



Willsboro Central School
Board of Education
July 8, 2014
Regular Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 6-23-14 regular board meeting.
4. New Business
 - a) Approve agreement for adult education courses at CVES.
5. Business & Finance
 - a) Approve the claims audit report dated 7-3-14.
 - b) Approve the claims audit report dated 7-8-14.
6. Personnel
 - a) Approve the stipend of \$300 for Dawn Bronson as mentor teacher under article 12.5 of the collective bargaining unit for the 2013-14 school year of an untenured teacher.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment

Willsboro Central School
Board of Education
July 8, 2014 @ 6:00pm
Re-Organizational Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Appointment of Brandy Pierce as District Clerk for the 2014 - 15 school year.
4. Oath of office administered by the District Clerk to new board member,
5. Oath of Office to the Superintendent of Schools, Stephen Broadwell.
6. Election of Officers:
 1. Nomination for the President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected President.
 2. Nomination for the Vice President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected Vice President.

7. Consent Agenda - Appointment of Officers for the 2014 - 15 school year:

Sheila Vanags	School District Treasurer	No Stipend
Bridget Brown	Tax Collector	\$5,100
Dean Caveney	Internal Claims Auditor	\$25.00 / Hour
Stephen Broadwell	Purchasing Agent	\$5,000

8. Consent Agenda - Other Appointments for the 2014 - 15 school year:

Boulrice & Wood	District Independent Auditor	\$9,300
Stafford, Piller, Murnane, Kelleher & Trombley	School Attorney	\$170.00 / Hour
Harris Beach, PLLC	School Attorney	\$185.00 / Hour
Elizabethtown Community Hospital	School Physician	\$4,600
Chris Ford	Chief Faculty Advisor of Student Activity Accounts	No Stipend
Cathy Alden	Chief Information Officer (CIO) / Data Coordinator	\$1,500
Brandy Pierce	Records Management Officer	No Stipend
Stephen Broadwell	Records Access Officer	No Stipend
Jane Casamento	Cafeteria Coordinator	\$2,500
Jane Casamento	School Lunch Receiving Officer	No Stipend
Sheila Vanags	School Lunch Reviewing Officer	No Stipend
Steve Callahan	Safety Officer / Asbestos (LEA) Designee	No Stipend
Edward Davis NYSIR	Insurance Consultant	No Stipend
Fran Lee	Substitute Call-In Person	No Stipend

Charmaine Flynn	Dignity Act Coordinator	No Stipend
Stephen Broadwell	Title IX Officer	No Stipend
Fran Lee	Attendance Officer	No Stipend
Steve Callahan	Pesticide Coordinator	No Stipend
Mark Robinson	504 and ADA Coordinator	No Stipend

9. Designations for the 2014 - 15 school year:
- Recommend the Champlain National Bank as the Official Bank Depository.
 - Recommend the Plattsburgh Press Republican as the Official Newspaper.
 - Recommend regular Board of Education meetings to be held on the second and fourth Tuesday of each month beginning at 6:00pm.
10. Authorizations for the 2014 - 15 school year:
- Recommend participation in the National School Lunch Program.
 - Recommend participation in the Cooperative Purchasing Program.
 - Recommend Re-Adoption of all existing Board Policies.
 - Recommend establishing a Petty Cash fund for \$250.00.
 - Recommend the Superintendent of Schools be authorized to certify payrolls.
 - Recommend the Superintendent of Schools be authorized to sign all special State and Federal applications and forms required for programs and grants.
 - Recommend the Superintendent of Schools be authorized to approve budget transfers up to \$2,000.00.
 - Recommend the Superintendent of Schools be authorized to approve conferences, workshops and conventions.
 - Recommend Stephen Broadwell, Superintendent of Schools, as a member of the CEWW School District Health Consortium Board of Directors.
 - Approve Stephen Broadwell, Superintendent of Schools as the lead evaluator for the school district by approving the following resolution:

RESOLUTION

BE IT RESOLVED THAT Stephen Broadwell is hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Willsboro Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the Willsboro Central School utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; school improvement goals, etc.);
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Willsboro Central School District to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the Willsboro Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including:
 - how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and
 - application and use of the scoring ranges prescribed by the Commissioner for the

four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and

(8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Willsboro Central Schools' s annual professional performance review plan.

- k) Certify the following individuals as lead evaluators of Principals, pursuant to the State's new evaluation law and regulations for annual professional performance reviews for the 2014-15 school year:

Dr. John Gallagher
Bonnie Finnerty
John H. Fairchild
Cynthia Ford-Johnston
Scott Osborne

- l) Authorize the Guidance Counselor and Extra Curricular Treasurer to sign student activity checks.
m) Authorize the single signature of the District Treasurer to validate school checks for the school year.
n) Approve the Superintendent of Schools attend and represent Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, SED or BOCES.
o) Recommend the following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:

Five Days / Week - 7 Hours / Day
All Cafeteria Workers
School Nurse
All Office Personnel

Five Days / Week - 8 Hours / Day
All Maintenance Workers
Supervising Bus Driver
Bus Drivers #1

Five Days / Week - 6.5 Hours / Day
Teacher Aides #1

Five Days / Week - 6 Hours / Day
Bus Drivers #2

11. Other Items for the 2014 - 15 school year:

- a) Recommend the instructional substitute compensation to be \$75.00 per day for certified teachers and \$65.00 for non-certified personnel.
b) Recommend the compensation for substitutes such as teaching assistants, teacher aides, cafeteria staff, maintenance, and office staff at \$9.25 per hour and bus drivers at \$11.50 per hour.
c) Recommend the mileage reimbursement to be consistent with the IRS rate.
d) Accept the following as school lunch prices for the 2014-15 school year:
Breakfast - \$1.50
Lunch - \$2.00
Adult - \$3.50

- e) Approve the following resolution:

RESOLUTION

(Willsboro to Participate in BOCES Summer School 2015)

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2015 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2014; CEWW BOCES will diligently analyze its ability to provide services in summer 2015, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provisions of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

12. Committee Assignments:

- a) Budget Committee Chairperson
- b) Budget Committee Member
- c) Negotiations
- d) Personnel



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson

Willsboro Central School
Board of Education

Regular Meeting-Minutes
July 8, 2014

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Meeting was called to order at 6:11pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 6-24-14 regular board meeting were approved as presented.

New Business

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (4-0) to approve the agreement for adult education courses at CVES.

Business & Finance

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (4-0) to approve the claims audit reports dated 7-3-14 and 7-8-14.

Personnel

Motion by John Thompson, seconded by Don Hollingsworth, voted and carried (4-0) to approve the stipend of \$300 for Dawn Bronson as mentor teacher under article 12.5 of the collective bargaining unit for the 2013-14 school year of an untenured teacher.

Reports from Superintendent

- Mr. Broadwell passed out the CEWW School Board Association's survey of topics for their 2014-15 meetings.
- Mr. Broadwell continues to work on supervision for CV-TEC students, for a potential morning session.

Executive Session

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (4-0) to enter into executive session at 6:21pm, to discuss personnel and negotiations.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to end executive session at 6:45pm.

Adjournment

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to adjourn the meeting at 6:46pm.

Brandy Pierce, District Clerk



Board of Education
Phyllis Klein
Bruce Hale
Don Hollingsworth
John Thompson

Willsboro Central School
Board of Education

Re-Organizational Meeting-Minutes
July 8, 2014

Members Present: Phyllis Klein
Bruce Hale
Don Hollingsworth
John Thompson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Meeting was called to order at 6:00pm.

Pledge of Allegiance

Election of Board Officers

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to appoint Brandy Pierce as District Clerk for the 2014 – 2015 school year, administration of oath.

Administration of Oath to John Thompson, newly elected Board Member for a three year term to serve through June 30, 2017.

Administration of Oath to Stephen Broadwell, Superintendent of Schools for the 2014-2015 school year.

Motion by Bruce Hale, seconded by John Thompson, voted and carried (4-0) to nominate Phyllis Klein as President of the Board for the 2014 – 2015 school year, administration of oath.

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (4-0) to nominate Bruce Hale as Vice-President of the Board for the 2014 – 2015 school year, administration of oath.

Consent Agenda

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the following appointment of officers:

- ❖ Sheila Vanags, School District Treasurer – No Stipend

- ❖ Bridget Brown, Tax Collector - \$5,100
- ❖ Dean Caveney, Internal Claims Auditor - \$25.00 / hour
- ❖ Stephen Broadwell, Purchasing Agent - \$5,000

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (4-0) to approve the following other appointments:

- ❖ Telling & Conroy, District Independent Auditor - \$9,300
- ❖ Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley, School Attorney - \$170.00 / hour
- ❖ Harris Beach School Attorney - \$185.00 / hour
- ❖ Elizabethtown Community Hospital School Physician - \$4,600
- ❖ Cathy Alden, Extra Curricular Activity Account Treasurer – As Per Contract
- ❖ Cathy Alden, Chief Information Officer (CIO) / Data Coordinator - \$1,500
- ❖ Chris Ford, Chief Faculty Advisor of Student Activity Accounts – No Stipend
- ❖ Brandy Pierce, Records Management Officer – No Stipend
- ❖ Stephen Broadwell, Records Access Officer – No Stipend
- ❖ Jane Casamento, Cafeteria Coordinator - \$2,500
- ❖ Jane Casamento, School Lunch Receiving Officer – No Stipend
- ❖ Sheila Vanags, School Lunch Reviewing Officer – No Stipend
- ❖ Steve Callahan, Safety Officer / Asbestos (LEA) Designee – No Stipend
- ❖ Edward Davis NYSIR, Insurance Consultatnt – No Stipend
- ❖ Fran Lee, Substitute Call-In Person – No Stipend
- ❖ Stephen Broadwell, Title IX Officer – No Stipend
- ❖ Fran Lee, Attendance Officer – No Stipend
- ❖ Charmaine Flynn, Bullying Prevention Coordinator, No Stipend
- ❖ Steve Callahan, Pesticide Coordinator – No Stipend
- ❖ Mark Robinson, 504 & ADA Coordinator – No Stipend

Designations for 2014-2015 school year

Motion by Bruce Hale, seconded Don Hollingsworth, voted and carried (4-0) to approve the Champlain National Bank as the Official Bank Depository.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the Press Republican as the Official Newspaper.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve that regular Board of Education meetings will be held on the second and fourth Tuesday of each month beginning at 6:00pm.

Authorizations for the 2014 – 2015 school year:

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (4-0) to approve the following authorizations for the 2014 – 2015 school year:

- ❖ Participation in the National School Lunch Program.
- ❖ Participation in the Cooperative Purchasing Program.
- ❖ Re-Adoption of all existing Board Policies and Code of Ethics.
- ❖ Re-Establishing a Petty Cash fund for \$250.00.
- ❖ The Superintendent of Schools be authorized to certify payrolls.

- ❖ The Superintendent of Schools be authorized to sign all special State and Federal applications and forms required for programs and grants.
- ❖ The Superintendent of Schools be authorized to approve budget transfers up to \$2,000.00.
- ❖ The Superintendent of Schools be authorized to approve conferences, workshops and conventions.
- ❖ Stephen Broadwell, Superintendent of Schools, as a member of the CEWW counties Health Consortium Board of Directors.
- ❖ Stephen Broadwell, Superintendent of Schools, as the lead evaluator for the school district approving the following resolution:

RESOLUTION

BE IT RESOLVED THAT Stephen Broadwell is hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the Willsboro Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the Willsboro Central School utilizes to evaluate its classroom teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; school improvement goals, etc.);
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Willsboro Central School District to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the Willsboro Central School District to evaluate a classroom teacher under 8 NYCRR §30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and
 - (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities. Training on the use of the Statewide Instructional Reporting System, also required by

8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Willsboro Central Schools' annual professional performance review plan.

- ❖ The following individuals as lead evaluators of Principals, pursuant to the state's new evaluation law and regulations for annual professional performance reviews for the 2013-14 school year:
 - Dr. John Gallagher
 - Bonnie Finnerty
 - John H. Fairchild
 - Cynthia Ford-Johnston
 - Scott Osborne
- ❖ The Guidance Counselor and Extra Curricular Treasurer to sign student activity checks.
- ❖ The single signature of the District Treasurer to validate school checks for the school year.
- ❖ The Superintendent of Schools attends and represents Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, SED or BOCES.
- ❖ The following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:
 - Five Days / Week – 7 Hours / Day
 - All Cafeteria Workers
 - School Nurse
 - All Office Personnel

 - Five Days / Week – 8 Hours / Day
 - All Maintenance Workers
 - Supervising Bus Driver
 - Bus Drivers #1

 - Five Days / Week – 6.5 Hours / Day
 - Teacher Aides #1

 - Five Days / Week – 6 Hours / Day
 - Bus Drivers #2

Other Items for the 2014 – 2015 school year:

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the recommendation of compensation to instructional substitutes at \$75 per day for certified and \$65 for non-certified for the 2014-2015 school year.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the recommendation of compensation to substitutes for non-teaching positions, such as teacher aides, teaching assistants, cafeteria staff, maintenance, and office staff at \$9.25 per hour and bus drivers at \$11.50 per hour for the 2014-2015 school year.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to use the IRS mileage reimbursement rate.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the following school lunch prices for the 2014-15 school year:

Breakfast - \$1.50

Lunch - \$2.00

Adult - \$3.50

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the following resolution:

RESOLUTION

(Willsboro to Participate in BOCES Summer School 2015)

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2015 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2014; CEWW BOCES will diligently analyze its ability to provide services in summer 2015, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provisions of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

Committee Assignments:

- ❖ Budget Committee Chairman – Bruce Hale
- ❖ Budget Committee Member – Don Hollingsworth
- ❖ Negotiations – Phyllis Klein & John Thompson
- ❖ Personnel – Phyllis Klein

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
July 22, 2014
Regular Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Administration of the Oath of Office to elected Board Member, Herb Longware.
4. Approval of Minutes
 - a) Approve the minutes from the 7-8-14 re-organizational meeting and regular board meeting on 7-8-14.
5. New Business
 - a) Approve the 2014-15 student handbook.
 - b) Accept the recommendation to open a Capital Fund checking account at the Champlain National Bank [Official Bank of the District] for the purpose of purchasing transportation vehicles [bus and van] as approved in the May 2014 vote.
 - c) Accept the recommendation to transfer the secondary signature on all accounts to current Board President Phyllis Klein replacing the signature of previous President Craig Jackson.
6. Business & Finance
 - a) Approve the budget transfers dated 7-9-14.
7. Personnel
8. Board Discussion
9. Reports from Superintendent
 - a) Update regarding the shared facility
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
July 22, 2014

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 John Thompson
 Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Community Member

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Administration of Oath to Herb Longware, newly elected Board Member for a three year term to serve through June 30, 2017.

After taking the Oath, Mr. Longware disclosed his company's contractual arrangement with the district for internet service. The contract is within the provisions of the NYS General Municipal law allowing him to serve. He will recuse himself from any vote regarding a conflict of interest.

Approval of Minutes

The minutes from the 7-8-14 regular board meeting and the 7-8-14 re-organizational meeting were approved as presented.

New Business

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to approve the 2014 -15 student handbook.

Motion by Herb Longware, seconded by John Thompson, voted and carried (5-0) to approve the opening of a Capital Fund checking account at the Champlain National Bank for the purpose of purchasing transportation vehicles, as approved in the May 2014 vote.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the signature of current Board President Phyllis Klein on all district accounts replacing the signature of previous President Craig Jackson.

Business & Finance

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the budget transfers dated 7-9-14.

Reports from Superintendent

- Mr. Broadwell updated the board on the shared services with the Town Highway Dept. and the School Bus Garage and a possible new location. We are looking at land (102 acres) on the Essex Road behind Sheehan's Trailer Park and the cemetery. Mr. Broadwell will update the board as soon as he gets more information.
- Mikaela Salem will be singing the National Anthem at the Hall of Fame dinner of the NYSPHSAA next week.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 6:23pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
August 12, 2014
[Regular Board Meeting](#)
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 7-22-14 regular board meeting.
4. Business & Finance
 - a) Approve the claims audit report dates 7-28-14.
 - b) Approve the budget status report dated 7-28-14.
 - c) Approve the budget transfers dated 8-7-14.
 - d) Approve the transfer of \$44,981.06 from the general fund to the school lunch program to cover operating expenses in that area.
5. Board Discussion
6. Reports from Superintendent
7. Public Comment Regarding the Agenda Items
8. Adjournment



Willsboro Central School
Board of Education
August 12, 2014
Regular Board Meeting
6:00pm in the Conference Room
Minutes

In Attendance:

Phyllis Klein – President
Bruce Hale – Vice President
Herb Longware – Board Member
Don Hollingsworth – Board Member
Stephen Broadwell – Superintendent

Absent with Notice:

Jack Thompson – Board Member
Brandy Pierce – District Clerk

The meeting was called to order by President Klein at 6:02pm.

Pledge of Allegiance was recited

The Board of Education approved the minutes from the 7-22-14 regular board meeting as presented.

Business & Finance

Mr. Hollingsworth made the motion and seconded by Mr. Hale to approve the claims audit report dates 7-28-14. Motion approved 4-0

Mr. Hale made the motion and seconded by Mr. Hollingsworth to approve the budget status report dated 7-28-14. Motion approved 4-0

Consent Agenda:

Mr. Hale made the motion and seconded by Mr. Longware to approve the budget transfers dated 8-7-14 and approve the transfer of \$44,981.06 from the general fund to the school lunch program to cover operating expenses in that area. Motion approved 4-0

Mr. Hollingsworth made the motion and seconded by Mr. Hale to approve the 2014-15 tax rate of \$11.887796 which represents a tax levy of \$5,047,241. Motion approved 4-0

Board Discussion

The Board discussed the cafeteria funding and inquired about the possibility of increasing participation of students eating school breakfast and lunches.

Reports from Superintendent

Mr. Broadwell provided an update regarding shared service transportation facility. The vacant land that the district inquired about has been sold. The district and the two Towns continue to be in contact regarding a shared facility. The district will reach out to real estate agents to determine if other land is available.

Summer school was productive for our students and the majority of the students will be promoted to the next grade level.

The district will be participating in the Ithaca Music Festival in September this year. We anticipate sending 11 of our students.

Soccer practice begins next week

The annual Board of Education photo will be taken at the August 26th meeting.

Mr. Broadwell informed the Board he will be on vacation next week.

Adjourned

Motion by Mr. Hollingworth and seconded by Mr. Longware to adjourn the meeting at 7:10pm.

Minutes reported by Stephen Broadwell in the absence of District Clerk who was on vacation



Willsboro Central School

Board of Education

August 26, 2014

(Revised) Regular Board Meeting

6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 8-12-14 regular board meeting.
4. New Business
 - a) Approve the continued contract with The Prevention Team in the amount of \$22,500 for counseling services. Our assigned support counselor will be Darcey Hurlburt.
5. Business & Finance
 - a) Accept the extra classroom activity fund report dated August 8, 2014.
 - b) Approve the claims audit report dated 8-26-14.
 - c) Approve the budget status dated 8-21-14.
 - d) Approve the tax warrant dated August 12, 2014.
 - e) Accept the STAR reimbursement amount of \$326,177.98.
6. Board Discussion
 - a) Discussion regarding CV-TECH driving privileges.
7. Reports from Superintendent
8. Public Comment Regarding the Agenda Items
9. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
August 26, 2014

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 John Thompson (absent with notice)
 Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 8-12-14 regular board meeting were approved as presented.

