



**South Colonie Central Schools
BOARD OF EDUCATION
MINUTES
July 6, 2023
District Office
6 p.m.**

CORE VALUES

We Believe

- That all children can learn.
- In educating the whole child so he/she can meet the District's Standards.
- In focusing on student achievement.
- In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

The mission of the South Colonie Central School District is to educate all students to their highest level of academic achievement, realize their full potential and prepare them to become responsible citizens in a global society.

PUBLIC HEARING – CODE OF CONDUCT

Pursuant to New York State Education Law § 2801 and 8 NYCRR § 100.2 (1)(2), the South Colonie Central School District Board of Education held a Public Hearing for the purpose of receiving comments from all interested parties and citizens regarding the adoption of the proposed [2023-2024 Code of Conduct](#) (Policy 5300) and the [Code of Conduct Plain Language Summary](#) (Policy 5300.1).

PUBLIC HEARING – SOUTH COLONIE DISTRICT-WIDE SCHOOL SAFETY PLAN

Pursuant to New York State Education Law § 2801 and 8 NYCRR § 100.2 (1)(2), the South Colonie Central School District Board of Education held a Public Hearing for the purpose of receiving comments from all interested parties and citizens regarding the adoption of the proposed [2023-2024 South Colonie District-Wide School Safety Plan](#) (Public Plan), Project Save (Safe Schools Against Violence in Education) Commissioner’s Regulation 155.17.

REGULAR MEETING OF THE BOARD OF EDUCATION

The Regular Meeting of the Board of Education began at the conclusion of the Public Hearing.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board Vice President, Ms. Cogan at 6:12 pm.

1. ROLL CALL**Members Present:**

Thomas Blakley	Christopher Larrabee
Stephanie Cogan	James T. Ryan
Rose Gigliello	Robert Mesick

Members Excused:

Brian Casey
Michael Keane
David Kiehle

Also Present:

David Perry, Superintendent of Schools
Timothy Backus, Deputy Superintendent
Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning
Christopher Robilotti, Assistant Superintendent of Human Resources & Safe Schools
Amber Lanigan, District Clerk

2. PLEDGE TO THE FLAG

Board Vice President, Ms. Cogan led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Mr. Ryan and seconded by Mr. Mesick, that the minutes of the [Regular Meeting of June 27, 2023](#) be approved.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

4. SUPERINTENDENT UPDATE

Dr. Perry stated that we have begun our summer programming and we are off to a good start. We have about 110 students in grades 9-12 and 108 students in grades 5-8. Our ESY program is approximately 150 students. We are beginning to install our electric charging stations and all should be fully installed by the end of the summer.

5. NEW BUSINESS

Mr. Ryan said they have been working hard on the garden at Lisha Kill Middle School and it is looking great. He heard there are plans to extend the mural painting. Eventually murals are going to surround the entire area. They will send pictures when the painting is done.

6. COMMUNICATIONS

Rhiannon Cramer addressed the board regarding SPED Placement.

7. BOARD COMMITTEE REPORTS & ACTION ITEMS**A. Audit & Finance**

Dr. Perry, Superintendent, was available to answer questions regarding the report on the Audit & Finance Committee meeting that was held on June 27, 2023.

8. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated per Student Support Services.

B. In-Service Courses

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. Bid Awards: Food Services

Awards from July 1, 2023 to June 30, 2024

Pizza Bid:

Uncle Rico's Pizza: 2309 Nott St. E. Ste. 311 Niskayuna, NY 12309
Item#: 51000A

Milk and Milk Products Bid:

Sycaway Creamery: 42 Duncan Lane Troy, NY 12180
Item#: 00070, 00080, 00040, 00010, 00020, 00228, 00061

Beverages Bid:

Ginsberg's Institutional Foods, Inc., PO Box 17, Hudson, NY 12534
Item#: 60175

DeCrescente Distributing Co. PO Box 231 Mechanicville, NY 12118
Item#: 60280, 60282, 60284, 60281, 00044, 00201, 00163, 00133, 60271, 00164,
00162, 00165, 00293, 60273, 00019, 60272, 60279, 00018, 00082, 00042, 60165,
60167, 60166, 60251, 00013

Paper Goods and Disposable Items Bid:

