

**BOE Communications Committee Minutes**  
**February 15, 2017**  
**Stonington High School Media Center**  
**6:00 p.m.**

The meeting of the Stonington Board of Education's Communications Committee was called to order at 6:03 p.m., Wednesday, February 15, 2017, in the Stonington High School Media Center.

**Attendees Present:** Alexa Garvey, Chair, Craig Esposito, Terry Stefanski, Ana de Oliveira and Van Riley, Superintendent.

Absent: Jason Jones

**Approval of Minutes – January 12, 2017** – Motion was made by Craig Esposito and seconded by Terry Stefanski to approve the minutes from the January 12, 2017 meeting. All were in favor and motion carried.

**Website Update** - Ana de Oliveira reported that there will be training, but at this time, training has been put on hold temporarily.

**Website – Curriculum and Academics Page** – Dr. Riley suggested that the Communications Committee head this project, discussed where the information for the page come from. Mr. Esposito suggested links to navigate to other resource pages. The Committee discussed adding a question and answer section, which would be monitored by administration. Ana de Oliveira to modify the website page and bring back a demo to the Committee at next month's meeting.

**March Newsletter** – The Committee discussed major topics for the March Newsletter, which will be ready for distribution on March 9 at the next Board meeting. A PTO/Booster meeting will be scheduled for week of March 12<sup>th</sup> so that the newsletter can be distributed to the group.

Next meeting: March 9, 2017

**Adjourn** - Motion made by Craig Esposito and seconded by Terry Stefanski to adjourn at 6:41 p.m. All were in favor and motion carried.

Respectfully Submitted – Ana de Oliveira

A handwritten signature in cursive script, appearing to read 'Ana de Oliveira', is written over a horizontal line.