New Business

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve the continued contract with The Prevention Team in the amount of \$22,500 for counseling services. Our assigned support counselor will be Darcey Hurlburt.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve Justin Drinkwine as volunteer assistant coach for soccer.

Business & Finance

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the extra classroom activity fund report dated 8-8-14.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the claims audit report dated 8-26-14.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the budget status dated 8-21-14.

The Board signed the Tax Warrant dated 8-12-14 which was previously approved at the last meeting.

Motion by Don Hollingsworth, seconded by Herb Longware, voted & carried (4-0) to accept the STAR reimbursement amount of \$326,177.98.

Board Discussion

The board discussed CV-TEC driving privileges.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve allowing students driving privileges to CV-TEC for the 2014-15 school year, pending verification of our insurance liability.

Reports from Superintendent

- We have 6 new students entering for the 2014-2015 school year, 11 students left the district and we have 20 Pre-K starting their education with us.
- Grades for the state test have been given, the Willsboro District is very close to the state average on the 3 – 8 testing. With 50% staying the same or improving their score.
- Mr. Broadwell attended a CFES meeting with the mentors for the upcoming school year.
- CSEA contract is still being negotiated.
- Mr. Broadwell is having a meeting with Scott Osborne, Superintendent of Elizabethtown Central School to discuss the upcoming school year and ideas of shared services between the school districts.
- Opening day of school will be on September 4th!

Adjournment

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to adjourn the meeting at 6:52pm.

Brandy Pierce, District Clerk



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
August 26, 2014

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson (absent with notice)
Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 8-12-14 regular board meeting were approved as presented.

New Business

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve the continued contract with The Prevention Team in the amount of \$22,500 for counseling services. Our assigned support counselor will be Darcey Hurlburt.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve Justin Drinkwine as volunteer assistant coach for soccer.

Business & Finance

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the extra classroom activity fund report dated 8-8-14.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the claims audit report dated 8-26-14.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the budget status dated 8-21-14.

The Board signed the Tax Warrant dated 8-12-14 which was previously approved at the last meeting.

Motion by Don Hollingsworth, seconded by Herb Longware, voted & carried (4-0) to accept the STAR reimbursement amount of \$326,177.98.

Board Discussion

The board discussed CV-TEC driving privileges.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve allowing students driving privileges to CV-TEC for the 2014-15 school year, pending verification of our insurance liability.

Reports from Superintendent

- We have 6 new students entering for the 2014-2015 school year, 11 students left the district and we have 20 Pre-K starting their education with us.
- Grades for the state test have been given, the Willsboro District is very close to the state average on the 3 – 8 testing. With 50% staying the same or improving their score.
- Mr. Broadwell attended a CFES meeting with the mentors for the upcoming school year.
- CSEA contract is still being negotiated.
- Mr. Broadwell is having a meeting with Scott Osborne, Superintendent of Elizabethtown Central School to discuss the upcoming school year and ideas of shared services between the school districts.
- Opening day of school will be on September 4th!

Adjournment

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to adjourn the meeting at 6:52pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
September 4, 2014
[Emergency Board Meeting](#)
7:15am in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Personnel
 - a) Approve Melvin Freeman, RN as a substitute nurse for the school district.
4. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 4, 2014

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 John Thompson
 Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools

Meeting was called to order at 7:17am, by President Phyllis Klein.

Personnel

Motion by Herb Longware, seconded by John Thompson, voted and carried (5-0) to approve Melvin Freeman, RN as a substitute nurse for the school district.

Mr. Thompson left the meeting at 7:20am.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 7:37am.

Minutes reported by Stephen Broadwell in the absence of District Clerk



Willsboro Central School
Board of Education
September 9, 2014
Regular Board Meeting
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Jennifer Jacques would like to address the board regarding Pre-K transportation.
4. Approval of Minutes
 - a) Approve the minutes from the 8-26-14 regular board meeting and the 9-4-14 emergency meeting.
5. New Business
 - a) Approve the disposal and removal from inventory a TV (#100344).
 - b) Approve the merger with Plattsburgh City Schools in the sport of hockey for the 2014-15 school year, at no cost to the district.
 - c) Approve the following resolution:

RESOLUTION

(District to Participate in BOCES Summer School 2015)

WHEREAS, the Willsboro Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Willsboro Central School District cannot provide special education school aged summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Willsboro Central School District intends to participate in the 2015 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2015 summer school; and

BE IT FURTHER RESOLVED, 2014, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2015 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

6. Business & Finance
 - a) Approve the budget transfers dated 9-2-14.
7. Personnel
 - a) Accept the resignation of Steve Callahan as maintenance supervisor effective, August 28, 2014.
8. Board Discussion
9. Reports from Superintendent
 - a) Shared transportation facility
10. Public Comment Regarding the Agenda Items
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 9, 2014

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Laura Bridge, 4th Grade Teacher
Jennifer Jacques, Community Member

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Presentation

Jennifer Jacques addressed the board regarding Pre-K transportation. She feels that the policy of Pre-K students not riding the bus until they are 4 years of age should be re-considered.

Approval of Minutes

The minutes from the 8-26-14 regular board meeting and the minutes from 9-4-14 emergency meeting were approved as presented.

New Business

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to approve the disposal and removal from inventory a TV (#100344).

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the merger with Plattsburgh City Schools in the sport of hockey for the 2014-2015 school, at no cost to the district with the exception of league dues.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the following resolution:

RESOLUTION

(District to Participate in BOCES Summer School 2015)

WHEREAS, the Willsboro Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Willsboro Central School District cannot provide special education school aged summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Willsboro Central School District intends to participate in the 2015 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2015 summer school; and

BE IT FURTHER RESOLVED, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2015 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

Business & Finance

Motion by Bruce Hale, seconded by John Thompson, voted and carried (5-0) to approve the budget transfers dated 9-2-14.

Personnel

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to approve the resignation of Steve Callahan as maintenance supervisor effective, August 28, 2014.

Board Discussion

Mrs. Klein would like to have Mr. Broadwell organize board visits, so that the board members can come to the classrooms and observe throughout the school day.

Reports from Superintendent

- Mr. Broadwell provided an update regarding shared service transportation facility Mr. Broadwell was contacted by Steve McKenna regarding the land across from the Country Store, he is interested in selling the property. Mr. Broadwell would like to look into the property behind the Old School, which is still currently owned by the district. The district and the two Towns continue to be in contact regarding a shared facility.
- We are currently transporting 4 students to the Lakeside School in Essex.
- We are in search of a long term substitute nurse, as Mrs. Scott will be on medical leave temporarily.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:35pm, to discuss personnel and negotiations.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:30pm.

Adjournment

Motion by Bruce Hale, seconded by John Thompson, voted and carried (4-0) to adjourn the meeting at 7:31pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
September 16, 2014
[Emergency Board Meeting](#)
7:15am in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Personnel
 - a) Approve Corey Higgins, RN as a substitute nurse for the school district.
4. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 16, 2014

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 John Thompson
 Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools

Meeting was called to order at 7:15am, by President Phyllis Klein.

Personnel

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to approve Corey Higgins, RN as a substitute nurse for the school district.

Adjournment

Motion by Herb Longware, seconded by John Thompson, voted and carried (5-0) to adjourn the meeting at 7:23am.

Minutes reported by Stephen Broadwell in the absence of District Clerk



Willsboro Central School
Board of Education
September 23, 2014
Regular Board Meeting
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Mark Robinson will provide the Board with a district wide Special Education Update.
4. Approval of Minutes
 - a) Approve the minutes from the 9-9-14 regular board meeting and the minutes from the 9-16-14 emergency board meeting.
5. New Business
 - a) Approve the following enrichment activity request:
Keith Stone – Model UN- 20 hrs. @ \$20.00 /hr
6. Business & Finance
 - a) Approve the tax roll correction as presented by the Office of Real Property.
 - b) Approve the claims audit report dated 9-22-14.
 - c) Approve the budget status report dated 9-18-14.
7. Personnel
 - a) Recommend the board accept the leave of absence of Joseph Walsh from the position of supervising bus driver, effective September 24, 2014 to accept a promotional provisional appointment to Superintendent of Building and Grounds & Transportation from September 24, 2014 through June 30, 2015, at a prorated salary of \$72,470.
 - b) Approve Christa Covell-Reyell, LPN as a substitute nurse for the school district.
8. Board Discussion
9. Reports from Superintendent
 - a) Update on the shared transportation facility.
10. Public Comment Regarding the Agenda Items
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 23, 2014

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Mark Robinson, School Psychologist
Miranda Laferriere, 3rd Grade Teacher
Bonnie Callahan, Bus Driver

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Presentation

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the Preschool Committee and the Special Education Committee members for the 2014-15 school year as recommended by Mark Robinson.

Mark Robinson presented the annual special education report.

Approval of Minutes

The minutes from the 9-9-14 regular board meeting and the minutes from 9-16-14 emergency meeting were approved as presented.

New Business

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the following enrichment activity:

Keith Stone – Model UN – up to 20hrs. @ \$20.00/hr.

Business & Finance

Motion by Herb Longware, seconded by John Thompson, voted and carried (5-0) to approve the tax roll correction of Allen & Cathy King as presented by the Office of Real Property.

Motion by Bruce Hale, seconded by John Thompson, voted and carried (5-0) to approve the claims audit report dated 9-22-14.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the budget status report dated 9-18-14.

