

Meal Charge Policy

The school meal program is federally funded by reimbursement from meals sold and revenue collected from paid meals. In order to maintain the financial stability of the program, meal charges must be limited.

The goals of this policy are:

- To ensure that all students have access to nutritious meals and that no child goes hungry.
- To treat all students with dignity and confidentiality in the serving line regarding meal accounts.
- To support positive and clear communication among staff, students and parents.
- To establish fair and consistent practices throughout the Child Nutrition Program.
- To place the responsibility of meal payments on parents/guardians.

Responsibility for meal accounts

1. The School Food Service Office is responsible for maintaining student meal accounts and notifying the parent/guardian of negative balances. Automatic emails will be sent notifying parents/guardians of low balances. Automatic calls will be sent to parents/guardians when an account reaches \$-.01

2. Parents/Guardians are responsible for timely payment to student meal accounts as well as monitoring student accounts to ensure the balance does not fall below \$0.00.

Delinquent Accounts

1. All enrolled students will be allowed to charge a maximum of \$15.00

2. If an account reaches -\$15.00 an alternate meal may be offered for a maximum of two days.

This institution is an equal opportunity provider

Policy History:

Adopted on: 10/13/21

Revised on:

Reviewed on: