

Willsboro Central School
Board of Education
July 12, 2011
Regular Meeting - Immediately Following the Re-Organizational Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 6-28-11 regular board meeting.
4. New Business
 - a) Approve the 2011-12 agreement with the Adirondack Community Action Program (ACAP) to continue our after school program. There is no change from previous years.
 - b) Approve the 2011-12 student handbook.
5. Business & Finance
 - a) Approve the internal audit report prepared by James Holmes.
6. Personnel
 - a) Approve the following summer school appointments for July - August 2011:
Joan Hubbard - Occupational Therapist
Rachel Mashtare - Speech Therapist
 - b) Approve Sheree Ford as the Title 1 District Coordinator with a stipend of \$1,000.
 - c) Approve Laura Bridge to teach a supplemental summer school at a rate of \$25.00/hour.
 - d) Consider the approval of transferring 3.5 days unused compensated time (1 vacation, 2.5 personal) to sick time for the Superintendent, Stephen Broadwell. This was time that was not used during the 2010-11 school year and will be no cost to the district.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment

Willsboro Central School
Board of Education
July 12, 2011 @ 6:00pm
Re-Organizational Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Appointment of Brandy Sweatt as District Clerk for the 2011 - 12 school year.
4. Oath of office administered by the District Clerk to new board member Jon Steeves.
5. Oath of Office to the Superintendent of Schools, Stephen Broadwell.
6. Election of Officers:
 1. Nomination for the President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected President.
 2. Nomination for the Vice President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected Vice President.

7. Consent Agenda - Appointment of Officers for the 2011 - 12 school year:

Sheila Vanags	School District Treasurer	No Stipend
Beverly Moran	Tax Collector	\$4,873
Dean Caveney	Internal Claims Auditor	\$25.00 / Hour
Stephen Broadwell	Purchasing Agent	No Stipend

8. Consent Agenda - Other Appointments for the 2011 - 12 school year:

Telling & Conroy	District Independent Auditor	\$9,250
Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley	School Attorney	\$165.00 / Hour
Harris Beach	School Attorney	\$175.00 / Hour
Elizabethtown Community Hospital	School Physician	\$4,600.00
Cathy Alden	Extra Curricular Activity Account Treasurer	As Per Contract
Chris Ford	Chief Faculty Advisor of Student Activity Accounts	No Stipend
Brandy Sweatt	Records Management Officer	No Stipend
Stephen Broadwell	Records Access Officer	No Stipend
Jane Casamento	Cafeteria Coordinator	\$2,500
Jane Casamento	School Lunch Receiving Officer	No Stipend
Sheila Vanags	School Lunch Reviewing Officer	No Stipend
Steve Callahan	Safety Officer / Asbestos (LEA) Designee	No Stipend
Edward Davis NYSIR	Insurance Consultant	No Stipend

Fran Lee	Substitute Call-In Person	No Stipend
Stephen Broadwell	Title IX Officer	No Stipend
Fran Lee	Attendance Officer	No Stipend
Steve Callahan	Pesticide Coordinator	No Stipend
Mark Robinson	504 and ADA Coordinator	No Stipend

9. Designations for the 2011 - 12 school year:
- Recommend the Champlain National Bank and Class Investment as the Official Bank Depository.
 - Recommend the Plattsburgh Press Republican as the Official Newspaper.
 - Recommend regular Board of Education meetings to be held on the second and fourth Tuesday of each month beginning at 6:00pm.
10. Authorizations for the 2011 - 12 school year:
- Recommend participation in the National School Lunch Program.
 - Recommend participation in the Cooperative Purchasing Program.
 - Recommend Re-Adoption of all existing Board Policies and Code of Ethics.
 - Recommend establishing a Petty Cash fund for \$250.00.
 - Recommend the Superintendent of Schools be authorized to certify payrolls.
 - Recommend the Superintendent of Schools be authorized to sign all special State and Federal applications and forms required for programs and grants.
 - Recommend the Superintendent of Schools be authorized to approve budget transfers up to \$2,000.00.
 - Recommend the Superintendent of Schools be authorized to approve conferences, workshops and conventions.
 - Recommend Stephen Broadwell, Superintendent of Schools, as a member of the CEWW counties Health Consortium Board of Directors.
 - Authorize the Guidance Counselor and Extra Curricular Treasurer to sign student activity checks.
 - Establish school lunch Prices at the following:
 - Breakfast - \$1.20
 - Lunch - \$1.80 (Pre-K - 12th)
 - Adults \$3.30
 - Authorize the single signature of the District Treasurer to validate school checks for the school year.
 - Recommend the Superintendent of Schools attend and represent Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, SED or BOCES.
 - Recommend the following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:

Five Days / Week - 7 Hours / Day
 All Cafeteria Workers
 School Nurse
 All Office Personnel

Five Days / Week - 8 Hours / Day
 All Maintenance Workers
 Supervising Bus Driver
 Bus Drivers #1

Five Days / Week - 6.5 Hours / Day
 Teacher Aides #1

Five Days / Week - 6 Hours / Day
 Bus Drivers #2

11. Other Items for the 2011 - 12 school year:
 - a) Recommend the instructional substitute compensation to be \$75.00 per day for certified teachers and \$65.00 for non-certified personnel.
 - b) Recommend the compensation for substitutes such as teaching assistants, teacher aides, cafeteria staff, maintenance, and office staff at \$9.25 per hour and bus drivers at \$10.00 per hour.
 - c) Recommend the mileage reimbursement to be consistent with the IRS rate.
 - d) Approve the following resolution:

RESOLUTION

(Willsboro to Participate in BOCES Summer School 2012)

WHEREAS, the Willsboro Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Willsboro Central School District cannot provide special education school aged summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore

BE IT RESOLVED that the Willsboro Central School District intends to participate in the 2012 Special education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2012 summer school; and

BE IT FURTHER RESOLVED, that no later than August 1, 2011, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2012 Special Education School Aged Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

12. Committee Assignments:
 - a) Budget Committee Chairperson
 - b) Budget Committee Member
 - c) Negotiations
 - d) Personnel



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
July 12, 2011

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk

Meeting was called to order at 6:23pm, by President Craig Jackson.

Approval of Minutes

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 6-28-11.

New Business

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (5-0) approve the 2011-12 agreement with Adirondack Community Action Program (ACAP) to continue the after school program. There is no charge from the previous year.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the amended 2011-12 student handbook.

Business & Finance

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to table the approval of the internal audit report.

Personnel

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the following summer appointments for July – August 2011:

Joan Hubbard – Occupational Therapist
Rachel Mashtare – Speech Therapist

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve Sheree Ford as the Title 1 District Coordinator with a stipend of \$1,000.

Motion by Bruce Hale, seconded by Jon Steeves, voted and carried (5-0) to approve Laura Bridge to teach a supplemental summer school at rate of \$25.00/hour.

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to approve the transfer of 3.5 days unused compensated time (1 vacation, 2.5 personal) to sick time for the Superintendent, Stephen Broadwell. This will be at no cost to the district.

Board Discussion

The board members expressed their concerns with the regents results and lack of mastery results on the exams.

Reports from the Superintendent

- * Herb Longware created individual CD's for our seniors of their slideshow at no cost to the district.
- * Mr. Broadwell would like the Board President and Vice-President to schedule a meeting time with Westport to discuss potential shared services.
- * Mr. Broadwell spoke with Ed Hatch in regards to the Old Adirondack building, as of right now the town is unsure what will be happening with the building, but will keep Mr. Broadwell updated.

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 7:28pm, to discuss personnel.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:36pm.

Adjournment

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 7:37pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education Meeting
July 26, 2011 at 6:00pm
District Office Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 7-12-11 re-organizational and regular board meeting.
4. New Business
 - a) Reconsider the tabled motion of the internal audit report prepared by James Holmes.
 - b) Consider the request from the North Country SPCA (Margie Miller) to borrow the district's piano. They will make all moving arrangements as well as tuning of the piano.
 - c) Consider moving the August 23rd regularly scheduled Board of Education meeting to August 30th.
5. Business & Finance
 - a) Approve the claims audit report dated 7-26-11.
6. Personnel
 - a) Approve Jessica Drinkwine as a daily building substitute for the 2011-12 school year.
 - b) Reconsider the tabled motion of compensation to instructional substitutes at \$75 per day for certified and \$65 for non-certified for the 2011-2012 school year.
 - c) Reconsider the tabled motion of compensation to substitutes for non-teaching positions, such as teacher aides, teaching assistants, cafeteria staff, maintenance, and office staff at \$9.25 per hour and bus drivers at \$10 per hour for the 2010-2011 school year.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment

Willsboro Central School
Board of Education Meeting
July 26, 2011
Minutes

Members Present

Craig Jackson – President
Bruce Hale – Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Others Present:

Stephen Broadwell - Superintendent

Mr. Broadwell acted as the recorder for this meeting as the District Clerk was absent due to illness.

The meeting was called to order by President Craig Jackson at 6:02pm

Pledge of Allegiance

Approved the minutes from the 7-12-11 re-organizational meeting. Motion by Klein seconded by Hale (Approved 5-0)

Approved the minutes from the 7-12-11 regular Board meeting. Motion by Klein seconded by Hale (Approved 5-0)

New Business

Approved the internal audit report prepared by James Holmes. Motion by Hale seconded by Klein (Approved 5-0)

Consider the request from the North Country SPCA (Margie Miller) to borrow the district's piano. They will make all moving arrangements as well as tuning of the piano.
(No Motion was made)

Approved moving the August 23rd regularly scheduled Board of Education meeting to August 30th. Motion by Klein seconded by Sayward (Approved 5-0)

Approved the sale (to the highest bidder) of the two busses advertised via sealed bid to Tampa Bus Market Inc. 1994 International 360 sold for \$1388 and the 2000 International 466 sold for \$3,779. Motion by Sayward seconded by Klein (Approved 5-0)

Approved the special education recommendations as presented by Mr. Robinson, and dated 7-26-11. Motion by Klein seconded by Hale (Approved 5-0)

Business & Finance

Approved the claims audit report dated 7-26-11. Motion by Hale seconded by Klein (Approved 5-0)

Personnel

Approved Jessica Drinkwine as a daily building substitute for the 2011-12 school year. Motion by Klein seconded by Steeves (Approved 5-0)

Approved compensation to instructional substitutes at \$75 per day for certified and \$65 for non-certified for the 2011-2012 school year. Motion by Steeves seconded by Sayward (Approved 5-0)

Approved compensation to substitutes for non-teaching positions, such as teacher aides, teaching assistants, cafeteria staff, maintenance, and office staff at \$9.25 per hour and bus drivers at \$11.50 per hour for the 2011-12 school year. Motion by Steeves seconded by Sayward (Approved 5-0)

Reports from Superintendent

Mr. Broadwell informed the Board that we will be hosting a visit from John White, the Deputy Assistant Secretary for Rural Education, from the US Department of Education on September 6th.

The district's new bus will be delivered on Thursday, July 28th.

The district will be adding a cement sidewalk near the 2nd grade doors as well as a pad to the concession stand and a path in the back from the cafeteria to the dumpsters.

Mr. Broadwell is trying to coordinate a trip to visit a couple of independent schools to review their "best practices."

Public Comment Regarding the Agenda Items

Mr. Hale commended the art students and Mrs. Belois for their participation in making mannequin heads in conjunction with a Heritage Society project.

Motion to adjourn at 6:50pm made by Klein seconded by Steeves (Approved 5-0)



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
August 9, 2011

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk

Meeting was called to order at 6:00pm, by President Craig Jackson.

Pledge of Allegiance

Approval of Minutes

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve the minutes from the regular meeting held on 7-26-11.

New Business

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve as surplus with no value and remove from inventory item#100400 a blueprint plotter.

Business & Finance

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve moving the scheduled board meeting of Tuesday, August 30th to Wednesday, August 24th at 6:00pm.

Personnel

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the resignation of Jessica Drinkwine as building substitute for the 2011-12 school year.

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to approve Cathy Phillips as a substitute for the 2011-12 school year.

Board Discussion

Margie Miller of the North Country SPCA addressed the board asking them to re-consider the request to borrow the school's piano for a benefit on September 3rd. Motion by Jon Steeves, there was no second, therefore, the request was not approved.

Reports from the Superintendent

- * The school district flags are mounted on the light poles around the school parking lot. Also, the lines on the parking lot have been re-painted.
- * Mentor training was held on August 8th. Mr. Hale mentioned the mentors interest in protocols that allowed the students and mentors to meet off school grounds if need be. The district requires parental permission for mentors to meet off school grounds with their students.

Adjournment

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (5-0) to adjourn the meeting at 6:27pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education Meeting
August 24, 2011 at 6:00pm
District Office Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 8-9-11 regular board meeting.
4. New Business
 - a) Approve the side letter of agreement between the Willsboro School District and the Willsboro Teacher's Association to conduct negotiations regarding the APPR.
 - b) Approve the 2011-12 APPR for the Willsboro Central School District.
 - c) Approve the Adult Education Sponsorship agreement with CV-TEC for the 2011-12 school year.
5. Business & Finance
 - a) Approve the extra curricular report for the 2010-11 school year.
 - b) Approve the budget transfers dated 8-17-11.
 - c) Approve the transfer of \$36,000 to the school lunch fund.
 - d) Approve the transfer and use of \$5,000 from the Tax Cert. Reserve and \$254,555 from the Employee Benefits Reserve towards the appropriated fund balance for the 2011-12 budget.
 - e) Approve the 2011-12 tax rate of \$10.65 and the tax levy of \$4,663,241.
6. Personnel
 - a) Approve Jessica Sayward as a daily building substitute for the 2011-12 school year.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Building Walk Through
11. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
August 24, 2011

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Sheila Vanags, Treasurer

Meeting was called to order at 6:00pm, by President Craig Jackson.

Pledge of Allegiance

Approval of Minutes

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the minutes from the regular meeting held on 8-9-11.

New Business

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the 2011-12 APPR for the Willsboro Central School District.

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (5-0) to approve the Adult Education Sponsorship agreement with CV-TEC for the 2011-12 school year.

Business & Finance

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve the extra curricular report for the 2010-11 school year.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the budget transfers dated 8-17-11.

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to approve the transfer of \$36,000 to the school lunch fund.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the transfer and use of \$5,000 from the Tax Cert. Reserve and \$254,555 from the Employee Benefits Reserve towards the appropriate fund balance for the 2011-12 budget.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the 2011-12 tax rate of \$10.65 and the tax levy of \$4,663,241.

Personnel

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (5-0) to approve Jessica Sayward as a daily building substitute for the 2011-12 school year.

Reports from the Superintendent

- Mr. Broadwell received excellent results on the summer school students. We will be having a small graduation ceremony for a student that completed her graduation requirements through summer school on September 13, 2011 at 6:00pm.
- Guidance office received the testing dates for the 3-8 grades, the dates will be updated on the school calendar.
- Preventive maintenance has been on-going on throughout the school, including the replacement of valves, worn equipment, inspections and cleaning.
- The school will be opening for Essex County to hold a civil service exam on one Saturday in September.
- Wi-Fi has been installed in the school. It was installed in the conference room, Tara Valchaovic's room and Meaghan Freeman's room. All systems are protected with a security code so that students and outside people cannot access it.
- The district received the overall report card for the school district and we met all requirements with the exception of last year's graduation rate.

Executive Session

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 7:00pm to discuss personnel.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to end executive session at 7:07pm.

Other

The board walked through the building to see all of the work that has been accomplished this summer.

Adjournment

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 7:55pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education Meeting
September 13, 2011 at 6:00pm
District Office Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Summer Graduation Ceremony
4. Approval of Minutes
 - a) Approve the minutes from the 8-24-11 regular board meeting.
5. New Business
 - a) Amend the school calendar to reflect the following:
Change the date of an unused emergency day from April 16th to May 24th due to statewide testing.
 - b) Discussion of shared services with neighboring school districts.
 - c) Accept the donation from Thurston Clarke of 2 saxophones worth approximately \$450 each for our music department.
 - d) Approve a visit by a Willsboro team of educators to multiple schools outside the area to observe the schools best practices.
6. Business & Finance
 - a) Approve the claims audit report dated 8-30-11.
 - b) Approve the budget status report dated 8-30-11.
 - c) Approve and declare surplus with no value old cross country skis for disposal.
7. Personnel
 - a) Approve the maternity leave of Meaghan Freeman as per her letter.
8. Board Discussion
 - a) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on November 3, 2011 at Cricket's Restaurant in Peru, NY? The topic for the evening is "Legal Update".
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 13, 2011

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward (Absent)
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Chris Ford, Guidance Counselor

Meeting was called to order at 6:00pm, at which time the board attended the summer graduation of Morgan Jaquish, who had completed her high school requirements via summer school for the 2011 school year. The meeting was called back to regular session at 6:08pm, by Craig Jackson.

Pledge of Allegiance

Approval of Minutes

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (4-0) to approve the minutes from the regular meeting held on 8-24-11.

New Business

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (4-0) to approve the amended school calendar to reflect a change in the date of a potential unused emergency day from April 16th to May 24th due to statewide testing.

Motion by Bruce Hale, seconded Phyllis Klein, voted and carried (4-0) to hire an outside consultant to continue to look at shared services at an expense of no more than \$1000.

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (4-0) to accept the donation from Thurston Clarke of two saxophones worth approximately \$450 each for our music department.

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (4-0) to approve the visit by a Willsboro team of educators to multiple schools outside the area to observe the schools' best practices. The team will consist of a total of four educators and will take place in early November.

Business & Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (4-0) to approve the claims audit report dated 8-30-11.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (4-0) to approve the budget status report dated 8-30-11.

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (4-0) to declare surplus with no value old cross country skis for disposal.

Personnel

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (4-0) to approve the maternity leave of Meaghan Freeman as per her letter.

Board Discussion

Any board members interested in attending the CEWW School Boards Association meeting on November 3, 2011, topic "Legal Update", please contact the District Clerk.

Reports from the Superintendent

- * A parent requested to approach the board regarding senior trips. The parent(s) will be speaking at our next meeting on September 27, 2011.
- * The school district has an opening for teacher's aide/monitor to take Krista Moran's position as she has resigned.
- * We have a student in the district with a very severe peanut allergy. The school district has taken many precautions to prevent a serious reaction for this student.
- * Mr. Broadwell informed and updated the board regarding the district's report card.

Adjournment

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (4-0) to adjourn the meeting at 6:49pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education Meeting
September 27, 2011 at 6:00pm
District Office Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Lisa Cumm and other parents to discuss senior trips.
4. Approval of Minutes
 - a) Approve the minutes from the 9-13-11 regular board meeting.
5. New Business
 - a) Consider the request from the senior class to travel to Orlando, Florida from April 6th – April 15th, 2011, as a senior class trip. Agenda and itinerary has been provided.
6. Business & Finance
 - a) Approve the claims audit report dated 9-27-11.
 - b) Approve the budget status report dated 9-26-11.
7. Personnel
 - a) Approve Kathleen King as a substitute teacher for the 2011-12 school year.
8. Board Discussion
 - a) Discussion of upgrading our current phone system.
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 27, 2011

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Lisa Cumm and many community members
Bill Thompson

Meeting was called to order at 6:00pm by Craig Jackson.

Pledge of Allegiance

Lisa Cumm and other parents of the community voiced their opinions to the board in regard to reinstating the senior trips.

Bill Thompson addressed the board with concerns regarding the Senior Star Exemption.

Approval of Minutes

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve the minutes from the regular meeting held on 9-13-11.

New Business

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the request of the senior class to travel to Orlando, Florida from April 6th – April 15th, 2011, as a senior class trip.

Business & Finance

Motion by Bruce Hale, seconded by Jon Steeves, voted and carried (5-0) to approve the claims audit report dated 9-27-11.