Personnel

Motion by John Thompson, seconded by Bruce Hale, voted and carried (5-0) to approve the recommendation to accept the leave of absence of Joseph Walsh from the position of supervising bus driver, effective September 24, 2014 to accept a promotional appointment to Superintendent of Building and Grounds & Transportation from September 24, 2014 through June 30, 2015, at a prorated salary of \$72,470.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve Christa Covell-Reyell, LPN as a substitute nurse for the school district.

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (5-0) to approve Leslie Wilkins as a substitute teacher for the school district.

Public Comment

Bonnie Callahan addressed the board regarding medical issues with a student and the liability of the aide taking care of him. She was also concerned with the lack of substitutes bus drivers.

Reports from Superintendent

- Mr. Broadwell updated the board on the shared transportation facility. The land the district owns behind the Old School is the primary location at this time and would be a cost savings.
- The Veteran's Committee will be holding its annual Veteran's Day dinner again this year at the school.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:52pm, to discuss negotiations.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:55pm.

Adjournment

Motion by Bruce Hale, seconded by John Thompson, voted and carried (5-0) to adjourn the meeting at 7:56pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
October 14, 2014
[Regular Board Meeting](#)
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
4. Approval of Minutes
 - a) Approve the minutes from the 9-23-14 regular board meeting.
5. New Business
 - a) Approve the continued SMEC membership agreement (electricity provider).
6. Business & Finance
 - a) Approve the 2014 Annual Audit Report as presented by external auditor, Boulrice & Wood, CPA's PC.
7. Personnel
 - a) Approve Paula Calkins as a substitute teaching assistant for the school district.
 - b) Approve Terry Young and Bonnie Flora as substitute workers in the cafeteria.
 - c) Consider increasing the current substitute bus driver pay to \$14.00 per hour.
8. Policies
 - a) Approve the first reading to policy # 0100 Equal Opportunity and Nondiscrimination.
 - b) Approve the first reading of policy #1000 Community Relations Goals.
 - c) Approve the first reading of policy #2121 Board Member Qualifications.
 - d) Approve the first reading of policy #6700 & #6700-R Purchasing.
9. Board Discussion
 - a) Update from Mrs. Klein and Mr. Hale regarding their school day visit.
 - b) Consider eliminating the November 11th Board of Education meeting in observance of Veteran's Day.
 - c) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on November 20, 2014 at West Side Ballroom, Plattsburgh, NY?
The topic for the evening is "Career Connections".
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
October 14, 2014

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Mark Robinson, School Psychologist
Charlene Lobdell, Bus Driver
Bonnie Callahan, Bus Driver

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 9-23-14 regular board meeting were approved as presented.

New Business

Motion by Bruce Hale, seconded by John Thompson, voted and carried (5-0) to approve the continued SMEC membership agreement (electricity provider).

Business & Finance

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the 2014 Annual Audit Report as presented by external auditor, Boulrice & Wood, CPA's PC.

Personnel

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to approve Paula Calkins as a substitute teaching assistant for the school district.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve Terry Young and Bonnie Flora as substitute workers in the cafeteria.

Motion by John Thompson, seconded by Bruce Hale, voted and carried (5-0) to approve increasing the current substitute bus driver pay to \$14.00 per hour.

Policies

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the first readings of the following policies:

- #0100 Equal Opportunity and Nondiscrimination
- #1000 Community Relations Goals
- #2121 Board Member Qualifications
- #6700 & #6700-R Purchasing

Public Comment

Bonnie Callahan addressed the board regarding the pay for Terry Young and Bonnie Flora as cafeteria workers.

Board Discussion

- Mrs. Klein and Mr. Hale spoke to the board about their school visit. They both had a great day and were very impressed with the students and learning that took place in the classrooms.
- Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to approve eliminating the November 11th Board of Education meeting in observance of Veteran's Day.
- Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on November 20, 2014 at West Side Ballroom, Plattsburgh, NY? The topic for the evening is "Career Connections".

Executive Session

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:33pm, to discuss personnel.

Motion by Herb Longware, seconded by John Thompson, voted and carried (5-0) to end executive session at 7:12pm.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 7:13pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
October 28, 2014
[Regular Board Meeting](#)
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Request from the Class of 2015 to attend an educational field trip in May 2015.
Class advisors Shelley Moran and Melissa Huff will be presenting.
 - b) Derrick Hopkins will present curriculum reorganization.
4. Approval of Minutes
 - a) Approve the minutes from the 10-14-14 regular board meeting.
5. New Business
 - a) Approve the tax roll correction of Ronald Pellerin as presented by the Office of Real Property.
6. Business & Finance
 - a) Approve the claims audit report dated 10-20-14.
 - b) Approve the budget status report dated 10-17-14.
7. Personnel
 - a) Approve Todd Pierson as a Volunteer Assistant for the Varsity Boys Basketball team.
 - b) Approve Justin Drinkwine as a substitute teacher for the school district.
8. Policies
 - a) Approve the first reading of #5405 Student Wellness.
 - b) Approve the second reading and adoption of the following policies:
 - #0100 Equal Opportunity and Nondiscrimination
 - #1000 Community Relations Goals
 - #2121 Board Member Qualifications
 - #6700 & #6700-R Purchasing
9. Board Discussion
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
October 28, 2014

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Derrick Hopkins, 4th Grade Teacher
Bonnie Callahan, Bus Driver
Shelley Moran, Sr. Class Advisor
Melissa Huff, Sr. Class Advisor
Community Members

Meeting was called to order at 6:01pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 10-14-14 regular board meeting were approved as presented.

Presentation

The advisors for the Class of 2015 presented a request to the board to take a three day field trip in May to Cooperstown and Niagara Falls. The board is taking it under consideration and it will be addressed at the next board meeting on November 25th.

Derrick Hopkins presented curriculum reorganization that is taking place in his classes. The reorganization includes data analysis and the new common core modules that are being taught. The board is very impressed with all of Mr. Hopkins hard work.

New Business

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the tax roll correction of Ronald Pellerin as presented by the Office of Real Property.

Business & Finance

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the claims audit report dated 10-20-14.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the budget status report dated 10-17-14.

Personnel

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to approve Todd Pierson as a Volunteer Assistant coach for the Varsity Boys Basketball team.

Motion by Bruce Hale, seconded by John Thompson, voted and carried (5-0) to approve Justin Drinkwine as a substitute teacher and Assistant Volunteer coach for the girls' basketball teams.

Policies

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to approve the first reading of policy #5405 Student Wellness.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the second reading and adoption of policy #0100 Equal Opportunity and Nondiscrimination.

Motion by Bruce Hale, seconded by John Thompson, voted and carried (5-0) to approve the second reading and adoption of policy #1000 Community Relations Goals.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the second reading and adoption of policy #2121 Board Member Qualifications.

Motion by John Thompson, seconded by Bruce Hale, voted and carried (5-0) to approve the second reading and adoption of policy #6700 & #6700-R Purchasing.

Board Discussion

Mrs. Klein made a suggestion to the board regarding welcoming families with new babies in the community with a note and a new book from the school district.

Reports from Superintendent

- Mr. Broadwell will be meeting with Dan Shaw on Wednesday at 4:00pm regarding CSEA negotiations.
- Mr. Broadwell met with Travis Crowingshield, DPW, Joe Walsh and Dave Whitford regarding the land behind the Old School and provided the board with an update regarding shared service transportation facility.

Adjournment

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:13pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
November 25, 2014
Regular Board Meeting
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Dean Caveney, the district's claims auditor will present to the board.
4. Approval of Minutes
 - a) Approve the minutes from the 10-28-14 regular board meeting.
5. New Business
 - a) Consider the approval of the Class of 2015 to attend a three day trip in May to Cooperstown and Niagara Falls.
 - b) Approve the tax roll correction to Gladys Passaro & Arthur Person as presented by the Office of Real Property.
 - c) Approve the Broadway Student Summit field trip to New York City for seven of our student actors from January 15th – January 19th, 2015 under the supervision of Mr. Hopkins and parental chaperones.
6. Business & Finance
 - a) Approve the claims audit report dated 11-10-14.
 - b) Approve the budget status report dated 11-21-14.
 - c) Approve the tax collector's report.
7. Personnel
 - a) Approve Kathleen King as a substitute teacher for the school district.
 - b) Approve Brittany Jones as a substitute teacher aide/assistant for the school district.
 - c) Approve Carla Gough as a substitute teacher aide/assistant for the school district.
 - d) Approve Kathleen Schoolcraft as a substitute teacher aide / assistant for the school district.
8. Policies
 - a) Approve the second reading of policy #5405 Student Wellness.
9. Board Discussion
10. Reports from Superintendent
 - a) Special recognition goes out to Derrick Hopkins and Jennifer Moore for their direction of the school musical, Peter Pan.
 - b) Special acknowledgement of Laura Bridge for achieving the distinction of being a Nationally Board Certified Teacher.
11. Public Comment Regarding the Agenda Items
12. Executive Session
 - a) Negotiation Update
13. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
November 25, 2014

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 John Thompson
 Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Dean Caveny, Claims Auditor
 Melissa Huff, Senior Class Advisor
 Members of the Senior Class

Meeting was called to order at 6:01pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 10-28-14 regular board meeting were approved as presented.

Presentation

Mr. Dean Caveny gave a brief presentation regarding the duties that he performs as the school's internal auditor. He commended the business office for their thoroughness.

New Business

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to approve of the Class of 2015 attending a three day trip in May to Cooperstown and Niagara Falls.

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to approve the tax roll correction to Gladys Passaro & Arthur Person as presented by the Office of Real Property.

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to approve the Broadway Student Summit field trip to New York City for seven of our students from January 15th – January 19th, 2015 under the supervision of Mr. Hopkins and parental chaperones.

Business & Finance

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the claims audit report dated 11-10-14.

