

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



A G E N D A

December 6, 2022

District Office

7:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

The mission of the South Colonie Central School District is to educate all students to their highest level of academic achievement, realize their full potential and prepare them to become responsible citizens in a global society.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by the President of the Board of Education.

1. ROLL CALL

<input type="checkbox"/> Brian Casey	<input type="checkbox"/> Michael Keane	<input type="checkbox"/> Robert Mesick
<input type="checkbox"/> Stephanie Cogan	<input type="checkbox"/> David Kiehle	<input type="checkbox"/> James T. Ryan
<input type="checkbox"/> Rose Gigliello	<input type="checkbox"/> Christopher Larrabee	

Also Present:

David Perry, Superintendent of Schools

Timothy Backus, Deputy Superintendent

Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning

Christopher Robilotti, Assistant Superintendent of Human Resources & Safe Schools

Amber Lanigan, District Clerk

2. PLEDGE TO THE FLAG

The President of the Board of Education will lead the pledge to the flag.

3. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the [Regular Meeting of November 15, 2022](#) be approved.

Yes No Abstain Carried:

4. SUPERINTENDENT UPDATE**5. NEW BUSINESS**

6. COMMUNICATIONS

Please use the attached link to submit Board Meeting Public Comments. [12/06/22 BOE Meeting Public Comments](#)

7. BOARD COMMITTEE REPORTS & ACTION ITEMS

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

A. Communications

Ms. Gigliello, Committee Chair, will be available to answer questions regarding the report on the Communications Committee meeting that was held on November 15, 2022.

B. Policy

Mr. Larrabee, Committee Chair, will be available to answer questions regarding the report on the Policy Committee meeting that was held on November 21, 2022.

C. Academic Achievement

Mr. Kiehle, Committee Chair, will be available to answer questions regarding the report on the Policy Committee meeting that was held on November 29, 2022.

8. REPORTS FOR INFORMATION AND ACTION**A. Tax Collection Report**

Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning, will review the data on taxes collected and unpaid taxes. Approval to accept the Tax Collection Reports for the Towns of Colonie, Guilderland, and Niskayuna, and that the list of uncollected taxes be approved for submission to Albany and Schenectady Counties for the September 1, 2022 through October 31, 2022 tax collection period.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Tax Collection Reports be accepted and the List of Uncollected Taxes be approved for submittal.

_____ Yes

_____ No

_____ Abstain

Carried:

B. 2023-2024 Preliminary Budget Discussion

Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning, will discuss preliminary 2023-2024 budget development.

9. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated per Student Support Services.

B. In-Service Courses

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. Agreements

1. Agreement with Vanderheyden, P.O. Box 219, Wynantskill, NY 12198 and South Colonie Central School District to provide educational services to one (1) South Colonie School District student residents during the 2022-2023 school year program starting November 8, 2022 and ending June 23, 2023. The total cost of this contract shall be approximately \$33,661.03.
2. Agreement with Part D Advisors, 17199 N. Laurel Park Drive, Suite 400, Livonia, MI 48152 and South Colonie Central School District to provide retiree drug subsidy administration services for the Districts' Prescription plan beginning with the 2022-2023 school year. Participation in the service is funded through CASHIC.
3. Approval of an agreement with the Nordlys Foundation, 110 Spring Street, Saratoga Springs, NY 12866 for the acceptance of grant funding in the amount of \$36,000.00, for ACASE Nordlys Foundation Grant for the Greater Capital Region Teacher Center.

D. Capital Construction Change Order

Approval of Change Order EC-001 in the amount of (\$22,206.00) from J. McBain Electric, 2742 6th Avenue, Troy, NY 12180 to credit the District for unused contract allowance. Total contract sum is decreased from \$251,300.00 to \$229,094.00. Lisha Kill Middle School, Emergency Electrical Project, NYSED #010601-06-0002-020.

