

# SUGAR-SALEM SCHOOL DISTRICT No. 322

## STUDENT RECORDS POLICY # 3570



### STUDENTS

3570

#### Student Records

School student records are confidential, and information from them shall not be released other than as provided by law. Federal and state laws grant certain rights to parents and students, including the right to inspect, copy, and challenge school records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parents shall have the right to object to the release of information regarding their child. Military recruiters and institutions of higher education may request and receive the names, addresses, and telephone numbers of all high school students, unless the parent(s) directs the school not to release this information.

The Superintendent shall implement this policy consistent with State and federal law and may develop administrative procedures to assure compliance with State and federal law. The Superintendent or a designee shall inform staff members of this policy, and shall inform students and their parents of it, as well as their rights regarding student school records.

Cross References:	3575	Student Data Privacy and Security
	4260	Records Available to the Public
	8605	Retention of District Records
Legal References:	20 USC § 1232g, <i>et seq.</i>	Family Education Right to Privacy Act (FERPA)
	34 CFR Part 99	Implementing FERPA
	IC § 33-133	Idaho Student Data Accessibility, Transparency, and Accountability Act — Definitions — Student Data — Use and Limitations — Penalties
	IC § 33-6001	Parental Rights
	IC § 33-209	Attendance at Schools — Transfer of Student Records — Duties
	IC § 33-717A	Divorce Actions — Parents' Access to Records and Information

Policy History:

Adopted on: February 2009

Revised on: February 2016, August 2023

Reviewed on: