90.00 per day.
9. Board Discussion
 - a) Board discussion regarding character education.
 - b) Continued discussion regarding the shared transportation facility.
10. Reports from Superintendent
 - a) APPR update and request to re-negotiate agreement.
11. Public Comment Regarding the Agenda Items
12. Executive Session
13. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
August 11, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Public Forum

Anti-Harassment / Bullying / Cyberbullying Policy was presented by Mr. Broadwell.

Presentation

Tara Valachovic gave a brief presentation on Eric Jensen and brain research, including how the brain works to retain the information. The board was very impressed with the information that Ms. Valachovic provided to them through her powerpoint. This was a follow up to a conference Ms. Valachovic attended last year.

Approval of Minutes

The minutes from the 7-23-15 regular board meeting were approved as presented.

New Business

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve September 25th as an early release day for all students and authorize a State Police school violence simulation at the school.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to accept the donation of 50 backpacks from the Salvation Army to be distributed to students in our school.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the special education recommendations as presented.

Business & Finance

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the claims audit reports dated 8-4-15.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the budget status report dated 7-31-15.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the transfer of \$50,534.55 from the general fund to the school lunch program to assist in the deficit.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the budget transfers dated 8-11-15.

Personnel

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve Charmaine Flynn as co-advisor of the CFES.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve Suzette Montville as a building sub for the 2015-16 school year at \$90.00 per day.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve Justin Drinkwine as a volunteer assistant soccer coach for 2015-16.

Board Discussion

- The board discussed character education and promoting it throughout the school. They would like it to be integrated through the teachers, assemblies, morning announcements, etc. Willsboro Pride!
- Mr. Broadwell updated the board on the shared facilities and the two companies competing for the project. When comparing the proposals, Cedarwood's proposal is less costly than the other company. The board feels that in the best interest of the school and the taxpayers, Cedarwood is the appropriate firm for the project. Mr. Broadwell will come back to the board with more information at the next meeting.

Reports from Superintendent

- Mr. Broadwell updated the board on the APPR negotiations.
- Bridget Brown, Town Clerk contacted Mr. Broadwell in regards to using credit cards to pay taxes. Board agreed it was a great idea and will make a motion at the next meeting.
- The last spot for the Pre K program will be filled tomorrow. This will be a total of 20 students for the 2015-16 school year.
- Mr. Broadwell met with Michael Smiles of the Maritime Museum on Monday. We would like to get the school more involved in the museum. Mr. Broadwell and a few teachers will take a trip over to see the museum. The museum has a program where they build long boats with students. Mr. Broadwell is looking into the possibility of a long boat project at our school.
- A board re-treat will be held on September 8th after the regular board meeting.
- The nature conservancy requested permission to park up behind the old school for better access to the trails. Mr. Broadwell asked for a letter requesting access, but has not received it.

- The internal audit will be held the week of August 17th. Also, the comptroller's office will be conducting a state audit in the fall.

Executive Session

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 7:38pm, to discuss negotiations.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to end executive session at 7:49pm.

Adjournment

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 7:50pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
August 25, 2015
Regular Meeting
Conference Room
Revised

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 8-11-15 regular board meeting.
4. New Business
 - a) Based on the recommendation of the district's tax collector, approve the use of credit cards for payment of taxes.
 - b) Approve Cedarwood Engineering Services as the lead engineers and project managers of the shared facility of a bus garage and town highway garage. Cedarwood has been endorsed by the Town's representatives as well.
 - c) Consider the approval of allowing one credit of in-service for an in-house designed class focused on instruction and educational improvement. The class would meet for 15 contact hours beyond the regular school hours.
 - d) Consider approval to allow the Nature Conservancy to allow visitors to park on the school's property (old basketball court) and allow a kiosk at the site designating it as a parking area for the local trails.
5. Business & Finance
 - a) Approve the tax rate of \$12.069379 for the 2015-16 school year.
6. Personnel
 - a) Approve Clayton Cross as a volunteer assistant soccer coach for the 2015-16 school year. Clayton is currently completing his student teaching at AuSable Valley.
 - b) Upon the recommendation of the transportation supervisor, approve Michelle Michener as a substitute bus driver.
 - c) Approve the resignation of Nicole Gillespie as special education teacher effective August 31, 2015.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
August 25, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

The meeting was Called to Order at 5:58pm by President Phyllis Klein.

Approval of Minutes

The minutes from the 8-11-15 regular board meeting were approved with corrections.

New Business

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the use of credit cards for payment of taxes, as per the district's tax collector's recommendation.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve Cedarwood Engineering Services as the lead engineer and project manager of the shared facility of a bus garage and town highway garage.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve one credit of in-service for an in-house designed class focused on instruction and educational improvement. The class will meet for 15 contact hours beyond the regular school hours.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to allow the Nature Conservancy to allow visitors to park on the school's property (old basketball court) and allow a kiosk at the site designating it as a parking area for the local trails until construction begins for the bus garage.

Business & Finance

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the tax rate of \$12.069379 for the 2015-16 school year.

Personnel

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve Clayton Cross as a volunteer assistant soccer coach for the 2015-16 school year. Clayton will be completing his student teaching at AuSable Valley.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve Michelle Michener as a substitute bus driver for the school district.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to accept the resignation of Nicole Gillespie as special education teacher, effective August 31, 2015.

Board Discussion

- Mrs. Klein asked about the absence of the BBQ on the night of the open house / Gala in September. Mr. Broadwell said there will be no concession this year because it distracted parents and students from the purpose of the event, which is for students to show their parent(s) their classrooms. He hopes to combine the BBQ with another event later this year.
- Liz Belois will be resigning from her art teaching position to take another job in North Carolina.
- Mr. Hale suggested getting tech support (Wi-Fi) for the local vendors that participate in the craft fair here at the school so they will be able to accept credit cards.

Reports from Superintendent

- Mrs. Jacques held a Pre K camp today and all her Pre K students were able to come into the classroom and meet their classmates and enjoy fun activities. The camp went very well!
- We have one student that was needing transportation to BOCES, but will now be transferring out of our district.
- Save the dates for the CEWW meetings; if any board member is interested in attending, please let Brandy know.
- Mr. Broadwell presented the board with the extra-curricular year-end report for the 2014-15 school year.
- Staff and faculty will return to school September 2nd & 3rd for conference days and meetings; our students will return on September 8th.
- Mr. Broadwell updated the board on the state testing grades, which are still being compiled.
- Next board meeting is on September 8th at 6:00pm, with a board retreat to follow.
- Mr. Broadwell reviewed Alan Pole's proposal for the school improvement study.

Adjournment

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 6:44pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
September 8, 2015
Regular Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 8-25-15 regular board meeting.
4. New Business
 - a) Consider the request from the senior class to participate in an educational 3 day field trip to New York City from May 5th – 7th, 2016.
5. Business & Finance
 - a) Approve the claims audit report dated 9-1-15.
6. Personnel
 - a) Accept the resignation of Elizabeth Belois as the art teacher effective, September 10, 2015.
 - b) Accept the resignation of Kathleen Nasner as school nurse effective, September 25, 2015.
 - c) Approve Sue Coonrod as a substitute for our school district.
7. Board Discussion
 - a) School backpack food program.
8. Reports from Superintendent
 - a) Discussion of Energy Performance Contract.
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Board Retreat
 - a) Watching the movie “Most Likely to Succeed.”
 - b) Educational discussion to follow.
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 8, 2015

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 Herb Longware
 Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk

The meeting was Called to Order at 6:03pm by President Phyllis Klein.

Approval of Minutes

The minutes from the 8-25-15 regular board meeting were approved as presented.

New Business

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the request from the senior class to participate in an educational 3 day trip to New York City on May 5th – 7th, 2016, but with a more detailed agenda and cost analysis presented to the board as soon as possible.

Business & Finance

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the claims audit report dated 9-1-15.

Personnel

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve, with regrets, the resignation of Elizabeth Belois as the art teacher effective, September 10th, 2015.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve, with regrets, the resignation of Kathleen Nasner as the school nurse effective, September 25th, 2015.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve Sue Coonrod as a substitute for the school district.

Board Discussion

Mr. Broadwell discussed the school backpack food program with the board. The board is interested in this program and would like Mr. Broadwell to get more information on volunteers to undertake this initiative, possibly the Girls Scout troops.

Reports from Superintendent

- Mr. Broadwell updated the board on the energy performance contract with Siemens. Mr. Broadwell will set up a time for Siemens to present to the board.
- Our substitute list is very small, we have posted in the newspaper and are looking for substitutes for all areas.
- Updated the board on student enrollment, received 5 new students today, one that will be attending BOCES. The total enrollment is 276 students.
- We will be receiving information on a free Poko-mo-cready scholarship for the upcoming spring / summer season.
- We will be holding our nursing interviews on September 15th. We do have nursing coverage until October 9th. We will also be holding our special education interviews on September 10th.
- Our student enrollment in grades Kindergarten and 4th is nearing capacity.
- Mr. Broadwell presented Cedarwood's contract with the board. Mr. Broadwell will be sending it to the attorney for review.
- Mr. Broadwell shared with the board information regarding potential job areas in the future.

Board Retreat

The board had a retreat where they watched a movie, "Most Likely to Succeed" and had an educational discussion.

Adjournment

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 9:23pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
September 16, 2015 at 4:00pm
[Special Meeting](#)
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Personnel
 - a) Upon the recommendation of the Superintendent, Daniel VanNederynen who is initially certified in the Students with Disabilities (Grades 1-6) area, is hereby appointed to the position of Special Education Teacher (Education of children with handicapping conditions) for a probationary period commencing on _____ and anticipated to end on _____ at Step 1 (B+36) \$43,810.
In order to be eligible for tenure, individual receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR rating of highly effective or effective in at least three of the four preceding years. If the individual received a rating of ineffective in the final year of the probationary period, he will not be eligible for tenure at that time.
4. Public Comment Regarding the Agenda Items
5. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 16, 2015

Members Present: Phyllis Klein, President (absent)
 Bruce Hale, Vice President
 Don Hollingsworth
 Herb Longware
 Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk

The meeting was Called to Order at 4:00pm by Vice President Bruce Hale.

Personnel

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to approve upon the recommendation of the Superintendent, Daniel VanNederynen who is initially certified in the Students with Disabilities (Grades 1-6) area, is hereby appointed to the position of Special Education Teacher (Education of children with handicapping conditions) for a probationary period commencing on September 22, 2015 and anticipated to end on September 22, 2019 at Step 1 (B+36) \$43,810 prorated.

In order to be eligible for tenure, individual receiving a probationary appointment as a classroom teacher must receive annual composite or overall APPR rating of highly effective or effective in at least three of the four preceding years. If the individual received a rating of ineffective in the final year of the probationary period, he will not be eligible for tenure at that time.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to enter into executive session at 4:03pm, to discuss personnel.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to end executive session at 4:33pm.

Adjournment

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (4-0) to adjourn the meeting at 4:34pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
September 22, 2015
Regular Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Mark Robinson will present a special education update.
4. Approval of Minutes
 - a) Approve the minutes from the 8-25-15 regular board meeting.
 - b) Approve the minutes from 9-16-15 special meeting.
5. New Business
 - a) Approve lowering the price of one of the wooden boats made by the technology class to \$75.00 based on the condition.
6. Business & Finance
 - a) Approve the tax roll correction for Robert & Beverly Rizzon of \$133.75.
7. Personnel
 - a) Approve the following teacher peer mentor for non-tenured employees with a stipend of \$300.00:
Wendi Cahill > Ashley Hooper
 - b) Approve Karen Crowningshield as the school nurse at Step 1 of the CSEA contract, effective October 19th, 2015.
 - c) Approve Michael St.Louis as an emergency conditional substitute.
8. Board Discussion
 - a) School improvement discussion with Alan Pole.
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 22, 2015

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 Herb Longware
 Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Mark Robinson, School Psychologist
 Jennifer Moore, Music Teacher
 Bonnie Callahan, Bus Driver
 Alan Pole, Educational Consultant

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Presentation

Mark Robinson presented his special education annual report and update to the board.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the recommended committee on special education and a subcommittee on special education.

Approval of Minutes

The minutes from the 9-8-15 regular board meeting and the minutes from 9-16-15 special meeting were accepted as presented.

New Business

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve lowering the price of one of the wooden boats made by the technology class to \$75.00 based on the condition.

Personnel

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the following teacher peer mentor for non-tenured employees with a stipend of \$300.00:

Wendi Cahill > Ashley Hooper

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-1) to approve Karen Crowningshield as the school nurse at Step 1 of the CSEA contract, effective October 19th, 2015.

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to approve Michael St.Louis as an emergency conditional substitute.

Business & Finance

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the tax roll correction for Robert & Beverly Rizzon of \$133.75.

Reports from Superintendent

- The State Police will be doing a simulation training at the school on Friday, September 25th. This day will be a 1/2 day (11:30 dismissal) for ALL students. No students will be allowed on campus. The State Police have come in and started reviewing the building for their simulation. The training will take place from 12:00 – 2:30pm.
- Cheryl Dodds and Jane Landry were in on Friday and met with a variety of teachers exploring our test results. The teachers felt that this was very informative meeting.
- Mr. Broadwell was invited to serve on Thrive Committee at Plattsburgh State. This is a combination of business leaders, President of Plattsburgh State, and other school superintendents. The committee will be focusing on the “Cradle to Career” philosophy. How do we help students at a young age through their careers?
- Dare to Climb is an opportunity for girls in 8th grade and up to connect with women from a diverse range of professions. Jennifer Moore will be one of the women mentoring and helping to promote this opportunity.
- Mr. Broadwell and committee members held a conference call with the school attorney regarding the Cedarwood contract. The law firm Harris Beach suggested some changes be made to the contract. They will draft them and send the revised contract to Cedarwood. Mr. Broadwell is contacting Cedarwood to get an estimate of the pre-referendum costs.

Board Discussion

- Alan Pole is an educational consultant who attended the board meeting to discuss school improvement with the board members. He gathered information and ideas from the board members about what we do well, concerns, and improvements that they would like to see. Mr. Pole will also meet with a variety staff members tomorrow and gather more information from their points of view. He will put the data together and should have his study completed by December.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:36pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
October 13, 2015
[Regular Meeting](#)
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Presentation by Siemens regarding an energy performance contract.
4. Approval of Minutes
 - a) Accept the minutes from the 9-22-15 regular board meeting.
5. New Business
 - a) Approve the WCS Booster Club 5K Run on April 16, 2016 as a school affiliated activity.
 - b) Approve the special education recommendations as presented.
6. Business & Finance
 - a) Approve the claims audit dated 9-22-15.
 - b) Approve the budget transfers dated 9-21-15.
 - c) Approve the budget status report dated 9-21-15.
 - d) Accept and approve the audit report for the 2014-15 school year as prepared by the district's external auditor Boulrice & Wood, CPA's.
7. Personnel
 - a) Approve Skiler Stafford as a substitute for the school district.
 - b) Approve Sherika Pulsifer as a substitute for the school district.
 - c) Approve the following teacher peer mentor for non-tenured employees with a stipend of \$300.00:
Jennifer Leibeck > Daniel VanNederynen
8. Board Policies
 - a) Approve the first reading of the following policies:
 - #2270 School Attorney
 - #8110 School Building Safety
 - #8112 Health and Safety Committee
 - #8220 Buildings and Grounds Maintenance and Inspection

9. Board Discussions

- a) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on November 12, 2015 at West Side Ballroom, Plattsburgh, NY? The topic for the evening is “Sustaining Quality Rural Schools”.

10. Reports from Superintendent

11. Public Comment Regarding the Agenda Items

12. Executive Session

13. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
October 13, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Presentation

Siemens presented to the board regarding an energy performance contract. They provided ideas of various improvements that can be done throughout the building to help save energy costs. The Board will review their proposal and this will be included on a future agenda.

The meeting was Called to Order at 6:53pm by President Phyllis Klein.

Approval of Minutes

The minutes from the 9-22-15 regular board meeting were accepted as presented.

New Business

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the WCS Booster Club 5K on April 16, 2016 as a school affiliated activity.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the special education recommendations as presented.

Business & Finance

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the claims audit dated 9-22-15.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the budget transfers dated 9-21-15.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve budget status report dated 9-21-15.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to accept and approve the audit report for the 2014-15 school year as prepared by the district's external auditor Boulrice & Wood, CPA's.

Personnel

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve Skiler Stafford as a substitute teaching assistant / aide for the school district.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve Sherika Pulsifer as a substitute teaching assistant / aide for the school district.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to approve Jennifer Leibeck as a teacher peer mentor for non-tenured teacher Daniel VanNederynen with a stipend of \$300.00 per year (4 years).

Board Policies

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the first reading of the following policies:

- #2270 School Attorney
- #8110 School Building Safety
- #8112 Health and Safety Committee
- #8220 Buildings and Grounds Maintenance and Inspection

Board Discussion

Any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on November 12, 2015 at West Side Ballroom, Plattsburgh, NY, the topic for the evening will be "Sustaining Quality Rural Schools", please let Brandy know before October 29th.

Mr. Longware spoke about concerns he has heard from the community regarding the possibility of a principal being added to the district in the future.

Reports from Superintendent

- We have received 78% of the school tax money and the tax collector and Sheila's records match up. The credit card system has been working well for taxpayers.
- We held Art interviews on October 6th with 3 candidates.
Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve Jeanmarie Dekleine as a substitute teacher for the school district.
- Mr. Broadwell will present to the board at the next meeting information on the feasibility study that Elizabethtown-Lewis and Westport are currently undergoing.
- Jennifer Moore has been contacted by Carnegie Hall in regards to having 6 of our music students attend and perform. This would be a wonderful experience and honor for our

students. The price per student is \$599. Mrs. Moore would like to do some fund raising to help with costs of the trip to send our students.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the school district incurring the registration fee and transportation expenses for this experience to Carnegie Hall.

- Mr. Broadwell informed the board of an on-line course for Physics that a local school district is using. He will get more information for the board.

Adjournment

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 7:32pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
October 27, 2015
Regular Meeting
Conference Room
Revised Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Accept the minutes from the 10-13-15 regular board meeting.
4. New Business
 - a) Approve the special education recommendations as presented.
5. Personnel
 - a) Accept the resignation of Daniel King, bus driver, effective November 24th, 2015.
 - b) Approve the following individuals as assistant coaches for the upcoming basketball season:
 - Chris Ford & Kevin Douglas – Modified Boys
 - Todd Pierson & Clayton Cross – Varsity Boys
 - Gale Wilkins – Varsity Girls
6. Board Policies
 - a) Approve the second reading of the following policies:
 - #2270 School Attorney
 - #8110 School Building Safety
 - #8112 Health and Safety Committee
 - #8220 Buildings and Grounds Maintenance and Inspection
7. Board Discussions
 - a) Discussion regarding the Energy Performance Contract.
 - b) Discuss the possibility of engaging in the on-going merger feasibility study that Elizabethtown-Lewis and Westport schools are currently undergoing.
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
October 27, 2015

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 Herb Longware
 Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Bonnie Callahan

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Approval of Minutes

The minutes from the 10-13-15 regular board meeting were accepted as presented.

New Business

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the special education recommendations as presented.

Personnel

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to accept the resignation of Daniel King, bus driver, effective November 24th, 2015.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the following individuals as volunteer coaches for the upcoming basketball season:

Chris Ford & Kevin Douglas – Modified Boys
Todd Pierson & Clayton Cross – Varsity Boys
Gale Wilkins – Varsity Girls

Board Policies

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to accept and approve the second reading of the following policies:

- #2270 School Attorney
- #8110 School Building Safety
- #8112 Health and Safety Committee
- #8220 Buildings and Grounds Maintenance and Inspection

Board Discussion

- The board discussed and reviewed the information regarding the energy performance contract. Mr. Broadwell will have more information at the next meeting.
- Mr. Broadwell discussed the merger feasibility study of Elizabethtown-Lewis and Westport with the board.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to enter into the merger feasibility study with Elizabethtown-Lewis and Westport school districts conducted by Castallo and Silky Education Consultants. The study will determine if there is potential promise for merging prior to the districts engaging in an extensive merger study.

Reports from Superintendent

- The drama production “Almost Maine” was held this past weekend. It was an outstanding performance by our students!
- The District expects to engage with CSEA negotiations at the beginning of November. We anticipate attempting informal negotiations to resume the process.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 6:30pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
November 10, 2015
Regular Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Lorilee Sheehan will update the board regarding our character education program this year.
4. Approval of Minutes
 - a) Accept the minutes from the 10-27-15 regular board meeting.
5. New Business
 - a) Approve the agenda for the senior field trip to NYC.
 - b) Consider the donation, via shared services, of the outdoor plastic storage shed to the Town of Willsboro (Youth Commission). The shed is not used by the district and could be used by the Youth Commission for sports storage equipment.
 - c) Accept the special education recommendations dated 11/10/15.
6. Business & Finance
 - a) Approve the claims audit report dated 10/29/15.
 - b) Approve the budget status dated 10/28/15.
 - c) Approve the budget transfers dated 10/28/15.
 - d) Approve the tax roll correction of Cathy & Alan King by adding a basic star exemption on the account and adjusting the amount owed accordingly.
 - e) Accept the donation of \$350.00 from the Essex Community Fund in support of the music student's attendance at Carnegie Hall.
 - f) Accept the removal from inventory of the non-working double door cooler from the kitchen and accept \$500.00 as credit from J. Hogan Refrigeration for the cooler. They will remove it from the premises.
 - g) Approve the agreement with The Prevention Team of Essex County for support counseling services for 3 days per week at an expense of \$22,500 for the 2015-16 school year. This was included in our budget.
7. Personnel
 - a) Approve Michelle Michener as a full-time bus driver effective, November 30, 2015. Michelle will be replacing Dan King who is retiring.
 - b) Approve Christina Charbonneau as a substitute teacher for the school district.
 - c) Approve Mary White-Ferris, RN as a substitute nurse for the school district.
8. Board Discussions
 - a) Discussion regarding the energy performance contract.

9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
November 10, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson (absent)

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Lorilee Sheehan
Bonnie Callahan

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Approval of Minutes

The minutes from the 10-27-15 regular board meeting were accepted as presented.

New Business

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (4-0) to approve the agenda for the senior field trip to NYC.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the donation, via shared services, of the outdoor plastic storage shed to the Town of Willsboro (Youth Commission). The shed is not used by the district and could be used by the Youth Commission for sports storage equipment.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the special education recommendations as presented.

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (4-0) to approve of the disposal of old sports uniforms as per our athletic director.

Presentation

Lorilee Sheehan gave a brief update to the board regarding our character education program this year. She is working with 1st – 8th graders on bullying, respect, etc. Mrs. Sheehan's moto is "treat others the way you want to be treated."

Business & Finance

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the claims audit report dated 10-29-15.

The budget status report was accepted as presented.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the budget transfers dated 10-28-15.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the tax roll correction of Cathy & Alan King by adding a basic star exemption on the account and adjusting the amount owed accordingly.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to accept the donation of \$350 from the Essex Community Fund in support of the music students' attendance at Carnegie Hall.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to accept the removal from inventory of the non-working double door cooler from the kitchen and accept \$500 as credit from J. Hogan Refrigeration for the cooler. They will remove it from the premises.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the agreement with The Prevention Team of Essex County for support counseling services for 3 days per week at an expense of \$22,500 for the 2015-16 school year. This was included in our budget.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to deny the appeal of Sue Gilbert to pay a partial portion of her tax bills.

Personnel

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve Michelle Michener as a full-time bus driver effective, November 30, 2015. Michelle will be replacing Dan King who is retiring.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve Christine Charbonneau as a substitute teacher for the school district.

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (4-0) to approve Mary White-Ferris, RN as a substitute nurse for the school district.

Board Discussion

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve Mr. Broadwell sending out an RFP for the Energy Performance Contract.

Reports from Superintendent

- The CEWW Board meeting will be on Thursday, November 12th at 6:00pm.
- The comptroller's office is here at the school reviewing records, they have been in the building since October 30th and plan on at least 15 days of review.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to adjourn the meeting at 6:53pm.

Brandy Pierce, District Clerk

DRAFT



Willsboro Central School
Board of Education
December 8, 2015
Regular Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Accept the minutes from the 11-10-15 regular board meeting.
4. New Business
 - a) Approve a merger in track and field for a team of one with AuSable Valley Central School and appoint Heath Ford as the coach.
 - b) Consider the appeal of the wavier of interest and penalty charges for Paul & Pauline Kessler as per the documentation provided.
 - c) As per the Affordable Care Act, consider approval to allocate the hours of duty associated with the job title for positions at Willsboro Central School.
(See attached chart)
 - d) Approve the two resolutions for On Going Employees & New Variable/New Part-Time/Seasonal Employees as per requirements of the Affordable Care Act.
(See attached resolutions)
5. Business & Finance
 - a) Approve the tax collector report for the 2015-16 school year.
 - b) Approve the claims audit report dated 11-24-15.
 - c) Accept the budget status report dated 11-23-15.
 - d) Accept the general fund reports to date 11-23-15.
 - e) Approve the following rates of pay:
 - Basketball Scoreboard \$15 modified - \$20 JV & Varsity per game
 - Shot Clock \$15 per game
(Previous rates were \$15 scoreboard and \$12.50 for shot clock)
6. Board Discussions
 - a) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on January 7, 2016 at West Side Ballroom, Plattsburgh, NY? The topic for the evening is "College and Career Readiness for All Students".
7. Reports from Superintendent
 - a) Wall of Recognition
8. Public Comment Regarding the Agenda Items
9. Executive Session
10. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
December 8, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk (absent)
Jack Daly, Teachers Association President

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Approval of Minutes

The minutes from the 11-10-15 regular board meeting were accepted as presented.

New Business

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the merger in track and field for a team of one with AuSable Valley Central School and appoint Heath Ford as the coach.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to deny the appeal of the wavier of interest and penalty charge for Paul & Pauline Kessler as per the documentation provided.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve to allocate the hours of duty associated with job title for positions at Willsboro Central School for the 2015-16 school year, as per the Affordable Care Act.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the two resolutions for On Going Employees & New Variable / New Part-time / Seasonal Employees as per requirements of the Affordable Care Act.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 7:13pm.



Willsboro Central School
Board of Education
January 12, 2016
Regular Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Accept the minutes from the 12-8-15 regular board meeting.
4. New Business
 - a) Accept the donation of theater curtains by Erika Stadlander at an estimated value of \$500.00.
 - b) Receive and discuss the administrative study recommendations as prepared by Mr. Alan Pole.
 - c) Willsboro Central School and the Town of Willsboro agree to equally pay for the services and costs of Cedarwood Engineering for the pre-referendum costs of \$15,000. In essence, each entity will be responsible for \$7,500 from Cedarwood as well as agree to equally split the cost of attorney fees associated (which will be above and beyond the expenses of Cedarwood) with the planning stages of a shared Bus Garage / Town Highway Dept. garage. The Town and School will continue to work together to create an inter-municipal agreement for the new building.
 - d) Willsboro Central and Westport Central agree to enter into a mutually shared agreement and contract to allow one of Westport's students, a former student of Willsboro, to attend the afternoon special education program already established at Willsboro Central. This is a program the student previously attended at Willsboro Central and there will be no additional costs associated to Willsboro in sharing our program with Westport. As New York State continues to promote shared services, especially when it is in the best interest of students, both districts agree to enter into this agreement for the remainder of the 2015-16 school year. This shared service contract will be entered into and agreed to for a contract price of \$1.00. Based on this agreement, Willsboro and Westport may give consideration to future shared services in the best interest of students and especially when there is limited or no cost to either district. As Willsboro does not accept non-resident students, this agreement is directly with its neighboring district of Westport and is no way associated with accepting a non-resident student. This is a one-time agreement and does not set a precedent in any manner.
 - e) Approve the special education recommendations as per CSE Chairperson, Mark Robinson.
5. Business & Finance
 - a) Approve the claims audit report dated 12-17-15.
 - b) Approve the budget transfers dated 12-17-15.
 - c) Accept the budget status dated 12-17-15.

6. Personnel
 - a) Abolish a teacher aide position (1 on 1 with an elementary student), effective January 5, 2016 based on the least senior member (Martha Joslyn).
 - b) Approve Theresa Moss and Jennifer Leibeck as co-mentors for Dan VanNederynen at a stipend of \$150.00 each.
 - c) Upon the recommendation of the Superintendent, Jeanmarie DeKline who is initially certified in Visual Arts (Grades K-12) area, is hereby appointed to the position of Art Teacher for a probationary period commencing on January 11, 2016 and anticipated to end on January 11, 2020 at Step 1 (B+27) \$42,850.
7. Board Discussions
 - a) Discussion of the Meritorious Achievement Award side letter of agreement with the Willsboro Teacher's Association.
 - b) Wall of Distinction criteria.
 - c) Discussion regarding 2016 baseball.
 - d) 2016-17 Budget Discussion.
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
January 12, 2016

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Charmaine Flynn

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Approval of Minutes

The minutes from the 12-8-15 regular board meeting were accepted as presented.

New Business

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to accept the donation of theater curtains by Erika Stradtlander at an estimated value of \$500.00.

The board reviewed and discussed the recommendations of the School Improvement Study prepared by Mr. Alan Pole. They requested to share the report with the staff & faculty. There will be additional discussion and information at future meetings.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to receive Mr. Pole's study.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the following agreement with the Town of Willsboro:

Willsboro Central School and the Town of Willsboro agree to equally pay for the services and costs of Cedarwood Engineering for the pre-referendum costs of \$15,000. In essence, each entity will be responsible for \$7,500 from Cedarwood as well as agree to equally split the cost of attorney fees associated (which will be above and beyond the expenses of Cedarwood) with the planning stages of a shared Bus

Garage / Town Highway Dept. garage. The Town and School will continue to work together to create an inter-municipal agreement for the new building.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the following mutually shared agreement and contract with Westport Central School:

Willsboro Central and Westport Central agree to enter into a mutually shared agreement and contract to allow one of Westport's students, a former student of Willsboro, to attend the afternoon special education program already established at Willsboro Central. This is a program the student previously attended at Willsboro Central and there will be no additional costs associated to Willsboro in sharing our program with Westport. As New York State continues to promote shared services, especially when it is in the best interest of students, both districts agree to enter into this agreement for the remainder of the 2015-16 school year. This shared service contract will be entered into and agreed to for a contract price of \$1.00. Based on this agreement, Willsboro and Westport may give consideration to future shared services in the best interest of students and especially when there is limited or no cost to either district. As Willsboro does not accept non-resident students, this agreement is directly with its neighboring district of Westport and is no way associated with accepting a non-resident student. This is a one-time agreement and does not set a precedent in any manner.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the special education recommendations as per CSE Chairperson, Mark Robinson, dated 1-12-16.

Business & Finance

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the claims audit report dated 12-17-15.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the budget transfers dated 12-17-15.

The budget status report dated 12-17-15 was accepted as presented.

Personnel

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (5-0) to abolish a teacher aide position (1 on 1 with an elementary student), effective January 5, 2016 based on the least senior member (Martha Joslyn).

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve Theresa Moss and Jennifer Leibeck as co-mentors for Dan VanNederynen at a stipend of \$150.00 each.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to appoint Jeanmarie DeKline to the position of Art Teacher for a probationary period commencing on January 11, 2016 and anticipated to end on January 11, 2020 at Step 1 (B+27) \$42, 850.

Board Discussion

- Mr. Broadwell discussed changing the criteria for the Wall of Distinction nominee to include WCS Alumni and Willsboro/Essex residents for their achievements, prominence and distinction in the following fields; business/industry/entrepreneur entertainment/arts/sports /service professions (education, religion, politics, law, medicine, research, etc.).

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the change to the nominee criteria for the Wall of Distinction.

- Mr. Broadwell discussed the current baseball situation for the upcoming spring season. We will have 12 – 13 students to play on our modified team. There is an interest in Varsity Boys Baseball, we may have enough players to field a team but questionable for league participation. Mr. Broadwell recommended having a club team; they would have an independent schedule but the games would act as scrimmages.
- Mr. Broadwell notified the board that the preparation for the 2016-17 budget is under way and provided the Board with some highlights.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:57pm, to discuss litigation.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to end executive session at 7:17pm.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 7:18pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
January 26, 2016
[Regular Meeting](#)
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Accept the minutes from the 1-12-16 regular board meeting.
4. Business & Finance
 - a) Approve the claims audit report dated 1-15-16.
 - b) Accept the budget status dated 1-15-16.
5. Personnel
 - a) Approve Francesca Duso as mentor for Jeanmarie Dekleine at a stipend of \$300.00.
 - b) Approve the Family Medical Leave Act for Lorie Sayward effective January 25, 2016.
6. Board Discussions
 - a) Discussion of the Meritorious Achievement Award side letter of agreement with the Willsboro Teacher's Association.
7. Reports from Superintendent
 - a) Budget update #2.
8. Public Comment Regarding the Agenda Items
9. Executive Session
10. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
January 26, 2016

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 Herb Longware
 Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Jack Daly

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Approval of Minutes

The minutes from the 1-12-16 regular board meeting were accepted as presented.

Business & Finance

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to approve the claims audit report dated 1-15-16.

The budget status report dated 1-15-16 was accepted as presented.

Personnel

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve Francesca Duso as mentor for Jeanmarie DeKleine at a stipend of \$300.00.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to approve the Family Medical Leave Act for Lorie Sayward effective February 1, 2016.

Board Discussion

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the Meritorious Achievement Award side letter of agreement with the Teacher's Association.

Craig Jackson asked for more information regarding the USDA free breakfast program for everyone.

Reports from the Superintendent

- Mr. Broadwell notified the board that the preparation for the 2016-17 budget is under way and provided the Board with some highlights. Mr. Broadwell discussed forming a budget committee and the board agreed.
- Mr. Broadwell met with Essex County Board of Elections regarding the use of the electronic machines for the budget vote. After careful consideration he has decided to go with paper ballots, as it will eliminate many logistical concerns.
- Mr. Broadwell is looking into a possible rifle team for the school district.
- Mr. Broadwell sent a survey out to all faculty and staff regarding the curriculum coordinator and asked that they complete it with their opinions.
- Mr. Broadwell presented the board with the estimates of the curriculum coordinator that they had requested.
- Student Council members have come with some requests in the past several weeks, such as to have salads offered every day in the cafeteria, the door put back on the boys room and their latest request is to purchase a water bottle refill station.
- Received an email from State Education Department; the school is in good standing.

Executive Session

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 6:34pm, to discuss litigation.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:11pm.

Adjournment

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:12pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
February 9, 2016
[Regular Meeting](#)
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Accept the minutes from the 1-26-16 regular board meeting.
4. New Business
 - a) Approve the district's use of a paper balloting system for the 2016 school annual budget vote and election of Board members.
 - b) Accept the donation of \$500 from the Willsboro Alumni, to be used toward the pizza bucks reading program.
 - c) Consider using March 28th and May 2nd as unused emergency days if we do not use any days between now and the end of the year.
 - d) Accept the special education recommendation as presented by Mark Robinson.
5. Personnel
 - a) Approve the following as spring coaches for the 2015-16 school year:
 - David Lee – Varsity Softball
 - Charlene Lobdell – Modified Softball
 - Andrew Lee – Varsity Baseball
 - Terry Cross – Modified Baseball
 - John Oliver - Golf
6. Board Discussions
7. Reports from Superintendent
 - a) 2016-17 Budget Discussion
8. Public Comment Regarding the Agenda Items
9. Executive Session
10. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
February 9, 2016

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth (absent with notification)
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Dr. Mark Davey, CVES District Superintendent
Michelle Friedman, Director of CV-TEC
John Shaw
Chase Pierce

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Presentation

Dr. Mark Davey and Ms. Michelle Friedman presented to the board.
Dr. Davey updated the board on the many different services that CVES has to offer the school districts. Ms. Friedman spoke of the many opportunities that are available in the CV-TEC programs. Two of the district's students, Chase Pierce & John Shaw shared their experiences of attending CV-TEC and the many opportunities that they have been given to expand their future.

Approval of Minutes

The minutes from the 1-26-16 regular board meeting were accepted as presented.

New Business

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the district's use of a paper balloting system for the 2016 school annual budget vote and election of Board members.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to accept the donation of \$500 from the Willsboro Alumni Association, to be used toward the pizza bucks reading program.

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (4-0) to approve using March 28th and May 2nd as unused emergency days if we do not use any days between now and the end of the year.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to accept the special education recommendation as presented by Mark Robinson.

Personnel

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (4-0) to approve the following as spring coaches for the 2015-16 school year:

David Lee – Varsity Softball
Charlene Lobdell – Modified Softball
Andrew Lee – Varsity Baseball
Terry Cross – Modified Baseball
John Oliver - Golf

Reports from the Superintendent

- Mr. Broadwell notified the board that the preparation for the 2016-17 budget is under way and provided the Board with some highlights.
- Siemens was the one bidder for the performance contract. The proposal is currently under review with the attorney.
- Mr. Broadwell met with Shaun Gilliland about a state grant that can be used towards the shared facilities garage with the town. A representative from the county office will be working / writing the grant on behalf of the town and the school.
- Ms. Webb and 3 students will be participating in screen time elimination on February 10th. In the future they would like the whole school to participate in this initiative.

Executive Session

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to enter into executive session at 7:11pm, to discuss litigation.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to end executive session at 7:34pm.

Adjournment

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to adjourn the meeting at 7:35pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
February 23, 2016
[Regular Meeting](#)
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Accept the minutes from the 2-9-16 regular board meeting.
4. New Business
 - a) Approve community volunteers to participate and assist with our records disposal as per the district and state records retention policy.
 - b) Accept the donation by Target of \$354.68 to be used for school materials (books, technology, etc).
5. Business & Finance
 - a) Approve the claims audit report dated 2-19-16.
 - b) Accept the budget status report dated 2-19-16 as presented.
 - c) Approve the budget transfers dated 2-19-16.
6. Policies
 - a) Approve the 1st reading of policy #8121.1 Opioid Overdose Prevention.
7. Board Discussions
 - a) Discuss the creation of curriculum coordinator position.
8. Reports from Superintendent
 - a) 2016-17 Budget Discussion
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
February 23, 2016

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 Herb Longware
 Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Jack Daly

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Approval of Minutes

The minutes from the 2-9-16 regular board meeting were accepted as presented.

New Business

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve community volunteers to participate and assist with our records disposal as per the district and state records retention policy.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the donation by Target of \$354.68 to be used for school materials (books, technology, etc.).

Business & Finance

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the claims audit report dated 2-19-16.

The budget status report dated 2-19-16 was approved as presented.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the budget transfers dated 2-19-16.

Policies

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the 1st reading of policy #8121.1 Opioid Overdose Prevention.

Board Discussion

The board discussed the creation of a curriculum coordinator position. Mr. Broadwell presented the board with some information of a potential part-time person from the area willing to work with our school district. The board would like Mr. Broadwell to gather more information.

Mr. Hale provided Mr. Broadwell some information regarding a teen video challenge “Get in the game, read.”

Reports from the Superintendent

- Mr. Broadwell updated the board on the 2016-17 budget. He will be presenting an updated budget to them at the next meeting.
- The district was one of 25 schools selected for a fire inspection by the Comptroller’s Office which will be conducted on March 1st.
- We had a routine check today with the NYS Police and his police dog.
- Congratulations to the girls & boys varsity basketball teams for making it to the semi-finals.
- There will be a technology committee meeting next week regarding a grant that can put Wi-Fi throughout the school building.
- Announced that this year’s recipients for the Wall of Recognition are Mrs. Ann Choate along with Mr. & Mrs. Doug Jerdo. They will be honored at our graduation ceremony on June 24, 2016.

Executive Session

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:44pm, to discuss personnel.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:05pm.

Adjournment

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:06pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
March 8, 2016
Regular Meeting
Conference Room
Revised

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Accept the minutes from the 2-23-16 regular board meeting.
4. New Business
 - a) Approve the agreement with the Children's Development Group for speech, OT, PT, and psychological services, effective February 9, 2016 for consultation services.
 - b) Approve the 2016 – 17 draft school calendar.
 - c) Accept the recommendation of fuel bids as follows:
 - Fuel Oil – Fixed @ \$1.5975
 - Diesel Fuel – Fixed @ \$1.78 / \$1.81
 - Fuel Oil (Bus Garage) – Fixed \$1.94
 - Propane – Fluctuating
5. Personnel
 - a) Approve Terry Cross as a chaperone for the senior class trip to NYC.
6. Policies
 - a) Approve the 2nd reading of policy #8121.1 Opioid Overdose Prevention.
7. Board Discussions
8. Reports from Superintendent
 - a) 2016-17 Budget Discussion #4.
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
March 8, 2016

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson (absent with notification)

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Charmaine Flynn
Bonnie Callahan
Tammy Bigelow

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Approval of Minutes

The minutes from the 2-23-16 regular board meeting were accepted as presented.