Hill & Markes, Inc., 1997 St. Hwy 5S Amsterdam, NY 12010
Item #: 12125, 12500, 00234, 00257, 00048, 00095, 11020, 00144, 12470, 12368,
11050, 11010, 12130, 12140, 00244, 00241, 12342, 12336, 12337, 12345, 12301,
12300, 12188, 12175, 12192, 12191, 00283, 00143, 12187, 12183, 12184, 12480,
00239, 00240, 12205, 12430, 12020, 00237, 00238, 12037, 1203612035, 12034,
12032, 12033, 12660, 12450, 00145, 12346, 12312, 12343, 12313, 12317, 12189,

12225, 12721, 11040, 12220, 12630, 12633, 12505, 12210, 12105, 12280, 12290, 00301, 11046, 11030, 12318, 12410, 11080, 12319, 00027, 12260, 12610, 12010, 00303, 00064, 00258, 12005

Net Off Invoice – Grocery Bid:

Ginsberg’s Institutional Foods, Inc., PO Box 17, Hudson, NY 12534

Item #: 00156, 50923, 80011, 80099, 50921, 50922, 00185, 50034, 00151, 00149, 00147, 00179, 00150, 00148, 00024, 00102, 00068, 00188, 55030, 00190, 00191, 00192, 51045, 00180, 00012, 00157, 20165, 20166, 20135, 20140, 20145, 20130, 20160, 20179, 20171, 20094, 20106, 20101, 00137

Baked Goods, Bread, and Rolls Bid:

Rockland Bakery, 94 Demarest Mill Road Nanuet, NY 10954

Item #: 10060, 10030, 10010, 10121, 10111, 16500, 16501, 10173, 10146, 10166

Canned & Frozen Foods, Grocery Items, Meats, Cheeses & Snacks Bid:

Ginsberg’s Foods, Inc. PO Box 17, Route 66 Hudson, NY 12534

Item #: 20010, 16512, 16513, 70395, 70035, 20174, 20172, 20173, 20176, 10255, 70010, 15097, 00285, 20117, 16612.50997, 70451, 70452, 20205, 20190, 20230, 20185, 20207, 70040, 70050, 15583, 15587, 15588, 15589, 15606, 15605, 15598, 15611, 16023, 49994, 50005, 80421, 49997, 14205, 14208, 14206, 14102, 14207, 14307, 14306, 14305, 14303, 14004, 00076, 70070, 14397, 14395, 14398, 14396, 14291, 20062, 20060, 16100, 80385, 00160, 70075, 16518, 16517, 00024, 16519, 80055, 80139, 00086, 80410, 80140, 80210, 00055, 50035, 50968, 16502, 50936, 50045, 50053, 16070, 00320, 16061, 80400, 80401, 00306, 00307, 70100, 00029, 14081, 14079, 14080, 00268, 30103, 40040, 00025, 80300, 60120, 60011, 60012, 60013, 60140, 60130, 60110, 20011, 80180, 80185, 80030, 00088, 80120, 20111, 70454, 16550, 16560, 80112, 80254, 16605, 50970, 70150, 20245, 70170, 80064, 80065, 16064, 00017, 70180, 70080, 56021, 55968, 56015, 56007, 00167, 15291, 56024, 56023, 20196, 20197, 20198, 80088, 80080, 20050, 51006, 14285, 70190, 14250, 80380, 14531, 70020, 80160, 55992, 10168, 00039, 80429, 70225, 70227, 00195, 00014, 70455, 20098, 00198, 70211, 70216, 50606, 00051, 00294, 00295, 14263, 14095, 14405, 30100, 30010, 00288, 00033, 56005, 70320, 70341, 70330, 70345, 16085, 16080, 70460, 00137, 10196, 50932, 50930, 00021, 80090, 80095, 00202, 00037, 16053, 16052, 00284, 80330, 55987, 55994, 55988, 00309, 55993, 16597, 16596, 14497, 14496

Roberts Foods 17 Metzger Rd. Red Hook, NY 12571

Item #: 00105, 00077, 00319, 14210, 00076, 14310, 14488, 14311, 14483, 14450, 14255, 14007, 16514, 16515, 16516, 00078, 14515, 14410, 14260, 14268

Fresh Bagels Bid:

Rockland Bakery, Inc. 94 Demarest Mill Rd. Nanuet, NY 10954
Item#: 16510

D. Charter Bus Service

Designation of the following charter bus contractors to provide service on an as-needed basis for the 2023-2024 school year:

Brown Coach, Inc. Upstate Transit of Saratoga, LLC Yankee Trails,
Inc

E. Declare as Surplus

The following musical instruments located at Lisha Kill Middle School (stage) are declared a surplus. All items are in good condition and can be put out to bid:

One (1) Conn E Flat Tuba, Serial #704116.
One (1) Conn HJ Tuba, Serial #817996
One (1) Conn HJ Tuba, Serial #K39545
One (1) Vintage Baritone with case, Serial #201104

The following are located at Colonie Central High School and are declared as surplus. All items are in good condition and can be put out to bid:

One (1) Life Fitness Leg Extension Machine, Model HS-LE, Asset Tag #106520
One (1) Life Fitness Leg Curl Machine, Model HS-SLC, Asset Tag #106519
One (1) Life Fitness Leg Press Machine, Model HS-SLP, Asset Tag #106529

The following items are located at the Lisha Kill Middle School and no longer used:

One Hundred Eighty-Four (184) The United States Social Studies textbooks
Thirty-seven (37) Integrated Algebra textbooks
Eighty-One (81) Holt French 1 textbooks

F. Capital Construction Change Order

Approval of Change Order GC-002 in the amount of (\$17,992.00) from Bonacquisti Brothers Construction, 20 Center Street, Suite 1, Albany, NY 12205 to credit the District for unused allowance. Total contract sum is decreased from \$988,500.00 to \$970,508.00. Sand Creek Middle School, Phase IV, NYSED #01-06-01-06-0-015-019.

G. Claims Auditor Report/Confirming PO Report

April, May, June 2023

H. Intermunicipal Agreements

- 1. Approval of an Intermunicipal Agreement with the Menands School District for the provision of technology instruction, network technician support, network infrastructure and server administration, Director of Technology services and occasional worker beginner level technology support to Menands School District as per attached agreement for the 2023-24 school year.
- 2. Approval of an Intermunicipal Agreement with the Menands School District for the provision of educational services to students from Menands School District as per attached agreement for the 2023-24 school year.

I. Agreements

- 1. Approval of an agreement with St. Catherine’s Center for Children., 30 North Main Street, Albany, NY 12203 and South Colonie Central School District to provide educational services to one (1) South Colonie School District student resident during the 2022 summer program. The term of the agreement shall be starting July 1, 2023 and ending August 31, 2023. The total cost of the contract shall be \$6,824.00.
- 2. Approval of a contract agreement with Parsons Child and Family Center, 60 Academy Road, Albany, NY 12208 and South Colonie Central School District to receive onsite Article 31 clinical satellite services through the Capital Region BOCES Co-Ser from July 1, 2023 through June 30, 2024. Fees will be billed through BOCES.

A motion was made by Mr. Blakley and seconded by Mr. Mesick, that the above stated Reports and Recommendations be approved.

6 Yes 0 No 0 Abstain **Vote Carried: 6 – 0 – 0**

9. PERSONNEL – INSTRUCTION (Pages 10-13)

A motion was made by Ms. Gigliello and seconded by Mr. Blakley, that the Instructional Personnel changes listed on the attached sheets dated July 6, 2023 be approved.

6 Yes 0 No 0 Abstain **Vote Carried: 6 – 0 – 0**

10. PERSONNEL – SUPPORT (Pages 14-16)

A motion was made by Mr. Blakley and seconded by Mr. Ryan, that the Support Personnel changes listed on the attached sheets dated July 6, 2023 be approved.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

11. RESOLUTION – 2023-2024 SCHOOL CALENDAR AMENDMENTS

IT IS HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the school calendar previously adopted by the Board of Education for 2023-2024 is hereby amended as may be necessary and implemented by the Superintendent of Schools to comply with all existing and to be issued Executive Orders issued by the Governor of the State of New York that impact the school year or the operation of schools in any manner.

A motion was made by Mr. Mesick and seconded by Mr. Larrabee, that the above stated Resolution be adopted.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

12. FUTURE MEETINGS

- **August 8** Board of Education Meeting – 6:00 pm – District Office
- **August 24** Facilities/Transportation Committee Meeting – 8:30 am – District Office
- **August 29** Board of Education Meeting – 6:00 pm – District Office
- **September 5** Communications Committee Meeting – 6:00 pm – District Office
- **September 12** Graduation/Athletics Hall of Fame Committee Meeting – 6:00 pm– District Office
- **September 12** Board of Education Meeting – 7:00 pm – District Office

EXECUTIVE SESSION

A motion was made by Mr. Ryan and seconded by Ms. Gigliello to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Board entered into Executive Session at 6:32 pm.