E. Municipal Cooperative Agreement

Approval of an addendum to amend Section Seven (7) of the agreement between Shenendehowa Central School District, North Colonie Central School District, South Colonie Central School District and Burnt Hills-Ballston Lake Central School District, covering the period of December 20, 2013 through December 19, 2022, to extend the Municipal Cooperation Agreement for the purchase of diesel fuel and unleaded gasoline, for an additional three (3) year term. The additional contract term shall be December 20, 2022 through December 19, 2025.

F. Tax Refunds

1. Approval of a 2022-2023 tax refund for Elias Haji in the amount of \$1,643.09. The property is located at 8 Hilton Court, Loudonville, NY 12211 (Tax Map #43.1-5-84).
2. Approval of a 2022-2023 tax refund for Asenath & John Saglimbeni in the amount of \$516.84. The property is located at 1 Newport Drive, Niskayuna, NY 12309 (Tax Map #17.2-1-95).
3. Approval of a 2022-2023 tax refund for Margaret Franklin in the amount of \$545.55. The property is located at 10 Delafield Drive, Albany, NY 12205 (Tax Map #41.8-4-46).
4. Approval of a 2022-2023 tax refund for Richard Deleon & Susan Faith in the amount of \$1,886.46. The property is located at 52 Donna Dr., Albany, NY 12205 (Tax Map #42.14-1-51).

G. Transportation Contracts

Bid award transportation contracts for students for the 2022-2023 school year programs awarded to the lowest bidder and pending meeting insurance requirements as follows:

	PER DAY COST	ADDTL AIDE	PER ADDTL MILE
Route #2022-16 St. Catherine’s	\$399.00	\$120.00	\$5.95
Vendor Name: Star & Strand Transportation, Inc. 360 5 th Ave, Troy, NY 12180			
Route #2022-17 Sand Creek MS	\$233.00	\$120.00	\$5.95
Vendor Name: Star & Strand Transportation, Inc. 360 5 th Ave, Troy, NY 12180			

H. Declare as Surplus

The following items in the maintenance department are in poor condition and will be put out to bid:

Jacobsen Turfcart Mower T422D	VIN D950736399
Jacobsen Turfcart Mower T422D	VIN D950730125
Club Cart Golf Cart	
New Stripe Paint Machine	

I. Donations

1. Donation from Tammy Hanley, 23 Mary Hadge Drive, Schenectady, NY 12309 of two (2) Shen SC200Full-Sized Cellos, Soft Cases and Bows, Serial #1001961 and #1001965, valued at \$2,395.00 each (\$4790.00).
2. Donation from Reading for Education, 180 Freeman Avenue, Murfreesboro, TN 37129 to Roessleville Elementary School in the amount of \$883.14. The donation will be used for supplies.
3. Donation from Emma Hunter (Student), Charities Aid Foundation America in the amount of \$30.00. The donation will be used for supplies.

J. Re-appropriation of the 2022-2023 budget

Re-appropriation of the 2022-2023 budget in the amount of \$913.00. The total re-appropriated budget is \$113,468,185.

K. Clerk's & Treasurer's Reports - October 2022

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

10. PERSONNEL – INSTRUCTION (Pages 10-13)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instruction Personnel changes listed on the attached sheets dated December 6, 2022 be approved.

_____ Yes _____ No _____ Abstain Carried:

11. PERSONNEL – SUPPORT (Pages 14-16)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets December 6, 2022 be approved.

_____ Yes _____ No _____ Abstain Carried:

12. RESOLUTION – ENERGY PERFORMANCE CONTRACT

WHEREAS, the Board of Education (“Board”) of the South Colonie Central School District (“School District”), after soliciting requests for proposals from energy services companies for the implementation of energy conservation measures at all district facilities (“Project”) based upon an Energy Performance Contract basis, appointed the energy services company, Johnson Controls, Inc. (“JCI”) to review the requests for proposals; and

WHEREAS, the School District Board of Education authorized JCI to conduct a comprehensive energy audit (“CEA”) of School District property to determine what energy conservation measures might be installed under an energy performance contract; and

WHEREAS, the results of the comprehensive energy audit have been reviewed and evaluated by JCI, the School District’s consulting engineer, Energia Engineering, P.C. (“Energia”), and the School District Administration to determine which comprehensive energy efficient technologies can realistically reduce the District’s future energy consumption and generate cost savings for the District; and

WHEREAS, based upon said review and evaluation of the CEA, Energia and the School District Administration have identified and recommend the scope of energy conservation measures to be installed in District Facilities (“Project”) pursuant to an energy performance contract; and

WHEREAS, the School District Board of Education desires to enter into an energy performance contract (“EPC”) for the installation of energy performance measures with JCI based upon the legal review and approval of the EPC by the Board of Education.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the scope and the installation of the energy performance measures and energy conservation services for the benefit of District Facilities subject to the recommendation of Energia and the School District Administration, and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the energy performance contract and authorizes the President of the Board of Education to execute the energy performance contract (“EPC”) between the School District and JCI that incorporates the energy conservation services and installations identified in the EPC as recommended and approved by the School District counsel and Energia.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution be approved.

Roll Call Vote: ___ Brian Casey ___ Michael Keane ___ Robert Mesick
 ___ Stephanie Cogan ___ David Kiehle ___ James T. Ryan
 ___ Rose Gigliello ___ Christopher Larrabee

_____ Yes ___ No ___ Abstain Carried:

13. RESOLUTION

Human Rights Day – December 10

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution be approved.

_____ Yes ___ No ___ Abstain Carried:

14. FUTURE MEETINGS

- **December 13** Budget Workshop – 6:00 pm – District Office
- **December 15** Transportation/Facilities Committee Meeting – 8:30 am – District Office
- **January 3** Accountability & Board Operations Committee Meeting – 6:00pm – District Office
- **January 3** Board of Education Meeting – 7:00 pm – District Office
- **January 10** Strategic Planning Committee Meeting – 6:00 pm – District Office
- **January 10** Board of Education Meeting (Executive Session Only) – 7:00 pm – District Office
- **January 17** Board of Education Meeting – 7:00 pm – District Office
- **January 23** Policy Committee Meeting – 6:00 pm – District Office

EXECUTIVE SESSION

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

15. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

10. PERSONNEL – INSTRUCTION**A. Retirements**

1. Name: Judith Glasser
Position: Speech and Language Pathologist
Location: Colonie Central High School/CBA/OSL
Effective Date: December 23, 2022
Years of Service: 26+ years (1996-2022)

2. Name: Lisa Marcone
Position: Childhood Education Teacher
Location: Sand Creek Middle School
Effective Date: July 1, 2023
Years of Service: 30 years (1993-2022)

B. Resignation

1. Name: Jennifer Audi
Position: Teaching Assistant
Location: Lisha Kill Middle School
Effective Date: December 12, 2022
Reason: Personal

C. Temporary Appointments

1. Name: Roselin Malak-Seedhom
Type REVISIED: Temporary (.90)
Tenure Area: Teaching Assistant
Location: Lisha Kill Middle School
Effective Date: November 14, 2022
Ending Date: June 30, 2023
Salary: As per the SCTA TA Contract (pro-rated)
Education: B.S. from SUNY Oneonta
Certification Status: Teaching Assistant, Level 1

2. Name: Marisa White
Type: Temporary (1.0)
Tenure Area: Special Education Teacher
Location: Forest Park Elementary School
Effective Date December 12, 2022
REVISIED:
Ending Date: June 30, 2023
Salary: Schedule II, Step 5 as per SCTA Contract (pro-rated)
Education: B.S. from the College of St. Rose and M.S. from SUNY Albany
Certification Status: Professional in Students with Disabilities (Grades 1-6)

