

SACHEM CENTRAL SCHOOL DISTRICT

51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779

WORK SESSION AGENDA

February 1, 2017

7:30 PM

Board of Education Room

Approved on 3/22/2017 as written – Official Document

I. OPENING OF MEETING

Members Present: Anthony Falco, Board President
Robert Scavo, Vice President
Teri Ahearn
Vic Canales
William Coggin
Mike Matlat
Dorothy Roberts
Laura Slattery
Sara Wottawa
Jillian Lamia, Student Member
Ryan Stahl, Student Member

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools
Kristin Capel-Eden, Asst. Supt. for Personnel
Steven Cohen, Ph.D., Interim Asst. Superintendent for Curriculum and Instruction
Anthony Mauro, Interim Asst. Superintendent for Administration
John O'Keefe, Assistant Superintendent for Business
Allison Florio, District Clerk
Chris Clayton, Esq., Ingerman Smith
Ron Sacks, School Business Administrator

Call to Order Meeting held at Samoset MS, was called to order by President Falco at 7:30 pm.

Salute to the Flag

Moment of Silent Meditation

SUPERINTENDENT'S REPORT

- There was a brief power outage at Seneca today. All district and building Personnel were notified and no further issues were reported.
- Some questions have been raised in regard to the cleaning products being used throughout the district and the correlation with student absences. Administration has examined the trend in absences in each building and can assure that there is a normal trend of absences associated with this time of year. Just to reiterate, if your child is sick, please keep them home as to not spread any illness to other students and/or staff.
- Dr. Graham spent a day last week shadowing a 6th grade student at Seneca MS. He found the students were engaged and excited about the day and their classes. Dr. Graham purchased lunch in the cafeteria as well. He was able to investigate first hand some of the concerns expressed by parents. Dr. Graham found the building in good condition and had an overall wonderful experience.
- Dr. Graham spent this morning with 10th grade English students from North. He spoke with them in regard to their future and obtained feedback on how they are being prepared to accomplish their aspirations.
- Please continue to visit www.sectionxi.org and follow our athletic teams as they advance into the playoffs.

Recognitions

Students from Sachem North Dirty Dozen and Robin Hood, along with members of Sachem East Student Government and Interactive Club were honored for their volunteer work and giving to the community over the past few months.

Presentations

Budget Development Workshop 1 – Dr. Graham and Mr. O’Keefe
-Mr. O’Keefe fielded questions from the Board of Education

VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

The Board heard comments and concerns from visitors attending the meeting.

BUSINESS ITEMS**III. CONSENT AGENDA FOR BUSINESS ITEMS 3.1 THROUGH 3.1**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the consent agenda for business items 3.1.

3.1. Approval of Resolution to Piggyback and Participate in Cooperative Purchasing

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the purchase of supplies and materials, in compliance with all regulations governing said purchases, from appropriate bids evaluated and recommended by New York State, New York State BOCES, other New York State Public School Districts, Municipalities, Counties and other Joint Municipal Cooperative Bids or Cooperative Municipal Bid Programs awarded on the basis of lowest responsible bidder pursuant to General Municipal Law, section 103 and made available as needed throughout the 2016-17 school year.

BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the Sachem Board of Education shall grant approval to the Purchasing Agent to represent and act on their behalf to join existing municipal cooperative bids, municipal cooperative bid programs, and piggyback other municipal bids for purchasing supplies, equipment, materials and/or services in accordance with the requirements of General Municipal Law, section 103; and in compliance with all applicable regulations and laws governing said purchases and services, from any legally available and appropriate bids evaluated and awarded on the basis of lowest responsible bidder; including but not limited to: all available New York State contracts, New York State BOCES, other New York State Public School Districts, Municipalities, Counties and other Joint Municipal Cooperative Bids or Cooperative Municipal Bid Programs awarded on the basis of lowest responsible bidder pursuant to General Municipal Law, section 103 and made available as needed throughout the 2016-17 school year.”

PERSONNEL ITEMS**IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.D.4.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the consent agenda for personnel items 4.A.1. through 4.D.4.

A. Teachers**4.A.1. Termination of Leave Replacement Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the termination of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Caldararo, Devon*	Elementary	Nokomis	1/27/17

*Will return to a Teaching Assistant

4.A.2. Leave Replacements Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Ciancarelli, Judy-Lynne	Special Education	Sagamore	1-4	2/2/17-6/30/17
Roubal, Brittney	Foreign Language	Sachem East	1-1	2/2/17-6/30/17
Trepiccione, Kaitlyn	Speech	Samoset	1-4	2/2/17-6/30/17

4.A.3. Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Kisting, Joseph	D.O.	2/1/17	14-8	14-9	\$1380.00
Hinkaty, Jonathan	East	2/1/17	9-7	9-8	1380.00

4.A.4. Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the substitute teacher list as follows”:

Name
 Antoci, Pamela
 Chindamo, Carina
 Crawford, Trisha
 Farina, Andrea
 Hillman, Kenneth
 Juliano, Vincent
 McCarthy, Michael
 Nazzarini, Keith
 Neubauer, William
 Nogan, Lindsay

Papakonstantis, Konstantino
 Raia, Jenna
 Silverman, Jenna

4.A.5. Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Carruthers, Allison	1/26/17
Donnelly Florio, Anne	1/17/17
Kornheiser, Randi	1/30/17
Kubinski, Diane	1/13/17
Schook, Brianna	1/23/17
Targe, Lindsey	1/23/17

4.A.6. Approval of Extra Curricular Activities for the 2016-17 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the following extracurricular activity for the 2016-17 school year”:

North	Drama Producer	Marie Gruick (OOD)
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4.A.7. Approval of Spring Coaching Assignments for the 2016-17 School Year

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the following Spring Coaching Assignments for the 2016-17 School year:”

Softball

East Varsity Assistant - Katelyn Fusco (OOD)

B. Teacher Assistants

4.B.1. Appointment of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
DiIorio, Christopher	Special Education	Sachem East High	1-3	1/30/17-6/30/17
	Teaching Assistant	School		

C. Administrators**4.C.1. Approval of 2017 Extended School Year Program Supervisors**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the appointment of the individuals listed below as supervisors in the Extended School Year Program":

Supervisor	Trish Auletta
Assistant Supervisor	Joseph Kistingner

D. Support Staff**4.D.1. Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the resignation of support services personnel (all Civil Service classifications) as follows":

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Jarde, Richard	Recreation Aide/Child Care	1/11/17
Monahan, Evelyn	Recreation Aide/Child Care	1/21/17
Schaefer, Cheryl	Hall Monitor / Samoset	2/1/17
Turnquist, Rachel	Recreation Aide/Child Care	1/24/17

4.D.2. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows":

<u>Name</u> <u>Aide</u>	<u>Service Ends</u>
Bartkus, Gwyn	2/1/17
Boreshesky, Barbara	2/1/17
Rady, Ghada	2/1/17

4.D.3. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows":

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Bartkus, Gwyn	Special Ed Aide/Grundy	\$11.68 hr.	2/2/17	None
Boreshesky,	Hall Monitor/Tamarac	\$10.00 hr.	2/2/17	None

Barbara Duran,	Hall Monitor/Samoset	\$10.00 hr.	2/2/17	None
Michele Koelln,	Recreation Aide/Child	\$10.48/hr.	2/2/17	None
Rebecca Care				
Schaefer,	Office Aide/ Samoset	\$10.00 hr.	2/2/17	None
Cheryl	OSS			

4.D.4. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Clerical</u>	
Leeman, Kathleen	2/2/17

V. ACTION ITEMS

1. Contracts

5.1.1. Approval of Stipulation of Agreement - Instructional Employee

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, and seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following:

BE IT RESOLVED, that the Superintendent of Schools and the President of the Board of Education of the Sachem Central School District are herewith authorized to execute a certain agreement between a tenured teacher whose identify has been made know to the Board of Education in Executive Session and the Board of Education on behalf of the Board of Education, and be it further

RESOLVED that the Board of Education hereby accepts the irrevocable letter of resignation tendered by said employee as a part of that agreement.

5.1.2. Approval of Special Education Settlement 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the following resolution”:

BE IT RESOLVED, that the President of the Board of Education is authorized to enter into an agreement resolving the due process impartial hearing request filed on behalf of a student classified with a disability.”

2. Mini Contracts Consent Agenda Item 5.2.1. through 5.2.8.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the consent agenda for mini contracts, items 5.2.1 through 5.2.8.

5.2.1. Approval of Agreement with Herff Jones 2017

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the agreement between the Sachem Central School District and Herff Jones to provide Class of 2017 Yearbooks for Sachem High School East. The cost for this service is \$40,000.00 for 600 copies to be paid for by the students. This agreement has been reviewed and approved by the school district's attorney."

5.2.2. Approval of Health and Welfare Service Agreement with Deer Park UFSD 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Deer Park Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$892.49 per eligible pupil. The term of this agreement shall be from September 1, 2016 through June 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

5.2.3. Approval of Health and Welfare Service Agreement with Patchogue-Medford UFSD 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Patchogue-Medford Union Free School District to provide health and welfare services to children residing in Sachem Central School District. The rate for this service is \$874.61 per eligible student. The term of this agreement shall be from September 1, 2016 through June 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

5.2.4. Approval of License and Operating Agreement with SCOPE Education Services 2017

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the License and Operating agreement between Sachem Central School District and SCOPE Education Services to provide a Saturday Enrichment Program at Tamarac Elementary School for children residing in the Sachem Central School District. SCOPE shall be permitted to use certain classrooms in the Tamarac Elementary School for five (5) Saturdays between the hours of 8:45 a.m. to 12:00 p.m. with the dates to be mutually agreed upon. SCOPE shall pay a license fee of \$300.00 per day not to exceed \$1,500.00. The term of this agreement shall be for the period of January 1, 2017 through June 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

5.2.5. Approval of Amendment to the Agreement with New York Therapy Placement Services, Inc. 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the amendment to the agreement between Sachem Central School District and New York Therapy Placement Services, Inc. for the 2016-2017 school year to provide assistive technology consultation services at a cost of \$950.00 for a 6 hour day. All other terms and conditions remain the same."

5.2.6. Approval of Amendment to the Agreement with Metro Therapy, Inc. 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the amendment to the agreement between Sachem Central School District and Metro Therapy, Inc. for the 2016-2017 school year to provide assistive technology consults at a cost of \$115.00 per hour. All other terms and conditions remain the same.”

5.2.7. Approval of Agreement with Jones Lang Lasalle Brokerage Inc.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Jones Lang Lasalle Brokerage Inc. to provide real estate broker services. The school district agrees to pay the fees as listed in Appendix “A” of the agreement. This agreement shall be in effect for the period December 22, 2016 to June 30, 2018. This agreement has been reviewed and approved by the school district’s attorney.”

5.2.8. Approval To Use School Leadership Website

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve using the services of the School Leadership website for job postings. The cost of the plan is approximately \$247.90 for the term of February 1, 2017 through June 30, 2017.”

3. Donations**5.3.1. Donation - Waverly Avenue Elementary School PTA**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (9-0), to accept with gratitude, a donation from Waverly Avenue Elementary School PTA in the amount of \$4,563.50. This donation is for the BOCES Performing Arts Code A2111-30-4971.”

5.3.2. Donation - Waverly Avenue Elementary School Extra Classroom Activity Fund

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to accept with gratitude, three (3) donations from the Waverly Avenue Elementary School Extra Classroom Activity Fund. The total amount is \$3,219.00. These donations are for the BOCES Performing Arts Code A2111-30-4971.”

4. Policy Review – First Reading**5.4.1 Policy 0115- Student Harassment and Bullying Prevention and Intervention - First Reading**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, and seconded by Ms. Wottawa, and approved unanimously (9-0), to approve the following first readings:

- Policy 0115 Student Harassment and Bullying Prevention and Intervention
and the first reading of the following policies recommended to be abolished:
- Policy 0330 Annual Professional Performance Review,
- Policy 0335 Evaluation of Administrative Staff,

- Policy 5020 Equal Educational Opportunities,
- Policy 5020.1 Sexual Harassment of Students,
- Policy 5020.2 Racial Harassment of Students,
- Policy 5020.4 Student Conduct: Hazing,
- Policy 5191 Student with HIV-Related Illness,
- Policy 9110 Equal Employment Opportunity, and
- Policy 9110.2 Sexual Harassment of Employees.

5. Recommendations from the Committee on Special Education

5.5.1. Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Mr. Scavo, and approved unanimously (9-0), to accept the recommendation of the Committee on Special Education for the following meetings":

1/19, 1/20, 1/23, 1/24, 1/25, 1/26, 1/27, 1/30, 1/31, 2/1

VI. MONTHLY REPORTS

A. Damage & Loss Summary

6.A.1. Damage & Loss Summary

The summary report reflects damage and loss for the period ending December 2016.

B. Determinations from the Committee on Preschool Special Education

6.B.1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

1/19, 1/24, 1/25, 1/26, 1/31, 2/1

C. Board of Education Sub-Committees

Sachem Citizens' Advisory Audit Committee- As recommended by the CAAC, the auditors have begun meeting with members of the Special Education Department, as well as the Facilities Department.

Sachem Budget Advisory Committee- The BAC is planning on meeting within the next few weeks to introduce the newest BAC members, as well as choose a chairperson and secretary. The committee will also meet with administration and begin their work as charged in examining capital improvements associated with the bond.

VII. CLOSING**Visitors (Each visitor will be limited to 3 minutes)**

The Board heard comments and concerns from members of the audience.

Board of Education Discussion of Future Agenda Items

- GPS locators in district vehicles
- Building/field usage and fees
- Professional development in regard to Math
- Feasibility of weight and cardio rooms being open to public

Next Meeting

The next Regular meeting of the Board of Education will be held on February 15, 2017 at 7:30 PM in the Board Room at Samoset Middle School.

VIII. EXECUTIVE SESSION

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Wottawa, and approved unanimously (9-0) to convene into Executive Session at 8:57pm to discuss the discipline of a particular employee, as well as collective negotiations.

Ms. Ahearn left at the conclusion of the work session meeting.

IX. ADJOURN

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, and seconded by Mr. Canales, and approved unanimously (8-0), to adjourn at 10:37pm.

Respectfully Submitted,

Allison Florio

District Clerk