Motion by Bruce Hale, seconded by Jon Steeves, voted and carried (5-0) to approve the budget status report dated 9-26-11.

Personnel

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (5-0) to approve Kathleen King as a substitute teacher for the 2011-12 school year.

Board Discussion

Mr. Broadwell discussed with the board a possible upgrade to phone system. The system we have now is outdated and will need to be upgraded in the near future. The Board discussed possibly putting it out to bid. Mr. Broadwell will get information from surrounding schools on their phone systems.

Reports from the Superintendent

- ❖ On the new school web site there is a feature called the district calendar where the community can go and find out information regarding what is happening at the school. There is also a place that you can sign-up to receive the school's newsletter.
- ❖ We are currently still looking for 9th grade advisor(s).
- ❖ Plattsburgh doesn't have enough players for the hockey merger, so Mr. Broadwell may be asking to rescind our merger with Plattsburgh and possibly looking at merging with another school.
- ❖ With NYSUT winning their lawsuit, there may be possible changes to our current APPR policy.
- ❖ A CFES meeting was held at the Essex Inn. There were 9 schools represented at the meeting and 4 of our students along with Marie Blatchley attended the meeting. It went well with some productive discussions for future programs at Willsboro. We will be hosting 10 students from Wadleigh High School again in November and we will be attending the National Conference.
- ❖ Our adult community mentors have had their initial meeting with our students.
- ❖ We will be holding a Veteran's Day presentation here at the school with the direction of Bobbi Paye.

Adjournment

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to adjourn the meeting at 7:49pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education Meeting
October 11, 2011 at 6:00pm
District Office Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Meet the new teachers, Nicole Gillespie and Michael Douglas.
4. Approval of Minutes
 - a) Approve the minutes from the 9-27-11 regular board meeting.
5. Old Business
 - a) School trips discussion continued.
6. New Business
 - a) Consider the recommendation to approve the following people as chaperones for the senior class trip:
 - Gail MacDougal
 - Shelley Moran
 - David Kirkby
 - b) Approve the following teacher peer mentors for non-tenured employees. Each peer mentor receives a stipend of \$300.00:
 - Dawn Bronson
 - Francesca Duso
 - Derrick Hopkins
 - Marie Blatchley
 - Wendi Cahill
 - c) Consider a long term agreement with the Willsboro Cable Company for internet services.
 - d) Upon the recommendation of the Superintendent, rescind the district's current APPR agreement and approve the following:
 - Items that are mandatory topics of negotiation by and between the parties are pending by mutual agreement. The District will continue discussions to reach a mutually acceptable APPR. Areas addressed in the NYSUT vs. The Board of Regents lawsuit and deemed "invalid" will be modified and/or negotiated (if deemed mandatory) at the conclusion of the Board of Regents appeal, adoption of new "valid" regulations, or by mutual agreement between the parties.
 - e) Approve the special education recommendations as presented.
7. Business & Finance
 - a) Consider the recommendation from our tax assessor to increase the senior citizen exemption from \$15,000 to \$25,000 for the 2012-13 tax year.
 - b) Approve the audit report by external auditor Telling and Conroy as presented.
 - c) Approve the decision of the hearing officers for the tax claims of Joseph Cordasco and Arthur & Elizabeth Auch.
8. Personnel
 - a) Approve Sue Daly as co-advisor for the Key Club.
 - b) Accept the resignation of Krista Moran as teacher's aide.
 - c) Approve Shelley Moran and Melissa Huff as co-advisor for the 9th grade class.

9. Board Discussion
 - a) Discussion regarding installment payments for school taxes.
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Executive Session
13. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
October 11, 2011

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Nicole Gillespie, Special Education Teacher
Michael Douglas, Physical Education Teacher
Dan Mannix, CVES Human Resource Director

Meeting was called to order at 6:00pm by Craig Jackson.

Pledge of Allegiance

New teachers for the 2011-12 school year, Michael Douglas and Nicole Gillespie introduced themselves to the board and expressed their excitement to be working here at our school.

Approval of Minutes

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the minutes from the regular meeting held on 9-27-11.

Old Business

There was board discussion regarding school trips, there were no motions to change the policy.

New Business

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the following people as chaperones for the senior class trip:

Gail MacDougal
Shelley Moran
David Kirkby

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the following as teacher peer mentors for the non-tenured teachers:

Dawn Bronson (Michael Douglas)
Francesca Duso (Madonna Gardner)
Derrick Hopkins (Jennifer Moore)
Marie Blatchley (Elizabeth Belois)
Wendi Cahill (Nicole Gillespie)

The board discussed having Willsboro Cable Company for long term internet services. Mr. Broadwell will get further information to bring back to the board.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the recommendation of the Superintendent, to rescind the district's current APPR agreement and approve the following:

“Components of the APPR that are mandatory topics of negotiation under the Taylor Law and NYS Education Law 3012-c by and between the parties are pending by mutual agreement. The District will continue discussions to reach a mutually acceptable APPR. Areas addressed in the NYSUT vs. The Board of Regents lawsuit and deemed “invalid” will be modified and/or negotiated (if deemed mandatory) at the conclusion of the Board of Regents appeal, adoption of new “valid” regulations, or by mutual agreement between the parties”.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the special education recommendations as presented.

Business & Finance

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to table the recommendation from our tax assessor to increase the senior citizen exemption from \$15,000 to \$25,000 for the 2012-13 tax year pending further information from the assessor.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the 2010-11 audit report by external auditor Telling and Conroy as presented.

Motion by Jon Steeves, seconded by Scott Sayward, voted and carried (5-0) to approve the decision of the hearing officers for the tax claims of Joseph Cordasco (refunded \$302.26) and Arthur & Elizabeth Auch (refunded \$221.52).

Personnel

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to approve Sue Daly as co-advisor for the Key Club.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to accept the resignation of Krista Moran as teacher's aide, effective 9-1-11.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve Shelley Moran and Melissa Huff as co-advisors for the 9th grade class.

Board Discussion

Mr. Broadwell discussed with the board some interest from the public regarding installment payments for the school taxes. The board would like some more information on how the process would work and the benefits for the district.

On October 19th at 6:00pm in the Elizabethtown-Lewis Central School Auditorium, Alan Pole will be speaking at Elizabethtown-Lewis Central School regarding shared services and consolidation between area schools (Keene, Willsboro, Keene, Elizabethtown-Lewis).

Reports from the Superintendent

Mr. Broadwell updated the board on information that he gathered regarding the telephone system upgrade. Mr. Broadwell suggested that they prepare a RFP for this upgrade.

Mr. Broadwell will be attending a workshop on “Dignity for all Students”, if any board members are interested in attending.

Executive Session

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 6:45pm, to discuss negotiations.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to end executive session at 7:28pm.

Adjournment

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to adjourn the meeting at 7:29pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education Meeting
October 25, 2011 at 6:00pm
District Office Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 10-11-11 regular board meeting.
4. Old Business
 - a) Tax Assessor recommendation from previous meeting.
 - b) Willsboro Cable Communication internet services.
 - c) Receive information regarding installment payments for the 2012-13 school tax year.
5. New Business
 - a) Consider moving or cancelling the November 8, 2011 board meeting.
 - b) Approve the Student Transportation Cooperative Agreement.
6. Business & Finance
 - a) Approve tax reimbursement to Michael Shannon in the amount of \$6,833 due to confirmation that he paid his 2010 school taxes twice.
 - b) Approve the claims audit report dated 10-24-11.
 - c) Approve the budget status report dated 10-24-11.
7. Personnel
 - a) Approve the following as coaches for the 2011-12 school year:
Michael Douglas – JV Girls Basketball
Tom Daly – Boys Modified Basketball
8. Board Discussion
 - a) Alan Pole shared services meeting at Elizabethtown.
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
October 25, 2011

Members Present: Craig Jackson, President
Bruce Hale, Vice President (absent)
Scott Sayward
Phyllis Klein (absent)
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
David Galarneau, Assessor

Meeting was called to order at 6:01pm by Craig Jackson.

Pledge of Allegiance

Approval of Minutes

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (3-0) to approve the minutes from the regular meeting held on 10-11-11.

Old Business

Mr. David Galarneau presented to the board his proposal and additional information regarding the senior citizen tax exemption.

Mr. Broadwell recommended that we maintain our current agreement with Willsboro Cable Communications. We have the opportunity to increase band width if needed in the future.

Mr. Broadwell presented to the board additional information regarding tax installment payments. He will research and provide information at the next meeting.

New Business

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (3-0) to approve canceling the November 8th board meeting and the next regular meeting will be held on November 22nd.

Motion by Jon Steeves, seconded by Scott Sayward, voted and carried (3-0) to approve the Student Transportation Cooperative Agreement maintaining our previous agreements for long term transportation with our schools.

Business & Finance

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (3-0) to approve the tax reimbursement to Michael Shannon in the amount of \$6,833 due to confirmation that he paid his 2010 school taxes twice.

Motion by Jon Steeves, seconded by Scott Sayward, voted and carried (3-0) to approve the claims audit report dated 10-24-11.

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (3-0) to approve the budget status report dated 10-24-11.

Personnel

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (3-0) to approve the following people as coaches for the 2011-12 school year:

Michael Douglas – JV Girls Basketball
Tom Daly – Boys Modified Basketball

Board Discussion

Mr. Jackson and Mr. Broadwell attended the shared services meeting at Elizabethtown-Lewis Central School on October 19th. They agreed that it was a very informative meeting and Mr. Alan Pole was an excellent speaker and resource.

Reports from the Superintendent

- ✚ Mr. Broadwell updated the board that he has received information from the Assistant Commissioner regarding the Schools in Need of Improvement issue and that the Commissioner says he is close to being done with his review and getting Mr. Broadwell the information needed to request the variance.

Adjournment

Motion by Jon Steeves, seconded by Scott Sayward, voted and carried (3-0) to adjourn the meeting at 7:01pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education Meeting
November 22, 2011 at 6:00pm
District Office Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 10-25-11 regular board meeting.
4. Old Business
5. New Business
 - a) Approve the following enrichment activities:

Dawn Bronson – Fitness Club - \$200.00
 - b) Consider increasing the senior exemption from \$15,000 per year to \$20,000 for the 2012-13 school year and \$25,000 for the 2013-14 school year.
 - c) Consider the following resolution regarding the payment of school taxes in installments beginning with the 2012 school year.