Receive the budget status report dated 11-21-14 and be filed as presented.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the tax collectors report as presented.

Personnel

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve Kathleen King as a substitute teacher for the school district.

Motion by John Thompson, seconded by Bruce Hale, voted and carried (5-0) to approve Brittany Jones as a substitute teacher aide / assistant for the school district.

Motion by Don Hollingsworth, seconded by John Thompson voted and carried (5-0) to approve Carla Gough as a substitute teacher aide / assistant for the school district.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve Kathleen Schoolcraft as a substitute teacher aide / assistant for the school district.

Policies

Motion by John Thompson, seconded by Bruce Hale, voted and carried (5-0) to approve the second reading of policy #5405 Student Wellness.

Reports from Superintendent

- Special recognition to Derrick Hopkins and Jennifer Moore for their direction of the musical, Peter Pan.
- Special acknowledgement to Laura Bridge for achieving the distinction of being a Nationally Board Certified Teacher.
- Members of the Honor Flight / WWII Veterans presented to our students in grades 7-12 on November 20th. They showed a movie and spoke of their experience during the war. Students loved the presentation!

Executive Session

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to enter into executive session at 6:47pm to discuss negotiations.

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:04pm.

Adjournment

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:05pm.



Willsboro Central School
Board of Education
December 16, 2014
[Regular Board Meeting](#)
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentations
 - a) Dr. Mark Davey, CVES District Superintendent will provide an overview of the BOCES programs.
4. Approval of Minutes
 - a) Approve the minutes from the 11-25-14 regular board meeting.
5. Business & Finance
 - a) Approve the claims audit reports dated 12-2-14 and 12-12-14.
 - b) Approve the budget status dated 12-9-14.
6. New Business
 - a) Accept a \$500 donation from the Willsboro Alumni Association to sponsor an elementary reading program.
 - b) Approve the special education recommendation as presented.
7. Personnel
 - a) Approve Myranda Bigelow as a cafeteria worker / teacher aide for the school district.
8. Board Discussion
 - a) Consider canceling the December 23rd Board meeting.
 - b) Update on the shared bus garage / town highway garage project.
9. Reports from Superintendent
 - a) Mr. Ford, in conjunction with SUNY Plattsburgh will be hosting a financial aid night on Monday, January 26th.
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
December 16, 2014

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Dr. Mark Davey, CVES

Meeting was called to order at 6:01pm, by President Phyllis Klein.

Presentation

Dr. Mark Davey presented regarding the duties that he performs as CVES District Superintendent. He shared with the board the different programs offered at CVES and all the benefits associated with students attending the various programs.

Approval of Minutes

The minutes from the 11-25-14 regular board meeting were approved as presented.

Business & Finance

Motion by Don Hollingsworth, seconded by Jack Thompson, voted and carried (5-0) to approve the claims audit reports dated 12-2-14 and 12-12-14.

Receive the budget status report dated 12-9-14 and be filed as presented.

New Business

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to accept a \$500 donation from the Willsboro Alumni Association to sponsor an elementary reading program.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the special education recommendations as presented.

Personnel

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (5-0) to approve Myranda Bigelow as a substitute cafeteria worker / aide for the school district.

Board Discussion

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve canceling the next scheduled board meeting on December 23rd.

Mr. Broadwell updated the board on the shared bus garage / town highway garage project with the board. Mr. Broadwell will be attending a meeting in Albany with Dave Whitford if any board members would like to attend.

Reports from Superintendent

- Mr. Ford in conjunction with SUNY Plattsburgh will be hosting a financial aid night on Monday, January 26th.
- Legislative breakfast being held on January 30th, 2015, if any board members are interested in attending.
- The district will consider donating the old reading series to a non-profit group.

Executive Session

Motion by John Thompson, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 6:48pm to discuss negotiations.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:12pm.

Adjournment

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:13pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
January 13, 2015
Regular Board Meeting
6:00pm in the Conference Room
Revised Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 12-16-14 regular board meeting.
4. Business & Finance
 - a) Approve the claims audit report dated 1-5-15.
5. New Business
 - a) Approve the continued and long standing agreement (48th season) with the Town of Willsboro for transportation of the Willsboro / Essex Ski and Boarding Program for the 2015 season.
 - b) Approve the disposal and donation of old ELA and Math textbooks that are no longer used by the district. The district will donate the books to a non-profit or other educational institution.
6. Personnel
 - a) Approve Jennifer Smith as a substitute teaching assistant / aide for the school district.
 - b) Accept the resignation of Kari Scott, school nurse, effective January 16th, 2015.
 - c) Appoint Kathleen Nasner as school nurse at Step 1.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
January 13, 2015

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 John Thompson (absent)
 Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Bonnie Callahan

Meeting was called to order at 6:01pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 12-16-14 regular board meeting were approved as presented.

Business & Finance

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the claims audit reports dated 1-5-15.

New Business

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the continued and long standing agreement (48th season) with the Town of Willsboro for transportation of the Willsboro / Essex Ski and Boarding Program for the 2015 season.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the disposal and donation of old ELA and Math textbooks that are no longer used by the district. The district will donate the books to a non-profit or other educational institution.

Personnel

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve Jennifer Smith as a substitute teaching assistant / aide for the school district.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to accept the resignation of Kari Scott as school nurse, effective January 16, 2015.

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (4-0) to appoint Kathleen Nasner as school nurse, at Step 1 effective January 21, 2015.

Reports from Superintendent

- The 2015 school wide spelling bee winners will be recognized at the next board meeting. The spelling bee will take place on March 13th at NCCC.
- We will be looking for a nurse to fill in for at least a few days prior to Kathleen Nasner's officially starting in her capacity. The District's looking into the possibility of contracting with Elizabethtown Hospital.
- CFES will be hosting students from NYC and Florida on March 19th – 22nd.
- Mr. Broadwell updated the board regarding the land behind the Old School and provided the board with an update regarding shared service transportation facility meeting that he attended in Albany.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to enter into executive session at 6:16pm to discuss negotiations.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to end executive session at 7:55pm.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to adjourn the meeting at 7:56pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
January 27, 2015
Regular Board Meeting
6:00pm in the Library
(Revised Agenda)

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Recognize the 2015 school wide spelling bee winners in grades 3 – 8.
4. Approval of Minutes
 - a) Approve the minutes from the 1-13-15 regular board meeting.
5. Business & Finance
 - a) Approve the claims audit report dated 1-15-15.
 - b) Receive the budget status report dated 1-13-15.
6. New Business
 - a) Approve the contractual agreement with the University of Vermont Health Network Elizabethtown Community Hospital for nursing services on an as needed basis.
 - b) Approve the special education recommendations as presented.
7. Personnel
 - a) Approve Karen Crowningshield as a substitute nurse for the school district.
 - b) Approve Martha Joslyn as a substitute cleaner / custodian for the school district.
 - c) Approve the following as spring coaches:
 - John Oliver – Golf
 - David Lee – Varsity Softball
 - Charlene Lobdell – Modified Softball
8. Board Discussion
 - a) Continued discussion of the shared transportation facility.
Consider the proposal from AES Northeast.
 - b) Discuss potential dates for BOCES visit (Feb. 27th, March 2nd, March 6th).
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
January 27, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth (absent)
John Thompson
Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Approval of Minutes

The amended minutes from the 1-13-15 regular board meeting were approved as presented.

Business & Finance

Motion by Bruce Hale, seconded by John Thompson, voted and carried (4-0) to approve the claims audit reports dated 1-15-15.

Motion by John Thompson, seconded by Bruce Hale, voted and carried (4-0) to receive the budget status report dated 1-13-15.

New Business

Motion by Herb Longware, seconded by John Thompson, voted and carried (4-0) to approve the contractual agreement with the University of Vermont Health Network Elizabethtown Community Hospital for nursing services on an as needed basis.

Motion by Jon Thompson, seconded by Herb Longware, voted and carried (4-0) to approve the special education recommendations as presented.

Personnel

Motion by John Thompson, seconded by Herb Longware, voted and carried (4-0) to approve Karen Crowningshield as a substitute nurse for the school district.

Motion by Bruce Hale, seconded by John Thompson, voted and carried (4-0) to approve Martha Joslyn as a substitute cleaner / custodian for the school district.

Motion by John Thompson, seconded by Herb Longware, voted and carried (4-0) to approve the following as spring coaches:

John Oliver – Golf
David Lee – Varsity Softball
Charlene Lobdell – Modified Softball

Board Discussion

- Mr. Broadwell provided the board with a proposal from AES for preliminary work for the shared transportation facility. The cost of the preliminary work will be split with the town.
- Potential dates for the board to visit BOCES March 2nd or March 6th.

Reports from Superintendent

- The gym floor is being torn up and repaired; the insurance is anticipated to cover the cost. The process should be complete when we return from the winter break (Feb 16th – 20th).
- There has been talk about possibly merging with Westport and Elizabethtown for our baseball teams.

Adjournment

Motion by John Thompson, seconded by Herb Longware, voted and carried (4-0) to adjourn the meeting at 6:22pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
February 10, 2015
Regular Board Meeting
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 1-27-15 regular board meeting.
4. Business & Finance
 - a) Approve the claims audit report dated 2-5-15.
5. New Business
 - a) Approve the contractual agreement with AES Northeast for engineering and architectural services for pre-referendum services regarding a shared bus garage / town highway department. The school will equally share this expense with the town. The proposed contract is not to exceed \$15,000 (split between the two entities [\$7,500 each]).
 - b) Approve a merger in baseball for the 2015 season between Willsboro and Westport and Elizabethtown.
 - c) Approve the 2015-16 school calendar.
 - d) Consider approving the district wide protocol for transportation protocol for non-public school transportation to the Lakeside School.
 - e) Consider moving the March 10th board meeting to March 17th and eliminating the March 24th meeting.
6. Personnel
 - a) Approve Elizabeth Jones a substitute teacher/ teacher assistant / aide for the school district.
7. Board Discussion
8. Reports from Superintendent
 - a) 2015-16 Budget information.
 - b) Service with a purpose.
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
February 10, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Bonnie Callahan
Laura Bridge

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 1-27-15 regular board meeting were approved as presented.

Business & Finance

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the claims audit reports dated 2-5-15.

New Business

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the contractual agreement with AES Northeast for engineering and architectural services for pre-referendum services regarding a shared bus garage / town highway department. The school will equally share this expense with the town. The proposed contract is to not exceed \$15,000 (split between the two entities [\$7,500 each]).

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to approve a merger in baseball for the 2015 season between Willsboro and Westport and Elizabethtown.

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to approve the 2015-16 school calendar.

Motion Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to approve the district wide protocol for transportation of non-public school transportation to the Lakeside School.

Motion by John Thompson, seconded by Bruce Hale, voted and carried (5-0) to move the March 10th board meeting to March 17th and eliminate the March 24th meeting.

Personnel

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve Elizabeth Jones as a substitute teacher / teacher assistant / aide for the school district.

Reports from Superintendent

- Mr. Broadwell updated the board regarding the land behind the Old School and provided the board with an update regarding shared service transportation facility.
- Mr. Broadwell gave a brief review of the budget.
- CFES Dinner will be held on February 25th.
- A Wall of Distinction meeting was held on Tuesday, February 10th and the WWII Vets have been selected to be honored at this year's graduation ceremony.
- The State Police contacted Mr. Broadwell and would possible like to hold an active drill at the school.
- Mr. Broadwell is organizing a CFES President's Day where presidents from several colleges come and speak to our students.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:43pm to discuss negotiations.

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:15pm.

Adjournment

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to adjourn the meeting at 7:16pm.

Brandy Pierce, District Clerk



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
February 24, 2015

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 John Thompson
 Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 2-10-15 regular board meeting were amended and approved as presented.

Business & Finance

Motion by Don Hollingsworth, seconded by John Thompson, voted and carried (5-0) to approve the claims audit reports dated 2-24-15.

Received the budget status report dated 2-20-15 as presented.

New Business

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the purchase of caps and gowns for interested staff members to participate in the graduation ceremony.

Motion by Herb Longware, seconded by John Thompson, voted and carried (5-0) to accept the donation of \$1,579.00 from Ilisababy Foundation for our recent concert, with an increase in appropriations and revenue to the 2014-15 budget.

Motion by John Thompson, seconded by Don Hollingsworth, voted and carried (5-0) to accept the donation from Target in the amount of \$132.73 to be used for school supplies (books, technology, etc.).

Motion by John Thompson, seconded by Herb Longware, voted and carried (5-0) to approve health services contract with Peru Central School, for one student attending Seton.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the merger in track and field with AuSable Valley Central School.

Personnel

Motion by Herb Longware, seconded by John Thompson, voted and carried (5-0) to approve Margie Jaquish as senior play advisor for the spring 2014-15 school year .

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to nominate Craig Jackson for the CVES Board of Education.

Board Discussion

- Mrs. Klein and Mr. Hale spoke of a meeting they had with Dr. Richard Robbins, professor from Plattsburgh State regarding his desire to work with local farmers for top quality food.
- A CFES fundraising dinner will be held on Wednesday, February 25th at the Essex Inn.

Reports from Superintendent

- 18 of our 21 seniors have applied to college; the other 3 are targeted to enter the workforce.
- Mr. Broadwell received call from the Town in regards to the public using the school parking lot for the July 3rd fireworks being held in the Cornell fields across the road.
- We had a nurse from Elizabethtown Hospital training today as a substitute.
- Mr. Broadwell had an article published recognizing Willsboro Central School in this month's edition of the H.S. Today Newsletter magazine.
- Mr. Broadwell gave a brief review of the budget.
- The gym floor has been completed!

Adjournment

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to adjourn the meeting at 6:41pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
February 24, 2015
Regular Board Meeting
6:00pm in the Conference Room
Revised Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 2-10-15 regular board meeting.
4. Business & Finance
 - a) Approve the claims audit report dated 2-24-15.
 - b) Approve the budget status report dated 2-20-15.
5. New Business
 - a) Consider approving the purchase of caps and gowns for interested staff members to participate in the graduation ceremony.
 - b) Accept the donation of \$1,579.00 from the IlSababy Foundation for our recent concert, with an increase in appropriations and revenue to the 2015-16 budget.
 - c) Accept the donation from Target in the amount of \$132.73 to be used for school supplies (books, technology, etc.).
 - d) Approve health services contract with Peru Central School.
 - e) Approve a merger in track and field with AuSable Valley Central School.
6. Personnel
 - a) Approve Margie Jaquish as senior play advisor for the 2014-15 school year.
 - b) Consider a nomination for the BOCES Board of Education.
7. Board Discussion
8. Reports from Superintendent
 - a) Budget discussion and update.
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Willsboro Central School
Board of Education
March 17, 2015
Regular Board Meeting
6:00pm in the Conference Room
Happy St. Patrick's Day

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Dr. Robert Robbins will be presenting to the board
4. Approval of Minutes
 - a) Approve the minutes from the 2-24-15 regular board meeting.
5. Business & Finance
 - a) Approve the claims audit report dated 3-12-15.
 - b) Review the fuel bid prices for 2015-16.
6. New Business
 - a) Accept the insurance proceeds of \$39,000 from NYSIR for repairs to the gymnasium floor, with an increase in appropriations and revenue to the 2014-15 budget.
 - b) Dissolve the merger with AuSable Valley for track and Westport / Elizabethtown in baseball for 2015.
 - c) Approve a track team (of one) as a pilot program and the AuSable Valley track coaches (under the direction of Heath Ford) as the coaches for this team, for the 2015 season.
7. Personnel
 - a) Approve unpaid medical leave (as needed) for Peg Sheehan.
8. Policies
 - a) Approve the first reading of policy# 5420 Student Health Services.
 - b) Approve the first reading of policy# 5420-R Student Health Services Regulation.
9. Board Discussion
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Executive Session
13. Adjournment



Willsboro Central School
Board of Education
March 17, 2015
Regular Board Meeting
Minutes

In attendance:

President - Phyllis Klein
Vice President – Bruce Hale
Don Hollingsworth
Jack Thompson
Herb Longware
Superintendent of Schools – Stephen Broadwell
Laura Bridge
Dr. Richard Robinson

The meeting was Called to Order by President Klein at 5:56pm

Pledge of Allegiance

Presentation

Dr. Richard Robbins (Distinguished Professor from SUNY Plattsburgh) addressed the Board regarding the “Viability of Local Food Systems: The School to Farm Option.” Dr. Robbins is interested in pursuing grant opportunities to create a school to farm program at Willsboro. He would like to create a workgroup to explore and study this concept. Mrs. Bridge and Mr. Broadwell volunteered to serve as district representatives. He would also like a Board member to participate in the workgroup.

Approval of Minutes

The minutes were approved as presented from the 2-24-15 regular board meeting.

Business & Finance

Motion by Mr. Hollingsworth and seconded by Mr. Hale to accept and approve the claims audit report dated 3-12-15. Approved 5-0

The Board reviewed the fuel bid prices for 2015-16 and selected the following options: Fixed price of \$2.19 for fuel oil for the main building, a fixed price of \$2.58 diesel/\$2.63AGG for the bus garage and a fixed price of \$2.85 for the bus garage fuel oil. Propane will be billed at a fluctuating price throughout the year. The motion was made by Mr. Hollingsworth and seconded by Mr. Hale Approved 5-0

New Business

Accepted the insurance proceeds of \$39,000 from NYSIR for repairs to the gymnasium floor, with an increase in appropriations and revenue to the 2014-15 budget. Motion by Mr. Thompson and seconded by Mr. Hale Approved 5-0

Dissolved the merger with Westport / Elizabethtown in baseball for 2015 due to lack of students. Motion by Mr. Thompson and seconded by Mr. Hollingsworth Approved 5-0

Approved a track team (of one) as a pilot program and the AuSable Valley track coaches (under the direction of Heath Ford) as the coaches for this team, for the 2015 season or continue our merger with Ausable Valley for track dependent on the discussions with the league. Motion by Mr. Hale and seconded by Mr. Longware Approved 5-0

Approved the special education recommendations as prepared by Mr. Robinson. Motion by Mr. Thompson and seconded by Mr. Hollingsworth Approved 5-0

Personnel

Approved an unpaid medical leave (as needed) for Peg Sheehan. Motion by Mr. Hollingsworth and seconded by Mr. Longware Approved 5-0

Policies

Approved the first reading of policy# 5420 Student Health Services.
Approved the first reading of policy# 5420-R Student Health Services Regulation.
Motion was made by Mr. Thompson and seconded by Mr. Hale to approve both first readings
Approved 5-0

Reports from Superintendent

Mr. Broadwell updated the Board that robes and hoods were ordered for staff members to wear during the graduation ceremony.

Mr. Broadwell presented the budget update #3 to the Board members. While the budget continues to be under review and changing, the current spending plan in less than a 1% increase. The district continues to wait for a state budget to be adopted before knowing our revenue (state aid) to offset expenditures.

Public Comment Regarding the Agenda Items

Mrs. Bridge asked a question regarding the food service program at Westport that Mr. Thompson was able to answer.

There was a motion made at 7:50pm by Mr. Thompson and seconded by Mr. Hale to adjourn the meeting. Motion was approved 5-0



Willsboro Central School
Board of Education
April 14, 2015
Regular Board Meeting
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Executive Session – Negotiations
4. Approval of Minutes
 - a) Approve the minutes from the 3-17-15 regular board meeting.
5. Business & Finance
 - a) Approve the claims audit report dated 3-24-15 & 4-14-15.
 - b) Consider approval of \$8,245,709 as the 2015-16 school years' budget spending plan. The tax levy will be below the state mandated threshold cap.
6. New Business
 - a) Approve the negotiated contractual agreement with the Teacher's Association from July 1, 2015 through June 30, 2018.
 - b) Consider allowing obsolete textbooks with no value to be distributed and given to students to be taken home. We have tried to sell the surplus books and were told they were obsolete with no value.
7. Personnel
 - a) Approve Tracie Gay as a substitute teacher / assistant /aide for the school district.
8. Policies
 - a) Approve the second reading of policy# 5420 Student Health Services.
 - b) Approve the second reading of policy# 5420-R Student Health Services Regulation.
9. Board Discussion
10. Reports from Superintendent
 - a) The next board meeting will be held on April 23rd at 6:00pm, to vote on the BOCES Administrative Budget and the BOCES Board Candidates.
11. Public Comment Regarding the Agenda Items
12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
April 14, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson (absent with notice)
Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Lorilee Sheehan

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to enter into executive session at 6:01pm, to discuss negotiations.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to end executive session at 6:16pm.

Approval of Minutes

The minutes from the 3-17-15 regular board meeting were approved as presented.

Business & Finance

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the claims audit reports dated 3-24-15 & 4-14-15.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the 2015 – 2016 budget spending plan of \$8,245,709. The tax levy will be below the state mandated threshold cap.

New Business

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the negotiated contractual agreement with the Willsboro Teacher's Association from July 1, 2015 through June 30, 2018.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to allow obsolete textbooks with no value to be distributed and given to students to be taken home.

Personnel

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve Tracie Gay as a substitute teacher / assistant / aide for the school district.

Policies

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the second reading of the policies #5420 Student Health Service and #5420-R Student Health Regulation.

Board Discussion

- NYS ELA testing began today. About 34% of students had opted out.

Reports from Superintendent

- The next board meeting will be held on April 23rd at 7:45am, to vote on the BOCES Administrative Budget and the BOCES Board Candidates.
- An assembly was held Monday, April 13th, with several individuals from McGill University presenting to our 7-12th grade students regarding their lives in the Middle East.
- Our middle school and high school chorus preformed with Daisy Joplin at the Performing Arts Center in Lake Placid. It was a wonderful performance!
- BOCES is coordinating transportation shared services and schools are having ongoing discussions regarding cafeteria staff shared services.
- The Pre K registration is up to 17 students.
- The senior play was performed over the weekend and the seniors did an outstanding job.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to adjourn the meeting at 6:52pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
April 23, 2015
Special Board Meeting
7:45am in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. New Business
 - a) Consider the approval of the resolution of the BOCES Administration Budget:
It is resolved that the Board of Education of the Willsboro Central School District vote to approve the tentative Administration Budget of the Clinton-Essex-Warren-Washington Board of Cooperation Educational Services for the school year 2015-16.
 - b) Elect up to 6 board members from the following 6 candidates, for the Board of Cooperative Educational Services (CVES) Board of Education:
Larry Barcomb, Chazy
Evan Glading, Ticonderoga
Linda Gonyo-Horne, Northeastern Clinton
Craig Jackson, Willsboro
Paul Mudie, Westport
Susan Richards, AuSable Valley
4. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Special Meeting-Minutes
April 23, 2015

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Herb Longware
 Don Hollingsworth - absent
 John Thompson - absent

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk

Meeting was called to order at 7:45am, by President Phyllis Klein.

New Business

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (3-0) to approve the Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperation Educational Services for the school year 2015-16.

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (3-0) to elect Linda Gonyo-Horne, Northeastern Clinton and Craig Jackson, Willsboro as candidates for the BOCES Board of Education.

Names of candidates were drawn for the order in which they will appear on the ballot for the budget vote: Don Hollingsworth
 Phyllis Klein
 Tanya Welch

Adjournment

Motion by Herb Longware, seconded by Bruce Hale, voted and carried (3-0) to adjourn the meeting at 7:49am.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
April 28, 2015
Regular Meeting-Agenda
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 4-14-15 regular board meeting and the special meeting on 4-23-15.
4. Business & Finance
 - a) Approve the property tax report card.
 - b) Approve the fund surplus resolution agreement and release with Questar III BOCES and accept the settlement award of \$993.80 due to the district.
5. New Business
 - a) Approve the following as election workers for budget vote on May 19, 2015 at a rate of \$7.50 an hour:
Janice Allen
Joyce Sukel
Gail Drinkwine
Cecile McVicker
Larry Allen
 - b) Consider the approval of the "After the Bell" Summer Camp(s):
Pre K – "Doggone Good" - August 25th & 26th
 $\$25.00 / \text{hr.} \times 4 \text{ hrs} = \$100.00 \times 2 = \$200.00$
Linda Jacques and Rhonda Sloper
 - c) Approve the continued merger in ice hockey with Plattsburgh City Schools and Seton Catholic at no cost to the district.
 - d) Approve the special education recommendations as presented.
6. Personnel
7. Board Discussion
8. Reports from Superintendent
 - a) Farm to school initiative.
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
John Thompson
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
April 28, 2015

Members Present: Phyllis Klein, President
 Bruce Hale, Vice President
 Don Hollingsworth
 John Thompson (absent)
 Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk

Meeting was called to order at 6:00pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 4-14-15 regular board meeting and the special meeting on 4-23-15 were approved as presented.

Business & Finance

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the property tax report card.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the fund surplus resolution agreement and release with Questar III BOCES and accept the settlement award of \$993.80 due to the district.

New Business

Motion by Don Hollingsworth, Seconded by Bruce Hale, voted and carried (4-0) to approve the following as election workers for the budget vote on May 19, 2015 at a rate of \$8.75 an hour:

Janice Allen
Joyce Sukul
Gail Drinkwine
Cecile McVicker
Larry Allen

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the following "After the Bell" Summer Camp(s):

Pre K – "Doggone Good" - August 25th & 26th
\$25.00 / hr. x 4 hrs = \$100.00 x 2 = \$200.00
Linda Jacques and Rhonda Sloper

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve the continued merger in ice hockey with Plattsburgh City School and Seton Catholic at no cost to the district.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the special education recommendations as presented.

Reports from Superintendent

- Mr. Broadwell met with Richard Robbins regarding the farm of school initiative. Herb Longware and Phyllis Klein will be the school's liaisons and attend meetings.
- Senior class field trip is this weekend; the students will be traveling to Cooperstown and Niagara Falls.
- Mrs. Laferriere is now on maternity leave and Mrs. Sheehan will be covering in her classroom.
- Discussion about donating our old school bus to the BOCES bus driver program for the driving course; this would be part of our shared services.
- Key Club will be holding its Walk-A-Thon May 8th -9th to benefit North Country Honor Flight.
- As of now the PreK program for next year has 20 kids signed-up.
- The prom is being held on May 16th from 7 to 11pm, with coronation at 10:30pm.
- Mr. Broadwell updated the board on the shared services facility with the Town.

Executive Session

Motion by Herb Longware, seconded by Bruce Hale, voted & carried (4-0) to enter into executive session at 6:39pm, to discuss personnel.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to end executive session at 7:13pm.

Motion by Herb Longware, seconded by Don Hollingsworth voted and carried (4-0) to close our Pre K registration as of April 28th with the current enrollment at the maximum of 20 students and establish a waiting list for any new students that may register after this date.

Adjournment

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to adjourn the meeting at 7:00pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
May 12, 2015
Public Hearing - Auditorium
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 4-28-15 regular board meeting.
4. Business & Finance
 - a) Approve the claims audit report dated 4-28-15.
 - b) Approve the budget transfers dated 4-27-15.
5. New Business
6. Personnel
 - a) Approve Cheryl Vanderpool as a substitute teacher / assistant / teacher aide / cafeteria worker for the school district.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
May 12, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
John Thompson (absent)

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Sheila Vanags, District Treasurer
Community Members
Tanya Welch

Presentations

2015-16 Public Budget Hearing was presented by Mr. Broadwell.

Meeting was called to order at 6:20pm, by President Phyllis Klein.

Approval of Minutes

The minutes from the 4-28-15 regular board meeting were approved as presented.

Business & Finance

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the claims audit report dated 4-28-15.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the budget transfers dated 4-27-15.

New Business

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to accept the resignation of John Thompson as board member, effective immediately.

Personnel

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve Cheryl Vanderpool as a substitute teacher / assistant / teacher aide / cafeteria worker for the school district.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve Molly Lawliss as a substitute teacher assistant for the school district.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve James Ford as a substitute teacher for the school district pending an interview.

Reports from Superintendent

- The Willsboro Booster Club will be hosting this year's sports banquet on June 2nd, 2015.
- The After School Program has received funding for 4 years. Mr. Broadwell will be meeting with the director next week to get more information.
- Mr. Broadwell updated the board on his meeting with Dave Whitford regarding the shared facilities.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted & carried (4-0) to enter into executive session at 6:38pm, to discuss personnel.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to end executive session at 7:57pm.

Adjournment

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to adjourn the meeting at 7:58pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
May 26, 2015
Regular Meeting-Agenda
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 5-12-15 regular board meeting.
4. Business & Finance
 - a) Approve the claims audit report dated 5-15-15.
 - b) Accept the budget status report dated 5-20-15.
5. New Business
 - a) Approve Diane White as a volunteer assistant for the drama club.
 - b) Approve Derrick Hopkins as the summer school teacher providing special education services for students, as needed. The rate of pay is \$25.00 per hour.
 - c) Consider establishing the breakfast price for the 2015-16 school year at \$1.50 and the lunch at \$2.10.
 - d) Approve the special education recommendations as presented.
6. Personnel
 - a) Approve the following extra curricular positions for 2015-16, stipends as per contract:
 - Senior Co-Advisors – Gail MacDougal & Kim Buck
 - Junior Co-Advisors – Dawn Yeager & Becky Provost
 - Sophomore Co-Advisor – Dawn Bronson & Terry Cross
 - Freshman Co-Advisors – Pam Drollette
 - Senior Play- Gail MacDougal & Kim Buck
 - Drama Club – Derrick Hopkins
 - Elementary Drama Club – Derrick Hopkins
 - High School Play – Derrick Hopkins
 - Band/Music – Jennifer Moore
 - NHS – Gail MacDougal
 - JR. NHS – Francesca Duso
 - Student Council – Keith Stone
 - Model UN – Keith Stone
 - Spanish Club – Francesca Duso
 - French Club – Marie Blatchley
 - Key Club Co-Advisors – Brandy Pierce & Nicole Cassavaugh
 - CFES – Marie Blatchley
 - Yearbook – Madonna Gardner

Extra Curricular Treasurer – Cathy Alden
Athletic Director – Michael Douglas

- b) Approve the following as coaches for the 2015-16 school year, stipends as per contract:
 - Boys Varsity Soccer – Andrew Lee
 - Boys Modified Soccer – Terry Cross
 - Girls Varsity Soccer – Dawn Bronson
 - Girls Modified Soccer – Charlene Lobdell
 - Boys Varsity Basketball – Jim Spring
 - Boys JV Basketball – Terry Cross
 - Boys Modified Basketball – Michael Douglas
 - Girls Varsity Basketball – Charlene Lobdell
 - Girls JV Basketball – Dawn Bronson
 - Girls Modified Basketball – Rob LePage
 - Bowling – David Lee

- 7. Policies
 - a) Approve the first reading of the following policies:
 - #5150 – School Admissions
 - #5280 – Interscholastic Athletics
 - #5300.60 – Student Search and Interrogations
 - #9645 – Disclosure of Wrongful Conduct

- 8. Board Discussion
 - a) Options to fill the vacant Board of Education seat.

- 9. Reports from Superintendent

- 10. Public Comment Regarding the Agenda Items

- 11. Executive Session

- 12. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
May 26, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Approval of Minutes

The amended minutes from the 5-12-15 regular board meeting were approved as presented.

Business & Finance

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the claims audit report dated 5-15-15.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (4-0) to approve the budget status dated 5-20-15.

New Business

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve Diane White as a volunteer assistant for the drama club.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve Derrick Hopkins as the summer school teacher providing special education services for students, as needed. The rate of pay is \$25.00 per hour.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the breakfast price for the 2015-16 school year at \$1.50 and the lunch at \$2.10.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the special education recommendations as presented.

Personnel

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the following extra curricular positions for 2015-16, stipends as per contract:

Senior Co-Advisors – Gail MacDougal & Kim Buck
Junior Co-Advisors – Dawn Yeager & Becky Provost
Sophomore Co-Advisor – Dawn Bronson & Terry Cross
Freshman Co-Advisors – Pam Drollette
Senior Play- Gail MacDougal & Kim Buck
Drama Club – Derrick Hopkins
Elementary Drama Club – Derrick Hopkins
High School Play – Derrick Hopkins
Band/Music – Jennifer Moore
NHS – Gail MacDougal
JR. NHS – Francesca Duso
Student Council – Keith Stone
Model UN – Keith Stone
Spanish Club – Francesca Duso
French Club – Marie Blatchley
Key Club Co-Advisors – Brandy Pierce & Nicole Cassavaugh
CFES – Marie Blatchley
Yearbook – Madonna Gardner
Extra Curricular Treasurer – Cathy Alden
Athletic Director – Michael Douglas

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (4-0) to approve the following as coaches for the 2015-16 school year, stipends as per contract:

Boys Varsity Soccer – Andrew Lee
Boys Modified Soccer – Terry Cross
Girls Varsity Soccer – Dawn Bronson
Girls Modified Soccer – Charlene Lobdell
Boys Varsity Basketball – Jim Spring
Boys JV Basketball – Terry Cross
Boys Modified Basketball – Michael Douglas
Girls Varsity Basketball – Charlene Lobdell
Girls JV Basketball – Dawn Bronson
Girls Modified Basketball – Rob LePage
Bowling – David Lee

Policies

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (4-0) to approve the first reading of the following policies:

#5150 – School Admissions
#5280 – Interscholastic Athletics
#5300.60 – Student Search and Interrogations
#9645 – Disclosure of Wrongful Conduct

Board Discussion

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to appoint Craig Jackson as a board member to fill John Thompson's seat who has resigned.

Reports from Superintendent

- Mr. Hopkins is investigating taking a field trip to Canada with the drama club. He is researching more information and we will provide an update in the future.
- As requested by the Board, Mr. Broadwell provided information regarding supplemental academic responsibilities.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to adjourn the meeting at 6:55pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
June 23, 2015
Regular Meeting-Agenda
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Oath of Office
 - a) Oath of Office to Craig Jackson.
4. Approval of Minutes
 - a) Approve the minutes from the 5-26-15 regular board meeting.
5. Business & Finance
 - a) Approve the claims audit reports dated 6-2-15 and 6-18-15.
 - b) Approve the budget transfers dated 5-26-15 and 6-17-15.
 - c) Accept the budget status dated 6-17-15.
6. New Business
 - a) Consider approving summer curriculum work of Derrick Hopkins and Tara Valachovic at \$100 / day.
 - b) Consider approving the following "After the Bell" summer educational camps:
Tara Valachovic – Author Adventures- Grades K-2- Stipend \$375
Tara Valachovic – Engineering Adventures – Grades 3-6 – Stipend \$375
 - c) Approve a 6 week "Kids Night Out" program sponsored by the athletic booster club. The program will meet each week and various sports / activities will be taught and played. There is no cost to the district.
 - d) Approve the merger in swimming with AuSable Valley at no cost to the district.
 - e) Approve the CSE Annual Review Recommendations for 2015 -2016.
7. Personnel
 - a) Approve Meaghan Freeman and Margie Jaquish as summer school teachers at \$25.00 / hour for students needing support to advance to the next grade level.
 - b) Accept the resignation of Madonna Gardner as High School Science Teacher, effective September 1, 2015.

8. Policies
 - a) Approve the second reading of the following policies:
 - #5150 – School Admissions
 - #5280 – Interscholastic Athletics
 - #5300.60 – Student Search and Interrogations
 - #9645 – Disclosure of Wrongful Conduct
9. Board Discussion
 - a) 2015-2016 Board photo.
 - b) Consider a board meeting on July 23rd to vote on the BOCES Board Candidates replacing the meeting on July 28th.
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Executive Session
 - a) Personnel issues.
13. Adjournment



Board of Education
Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware

Willsboro Central School
Board of Education

Regular Meeting-Minutes
June 23, 2015

Members Present: Phyllis Klein, President
Bruce Hale, Vice President
Don Hollingsworth
Herb Longware
Craig Jackson

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Laura Bridge
Bonnie Callahan

Oath of Office

Administration of Oath to Craig Jackson, newly appointed Board Member for a one year term to serve through June 30, 2016.

Approval of Minutes

The minutes from the 5-26-15 regular board meeting were approved as presented.

Business & Finance

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the claims audit reports dated 6-2-15 and 6-18-15.

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve the budget transfers dated 5-26-15 and 6-17-15.

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve the budget status dated 6-17-15.

New Business

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to approve up to 20 days (4weeks) at \$125 a day to Derrick Hopkins and Tara Valachovic for summer curriculum work.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the following “After the Bell” summer educational camps:

Tara Valachovic – Author Adventures- Grades K-2- Stipend \$375

Tara Valachovic – Engineering Adventures – Grades 3-6 – Stipend \$375

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to approve the 6 week “Kids Night Out” program sponsored by the athletic booster club. The program will meet each week and various sports / activities will be taught and played. There is no cost to the district.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to approve the merger in swimming with AuSable Valley at no cost to the district.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the CSE Annual Review Recommendations for 2015-2016.

Personnel

Motion by Bruce Hale, seconded by Don Hollingsworth, voted and carried (5-0) to approve Meaghan Freeman and Margie Jaquish as summer school teachers at \$25.00 / hour for students needing support to advance to the next grade level.

Motion by Don Hollingsworth, seconded by Bruce Hale, voted and carried (5-0) to accept the resignation of Madonna Gardner as High School Teacher, effective September 1, 2015.

Policies

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the second reading of the following policies:

#5150 – School Admissions

#5280 – Interscholastic Athletics

#9645 – Disclosure of Wrongful Conduct

Board Discussion

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve a board meeting on Thursday, July 23rd to vote on the BOCES Board Candidates replacing the meeting on July 28th.

Reports from Superintendent

- The annual 6th grade etiquette dinner will be held at the Turtle Island on Wednesday, June 24th.
- Mr. Broadwell received the School Board Association meetings topics of interest for next year. He will pass them along to the board for discussion at the next meeting.
- Mr. Broadwell updated the board on the request of Daniel King using his sick / personal days for leave of absence from September – November. After research, it is not part of the contract for Dan to use his time as requested.
- The interviews for the part-time cafeteria worker were held today, and a candidate has been chosen and will be brought to the board at the next meeting for approval.
- Graduation will be held on Friday, June 26th at 7:00pm.

Executive Session

Motion by Bruce Hale, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:49pm, to discuss personnel issues.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to end executive session at 7:40pm.

Adjournment

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to adjourn the meeting at 7:41pm.

Brandy Pierce, District Clerk