

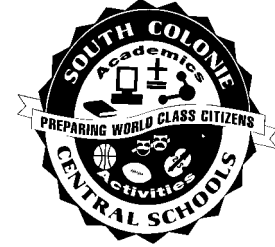
**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**MINUTES**

**December 6, 2022**

**District Office  
7:00 pm**



**CORE VALUES**

**We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

**MISSION STATEMENT**

The mission of the South Colonie Central School District is to educate all students to their highest level of academic achievement, realize their full potential and prepare them to become responsible citizens in a global society.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Casey at 7:00 pm.

**1. ROLL CALL****Members Present:**

Brian Casey	Michael Keane	Robert Mesick
Stephanie Cogan	David Kiehle	James T. Ryan
Rose Gigliello	Christopher Larrabee	

**Also Present:**

David Perry, Superintendent of Schools  
Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning  
Christopher Robilotti, Assistant Superintendent of Human Resources & Safe Schools  
Amber Lanigan, District Clerk

**2. PLEDGE TO THE FLAG**

Board President, Mr. Casey led the pledge to the flag.

**3. APPROVAL OF MINUTES**

A motion was made by Mr. Ryan and seconded by Mr. Keane, that the minutes of the Regular Meeting of November 15, 2022 be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

**4. SUPERINTENDENT UPDATE**

Dr. Perry wanted to thank everyone for their involvement and participation in our annual Toys for Tots campaign. This was another very successful year! A special congratulations to our music department who performed at the Empire State Plaza earlier this week. It was a wonderful performance! Congratulations to the staff and students who put on the middle school play, Dear Edwina. Mr. Backus attended and said it was a tremendous turnout and they did a really great job.

## 5. NEW BUSINESS

Mr. Casey reminded everyone that the village also participates in the Toys for Tots campaign and said that this year it was overwhelming. Transportation will be coming by tomorrow to pick up 3 overflowing boxes. This is the most successful year yet. Tonight is the tree lighting in the village. A big congratulations to the students for their awards and achievements in sports so far this year. Nice job to the coaches, parents and students! Let's continue this into the winter sports season.

Ms. Cogan attended the Toys for Tots kickoff at Veeder and said it was terrific and such a great time. She attended the 1st Grade's Giving Thanks Show at Shaker Road and said it was wonderful. She attended the Roeslville and Colonie High School's walkthroughs and said the buildings are in good repair for their age and very clean. Shoutout to Gordon Webster and his entire team. They are doing a great job! While doing the CCHS walkthrough, they were able to see Justin Defazzio's graphic arts course and Tom Casey's cyber security course, which were both phenomenal. She also attended the Shaker Road Holiday Shop, which was so much fun. The Lisha Kill Spelling Bee was a success. Saturday there is a shoe drive from 9-12 at the High School. They are accepting any pair of shoes that are in good repair. The goal is to collect 2500 pairs. Be sure to come back later that evening for the holiday lights event. Admission is one new toy for our Toys for Tots campaign.

Mr. Keane also attended the 1st Grade's Giving Thanks Show at Shaker Road and said it was fantastic to see folks back out in the schools and engaged. Saturday evening he was able to attend the Sand Creek play, Dear Edwina. He said the performance was fantastic and it was great to see the inclusivity. The PTSA is doing their dine out at Five Guys in Colonie Center tomorrow night.

Mr. Larrabee helped out at the Forest Park Toys for Tots assembly Monday morning. Sitting in on the morning program, he was impressed and thought Mrs. Penn did a phenomenal job. This coming Friday Lisha Kill will be having their first 7<sup>th</sup>/8<sup>th</sup> grade formal dance. Thanks to the teachers and PTA volunteers for making it happen!

Ms. Gigliello attended most of the walkthroughs and said she loves going to see the buildings, but more loves seeing the kids! It was wonderful to check in on the kids and see what they were doing. She also loved seeing Justin Defazzio's graphic arts course and Tom Casey's cyber security course and said she would love to see them come to a future board meeting. She said the Toys for Tots kickoff at Veeder was wonderful and the assembly today at Sand Creek was amazing as well.

Mr. Ryan stated that the interior inspections are complete. The buildings look great and the staff are doing a great job. During the walkthroughs, not only do we get to see the conditions of the buildings and what needs attention, but we also get to look at where our building projects are going forward. It is great to envision what will be done in the next 3-5 years.

Mr. Kiehle attended the faculty music recital and said it was wonderful. Thank you to all the participants for a delightful evening. He also attended the Dear Edwina Jr play at Sand Creek and said it was fantastic. A big thank you to Ms. Wickham and the long list of staff involved, they are doing wonderful things for the kids and something they will remember for the rest of their lives. It is heartwarming to see.

**6. COMMUNICATIONS**

There were no requests to speak.

**7. BOARD COMMITTEE REPORTS & ACTION ITEMS**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

**A. Communications**

Ms. Gigliello, Committee Chair, was available to answer questions regarding the report on the Communications Committee meeting that was held on November 15, 2022.

**B. Policy**

Mr. Larrabee, Committee Chair, was available to answer questions regarding the report on the Policy Committee meeting that was held on November 21, 2022.

**C. Academic Achievement**

Mr. Kiehle, Committee Chair, was available to answer questions regarding the report on the Academic Achievement meeting that was held on November 29, 2022.

**8. REPORTS FOR INFORMATION AND ACTION****A. Tax Collection Report**

Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning, will review the data on taxes collected and unpaid taxes. Approval to accept the Tax Collection Reports for the Towns of Colonie, Guilderland, and Niskayuna, and that the list of uncollected taxes be approved for submission to Albany and Schenectady Counties for the September 1, 2022 through October 31, 2022 tax collection period.

A motion was made by Ms. Gigliello and seconded by Ms. Cogan, that the above stated Tax Collection Report be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8-0-0**

**B. 2023-2024 Preliminary Budget Discussion**

Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning, discussed preliminary 2023-2024 budget development.

**9. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated per Student Support Services.

**B. In-Service Courses**

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

**C. Agreements**

1. Agreement with Vanderheyden, P.O. Box 219, Wynantskill, NY 12198 and South Colonie Central School District to provide educational services to one (1) South Colonie School District student residents during the 2022-2023 school year program starting November 8, 2022 and ending June 23, 2023. The total cost of this contract shall be approximately \$33,661.03.
2. Agreement with Part D Advisors, 17199 N. Laurel Park Drive, Suite 400, Livonia, MI 48152 and South Colonie Central School District to provide retiree drug subsidy administration services for the Districts' Prescription plan beginning with the 2022-2023 school year. Participation in the service is funded through CASHIC.
3. Approval of an agreement with the Nordlys Foundation, 110 Spring Street, Saratoga Springs, NY 12866 for the acceptance of grant funding in the amount of \$36,000.00, for ACASE Nordlys Foundation Grant for the Greater Capital Region Teacher Center.

**D. Capital Construction Change Order**

Approval of Change Order EC-001 in the amount of (\$22,206.00) from J. McBain Electric, 2742 6th Avenue, Troy, NY 12180 to credit the District for unused contract allowance. Total contract sum is decreased from \$251,300.00 to \$229,094.00. Lisha Kill Middle School, Emergency Electrical Project, NYSED #010601-06-0002-020.

**E. Municipal Cooperative Agreement**

Approval of an addendum to amend Section Seven (7) of the agreement between Shenendehowa Central School District, North Colonie Central School District, South Colonie Central School District and Burnt Hills-Ballston Lake Central School District, covering the period of December 20, 2013 through December 19, 2022, to extend the Municipal Cooperation Agreement for the purchase of diesel fuel and unleaded gasoline, for an additional three (3) year term. The additional contract term shall be December 20, 2022 through December 19, 2025.

**F. Tax Refunds**

1. Approval of a 2022-2023 tax refund for Elias Haji in the amount of \$1,643.09. The property is located at 8 Hilton Court, Loudonville, NY 12211 (Tax Map #43.1-5-84).
2. Approval of a 2022-2023 tax refund for Asenath & John Saglimbeni in the amount of \$516.84. The property is located at 1 Newport Drive, Niskayuna, NY 12309 (Tax Map #17.2-1-95).
3. Approval of a 2022-2023 tax refund for Margaret Franklin in the amount of \$545.55. The property is located at 10 Delafield Drive, Albany, NY 12205 (Tax Map #41.8-4-46).
4. Approval of a 2022-2023 tax refund for Richard Deleon & Susan Faith in the amount of \$1,886.46. The property is located at 52 Donna Dr., Albany, NY 12205 (Tax Map #42.14-1-51).

**G. Transportation Contracts**

Bid award transportation contracts for students for the 2022-2023 school year programs awarded to the lowest bidder and pending meeting insurance requirements as follows:

	PER DAY COST	ADDTL AIDE	PER ADDTL MILE
Route #2022-16 St. Catherine's	\$399.00	\$120.00	\$5.95
Vendor Name: Star & Strand Transportation, Inc. 360 5 <sup>th</sup> Ave, Troy, NY 12180			
Route #2022-17 Sand Creek MS	\$233.00	\$120.00	\$5.95
Vendor Name: Star & Strand Transportation, Inc. 360 5 <sup>th</sup> Ave, Troy, NY 12180			

**H. Declare as Surplus**

The following items in the maintenance department are in poor condition and will be put out to bid:

Jacobsen Turfcart Mower T422D	VIN D950736399
Jacobsen Turfcart Mower T422D	VIN D950730125
Club Cart Golf Cart	
New Stripe Paint Machine	

**I. Donations**

1. Donation from Tammy Hanley, 23 Mary Hadge Drive, Schenectady, NY 12309 of two (2) Shen SC200 Full-Sized Cellos, Soft Cases and Bows, Serial #1001961 and #1001965, valued at \$2,395.00 each (\$4790.00).
2. Donation from Reading for Education, 180 Freeman Avenue, Murfreesboro, TN 37129 to Roessleville Elementary School in the amount of \$883.14. The donation will be used for supplies.
3. Donation from Emma Hunter (Student), Charities Aid Foundation America in the amount of \$30.00. The donation will be used for supplies.

**J. Re-appropriation of the 2022-2023 budget**

Re-appropriation of the 2022-2023 budget in the amount of \$913.00. The total re-appropriated budget is \$113,468,185.

**Clerk's & Treasurer's Reports - October 2022**

A motion was made by Mr. Ryan and seconded by Mr. Mesick, that the above stated Reports and Recommendations be approved.

8 Yes      0 No      0 Abstain      **Vote Carried: 8 – 0 – 0**

**10. PERSONNEL – INSTRUCTION (Pages 10-13)**

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the Instructional Personnel changes listed on the attached sheets dated December 6, 2022 be approved.

8 Yes      0 No      0 Abstain      **Vote Carried: 8 – 0 – 0**

**11. PERSONNEL – SUPPORT (Pages 14-17)**

A motion was made by Mr. Keane and seconded by Mr. Larrabee, that the Support Personnel changes listed on the attached sheets dated December 6, 2022 be approved.

8 Yes      0 No      0 Abstain      **Vote Carried: 8 – 0 – 0**

**12. RESOLUTION**

Human Rights Day – December 10

A motion was made by Mr. Mesick and seconded by Mr. Keane, that the above stated Resolution be approved.

8 Yes      0 No      0 Abstain      **Vote Carried: 8 – 0 – 0**

**13. FUTURE MEETINGS**

- **December 13**      Budget Workshop – 6:00 pm – District Office
- **December 15**      Transportation/Facilities Committee Meeting – 8:30 am – District Office
- **January 3**      Accountability & Board Operations Committee Meeting – 6:00pm – District Office
- **January 3**      Board of Education Meeting – 7:00 pm – District Office



- **January 10** Strategic Planning Committee Meeting – 6:00 pm – District Office
- **January 10** Board of Education Meeting (Executive Session Only) – 7:00 pm – District Office
- **January 17** Board of Education Meeting – 7:00 pm – District Office
- **January 23** Policy Committee Meeting – 6:00 pm – District Office

### **EXECUTIVE SESSION**

A motion was made by Ms. Gigliello and seconded by Mr. Larrabee to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

The Board entered into Executive Session at 7:31 pm.

A motion was made by Mr. Ryan and seconded by Mr. Larrabee, to adjourn Executive Session.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

The Board adjourned Executive Session at 8:38 pm.

### **14. ADJOURN MEETING**

A motion was made by Ms. Gigliello and seconded by Mr. Keane, that the Regular Meeting be adjourned.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

The Regular Meeting of the Board of Education was adjourned at 8:39 pm.

Respectfully Submitted,



Amber M. Lanigan  
District Clerk

**10. PERSONNEL – INSTRUCTION****A. Retirements**

1. Name: Judith Glasser  
Position: Speech and Language Pathologist  
Location: Colonie Central High School/CBA/OSL  
Effective Date: December 23, 2022  
Years of Service: 26+ years (1996-2022)
2. Name: Lisa Marcone  
Position: Childhood Education Teacher  
Location: Sand Creek Middle School  
Effective Date: July 1, 2023  
Years of Service: 30 years (1993-2022)

**B. Resignation**

1. Name: Jennifer Audi  
Position: Teaching Assistant  
Location: Lisha Kill Middle School  
Effective Date: December 12, 2022  
Reason: Personal

**C. Temporary Appointments**

1. Name: Roselin Malak-Seedhom  
Type REVISIED: Temporary (.90)  
Tenure Area: Teaching Assistant  
Location: Lisha Kill Middle School  
Effective Date: November 14, 2022  
Ending Date: June 30, 2023  
Salary: As per the SCTA TA Contract (pro-rated)  
Education: B.S. from SUNY Oneonta  
Certification Status: Teaching Assistant, Level 1
2. Name: Marisa White  
Type: Temporary (1.0)  
Tenure Area: Special Education Teacher  
Location: Forest Park Elementary School  
Effective Date: December 12, 2022  
REVISIED:  
Ending Date: June 30, 2023  
Salary: Schedule II, Step 5 as per SCTA Contract (pro-rated)  
Education: B.S. from the College of St. Rose and M.S. from SUNY Albany  
Certification Status: Professional in Students with Disabilities (Grades 1-6)

**D. Increase of Appointments**

1. Name: Brook Bourgeois  
Teaching Area: Technology  
Location: Colonie Central High School  
Increase: .20  
Effective Dates: November 21, 2022 to April 3, 2023
  
2. Name: Jeffrey Dutcher  
Teaching Area: Library Media Specialist  
Location: Colonie Central High School  
Increase: .20  
Effective Dates: November 21, 2022 to April 3, 2023
  
3. Name: Jennifer Lewicki  
Teaching Area: Technology  
Location: Colonie Central High School  
Increase: .20  
Effective Dates: November 21, 2022 to April 3, 2023
  
4. Name: Thomas Casey  
Teaching Area: Technology  
Location: Colonie Central High School  
Increase: .20  
Effective Dates: November 21, 2022 to April 3, 2023
  
5. Name: John Gehres  
Teaching Area: Technology  
Location: Colonie Central High School  
Increase: .20  
Effective Dates: November 21, 2022 to April 3, 2023

**E. Substitute Teachers**

Approve substitute teachers on the attached list for regular appointments.

**F. Diversity/Equity Coordinator– 2022-23 School Year**

Rescind the following previously approved position effective 09/22/2022:

James Haertel

**G. Odyssey of the Mind for 2022-2023 School Year**

Approve per Policy 9290:

Building Coordinator	Lisha Kill Middle School	Cody Ng	1.0
Building Coordinator	Veeder Elementary School	Sarah Pendergast	1.0
District Coordinator		Richard Thompson	1.0

**H. Co-Curricular – 2022-23 School Year**

**Rescind** the following previously approved position effective 09/22/22:

**Colonie Central High School**

GSA Pride Club	James Haertel	1.0
Productions:		
Line & Cue Advisor	James Haertel	.50
Vocal Director	James Haertel	1.0
Small Performing Music Groups (Grades 9-12)		
Jazz Band	James Haertel	1.0
Symphonic Band	James Haertel	1.0
Wind Ensemble	James Haertel	1.0

**Rescind** the following previously approved position:

**Sand Creek Middle School****Small Performing Group Fall**

Musical Producer	DeLynn Wickham	1.0
------------------	----------------	-----

**Appoint** the following previously approved positions at the approved rate of compensation effective 09/22/22:

**Colonie Central High School**

GSA Pride Club	Stephanie Crisci	.50
GSA Pride Club	Katie Rossetini	.50
Productions:		
Line & Cue Advisor	Susan Vatalaro	.50 to 1.0

**Appoint** the following previously approved position at the approved rate of compensation:

**Sand Creek Middle School****Small Performing Group Fall**

Musical Director	Lisa Winans	1.0
Musical Producer	Amanda Harris	1.0

**I. Elementary Wellness Club Coordinators for the 2022-2023 School Year**

**Approve** per Policy 9290:

Roessleville Elementary	Karen Baumeister	1.0
-------------------------	------------------	-----

**J. Long-Term Substitute**

1. 

<u>Name:</u>	Lisa McGee
<u>Type:</u>	Long-Term Substitute
<u>Teaching Area:</u>	Special Education Teacher
<u>Location:</u>	Sand Creek Middle School
<u>Effective Date:</u>	November 14, 2022
<u>Salary:</u>	Schedule I, Step 1; As per the SCTA Contract (pro-rated)
<u>Education:</u>	B.S. and M.S. from The College of St. Rose
<u>Certification:</u>	Permanent in Special Education (Grades K-12)

**11. PERSONNEL – SUPPORT****A. Resignations**

1. Name: Lee Spinelli  
Position: Cook Manager I  
Location: Forest Park Elementary School  
Effective: November 29, 2022  
Reason: Personal
2. Name: Deborrah Strugar  
Position: Temporary Part-Time Typist  
Location: Veeder Elementary School  
Effective: December 8, 2022  
Reason: Accepted another position in the District
3. Name: Elizabeth Stone  
Position: Keyboard Specialist (10 months)  
Location: Veeder Elementary School  
Effective: December 8, 2022  
Reason: Accepted a position outside of the District
4. Name: Jan Motschmann  
Position: Account Clerk I  
Location: Colonie Central High School  
Effective: December 8, 2022  
Reason: Accepted a position outside of the District
5. Name: Stephanie Kontakos  
Position: Keyboard Specialist (10 months)  
Location: Saddlewood Elementary School  
Effective: December 17, 2022  
Reason: Accepted a position outside of the District
6. Name: Allison Jeffers  
Position: Secretary I  
Location: Roessleville Elementary School  
Effective: January 2, 2023  
Reason: Accepted another position in the District

**B. Appointments**

1. Name: Lee Spinelli  
Position: Food Service Trainer  
Effective: September 1, 2022 through October 13, 2022  
Salary: Stipend per Board Policy 9290

2. Name: Frank Faragon  
Position: School Monitor Substitute  
Effective: November 14, 2022  
Salary: \$13.50 per hour
3. Name: Ronald Westfall Jr.  
Position: Part-Time Cafeteria Truck Driver  
Effective: November 16, 2022  
Salary: \$18.68 per hour per CSEA Contract  
Hours: 3.75 hours per day  
Current Location: District Wide  
Probationary Period: November 16, 2022 through May 17, 2023
4. Name: Cameron Stackman  
Position: Custodial Worker Substitute  
Effective: November 16, 2022  
Salary: \$15.00 per hour
5. Name: Mary Welch  
Position: School Nurse Substitute  
Effective: November 21, 2022  
Salary: \$26.00 per hour
6. Name: Jack Ryan  
Position: Temporary School Monitor (.81)  
Effective: November 28, 2022 through June 30, 2023  
Salary: \$13.90 per hour per Teamsters Contract  
Hours: 6.5 hours per day  
Current Location: Sand Creek Middle School  
Probationary Period: November 28, 2022 through May 29, 2023
7. Name: Jason Barno  
Position: Probationary Custodian Mechanic  
Effective: December 5, 2022  
Salary: Schedule J, Job Rate per CSEA Contract  
Hours: 8.0 hours per day  
Current Location: District Office  
Probationary Period: December 5, 2022 through June 5, 2023
8. Name: Deborrah Strugar  
Position: Probationary Keyboard Specialist (10 months)  
Effective: December 8, 2022  
Salary: Schedule A, Job Rate, per CSEA Contract  
Hours: 7.0 hours per day  
Current Location: Veeder Elementary School  
Probationary Period: December 8, 2022 through June 8, 2023

9. Name: Mary Abbott  
Position: Probationary School Nurse  
Effective: December 19, 2022  
Salary: Schedule S, Job Rate, per CSEA Contract  
Hours: 7.0 hours per day  
Current Location: Forest Park Elementary School  
Probationary Period: December 19, 2022 through June 19, 2023
10. Name: Allison Jeffers  
Position: Probationary Secretary II  
Effective: January 2, 2023  
Salary: Per attached confidential salary sheet  
Hours: 7.5 hours per day  
Current Location: District Office  
Probationary Period: January 2, 2023 through July 3, 2023
11. Name: Ante Terrell  
Position: Temporary School Monitor (.81)  
Effective: December 5, 2022 through June 30, 2023  
Salary: \$13.90 per hour per Teamsters Contract  
Hours: 6.5 hours per day  
Current Location: Sand Creek Middle School  
Probationary Period: December 5, 2022 through June 5, 2023
12. Name: Widalys Munoz  
Position: Temporary School Monitor (.63)  
Effective: December 5, 2022 through June 30, 2023  
Salary: \$13.90 per hour per Teamsters Contract  
Hours: 5.0 hours per day  
Current Location: Saddlewood Elementary School  
Probationary Period: December 5, 2022 through June 5, 2023
13. Name: Heidi Butcher  
Position: Probationary School Nurse  
Effective: December 7, 2022  
Salary: Schedule S, Job Rate, per CSEA Contract  
Hours: 7.0 hours per day  
Current Location: Sand Creek Middle School  
Probationary Period: December 7, 2022 through June 7, 2023

**C. Transportation Stipend**

**Appoint** the following per the Support Staff Supervisors Contract effective October 17, 2022

Jason Hoefler                      On-Call Stipend        .5



**D. Support Staff Substitute and Occasional Employment Rates**

Hourly Rates effective December 7, 2022:

<b><u>Substitute Title</u></b>	<b><u>Hourly Rate</u></b>
School Nurse	\$30.00

Hourly Rates effective January 1, 2023:

<b><u>Substitute Title</u></b>	<b><u>Hourly Rate</u></b>
Food Service Helper	\$14.38
School Monitor	\$14.38