Resolution

WHEREAS, pursuant to New York State Real Property Law §1326-a, the Board of Education desires to allow taxpayers the option of paying their school taxes in installments.

NOW, THEREFORE BE IT RESOLVED, that taxpayers who owe taxes in excess of fifty dollars may elect to pay their taxes in one full payment or in three installments as follows:

- a. Full Payment-Full payment of the school real property tax shall be due and payable by the close of business on September 30, 2012. All taxpayers, except as indicated below, who fail to make payment of the tax in full by September 30, 2012 by close of business shall be charged a penalty of 3%, which penalty shall be added to the tax by the collector and collected by the tax collector.
- b. Installment Payment-Installment payment of taxes shall be due in three payments on the following dates: September 30, 2012 and November 1, 2012. The payment of the first installment by the taxpayer eligible for installment payments shall be conclusive evidence of an intention to pay school real property taxes in installments. Any late payment of ten (10) days or more of the installment payments shall render the taxpayer ineligible to participate in installment payments for the following school fiscal year.
- c. The installment payments shall be as follows:
 1. The first installment payment shall equal fifty percent (50%) of the total taxes due, payable on the September 30, 2012, which shall be the last day of the one month collection period as prescribed by New York State Real Property §1332.
 2. The second installment payment shall equal fifty percent (50%) of the remaining taxes due, plus interest of 2% on the remaining balance, payable on or before October 15, 2012.
 3. The third and final installment payment shall be the remainder of taxes, plus interest of 3% on the remaining balance, payable on or before November 1, 2012, which shall be the date for the expiration of the tax warrant.
 4. Interest payable on the installment payments shall be as prescribed by New York Statute Real Property §924-a however the interest rate shall be no less than twelve percent (12%) per annum.

5. That the interest rate shall be one-twelfth the rate as prescribed in New York State Statute Real Property §924-a which shall be added for each month or fraction thereof until such taxes are paid.
 - d) Approve the updated District AIS plan.
 - e) Approve the district's application for variance from section 100.2(p) of the commissioner's regulations.
 - f) Approve the special education recommendations dated 11-22-11.
6. Business & Finance
 - a) Approve the budget transfers dated 11-4-11
 - b) Approve the budget status report dated 11-17-11.
 - c) Approve the claims audit report dated 11-18-11.
 - d) Approve the revisions to page 11 of the audit report per our external auditors, Telling & Conroy.
 - e) Review the tax collector's report dated 11-17-11.
 - f) Approve the use of \$523.78 from the Tax Cert. reserve for corrected taxes based on court action.
7. Personnel
 - a) Approve the recommendation of Peg Sheehan as a teacher aide at a salary of \$11.24, effective November 22nd, 2011.
 - b) Approve Nicole DeGennaro as a substitute teacher for the 2011-12 school year.
8. Board Discussion
 - a) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on January 5, 2012 at Cricket's Restaurant in Peru, NY? The topic for the evening is "College Readiness".
 - b) Discussion regarding current interest rates.
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
 - a) Negotiations
12. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
November 22, 2011

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Meeting was called to order at 6:00pm by Craig Jackson.

Pledge of Allegiance

Approval of Minutes

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (3-0-2) to approve the minutes from the regular meeting held on 10-25-11, two abstentions, Phyllis Klein & Bruce Hale.

New Business

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve the following enrichment activity: Dawn Bronson – Fitness Club - \$200.00

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the increase of the senior tax exemption from \$15,000 per year to \$20,000 for the 2012-13 school year.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to table the following resolution. Mr. Broadwell will provide further information at the next meeting.

Resolution

WHEREAS, pursuant to New York State Real Property Law §1326-a, the Board of Education desires to allow taxpayers the option of paying their school taxes in installments.

NOW, THEREFORE BE IT RESOLVED, that taxpayers who owe taxes in excess of fifty dollars may elect to pay their taxes in one full payment or in three installments as follows:

a. Full Payment-Full payment of the school real property tax shall be due and payable by the close of business on September 30, 2012. All taxpayers, except as indicated below, who fail to make payment of

the tax in full by September 30, 2012 by close of business shall be charged a penalty of 3%, which penalty shall be added to the tax by the collector and collected by the tax collector.

b. Installment Payment-Installment payment of taxes shall be due in three payments on the following dates: September 30, 2012, October 15, 2012 and November 1, 2012. The payment of the first installment by the taxpayer eligible for installment payments shall be conclusive evidence of an intention to pay school real property taxes in installments. Any late payment of ten (10) days or more of the installment payments shall render the taxpayer ineligible to participate in installment payments for the following school fiscal year.

c. The installment payments shall be as follows:

1. The first installment payment shall equal fifty percent (50%) of the total taxes due, payable on the September 30, 2012, which shall be the last day of the one month collection period as prescribed by New York State Real Property §1332.

2. The second installment payment shall equal fifty percent (50%) of the remaining taxes due, plus interest of 2% on the remaining balance, payable on or before October 15, 2012.

3. The third and final installment payment shall be the remainder of taxes, plus interest of 3% on the remaining balance, payable on or before November 1, 2012, which shall be the date for the expiration of the tax warrant.

4. Interest payable on the installment payments shall be as prescribed by New York Statute Real Property §924-a however the interest rate shall be no less than twelve percent (12%) per annum.

5. That the interest rate shall be one-twelfth the rate as prescribed in New York State Statute Real Property §924-a which shall be added for each month or fraction thereof until such taxes are paid.

Motion by Bruce Hale, seconded by Jon Steeves, voted and carried (5-0) to approve the updated District's AIS plan.

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to approve the district's application for variance from section 100.2(p) of the commissioner's regulations.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the special education recommendations as dated 11-22-11.

Business & Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the budget transfers dated 11-4-11.

Motion by Jon Steeves, seconded by Scott Sayward, voted and carried (5-0) to approve the claims audit and budget status reports dated 11-17-11.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve the revisions to page 11 of the audit report as per our external auditor's recommendation, Telling & Conroy.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the use of \$523.78 from the Tax Certiorari reserve for corrected taxes based on court action.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (4-0-1) to approve the transfer money from NY Class (our previous repository) into Champlain National Bank for a better interest rate, one abstention Jon Steeves.

Personnel

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to approve the recommendation of Peg Sheehan as a teacher aide at a hourly rate of \$11.24, effective November 22, 2011.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve Nicole DeGennaro as a substitute teacher for the 2011-12 school year.

Board Discussion

Any board members interested in attending the CEWW School Boards Association meeting on January 5, 2012, (topic "College Readiness") please contact the District Clerk.

There will be a meeting held in Keene on December 5th, at 6:30pm, regarding shared services. Mr. Broadwell and Bruce Hale will be attending.

Reports from the Superintendent

- * Mrs. Jaquish, Mrs. Bridge and Ms. Valachovic will present to the board at the next meeting regarding their recent visit they took to Rhode Island schools.
- * Mrs. Moore has requested to take 10 students to the Ithaca Mixed Chorus/Gospel Festival again this year. It is \$100 per student, which includes 3 days lodging and food. Some other schools would be traveling with them and there would be shared expenses regarding the bus.
Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve funding the request by Mrs. Moore to attend the Gospel Festival to pay the \$100 per person.
- * Mrs. Moore would like to host NYSMA on May 4th & 5th, 2012. We will host approximately 100 students.
- * A few students in NHS would like to do a service project involving the creation of greeting cards that would be personalized and then delivered to the VA hospital in Schenectady.

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 7:00pm to discuss negotiations.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:28pm.

Adjournment

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 7:29pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education Meeting
December 13, 2011 at 6:00pm
District Office Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Presentation by Mrs. Jaquish, Mrs. Bridge, and Ms. Valachovic from their recent visit to other schools.
4. Approval of Minutes
 - a) Approve the minutes from the 11-22-11 regular board meeting.
5. New Business
 - a) Approve the following enrichment activities:
 - Jennifer Moore – WCS Community Drumming Ensemble-Stipend \$200
 - Elementary Band (grades 5th & 6th, with 7th grade mentors)-Stipend \$200
 - Guitar Class for Beginning Students (grades 4th – 8th)-Stipend \$200
 - b) Consider moving the April 10th board meeting to April 17th.
 - c) Reconsider the tabled motion for the following amended resolution:

Resolution

WHEREAS, pursuant to New York State Real Property Law §1326-a, the Board of Education desires to allow taxpayers the option of paying their school taxes in installments.

NOW, THEREFORE BE IT RESOLVED, that taxpayers who owe taxes in excess of fifty dollars may elect to pay their taxes in one full payment or in three installments as follows:

- a. **Full Payment**-Full payment of the school real property tax shall be due and payable by the close of business on September 30, 2012. All taxpayers, except as indicated below, who fail to make payment of the tax in full by September 30, 2012 by close of business shall be charged a penalty of current %, which penalty shall be added to the tax by the collector and collected by the tax collector.
- b. **Installment Payment**-Installment payment of taxes shall be due in three payments on the following dates: September 30, 2012, October 31, 2012 and November 10, 2012. The payment of the first installment by the taxpayer eligible for installment payments shall be conclusive evidence of an intention to pay school real property taxes in installments. Any late payment of ten (10) days or more of the installment payments shall render the taxpayer ineligible to participate in installment payments for the following school fiscal year.
- c. **The installment payments shall be as follows:**
 1. The first installment payment shall equal fifty percent (50%) of the total taxes due, payable on the September 30, 2012, which shall be the last day of the one month collection period as prescribed by New York State Real Property §1332.
 2. The second installment payment shall equal fifty percent (50%) of the remaining taxes due, plus 2% interest on the remaining balance, payable on or before October 31, 2012.

3. The third and final installment payment shall be the remainder of taxes, plus 3% interest on the remaining balance, payable on or before November 10, 2012, which shall be the date for the expiration of the tax warrant.