New Business

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (4-0) to approve the agreement with Children's Development Group for speech, OT, PT, and psychological services, effective February 9, 2016 for consultation services.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the 2016-17 draft school calendar with modifications.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the fuel bids for 2016-17 as follows:

Fuel Oil – Fixed @ \$1.5975
Diesel Fuel – Fixed @ \$1.78 / \$1.81
Fuel Oil (Bus Garage) – Fixed \$1.94
Propane – Fluctuating

Personnel

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve Terry Cross as a chaperone for the senior class trip to NYC.

Policies

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (4-0) to approve the 2nd reading of policy #8121.1 Opioid Overdose Prevention.

Public Comment

Mrs. Flynn asked the permission of the board to continue her research into establishing a rifle team. The board gave their approval.

Reports from the Superintendent

- The On-Board newspaper featured a front page picture of our students releasing balloons into the sky on our 100th day of school celebration.
- Our 7th graders won a video contest about bullying and will be presented with awards on Wednesday evening at the Strand Theatre in Plattsburgh.
- NHS inductions will be held on March 21, 2016.
- CSEA negotiations to begin next week.
- Any board member interested in becoming NYSSBA advocacy liaison, please notify Mr. Broadwell.
- Mr. Broadwell is still working on the details of the Energy Performance contract.
- Mr. Broadwell presented the budget update #4 at the meeting. While the final budget continues to be under review and changing, the district is waiting for a few numbers from BOCES and from the NYSED. The Board and Mr. Broadwell fielded several questions from the public regarding several aspects of the 2016-17 preliminary budget.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to enter into executive session at 7:21pm, to discuss negotiations.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to end executive session at 8:07pm.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to adjourn the meeting at 8:08pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
March 22, 2016
Regular Meeting
Conference Room
Revised Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Accept the minutes from the 3-8-16 regular board meeting.
4. New Business
 - a) Approve the NYSLRS resolution for standard work day for Sheila Vanags and Bridget Brown.
 - b) Accept the following resolution:

The Board of Education recognizes the importance and value of youth activities and youth sports and as such allows the use of the gymnasium by various organizations including: the Town of Willsboro, Town of Willsboro Youth Commission, Town of Essex and other outside agencies (teams) that consist of Willsboro Central School students. If not affiliated with the Town of Willsboro, the outside team must be supervised by a school employee and/or by an adult that meets the requirements associated with the NYSED coaching requirements. If these requirements are met, the activity will be considered school sponsored and will not require outside insurance. If not a school sponsored activity, the organization will need a certificate of insurance. All organizations must complete a building use form for approval and to determine gym availability.
5. Business & Finance
 - a) Approve the claims audit report dated 3-11-16.
 - b) Approve the budget transfers dated 3-9-16.
 - c) Accept the budget status dated 3-9-16, as presented.
 - d) Approve the trust & fund agency reports dated 2-19-16 & 3-10-16.
6. Personnel
 - a) Approve Todd Pierson as a volunteer assistant for varsity softball.
 - b) Approve Clayton Cross as a volunteer assistant for modified boy's baseball.
7. Board Discussions
 - a) Recommend that a board meeting be held on April 21st at 6:00pm, to vote on the BOCES Administrative Budget and the BOCES Board Candidates.

8. Reports from Superintendent
 - a) 2016-17 Budget Discussion #5.
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
March 22, 2016

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Jack Daly
Bonnie Callahan
Tammy Bigelow
Linda Jacques
Martha Joslyn

The meeting was Called to Order at 5:58pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 3-8-16 regular board meeting were accepted as presented.

New Business

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the NYSLRS resolution for standard work day for Sheila Vanags and Bridget Brown.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the following resolution:

The Board of Education recognizes the importance and value of youth activities and youth sports and as such allows the use of the gymnasium by various organizations including: the Town of Willsboro, Town of Willsboro Youth Commission, Town of Essex and other outside agencies (teams) that consist of Willsboro Central School students. If not affiliated with the Town of Willsboro or Essex, the outside team must be supervised by a school employee and/or by an adult that meets the requirements associated with the NYSED coaching requirements. If these requirements are met, the activity will be considered school sponsored and will not require outside insurance. If not a school sponsored activity, the organization will need a certificate of insurance. All organizations must complete a building use form for approval and to determine gym availability.

Business & Finance

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the claims audit report dated 3-11-16.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the budget transfers dated 3-9-16.

The budget status dated 3-9-16 was accepted as presented.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the trust & agency fund reports dated 2-19-16 & 3-10-16.

Personnel

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the following as volunteer assistant coaches:

Todd Pierson – Varsity Girls Softball
Clayton Cross - Modified Boys Baseball

Board Discussion

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve a board meeting to be held on April 21st at 6:00pm to vote on the BOCES Administrative Budget and the BOCES Board Candidates, and also to cancel the board meeting on April 26th.

Reports from the Superintendent

- The State Police came into the building today with a bloodhound “in training”. The officer is in the process of training the hound to become more familiar with students. The elementary students were very excited to meet the dog named Dolly.
- The first rifle club meeting was held today. There were 13 students interested in the club. Mr. Oliver and Mrs. Flynn are still working on details and with districts around the state to get the equipment for the club.
- There are 15 to 18 students that are actively participating in the gaming club.
- Mr. Broadwell presented the budget update #5 at the meeting. The finalized budget will be presented at the April 12th board meeting.

- Mrs. Klein and Mr. Broadwell fielded several questions from the public regarding the financials and curriculum coordinator that is incorporated in the 2016-17 preliminary budget.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 7:03pm, to discuss negotiations.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:43pm.

Adjournment

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:44pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
April 12, 2016
Regular Meeting
Conference Room
REVISED

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 3-22-16 regular board meeting.
4. New Business
 - a) Approve the attached resolution regarding the Municipal Cooperation Agreement.
5. Business & Finance
 - a) Approve the claims audit report dated 4/8/16.
 - b) Accept the budget status report dated 4/8/16.
 - c) Approve the trust & agency report dated 4/8/16.
6. Personnel
 - a) Approve the pro-rated stipend of \$425.20 for Andrew Lee as Varsity Baseball Coach for the 2016 season. Unfortunately, our pilot revitalization of varsity baseball team ended during the season due to low participation.
 - b) Approve the Enrichment activity with Keith Stone as the advisor of a gaming club for a stipend of \$250.00.
 - c) Approve the request from Margie Jaquish to continue her research, via a student survey, towards her educational doctorate program.
7. Board Discussions
8. Reports from Superintendent
 - a) 2016-17 Budget Discussion #6.
 - b) Consider the adoption of the 2016-17 budget of \$8,472,961.
 - c) Update on our Energy Performance Contract with Siemens.
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
April 12, 2016

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson (absent with notice)

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Bonnie Callahan
Martha Joslyn

The meeting was Called to Order at 5:59pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 3-22-16 regular board meeting were accepted as presented.

New Business

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (4-0) to approve the resolution regarding the Municipal Cooperation Agreement.

Business & Finance

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the claims audit report dated 4-8-16.

The budget status dated 4-8-16 was accepted as presented.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the trust & agency fund report dated 4-8-16.

Personnel

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the pro-rated stipend of \$425.20 for Andrew Lee as Varsity Baseball Coach for the 2016 season. Our pilot revitalization of the varsity baseball team ended during the season due to low participation.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the Enrichment activity with Keith Stone as the advisor of a gaming club for a stipend of \$250.00.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the request from Margie Jaquish to continue her research, via a student survey, towards her educational doctorate program.

Reports from the Superintendent

- Mr. Broadwell presented the proposed budget numbers to the board.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to adopt the 2016-17 budget of \$8,472,961.

- Mr. Broadwell gave a brief update on the Energy Performance Contract with Siemens. The contract is under review at the attorney's office. Several contractors have been through the building in the past couple of weeks to inspect and examine where the upgrades will be made. They will present to the board the finalized contract and information within the next few weeks.
- Cedarwood is still working with the county on the paperwork for the shared services with the Town of Willsboro for the town highway department garage and the bus garage.
- The state auditor will be here on Friday, April 15th to review and go over the final report.
- Booster Club is holding a 5K Run / Walk on Saturday, April 16th at 8:00am, anyone wanting to participate you may sign-up the day of the event.
- The High School play "Proof" will be held this Friday – Sunday in the Auditorium.

