



Assistant
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Personnel

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#WeAreSachem

Sachem Central School District

Personnel Office and Human Resources

Position: Substitute Teachers (Per Diem, Preferred)

Effective Dates: 2024-2025 School Year

Compensation: \$130.00 per day

Minimum Requirements:

- Valid NYS Teacher Certification
- Bilingual preferred

If you do not hold a NYS Teaching Certification you can still work as a substitute teacher IF:

- You have a conferred Associates Degree or sixty (60) college credits, educational coursework/experience preferred but not required

** The Personnel Office will reach out to all candidates to verify eligibility before being scheduled for an interview. All candidates must be NY State Department of Education fingerprint cleared, and are required to provide official transcripts, and signed letters of recommendations/references to the Personnel Office prior to being interviewed.*

All interested and qualified individuals must submit an application through the OLAS online posting. Due to the volume of applicants- individual email inquiries and paper copies of resumes will **not** be responded to.

Studies show that members of some minority groups, including women, are more likely to underestimate their qualifications for a position. Therefore, if you are interested in this job, we encourage you to apply even if you are unsure of how your skills and experiences align with the job responsibilities. Sachem is committed to diversity in our workplace and welcomes the opportunity to consider **all** candidates.

The Sachem Central School District does not discriminate on the basis of an individual's actual or perceived race, color, creed, religion, religious practice, national origin, ethnic group, sex (including sexual harassment and sexual violence), gender identity, sexual orientation, political affiliation, age, marital status, military status, veteran status, disability, weight, domestic violence victim status, arrest or conviction record (except as permitted by law), genetic information or any other basis prohibited by New York State and/or federal non-discrimination laws in its programs, employment opportunities, and activities.

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