4. Interest payable on the installment payments shall be as prescribed by New York Statute Real Property §924-a however the interest rate shall be no less than twelve percent (12%) per annum.

That the interest rate shall be one-twelfth the rate as prescribed in New York State Statute Real Property §924-a which shall be added for each month or fraction thereof until such taxes are paid.

- d) Accept the bid of \$24,929.00 from GraceCom for our telephone systems upgrade.
6. Personnel
- a) Approve Marla Salem as a substitute teacher assistant or aide for the 2011-12 school year.
 - b) Approve Ramelie Reithel as a substitute monitor, cafeteria worker, and cleaner for the 2011-12 school year.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
December 13, 2011

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Tara Valachovic, 6th Grade Teacher
Laura Bridge, 4th Grade Teacher
Margie Jaquish, HS Math Teacher
Darcey Hale
Win Belanger

Meeting was called to order at 6:00pm by Craig Jackson.

Pledge of Allegiance

Presentation

Mrs. Jaquish, Mrs. Bridge, and Ms. Valachovic presented regarding their visitation to The Wheeler School and Gordon School, two independent schools in Providence, R.I. Their briefing provided insight into the differences between our school and the two independent schools, as well as the many similarities. The teachers will be implementing some of the ideas during the school year. Overall, it was a very positive experience and the teachers were appreciative of the district's support.

Approval of Minutes

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 11-22-11.

New Business

Motion by Bruce Hale, seconded by Jon Steeves, voted and carried (5-0) to approve the following enrichment activities:

- Jennifer Moore – WCS Community Drumming Ensemble-Stipend \$200
- Elementary Band (grades 5th & 6th, with 7th grade mentors)-Stipend \$200
- Guitar Class for Beginning Students (grades 4th – 8th)-Stipend \$200

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve moving the April 10th, 2012 board meeting to April 16th, 2012.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to remove from the table the following resolution.

Resolution

WHEREAS, pursuant to New York State Real Property Law §1326-a, the Board of Education desires to allow taxpayers the option of paying their school taxes in installments.

NOW, THEREFORE BE IT RESOLVED, that taxpayers who owe taxes in excess of fifty dollars may elect to pay their taxes in one full payment or in three installments as follows:

a. **Full Payment**-Full payment of the school real property tax shall be due and payable by the close of business on September 30, 2012. All taxpayers, except as indicated below, who fail to make payment of the tax in full by September 30, 2012 by close of business shall be charged a penalty of 3%, which penalty shall be added to the tax by the collector and collected by the tax collector.

b. **Installment Payment**-Installment payment of taxes shall be due in three payments on the following dates: September 30, 2012, October 15, 2012 and November 1, 2012. The payment of the first installment by the taxpayer eligible for installment payments shall be conclusive evidence of an intention to pay school real property taxes in installments. Any late payment of ten (10) days or more of the installment payments shall render the taxpayer ineligible to participate in installment payments for the following school fiscal year.

c. **The installment payments shall be as follows:**

1. The first installment payment shall equal fifty percent (50%) of the total taxes due, payable on the September 30, 2012, which shall be the last day of the one month collection period as prescribed by New York State Real Property §1332.

2. The second installment payment shall equal fifty percent (50%) of the remaining taxes due, plus interest of 2% on the remaining balance, payable on or before October 15, 2012.

3. The third and final installment payment shall be the remainder of taxes, plus interest of 3% on the remaining balance, payable on or before November 1, 2012, which shall be the date for the expiration of the tax warrant.

4. Interest payable on the installment payments shall be as prescribed by New York Statute Real Property §924-a however the interest rate shall be no less than twelve percent (12%) per annum.

5. That the interest rate shall be one-twelfth the rate as prescribed in New York State Statute Real Property §924-a which shall be added for each month or fraction thereof until such taxes are paid.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to accept the bid of no more than \$24,929.00 from GraceCom for our telephone system upgrade.

Personnel

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (5-0) to approve Marla Salem as a substitute teacher's assistant/aide and Ramelie Reithel as a substitute monitor/cafeteria/cleaner for the 2011-12 school year.

Reports from the Superintendent

- ✚ The middle and high school chorus went to the Kiwanis Club meeting and the Horace Nye Home to sing Christmas carols.
- ✚ The Winter Concert will be held Thursday, December 15, 2011 at 7:00pm, featuring our 3rd, 4th, & 5th graders, along with the middle & high school band and chorus.

Public Comment

Mr. Belanger commented on the teachers' trip to Rhode Island and was happy with the presentation given. He expressed interest in continuing similar visits.

Mr. Belanger also commented on the tax installment issue and recommended that the schools all work together in conjunction with the county to accommodate the taxpayers.

Executive Session

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 7:00pm to discuss negotiations.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:32pm.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 7:33pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
January 10, 2012
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. The board will attend the Geography Bee in the Auditorium at 6:00pm.
4. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 12-13-11.
5. Business & Finance
 - a) Approve the claims audit report dated 12-28-11.
 - b) Approve the budget status report dated 12-28-11.
6. New Business
 - a) Accept the special education recommendations dated 1-6-12.
 - b) Approve the following enrichment activity:
Meaghan Freeman – Crafting Club \$200.00
 - c) Accept the donation of \$10,000 from Sophie Clarke dated December 31, 2011 to be used towards the drama and art program.
7. Personnel
 - a) Approve Letizia Mastrantoni as a substitute teacher for the school district.
 - b) Accept the retirement of Nancy Randall, effective June 30, 2012.
 - c) Accept the retirement of Robin Blanchard, effective June 30, 2012.
8. Board Policies
 - a) First reading of the following policies:
Policy #0115 – Student Bullying Prevention & Intervention
Policy #4321 – Programs for Students with Disabilities
Policy #5420 – Student Health Services
9. Board Discussion
 - a) Policy #2160 – Review of Code of Ethics
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Executive Session
13. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
January 10, 2012

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

The board attended the Geography Bee that was held in the auditorium at 6:00pm.

Meeting was called to order at 6:41pm by Craig Jackson.

Pledge of Allegiance

Approval of Minutes

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 12-13-11.

Business & Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 12-28-11.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the budget status report dated 12-28-11.

New Business

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (5-0) to approve the special education recommendations dated 1-6-12.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the following enrichment activity: Meaghan Freeman – Crafting Club \$200.00

Motion by Jon Steeves, seconded by Scott Sayward, voted and carried (5-0) to accept the donation of \$10,000 from Sophie Clarke dated December 31, 2011 to be used towards the drama and arts program.

Personnel

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve Letizia Mastrantoni as a substitute teacher for the school district.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to accept, with regrets, the retirements of Nancy Randall and Robin Blanchard, effective June 30, 2012.

Board Policies

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the first readings of the following policies:

- #0115 Student Bullying Prevention & Intervention
- #4321 Programs for Students with Disabilities
- #5420 Student Health Services

Board Discussion

The board discussed and reviewed policy #2160 Code of Ethics.

Mrs. Klein would like to use the excitement of Sophie Clarke winning Survivor to get our kids excited about school and learning. Possibly get a different programs going to enrich our students more.

Reports from the Superintendent

- ✦ Mr. Brian Garvey's term ends on the BOCES Board this year, would our board like to nominate him for another term.
- ✦ Mr. Broadwell received a letter from ACAP regarding the afterschool program which will be ending in April due to lack of funding.
- ✦ Mr. Broadwell, Jon Steeves and Bruce Hale attended the CEWW meeting held on January 5, 2012, the topic was "College Readiness". The meeting discussed how there are many college courses available for our students to take, we currently have 115 college classes taught at our school through NCCC.
- ✦ Rudy Brouwer is in the progress of launching our Facebook page.
- ✦ Mr. Broadwell prepared a letter to send home to parents regarding the SED Title 1 plan.

Executive Session

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 7:35pm to discuss negotiations.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 8:02pm.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 8:03pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
January 24, 2012
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Ron Clamser from CVES to make a budget presentation.
4. Madonna Gardner, science teacher to make a presentation.
5. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 1-10-12.
6. Business & Finance
 - a) Increase the budget by \$10,000 due to donation.
 - b) Accept the budget status report dated 1-19-12.
 - c) Accept the claims audit report dated 1-23-12.
7. New Business
8. Personnel
9. Board Policies
 - a) Second reading of the following policies:
 - #0115 Student Bullying Prevention & Intervention
 - #4321 Programs for Student with Disabilities
 - #5420 Student Health Services
10. Board Discussion
11. Reports from Superintendent
12. Public Comment Regarding the Agenda Items
13. Executive Session
14. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
January 24, 2012

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward (absent)
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Laura Bridge
Madonna Gardner
Ron Clamser, Business Manager at CVES

Meeting was called to order at 6:00pm by Craig Jackson.

Pledge of Allegiance

Presentations

Mr. Ron Clamser from CVES made a budget presentation to the Board, in regards to the BOCES Administrative budget.

Madonna Gardner, HS Science Teacher, presented to the Board showcasing her strategies and techniques and style in her Chemistry and Biology classes.

Approval of Minutes

Motion by Jon Steeves, seconded by Bruce Hale, voted and carried (4-0) to approve the amended minutes from the regular meeting held on 1-10-12.

Business & Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (4-0) to approve to increase estimated revenue and appropriations in the budget by \$10,000.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (4-0) to approve the budget status report dated 1-19-12.

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (4-0) to approve the claims audit report dated 1-23-12.

Board Policies

Motion by Jon Steeves, seconded by Bruce Hale, voted and carried (4-0) to postpone the second reading of the following policy until additional information is provided:

#0115 Student Bullying Prevention & Intervention

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (4-0) to approve the second readings of the following policies:

#4321 Programs for Students with Disabilities

#5420 Student Health Services

Board Discussion

Mr. Craig Jackson recommended scheduling a board retreat in March. He also suggested that each board member visit and spend a day in different areas of the school.

Reports from the Superintendent

- ✚ Mr. Broadwell showed the Board a copy of the English Regents that the students took on Tuesday.
- ✚ The Wall of Distinction Committee met on Tuesday evening and voted that this year they will be recognizing our local fire departments in the area.
- ✚ Our new phone system was installed on January 17th, 2012.
- ✚ NHS inductions will be on Monday, January 30, 2012 at 6:00pm in the Auditorium.

Executive Session

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (4-0) to enter into executive session at 7:30pm to discuss negotiations.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (4-0) to end executive session at 7:55pm.

Adjournment

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (4-0) to adjourn the meeting at 7:56pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
February 14, 2012
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 1-24-12.
4. Business & Finance
5. New Business
 - a) Recommend Mr. Bryan Garvey as the Willsboro Central candidate for the CVES Board of Education. Mr. Garvey is currently on the CVES Board and a former member of Willsboro Board of Education.
 - b) Consider combining our regular meeting of April 24th with a special meeting needed on April 26th to vote on the BOCES budget.
 - c) Consider the request from the CFES club to pay for the transportation associated with our traditional exchange program to NYC. The estimated expense is approximately \$400 for train tickets from Albany.
6. Personnel
 - a) Approve the following as substitute teachers for the school district:
Nicole Hathaway
Katherine Riggins
7. Board Policies
 - a) Second reading of the following policies:
#5420-R Student Health Services Regulations
8. Board Discussion
 - a) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on March 15, 2012 at Cricket's Restaurant in Peru, NY? The topic for the evening is "Connecting Schools, Communities and Businesses – Panel Discussion".
9. Reports from Superintendent
 - a) 2012-13 Budget Review
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment

Willsboro Central School
Board of Education – Regular Meeting
February 28, 2012
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 2-14-12.
4. Business & Finance
 - a) Approve the claims audit report dated 2-28-12.
 - b) Approve the budget status report dated 2-28-12.
5. New Business
 - a) Approve the 2012-13 school calendar.
 - b) Approve a date for a board retreat.
6. Personnel
7. Board Policies
 - a) Second reading of the following policies:
#5420-R Student Health Services Regulations
8. Board Discussion
9. Reports from Superintendent
 - a) Budget discussion
 - b) Art awards
 - c) Discussion of the 2011-12 school calendar.
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
February 28, 2012

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Meeting was called to order at 6:00pm by Craig Jackson.

Pledge of Allegiance

Approval of Minutes

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 2-14-12.

Business and Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 2-27-12.

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (5-0) to approve the budget status report dated 2-27-12.

New Business

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (5-0) to table the approval of the 2012-13 school calendar, pending more information.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve a date of May 19, 2012 at 8:30am for a board retreat.

Board Policies

Motion by Bruce Hale, seconded by Scott Sayward, voted and carries (5-0) to approve the second reading of policy #5420-R Student Health Services Regulations.

Board Discussion

Mrs. Klein discussed the tragedy that occurred in Ohio with the shooting in the school and asked Mr. Broadwell to review procedure and protocol with the district for the board.

Reports from the Superintendent

- ✚ The North Country High School and Middle School Juried Art Show at the Lake Placid Center for the Arts displayed the gallery show from February 17th until March 9th. Over 17 schools participated this year from all around our region. Six of our art students from Willsboro were featured at the event and three of them won awards.
- ✚ Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve of the following as potential dates to use as our unused snow days:
March 15th, April 5th, May 24th & 25th
- ✚ Mr. Broadwell reviewed the draft budget with the board and he will be presenting it to the budget committee on Thursday evening.
- ✚ The furnace is covered under warranty and will be fixed next week over break.

Executive Session

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 6:48pm to discuss negotiations.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:21pm.

Adjournment

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to adjourn the meeting at 7:22pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
March 13, 2012
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 2-28-12.
4. Business & Finance
 - a) Approve the fuel bids for 2012-13 (see attached pages for bids).
5. New Business
 - a) Consider the request to exceed the 20 student per class policy, if needed for the 2012-13 school year.
6. Personnel
 - a) Approve Ashley Alden as substitute teacher/aide for the school district on an emergency conditional status pending fingerprinting clearance.
 - b) Approve Brian DeGroat as a substitute teacher for the school district.
7. Board Discussion
 - a) Are any board members interested in attending the Annual Meeting of Champlain Valley Educational Services on Wednesday, April 4th, 2012 at 7:30pm, at the Instructional Services Center in Plattsburgh? The purpose for the meeting is to present the tentative administrative, capital and program budgets of CVES for 2012-13.
 - b) Sharing of school visit by Board members.
8. Reports from Superintendent
 - a) 2012-13 Budget Status
 - b) Discussion of Summer Educational Camps
9. Public Comment Regarding the Agenda Items
10. Executive Session
 - a) Negotiations
11. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
March 13, 2012

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Meeting was called to order at 6:00pm by Craig Jackson.

Pledge of Allegiance

Approval of Minutes

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 2-28-12.

Business and Finance

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (5-0) to approve the fuel bids for 2012-13as follows:

Fuel Oil Main Building –	Fixed \$3.5380
Propane Main Building -	Fixed \$2.0400
Bus Garage Annex –	Fixed \$3.8380
Diesel Oil Bus Garage –	Bid Price \$3.4934

New Business

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the request to exceed the 20 student per class policy if needed for the 2012-13 school year.

Personnel

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve Ashley Alden as a substitute teacher/aide for the school district on an emergency conditional status pending fingerprinting clearance.

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (5-0) to approve Brian DeGroat as a substitute teacher for the school district.

Board Discussion

If there are any board members interested in attending the Annual Meeting of Champlain Valley Educational Services on Wednesday, April 4th, 2012 at 7:30pm, at the Instructional Services Center in Plattsburgh, please contact the District Clerk.

Mrs. Klein and Mr. Steeves shared their insights and perspectives on their recent visit March 8th to the school as they had an opportunity to review various aspects of the daily operations. These visits will allow board members additional information regarding the daily “happenings” of the district.

Reports from the Superintendent

- ✚ Mr. Broadwell reviewed the draft budget with the board members.
- ✚ Mr. Broadwell asked the board if they were interested in having the Summer Camps again this year as an extension of the learning year and they were all in favor of continuing these experiences for students.
- ✚ Approval of the school calendar for 2012-13 is still on hold pending additional information from NYSED.

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 6:42pm to discuss negotiations.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:12pm.

Adjournment

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to adjourn the meeting at 7:13pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
March 27, 2012
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 3-13-12.
4. Business & Finance
 - a) Approve the claims audit report dated 3-23-12.
 - b) Approve the budget status report dated 3-23-12.
 - c) Approve the budget transfers dated 3-23-12.
5. New Business
6. Personnel
 - a) Accept the retirement of Marilyn Trienens, School Librarian, effective June 30, 2012.
 - b) Approve Joshua Bridge as substitute teacher/aide for the school district on an emergency conditional status pending fingerprinting clearance.
7. Board Discussion
 - a) Regional CEWW Board meeting summary – Mr. Hale.
 - b) Budget update.
 - c) Sharing of school visit by board members.
8. Reports from Superintendent
 - a) APPR
9. Public Comment Regarding the Agenda Items
10. Executive Session
 - a) Negotiations
11. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
March 27, 2012

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Don Hollingsworth

Meeting was called to order at 6:00pm by Craig Jackson.

Pledge of Allegiance

Approval of Minutes

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 3-13-12.

Business and Finance

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the claims audit report dated 3-23-12.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the budget status report dated 3-23-12.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the budget transfers dated 3-23-12.

Personnel

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to accept with regrets the retirement of Marilyn Trienens as our School Librarian, effective June 30, 2012.

Motion by Jon Steeves, seconded by Scott Sayward, voted and carried (5-0) to approve Josh Bridge as a substitute teacher/aide for the school district on an emergency conditional status pending fingerprinting clearance.

Board Discussion

Mr. Hale gave a brief summary of the CEWW meeting he attended regarding Connecting Schools, Communities and Businesses.

Mr. Jackson and Mr. Hale shared their insights and perspectives on their March 14th visit to the school. They had an opportunity to review various aspects of the daily operations. These visits will allow board members additional information regarding the daily activities of the district.

Reports from the Superintendent

- ✚ Mr. Broadwell reviewed the draft budget with the board members.
- ✚ Mr. Broadwell reviewed with the board information regarding APPR that he received this week at meetings he attended.
- ✚ Ithaca Gospel Festival will be held this weekend. We have 15 students attending, as well as some students from Peru, Au Sable and NAC that will be traveling with us.
- ✚ Girls on the Run program has started. This a program for girls in grades 3-5th to participate in running and learning some exercise techniques. We have 14 girls signed up and Theresa Farney, Darcey Hurlburt and Kristin Hartnett will be helping the girls.
- ✚ Congratulations to Marie Blatchley, Margie Jaquish, Laura Bridge, Tara Valachovic and Brian White as they all completed and submitted their projects for National Board Certification.

Executive Session

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to enter into executive session at 7:04pm to discuss negotiations.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to end executive session at 7:22pm.