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, to adjourn Executive Session.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Board adjourned Executive Session at 7:10 pm.

13. ADJOURN MEETING

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the Regular Meeting be adjourned.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 7:11 pm.

Respectfully Submitted,



Amber Lanigan
District Clerk

9. PERSONNEL – INSTRUCTION**A. Creation of Positions**

Create the following temporary positions for the 2023-2024 school year:

- | | | |
|-----|-----|----------------------------|
| (1) | .40 | Physical Education Teacher |
| (1) | .60 | Physical Education Teacher |

B. Rescind

- | | | |
|----|------------------------|---|
| 1. | <u>Name:</u> | Felicia Comuniello |
| | <u>Position:</u> | Probationary Elementary Education Teacher |
| | <u>Location:</u> | Lisha Kill Middle School |
| | <u>Effective Date:</u> | September 1, 2023 |
| | <u>Reason:</u> | Personal |

C. Leave of Absence

- | | | |
|----|------------------------|-------------------------------|
| 1. | <u>Name:</u> | Megan Latina |
| | <u>Position:</u> | Special Education Teacher |
| | <u>Type:</u> | Child Care Leave |
| | <u>Location:</u> | Shaker Road Elementary School |
| | <u>Effective Date:</u> | May 30, 2023 |
| | <u>Ending Dates:</u> | June 30, 2023 |

D. Appointments

- | | | |
|----|------------------------|---|
| 1. | <u>Name:</u> | Thomas Geddes |
| | <u>Type:</u> | Probationary - 4 Year |
| | <u>Tenure Area:</u> | Physical Education Teacher |
| | <u>Location:</u> | Colonie Central High School/Lisha Kill Middle School/Veeder Elementary School |
| | <u>Effective Date:</u> | July 1, 2023 |
| | <u>Salary REVISED:</u> | Schedule II, Step 6 as per SCTA Contract |
| | <u>Education:</u> | B.S. and M.S. from SUNY Cortland |
| | <u>Certification:</u> | Professional in Physical Education |
| 2. | <u>Name:</u> | Cara Cotoia |
| | <u>Type:</u> | Probationary – 4 Year |
| | <u>Teaching Area:</u> | Speech and Language Pathologist |
| | <u>Location:</u> | Roessleville Elementary School |
| | <u>Effective Date:</u> | September 1, 2023 |
| | <u>Salary REVISED:</u> | Schedule IV, Step 3, as per the SCTA Contract |
| | <u>Education:</u> | B.S. from Boston College, M.S. from The College of St. Rose and MBA from Fordham University |
| | <u>Certification:</u> | Initial in Speech and Language Disabilities |

E. Summer School Appointments

Rescind the following previously approved summer school appointment:

Special Education Summer School Program

Aaron Satin	Summer School Teaching Assistant
Mary Lovely	Summer School Teaching Assistant
Sharon Morris	Summer School Teaching Assistant
Morgan Phillips	Summer School Teaching Assistant

Approval of the following summer school appointment, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2023 summer school program:

Special Education Summer School Program

Hala Ibrahim	Summer School Teaching Assistant
Mark Thompson	Summer School Teaching Assistant

Summer Academy Grades K-4 Summer School Program

Olivia Rathke	Summer School Teaching Assistant
Katrina Degroodt	Summer School Teaching Assistant
Jessica Cosme	Summer School Teaching Assistant
Frances Fusco	Summer School Teaching Assistant

Summer ENL Boost Camp Program

April Mlambi	Summer School Teacher
Jessica Funari	Summer School Teaching Assistant

F. Substitute Teachers

Approve substitute teachers on the attached list for regular appointments.

G. Department Chairpersons – 2023-24 School Year

Approve per the SCTA Contract:

Music District Wide	Peter Cannistraci
Special Education (Pre-K-4)	Kathleen S. Goverski

H. Special Education Subject Coordinator

Approve per the SCTA Contract:

Special Education (5-8)	Heather Kurto
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I. Continuing Education Coordinator– 2023-24 School Year

Approve per Policy 9290:

Anjelieeque Martinez

J. Master Schedule Coordinators - 2023-24 School Year

Approve per Policy 9290:

Christopher Robilotti	1.0
Stephanie Luce	1.0

K. Master Schedule Assistant Coordinator– 2023-24 School Year

Approve per Policy 9290:

William Roemer	1.0
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L. P-12 Administrative Supervisor of STEAM– 2023-24 School Year