Executive Session

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to enter into executive session at 6:32pm, to discuss negotiations.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to end executive session at 7:04pm.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to adjourn the meeting at 7:05pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
April 21, 2016
Regular Meeting
Conference Room
REVISED

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 4-12-16 regular board meeting.
4. New Business
 - a) Consider the approval of the resolution of the BOCES Administration Budget:
It is resolved that the Board of Education of the Willsboro Central School District vote to approve the tentative Administration Budget of the Clinton-Essex-Warren-Washington Board of Cooperation Educational Services for the school year 2016-17.
 - b) Elect up to 5 board members from the following 5 candidates, for the Board of Cooperative Educational Services (CVES) Board of Education:
Richard Harriman Sr., Northern Adirondack
Donna LaRocque, Peru
Richard Malaney, Putnam
Lori Saunders, Saranac
Michael St. Pierre, Crown Point
 - c) Approve the following as election workers for budget vote on May 17, 2016 at a rate of \$7.50 an hour:
Janice Allen
Gail Drinkwine
Cecile McVicker
5. Policies
 - a) Approve the 1st reading of policy #2120 School Board Elections.
6. Board Discussions
7. Reports from Superintendent
8. Public Comment Regarding the Agenda Items
9. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
April 21, 2016

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Bob Arnold

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 4-12-16 regular board meeting were accepted as presented.

New Business

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0-1) (Craig Jackson abstained) to approve the resolution of the BOCES Administration Budget: It is resolved that the Board of Education of the Willsboro Central School District vote to approve the tentative Administration Budget of the Clinton-Essex-Warren-Washington Board of Cooperation Educational Services for the school year 2016-17.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the following as members of the Board of Cooperative Educational Services:

Richard Harriman Sr., Northern Adirondack
Donna LaRocque, Peru
Richard Malaney, Putnam
Lori Saunders, Saranac
Michael St. Pierre, Crown Point

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the following as election workers at the upcoming budget vote on May 17, 2016 at a rate of \$8.00:

Janice Allen
Gail Drinkwine
Cecile McVicker

Policies

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the 1st reading of policy #2120 School Board Elections.

Reports from the Superintendent

- Drawing of our board candidates to see how they will be placed on the ballot.
Kasey Young
Bruce Hale
- This year's Salutatorian and Valedictorian have been determined.
Alissa Clark – Salutatorian
Dellandy Christian – Valedictorian
- Mr. Broadwell updated the board on the progress with Cedarwood and the contract for shared services.
- Mr. Broadwell, Sheila Vanags, and Phyllis Klein met with and reviewed the draft audit report with the auditors on April 15, 2016.
- There was a bus incident while on a field trip to Plattsburgh. The driver bumped a light pole in the mall parking lot, and there was minor damage to the bus. The police were notified for an accident report and insurance purposes.

Public Comments

- Mr. Arnold addressed the Board regarding school improvement.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:20pm, to discuss negotiations.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 6:42pm.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 6:43pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
May 10, 2016
Public Hearing - Auditorium
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 4-21-16 regular board meeting.
4. Business & Finance
 - a) Approve the claims audit report dated 4-29-16.
5. New Business
 - a) Approve the rate of \$9.00 (currently the minimum wage) for the election workers for budget vote on May 17, 2016.
 - b) Approve Laurie Davis as an election worker at our upcoming budget vote on May 17th, 2016.
 - c) Approve the partnership agreement with Adirondack Community Action Program for an after school program.
6. Policies
 - a) Approve the 2nd reading of policy #2120 School Board Elections.
 - b) Approve the 1st reading of policy Child Protective Services Investigations; Interviewing a Child at School.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
May 10, 2016

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Sheila Vanags, Treasurer
Kasey Young
Kris Coonrod
Bonnie Callahan
Tammy Bigelow
Bob Arnold

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 4-21-16 regular board meeting were accepted as presented.

Presentations

2016-17 Public Budget Hearing was presented by Mr. Broadwell.

Business & Finance

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the claims audit report dated 4-29-16.

New Business

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the rate of \$9.00 (current minimum wage) for the election workers for the budget vote on May 17, 2016.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve Laurie Davis as an election worker at our upcoming budget vote on May 17, 2016.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the partnership agreement with Adirondack Community Action Program for an after school program.

Policies

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the 2nd reading of policy #2120 School Board Elections.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve the 1st reading of policy Child Protective Services Investigations; Interviewing a Child at School.

Public Comments

- Mr. Broadwell answered questions regarding information on the budget presentation.

Executive Session

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:35pm, to discuss negotiations.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:18pm.

Adjournment

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 7:19 pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
May 24, 2016
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 5-10-16 regular board meeting.
4. Business & Finance
 - a) Approve the claims audit report dated 5-16-16.
 - b) Accept the budget status report dated 5-13-16.
 - c) Approve the Trust & Agency dated 5-13-16.
5. New Business
 - a) Approve the creation of an air rifle team to compete in the NYSPHSSA League and enter into negotiations with the WTA regarding a stipend.
 - b) Approve the following sports mergers for the 2016-17 school year:
 - c) Accept the donation from Target in the amount of \$200.00 to be used for school supplies (books, technology, etc.).
 - d) Approve the request, via a shared service with the Essex Fire House, to print flyers advertising the Town wide 4th of July Festival.
6. Personnel
 - a) Approve Andrew Lee and Meaghan Webb to provide Math and ELA summer services for middle school students at a rate of \$25.00.
 - b) Approve Linda Brown as a teacher aide / monitor for the school district.
 - c) Approve Martha Joslyn as a substitute in the maintenance department (for Tammy Bigelow) during the summer. Rate of pay will be the substitute rate.
 - d) Approve Martha Joslyn as the bus aide to CVES during the summer school (July 11th – August 19th) at Step 2 of the contract.
7. Policies
 - a) Approve the 2nd reading of policy Child Protective Services Investigations; Interviewing a Child at School.
 - b) Approve the 1st reading of policy #2120.2 Voting Procedures (paper ballot version).
8. Board Discussion
 - a) Consider moving the June 28th meeting to June 22nd at Westport for a combined meeting.
9. Reports from Superintendent

10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
May 24, 2016

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Kasey Young
Kris Coonrod
Martha Joslyn

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Executive Session

Motion by Craig Jackson, seconded by Herb Longware voted and carried (5-0) to enter into executive session at 6:01pm to discuss personnel.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to end executive session at 6:14pm.

Acceptance of Minutes

The minutes from the 5-10-16 regular board meeting were accepted as presented.

Business & Finance

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the claims audit report dated 5-16-16.

The budget status report dated 5-13-16 was accepted as presented.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the Trust & Agency report dated 5-13-16.

New Business

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the creation of an air rifle team to compete in the NYSPHSSA League and enter into negotiations with the WTA regarding a stipend.

Motion by Don Hollingsworth, Herb Longware, voted and carried (5-0) to approve the following sports mergers for the 2016-17 school year:

- Girls Swimming with AuSable Valley
- Boys Ice Hockey with Plattsburgh City Schools
- Track & Field with AuSable Valley

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to accept the donation from Target in the amount of \$200.00 to be used for school supplies.

Motion by Don Hollingsworth, Herb Longware, voted and carried (4-0-1) to approve the request, via a shared service with the Essex Fire Department, to print flyers advertising the Town wide 4th of July Festival (Craig Jackson abstained).

Personnel

Motion by Don Hollingsworth, Herb Longware, voted and carried (5-0) to approve Andrew Lee and Meaghan Webb to provide Math and ELA summer services for middle school students at a rate of \$25.00 per hour.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve Linda Brown as a teacher aide / monitor / cafeteria worker for the school district.

Motion by Craig Jackson, no second made. Therefore the motion to approve Martha Joslyn as a substitute in the maintenance department (for Tammy Bigelow) in the summer, was not voted on.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve Martha Joslyn as the bus aide to CVES during the summer school (July 11th – August 19th) at Step 2 of the contract.

Policies

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the 1st reading of policy #2120.2 Voting Procedures (paper ballot version) School Board Elections.

Board Discussion

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve moving our June 28th meeting to Wednesday, June 22nd at the Westport Central School District, in conjunction with Westport and Elizabethtown.