Adjournment

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 7:23pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
April 16, 2012
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 3-27-12.
4. Business & Finance
 - a) Approve the 2012-13 district spending plan of \$7,894,867 with a tax levy of \$4,762,188. This is within the required State threshold amount of 2.12% levy increase.
5. New Business
 - a) Consider accepting May 17, 2012 as the Pre-K enrollment deadline and establishing a waiting list, if needed, for additional students that may enroll.
 - b) Approve the bi-annual review of the district's Shared Decision Making Plan.
 - c) Approve the following as election workers for our budget vote on May 15, 2012:
 - Faye Bigelow
 - Joyce Sukel
 - Janice Allen
 - Lane Sayward
6. Personnel
 - a) Accept the retirement of Vesta Spring, Bus Driver, effective June 30, 2012.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
 - a) Negotiations
11. Adjournment

Willsboro Central School
Board of Education – Regular Meeting
April 16, 2012
6:00pm in the Conference Room
Minutes

Present:
Mr. Jackson
Mr. Hale
Mr. Steeves
Mrs. Klein
Mr. Sayward (Entered meeting at 6:03)
Mr. Broadwell
Keith Lobdell – Valley News

1. Called to Order by School Board President Mr. Jackson at 6:00pm
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Tabled the minutes from the regular board meeting held on 3-27-12. (Klein-Steeves 4-0)
4. Business & Finance
 - a) Approved the 2012-13 district spending plan of \$7,894,867 with a tax levy of \$4,762,188. This is within the required State threshold amount of a 2.12% levy increase. (Steeves – Hale 5-0)
5. New Business
 - a) Accepted May 17, 2012 as the Pre-K enrollment deadline and establishing a waiting list, if needed, for additional students that may enroll. (Sayward-Klein 5-0)
 - b) Approved the bi-annual review of the district's Shared Decision Making Plan. (Hale-Sayward 5-0)
 - c) Approved the following as election workers for our budget vote on May 15, 2012: (Steeves-Klein 5-0)
 - Faye Bigelow
 - Joyce Sukel
 - Janice Allen
 - Lane Sayward
6. Personnel
 - a) Accepted, with regrets, the retirement of Vesta Spring, Bus Driver, effective June 30, 2012. (Sayward-Klein 5-0)
7. Board Discussion

Mr. Steeves expressed his concern to continue the accelerated reader program in the library as we are going to a part-time position. Mr. Broadwell commented that it has been a very beneficial program and has provided incentives to challenge the students as well as opportunities for them to read multiple books. The program will continue next year.

Mr. Hale provided a brief description of a CFES grant that he has been working on with Rick Dalton and others. Willsboro will be one of the schools applying for this grant. It has a very short window in which the application must be completed.

Mr. Steeves commented on the wonderful experience the Ithaca Gospel Festival was for our students. He had the opportunity to attend and said it was truly beneficial and worthwhile weekend for our students.

8. Reports from Superintendent

Mr. Broadwell informed the Board that we had two Board petitions returned for the two vacant positions. Mrs. Klein and Mr. Hollingsworth will be the two candidates on the ballot.

After the final computations have been completed, Deanna Mero has earned the distinction of Valedictorian and Emily Sayward has earned the Salutatorian title. Congratulations to both young ladies.

CFES trip to NYC update – the New York Yankees will be providing free tickets to the group for the Sunday afternoon game. The students are very excited to attend.

Senior Trip – the seniors had a great trip to Orlando. Several of the students had the experience of flying for the first time as well as seeing and swimming in the ocean.

9. Public Comment Regarding the Agenda Items

10. Executive Session was entered at 6:24 to discuss negotiations by (Klein-Hale 5-0)
The Board came out of negotiations at 6:33 by (Klein-Sayward 5-0)

Motion to Adjourn at 6:33 by (Klein-Sayward 5-0)

Respectfully recorded by Stephen Broadwell in the absence of the District Clerk

**Willsboro Central School
Board of Education – Regular Meeting
April 26, 2012
6:00pm in the Conference Room**

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
 - a) Personnel
4. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 3-27-12 and 4-16-12.
5. New Business
 - a) Consider the approval of the resolution of the Administration Budget:

It is resolved that the Board of Education of the Willsboro Central School District vote to approve the tentative Administration Budget of the Clinton-Essex-Warren-Washington Board of Cooperation Educational Services for the school year 2012-13.
 - b) Elect 5 board members from the following 6, for the Board of Cooperative Educational Services (CVES) Board of Education:

Larry Barcomb
Bryan Garvey
Evan Glading
Linda Gonyo-Horne
David Hall
Sue Reaser
 - c) Approve the special education recommendation dated 4-26-12.
 - d) Approve the 2012-13 school calendar.
6. Personnel
 - a) As recommended by the Superintendent of Schools, approve tenure for Madonna Gardner in Science effective, August 29, 2012.
 - b) As recommended by the Superintendent of Schools, approve tenure for Kristin Hartnett in Elementary Education effective, August 29, 2012.
 - c) Consider approval of the following “After the Bell” summer educational camps:
 - Fancy Nancy/Pinkalicious Party – Kristin Hartnett – Grades 1-3 – July 9th – 12th – Stipend \$312
 - Dr. Seuss Days – Kristin Hartnett – Grades 1-2 July 16th – 19th – Stipend \$312
 - Camping with the Wimpy Kid – Theresa Farney – Grades 2-4 – July 16th – 20th – Stipend \$375
7. Board Policies
 - a) Approve the first reading of policy #5405 Student Wellness.
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
April 26, 2012

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Marilyn Trienens, Librarian
Don Hollingsworth

Meeting was called to order at 6:00pm by Craig Jackson.

Pledge of Allegiance

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 6:01pm to discuss personnel.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to end executive session at 6:10pm.

Approval of Minutes

Motion by Bruce Hale, seconded by Jon Steeves, voted and carried (5-0) to approve the amended minutes from the regular meetings held on 3-27-12 and 4-16-12.

New Business

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2012-13.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to cast votes for Larry Barcomb, Bryan Garvey, Linda Gonyo-Horne, David Hall, and Sue Reaser to the Board of Cooperative Educational Services (CVES) Board of Education.

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (5-0) to approve the special education recommendations dated 4-26-12.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the 2012-13 school calendar.

Personnel

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (4-1) to approve tenure for Madonna Gardner in the area of Science, effective August 29, 2012.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve tenure for Kristin Hartnett in the area of elementary education, effective August 29, 2012.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the following “After the Bell” summer educational camps:

- Fancy Nancy/Pinkalicious Party – Kristin Hartnett – Grades 1-3 – July 9th – 12th – Stipend \$312
- Dr. Seuss Days – Kristin Hartnett – Grades 1-2 July 16th – 19th – Stipend \$312
- Camping with the Wimpy Kid – Theresa Farney – Grades 2-4 – July 16th – 20th – Stipend \$375

Board Policies

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the first reading of policy #5405 Student Wellness.

Board Discussion

Mr. Hale informed the board that the CFES grant had been mailed out. They should announce the winners by May 14th.

Adjournment

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 7:23pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education –Meeting
May 8, 2012
Public Hearing at 6:00pm in the Auditorium
Regular Meeting to Immediately Follow in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 4-26-12.
4. Business & Finance
 - a) Approve the claims audit report dated 4-30-12.
5. New Business
6. Personnel
 - a) BE IT RESOLVED, that Mrs. Charmaine Flynn be appointed Dean of Students for the 2012-2013 school year. Furthermore, Mrs. Flynn, in accordance with the DeVente Regulations, will remain in the tenure area of math, for which she is properly certified for, and continue to accrue seniority in said tenure area.
 - b) Approve Kristin Hartnett as the summer special education teacher for the students requiring summer services.
 - c) Approve Eleanor Stafford as the summer bus driver for the BOCES run.
 - d) Consider approval of the following “After the Bell” summer educational camps:
Get Ready for PreK – Linda Jacques/Rhonda Sloper – Incoming PreK –
August 21st – 23rd
7. Board Policies
 - a) Approve the second reading of policy # 5405 Student Wellness.
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
 - a) Negotiations
12. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
May 8, 2012

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

Meeting was called to order at 6:03pm, by President Craig Jackson.

Pledge of Allegiance

Presentations

2012-13 Public Budget Hearing was presented by Mr. Broadwell.

Approval of Minutes

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 4-26-12.

Business & Finance

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 4-30-12.

Personnel

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the following:
BE IT RESOLVED, that Mrs. Charmaine Flynn be appointed Dean of Students for the 2012- 2013 school year. Furthermore, Mrs. Flynn, in accordance with the DeVente Regulations, will remain in the tenure area of math for which she is properly certified, and continue to accrue seniority in said tenure area at a stipend of \$5,500.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve Kristin Hartnett as the summer special education teacher for the students requiring summer services as per contract.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve Eleanor Stafford as the summer bus driver for the BOCES run.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (3-2) to approve the following “After the Bell” summer educational camp:

Get Ready for PreK – Linda Jacques/Rhonda Sloper – Incoming PreK –
August 21st – 23rd (9:00 – 11:00am)


Board Policies

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve the second reading of policy #5405 Student Wellness.

Board Discussion

Any board members with ideas for the board retreat, please email them to Mr. Broadwell.

Reports from the Superintendent

 Congratulations to Jennifer Moore on a great turn out of the NYSSMA festival. The festival was a success.

Executive Session

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (5-0) to enter into executive session at 6:34pm, to discuss negotiations.

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to end executive session at 7:30pm.

Adjournment

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to adjourn the meeting at 7:31pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
June 12, 2012
Conference Room at 6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Presentation by the senior class.
4. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 5-8-12.
5. Business & Finance
 - a) Approve the claims audit report dated 5-17-12.
 - b) Accept the following as school lunch prices for the 2012-13 school year:
 - Breakfast - \$1.25
 - Lunch - \$1.85
 - Adult – \$3.35
6. New Business
 - a) Acknowledge and thank Mrs. Marilyn Trienens for reviewing 16 books worth \$286.77 which were added to our library from the CVES school library system. Mrs. Trienens has reviewed a total of \$1,774.30 worth of books for the district in the past 7 years.
 - b) Approve the special education recommendations dated 6-8-12.
7. Personnel
 - a) Accept the retirement of Walter Vanderhoff, Math teacher, effective June 30, 2012.
 - b) Approve Lorilee Sheehan as the Title 1 Coordinator with a stipend of \$1000.
 - c) Approve Peter Jacques as school bus driver effective August 1, 2012 on Step 1 of the salary schedule, \$10.66 per hour (Mr. Jacques will be replacing Vesta Spring who is retiring).
 - d) Approve the following extra curricular positions for 2012-13, stipends as per contract:
 - Senior Co-Advisors – Becky Provost & Margie Jaquish
 - Junior Co-Advisors – Madonna Gardner & Dawn Yeager
 - Sophomore Co-Advisor – Melissa Huff & Shelley Moran
 - Freshman Co-Advisors – Kim Buck & Gail MacDougal
 - Senior Play Co-Advisors – Becky Provost & Margie Jaquish
 - Drama Club – Derrick Hopkins
 - NHS – Gail MacDougal
 - JR. NHS – Francesca Duso
 - Student Council – Keith Stone
 - Spanish Club – Francesca Duso
 - French Club – Marie Blatchley
 - Key Club Co-Advisors– Meaghan Freeman & Sue Daly
 - CFES – Marie Blatchley

Yearbook – Brian White
Extra Curricular Treasurer – Cathy Alden
Athletic Director – Michael Douglas

- e) Approve the following as coaches for the 2012-13 school year:
 - Boy Varsity Soccer – Andrew Lee
 - Girls Varsity Soccer – Michael Douglas
 - Boys Modified Soccer – Terry Cross
 - Girls Modified Soccer – Dawn Bronson

- 8. Board Policies
 - a) Approve the first readings of policies Sexual Harassment #0100 and Sexual Harassment Regulations#0100-R.
 - b) Approve the first readings of policies Equal Opportunity and Nondiscrimination and Equal Opportunity and Nondiscrimination Regulations #0110 and #0110-R.
 - c) Approve first reading of policy #4526 Student Rules for Acceptable Use of District Technology.
 - d) Approve first reading of policy #4527 Acceptable Use of District Technology.
 - e) Approve and accept the third reading of policies Student Harassment and Bullying Prevention and Intervention #0115 and Student Harassment and Bullying Prevention and Intervention Regulations #0115-R.