Approve per Policy 9290:

Gregory Bearup

M. P-12 Health Coordinator - 2023-24 School Year

Approve per Policy 9290:

Jennifer Judge

N. Diversity/Equity Coordinator– 2023-24 School Year

Approve per Policy 9290:

April Mlambi

O. IT Director SSA - 2023-24 School Year

Approve per Policy 9290:

James Lovett

P. Athletic Equipment Manager– 2023-24 School Year

Approve per Policy 9290:

High School	Jonathan LaPoint
Lisha Kill	Joe Repko
Sand Creek	Sean Merchant

Q. Elementary Wellness Club Coordinators for the 2023-2024 School Year

Approve per Policy 9290:

Roessleville Elementary	Karen Baumeister	.50
Roessleville Elementary	Mary Ellen Myer	.50

R. Elementary (Lego) Robotics Club for 2023-2024 School Year

Approve per Policy 9290:

Roessleville Elementary School	Karen Baumeister	1.0
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S. Cafeteria Supervision for the 2023-24 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Roessleville Elementary School

Colleen Leach	1.0	Morgan Pelcher	.50
Karen Baumeister	1.0	Joshua DiPiazza	.50
Michael Palmer	1.0	Laura Prosper	.50
Tiffany Ziontz-Parisi	.50		

Veeder Elementary School

Sarah Kaiser	1.0	Maureen Splonskowski	1.0
Sarah Pendergast	1.0	Emily Rose	1.0

T. Mentors for Teachers

Creation of the following mentors for the 2022-2023 school year:

Lisa Gallachi	2.0
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10. PERSONNEL – SUPPORT**A. Appointments**

1. Name: Benjamin Nixson
Position: School Bus Driver Substitute
Effective: June 8, 2023
Salary: \$19.58 per hour
2. Name: Braeden Mateja
Position: Occasional Worker
Effective: June 27, 2023
Salary: \$15.00 per hour
3. Name: Robin Briggs
Position: School Monitor Substitute
Effective: July 1, 2023
Salary: \$15.00 per hour
4. Name: Beverly Morse
Position: School Monitor Substitute
Effective: July 1, 2023
Salary: \$15.00 per hour
5. Name: Terri Urbano
Position: School Monitor Substitute
Effective: October 1, 2023
Salary: \$15.00 per hour
6. Name: Hala Abbas Mohamed Ibrahim
Position: Temporary School Monitor (.81)
Effective: July 1, 2023 – June 30, 2024
Salary: \$15.47 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Saddlewood Elementary School
7. Name: Gregory Shafer
Position: Probationary Automotive Mechanic
Effective: July 10, 2023
Salary: Schedule M per CSEA Contract
Hours: 8.0 hours per day
Current Location: Bus Garage
Probationary Period: July 10, 2023 – January 8, 2024

8. Name: Elizabeth Stgelais
Position: Provisional Secretary II
Effective: July 19, 2023
Salary: Schedule F per CSEA Contract (pro-rated)
Hours: 7.5 hours per day
Current Location: Lisha Kill Middle School – Office of Pupil Services
Probationary Period: July 19, 2023 – January 17, 2024
9. Name: Catherine Carney
Position: Temporary Substitute Account Clerk
Effective: July 1, 2023
Salary: Previous Hourly Rate
Hours: 7.5 hours per day (up to 10 transition days)
Current Location: Lisha Kill Middle School – Office of Pupil Services

B. Change of Appointment

1. Name: Karen Sasso
Position: Probationary Account Clerk I (12 months)
Effective: July 1, 2023
Salary: Schedule D per CSEA Contract
Hours: 7.5 hours per day
Current Location: Colonie Central High School
Probationary Period: July 1, 2023 – December 31, 2023

C. Salary Revisions

1. Name: Steven Clikeman
Position: Secretary II
Effective: July 7, 2023
Salary: Per attached confidential salary sheet
Hours: 7.5 hours per day
Current Location: District Office
2. Name: Samantha Moore
Position: Senior Keyboard Specialist
Effective: July 7, 2023
Salary: Per attached confidential salary sheet
Hours: 7.5 hours per day
Current Location: District Office

D. Summer School Appointment

Transportation

Chris Aldi Substitute Bus Driver Current Hourly Summer Sub Driver Rate

Summer School ESY Program

Francesca Vassilakos School Monitor Monitor base hourly rate

Rescind Appointment

Maribeth Shanley COTA (.50) Current hourly rate