Reports from the Superintendent

- Graduation will be held on June 24th at 7:00pm. We will no longer have the red & white curtains hanging behind the platform, we will now have black curtains that were generously donated by Commonwealth Home Fashions.
- The senior play will be held on May 25th at 7:00pm.
- The Energy Performance meeting is cancelled for Wednesday and will be rescheduled.
- Mr. Broadwell spoke of a community member who was interested in having the Pre K cut-off changed from the December 1st cut-off. The Board was not interested in changing the date.

Executive Session

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 6:44pm, to discuss negotiations.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:15pm.

Motion by Don Hollingsworth, seconded by Herb Longware voted and carried (5-0) to direct the Superintendent to re-enter into formal negotiations with CSEA.

Adjournment

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 7:25 pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
June 14, 2016
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 5-24-16 regular board meeting.
4. Business & Finance
 - a) Approve the budget transfers dated 5-20-16.
 - b) Approve the claims audit report dated 6-3-16.
5. New Business
 - a) Accept the donation from Target in the amount of \$100.21 to be used for school supplies (books, technology, etc.).
 - b) Accept the donation from Commonwealth Home Fashions of 10 pairs of curtains for graduation.
 - c) Consider nominating Wayne Rogers for a second term as NYSSBA Area 6 Director.
 - d) Approve the updated 3012-d APPR plan for the district.
 - e) Approve the special education annual review recommendations as presented.
 - f) Approve the updated contract with the CSEA for the period of July 1, 2013 – July 30, 2019.
 - g) Consider the approval of the “After the Bell” Summer Camp:
 - Pre K – “The Very Hungry Caterpillar” - August 23rd & 24th
\$25.00 / hr. x 7 hrs = \$175.00 x 2 = \$350.00
Linda Jacques and Rhonda Sloper
 - 2nd – 4th Grade – “Learning with Legos”
June 27th & 18th July 5th & 6th
\$25.00 / hr. x 10 hrs + \$250.00
Pam Drollette
 - 2nd – 4th Grade – “Adventure According to Humphrey”
June 29th & 30th July 1st, 7th & 8th
\$25.00 / hr x 15 = \$375.00
Tara Valachovic
6. Personnel
 - a) Approve Tara Valachovic as the summer school teacher for special education at \$25.00/per hour.
 - b) Approve the following extra curricular positions for 2016-17, stipends as per contract:
Senior Co-Advisors – Becky Provost & Dawn Yeager
Junior Co-Advisors – Dawn Bronson & Terry Cross

Sophomore Co-Advisor – Rhonda Sloper & Pam Drollette
Freshman Co-Advisors – Tara Valachovic & Derrick Hopkins
Senior Play- Becky Provost & Dawn Yeager
Drama Club – Derrick Hopkins
Elementary Drama Club – Derrick Hopkins
High School Play – Derrick Hopkins
Band/Music – Jennifer Moore
NHS – Gail MacDougal
JR. NHS – Francesca Duso
Student Council – Keith Stone
Model UN – Keith Stone
Spanish Club – Francesca Duso
French Club – Marie Blatchley
Key Club Co-Advisors – Brandy Pierce & Nicole Cassavaugh
CFES – Marie Blatchley & Ashley Hooper
Yearbook – Brian White

- c) Approve the following fall coaches for the 2016-17 school year, stipends as per contract:
- Boys Varsity Soccer – Andrew Lee
 - Boys Modified Soccer – Terry Cross
 - Girls Varsity Soccer – Dawn Bronson
 - Girls Modified Soccer – Charlene Lobdell

7. Policies
 - a) Approve the 2nd reading of policy #2120.2 Voting Procedures (paper ballot version).
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
June 14, 2016

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 Herb Longware
 Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Kasey Young
 Bonnie Callahan

The meeting was Called to Order at 6:02pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 5-24-16 regular board meeting were accepted as presented.

Business & Finance

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the budget transfers dated 5-20-16.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the claims audit report dated 6-3-16.

New Business

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to accept the donation from Target in the amount of \$100.21 to be used for school supplies (books, technology, etc.)

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to accept the donation from Commonwealth Home Fashions of 10 pairs of black curtains for the graduation ceremony.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to nominate Wayne Rogers for a second term as NYSSBA Area 6 Director.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the updated 3012-d APPR plan for the district.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the special education annual review recommendations as presented.

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (5-0) to approve the updated contract with the CSEA for the period of July 1, 2013 – July 30, 2019.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the following “After the Bell” Summer Camps:

- Pre K – “The Very Hungry Caterpillar” - August 23rd & 24th
\$25.00 / hr. x 7 hrs. = \$175.00 x 2 = \$350.00
Linda Jacques and Rhonda Sloper
- 2nd – 4th Grade – “Learning with Legos”
June 27th & 18th July 5th & 6th
\$25.00 / hr. x 10 hrs. = \$250.00
Pam Drollette
- 2nd – 4th Grade – “Adventure According to Humphrey”
June 29th & 30th July 1st, 7th & 8th
\$25.00 / hr. x 15 = \$375.00
Tara Valachovic
- 2nd – 4th Grade – “Summer Olympics”
July 18th – 21st
\$25.00 / hr. x 10 = \$250.00
Pam Drollette
- 1st – 5th Grade – “Make Your Mark”
July 25th – 29th
\$25.00 / hr. x 12.5 = \$312.00
JeanMarie DeKleine
- 1st – 5th Grade - “Monet’s Paint Party”
July 11th – 14th
\$25.00 / hr. x 12.5 = \$312.00
JeanMarie DeKleine

Personnel

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve Tara Valachovic as the summer school teacher for special education at \$25.00 per hr.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the following extra-curricular positions and the fall coaches' positions for the 2016-17 school year, stipends as per contract:

Senior Co-Advisors – Becky Provost & Dawn Yeager
Junior Co-Advisors – Dawn Bronson & Terry Cross
Sophomore Co-Advisor – Rhonda Sloper & Pam Drollette
Freshman Co-Advisors – Tara Valachovic & Derrick Hopkins
Senior Play- Derrick Hopkins
Drama Club – Derrick Hopkins
Elementary Drama Club – Derrick Hopkins
High School Play – Derrick Hopkins
Band/Music – Jennifer Moore
NHS – Gail MacDougal
JR. NHS – Francesca Duso
Student Council – Keith Stone
Model UN – Keith Stone
Spanish Club – Francesca Duso
French Club – Marie Blatchley
Key Club Co-Advisors – Brandy Pierce & Nicole Cassavaugh
CFES – Marie Blatchley & Ashley Hooper
Yearbook – Brian White
Boys Varsity Soccer – Andrew Lee
Boys Modified Soccer – Terry Cross
Girls Varsity Soccer – Dawn Bronson
Girls Modified Soccer – Charlene Lobdell

Policies

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the 2nd reading of policy #2120.2 Voting Procedures (paper ballot version) School Board Elections.

Board Discussion

Mrs. Klein spoke of an article in the “On Board” newspaper regarding additional practical and positive pamphlets for board members.

Mrs. Klein would like to keep promoting Willsboro Pride along with a kindness campaign next year. Mr. Broadwell mentioned the theme for 2016-17 will include “Be Kind.”

Public

Bonnie Callahan asked if our students have classes regarding suicide awareness. She will provide Mr. Broadwell more information regarding a speaker for mental health.

Bonnie Callahan shared her concern regarding no sidewalk up the driveway for people walking or riding bikes. The district will investigate costs.

Reports from the Superintendent

- There is a \$1.00 payment on the financial reports which is the payment for all of the rifle equipment from Long Island.
- The audit report will be posted online and on the website.
- The next board meeting will be June 22nd, 2016 at Westport Central School along with Elizabethtown-Lewis Central School board members. The merger feasibility study will be the topic of discussion at this meeting.

- Mr. Broadwell reviewed new IEP regulations that give the Superintendents authority to wave failed exams for students with IEP's.

Executive Session

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to enter into executive session at 6:43pm, to discuss negotiations.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 6:55pm.

Motion by Craig Jackson, seconded by Herb Longware voted and carried (5-0) to approve the recommended individual contracts with the non-represented employees for 2016-17 and 2017-18, school years.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter back into executive session at 7:00pm to discuss personnel.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:39pm.

Adjournment

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:40 pm.

Brandy Pierce, District Clerk