- 9. Board Discussion
 - a) Installment payments of school taxes.
 - b) 2012 Survey of Students – Mr. Scott Sayward

- 10. Reports from Superintendent

- 11. Public Comment Regarding the Agenda Items

- 12. Executive Session (if needed)

- 13. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
June 12, 2012

Members Present: Craig Jackson, President
Bruce Hale, Vice President
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Don Hollingsworth

Meeting was called to order at 6:00pm, by President Craig Jackson.

Pledge of Allegiance

Presentations

Katie Kirkby and Tayler Strong gave a brief PowerPoint presentation of their senior trip to Orlando, FL.

Approval of Minutes

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 4-26-12.

Business & Finance

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 5-17-12.

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (5-0) to approve the following as school lunch prices for the 2012-13 school year:

Breakfast - \$1.25
Lunch - \$1.85
Adult - \$3.35

New Business

Acknowledged and recognized Marilyn Trienens for reviewing 16 books worth \$286.77 which were added to our library from CVES school library system. Mrs. Trienens has raised over \$1,774.30 in book value in the last seven years.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the special education recommendations dated 6-8-12.

Personnel

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to accept with regrets the retirement of Walter Vanderhoff, Math teacher, effective June 30, 2012.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve Lorilee Sheehan as the Title 1 Coordinator with a stipend of \$1,000.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve Peter Jacques as school bus driver, effective August 1, 2012, on step one of the salary schedule, \$10.66 per hour.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve the following extracurricular positions for 2012-13, stipends as per contract:

Senior Co-Advisors – Becky Provost & Margie Jaquish
Junior Co-Advisors – Madonna Gardner & Dawn Yeager
Sophomore Co-Advisor – Melissa Huff & Shelley Moran
Freshman Co-Advisors – Kim Buck & Gail MacDougal
Senior Play Co-Advisors – Becky Provost & Margie Jaquish
Drama Club – Derrick Hopkins
NHS – Gail MacDougal
JR. NHS – Francesca Duso
Student Council – Keith Stone
Spanish Club – Francesca Duso
French Club – Marie Blatchley
Key Club Co-Advisors– Meaghan Freeman & Sue Daly
CFES – Marie Blatchley
Yearbook – Brian White
Extra Curricular Treasurer – Cathy Alden

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the following as coaches for the 2012-13 school year:

Boy Varsity Soccer – Andrew Lee
Girls Varsity Soccer – Michael Douglas
Boys Modified Soccer – Terry Cross
Girls Modified Soccer – Dawn Bronson

Board Policies

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve the following first readings:

#0100 Sexual Harassment
#0100-R Sexual Harassment Regulations
#0110 Equal Opportunity and Nondiscrimination
#0110-R Equal Opportunity and Nondiscrimination Regulations
#4526 Student Rules for Acceptable Use of District Technology.
#4527 Acceptable Use of District Technology

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve and accept the third reading of policies #0115 Student Harassment and Bullying Prevention and Intervention and #0115-R Student Harassment and Bullying Prevention and Intervention Regulations.

Board Discussion

The board brought up the topic of installment payments of school taxes and all agreed that there was no interest in pursuing the issue without a computerized system with the county.

Mr. Scott Sayward brought to the board information regarding a 2012 Survey of the Students, with different ideas for the survey. He will gather more information to have available at the next board meeting.

Mr. Bruce Hale brought up the concern of the quality of the sound system in the auditorium and he is exploring the possibility of improving it.

Reports from the Superintendent

- ✚ Mr. Broadwell presented the board with an interesting article from Time Magazine that was given to him by Don Hollingsworth regarding career and technical education.
- ✚ The Girls on the Run had a fun and successful run in Glens Falls. A couple of our girls were awarded medals. Jane Casamento along with a few of the teachers presented the girls with a tea party for all of their efforts.
- ✚ Graduation ceremony will be held on June 22nd, 2012 at 7:00pm in the gymnasium. All board members are asked to attend and will be joining our seniors on stage.

- ✚ Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the following items as surplus and advertise for bid:
 - Frymaster Gas Fryer
 - Hobart Slicer
 - Bunn 3 Burner Coffee Maker
 - Holman Toaster

Executive Session

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (5-0) to enter into executive session at 7:27pm, to discuss personnel.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to end executive session at 7:53pm.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve Michael Douglas as Athletic Director for the 2012-13 school year.

Adjournment

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (5-0) to adjourn the meeting at 7:54pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
June 26, 2012
Conference Room at 6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Mark Robinson – Annual special education report.
4. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 6-12-12.
5. Business & Finance
 - a) Approve the transfer and use of \$26,985 from the district employees benefit accrued liability reserve for the retirement payment of the following employees of the following employees upon their retirement from the district: Vesta Spring, Robin Blanchard, and Anne Randall.
 - b) Approve the claims audit report dated 6-15-12.
 - c) Approve budget transfers dated 6-22-12.
 - d) Approve the budget status report dated 6-22-12.
 - e) Approve the contract with the Willsboro Teacher’s Association from July 1, 2012 – June 30, 2015.
 - f) Approve entering into an agreement with the Smith House for the purchase of athletic equipment from their fitness center for a cost of \$4,500.
6. Personnel
 - a) Approve Kari Scott as co-advisor of CFES for the 2012-13 school year.
7. Board Policies
 - a) Approve the second readings of policies policy #0110 Sexual Harassment and policy #0110-R Sexual Harassment Regulations.
 - b) Approve the second readings of policies policy #0100 Equal Opportunity and Nondiscrimination and policy #0100-R Equal Opportunity and Nondiscrimination Regulations.
 - c) Approve second reading of policy #4526 Student Rules for Acceptable Use of District Technology.
 - d) Approve second reading of policy #4527 Acceptable Use of District Technology.
 - e) Approve as first reading the Academic Honesty Policy and the Student Handbook for 2012-13.
8. Board Discussion
 - a) Discussion about the 2012-13 academic calendar.
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session (if needed)
12. Adjournment



Board of Education
Craig Jackson, President
Bruce Hale, Vice President
Phyllis Klein
Scott Sayward
Jon Steeves

Willsboro Central School
Board of Education

Regular Meeting-Minutes
June 26, 2012

Members Present: Craig Jackson, President
Bruce Hale, Vice President (absent)
Scott Sayward
Phyllis Klein
Jon Steeves

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Don Hollingsworth

Meeting was called to order at 6:00pm, by President Craig Jackson.

Pledge of Allegiance

Presentations

Mr. Mark Robinson presented his annual special education report to the board.

Approval of Minutes

Motion by Scott Sayward, seconded by Jon Steeves, voted and carried (4-0) to approve the amended minutes from the regular meeting held on 6-12-12.

Business & Finance

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to approve the transfer and use of \$26,985 from the district employees benefit accrued liability reserve for retirement payment of the following employees upon retirement: Vesta Spring, Robin Blanchard, and Anne Randall.

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (4-0) to approve the claims audit report dated 6-15-12.

Motion by Jon Steeves, seconded by Scott Sayward, voted and carried (4-0) to approve the budget transfers dated 6-22-12.

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (4-0) to approve the budget status report dated 6-22-12.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (4-0) to approve the contract with the Willsboro Teacher's Association from July 1, 2012 – June 30, 2015.

Motion by Jon Steeves, seconded Phyllis Klein, voted and carried (4-0) to approve entering into an agreement with the Smith House for the purchase of athletic equipment from their fitness center for a cost of \$4,500.

Personnel

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to approve Kari Scott as co-advisor of the CFES for the 2012-13 school year.

Board Policies

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (4-0) to approve the following second readings:

- #0100 Sexual Harassment
- #0100-R Sexual Harassment Regulations
- #0110 Equal Opportunity and Nondiscrimination
- #0110-R Equal Opportunity and Nondiscrimination Regulations
- #4526 Student Rules for Acceptable Use of District Technology.
- #4527 Acceptable Use of District Technology

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to approve the first reading of Academic Honesty Policy and Student Handbook for 2012-13.

Board Discussion

Motion by Jon Steeves, seconded by Phyllis Klein, voted and carried (4-0) to approve the amended 2012-13 academic calendar.

Reports from the Superintendent

- Mr. Broadwell is getting information and estimates on the cost of air conditioning for the gymnasium and auditorium.
- Mr. Derrick Hopkins is booking a trip to Proctors to see the production of “Mary Poppins” in October.

Executive Session

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (4-0) to enter into executive session at 7:15pm to discuss personnel and negotiations.

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (4-0) to end executive session at 7:33pm.

Adjournment

Motion by Phyllis Klein, seconded by Jon Steeves, voted and carried (4-0) to adjourn the meeting at 7:34pm.

Brandy Pierce, District Clerk