D. Increase of Appointments

1. Name: Brook Bourgeois
Teaching Area: Technology
Location: Colonie Central High School
Increase: .20
Effective Dates: November 21, 2022 to April 3, 2023
2. Name: Jeffrey Dutcher
Teaching Area: Library Media Specialist
Location: Colonie Central High School
Increase: .20
Effective Dates: November 21, 2022 to April 3, 2023
3. Name: Jennifer Lewicki
Teaching Area: Technology
Location: Colonie Central High School
Increase: .20
Effective Dates: November 21, 2022 to April 3, 2023
4. Name: Thomas Casey
Teaching Area: Technology
Location: Colonie Central High School
Increase: .20
Effective Dates: November 21, 2022 to April 3, 2023
5. Name: John Gehres
Teaching Area: Technology
Location: Colonie Central High School
Increase: .20
Effective Dates: November 21, 2022 to April 3, 2023

E. Substitute Teachers

Approve substitute teachers on the attached list for regular appointments.

F. Diversity/Equity Coordinator– 2022-23 School Year

Rescind the following previously approved position effective 09/22/2022:

James Haertel

G. Odyssey of the Mind for 2022-2023 School Year

Approve per Policy 9290:

Building Coordinator	Lisha Kill Middle School	Cody Ng	1.0
Building Coordinator	Veeder Elementary School	Sarah Pendergast	1.0
District Coordinator		Richard Thompson	1.0

H. Co-Curricular – 2022-23 School Year

Rescind the following previously approved position effective 09/22/22:

Colonie Central High School

GSA Pride Club	James Haertel	1.0
Productions:		
Line & Cue Advisor	James Haertel	.50
Vocal Director	James Haertel	1.0
Small Performing Music Groups (Grades 9-12)		
Jazz Band	James Haertel	1.0
Symphonic Band	James Haertel	1.0
Wind Ensemble	James Haertel	1.0

Rescind the following previously approved position:

Sand Creek Middle School**Small Performing Group Fall**

Musical Producer	DeLynn Wickham	1.0
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Appoint the following previously approved positions at the approved rate of compensation effective 09/22/22:

Colonie Central High School

GSA Pride Club	Stephanie Crisci	.50
GSA Pride Club	Katie Rossetini	.50
Productions:		
Line & Cue Advisor	Susan Vatalaro	.50 to 1.0

Appoint the following previously approved position at the approved rate of compensation:

Sand Creek Middle School**Small Performing Group Fall**

Musical Director	Lisa Winans	1.0
Musical Producer	Amanda Harris	1.0

I. Elementary Wellness Club Coordinators for the 2022-2023 School Year

Approve per Policy 9290:

Roessleville Elementary	Karen Baumeister	1.0
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J. Long-Term Substitute

1.

<u>Name:</u>	Lisa McGee
<u>Type:</u>	Long-Term Substitute
<u>Teaching Area:</u>	Special Education Teacher
<u>Location:</u>	Sand Creek Middle School
<u>Effective Date:</u>	November 14, 2022
<u>Salary:</u>	Schedule I, Step 1; As per the SCTA Contract (pro-rated)
<u>Education:</u>	B.S. and M.S. from The College of St. Rose
<u>Certification:</u>	Permanent in Special Education (Grades K-12)

11. PERSONNEL – SUPPORT**A. Resignations**

1. Name: Lee Spinelli
 Position: Cook Manager I
 Location: Forest Park Elementary School
 Effective: November 29, 2022
 Reason: Personal

2. Name: Deborrah Strugar
 Position: Temporary Part-Time Typist
 Location: Veeder Elementary School
 Effective: December 8, 2022
 Reason: Accepted another position in the District

3. Name: Elizabeth Stone
 Position: Keyboard Specialist (10 months)
 Location: Veeder Elementary School
 Effective: December 8, 2022
 Reason: Accepted a position outside of the District

4. Name: Jan Motschmann
 Position: Account Clerk I
 Location: Colonie Central High School
 Effective: December 8, 2022
 Reason: Accepted a position outside of the District

5. Name: Stephanie Kontakos
 Position: Keyboard Specialist (10 months)
 Location: Saddlewood Elementary School
 Effective: December 17, 2022
 Reason: Accepted a position outside of the District

6. Name: Allison Jeffers
 Position: Secretary I
 Location: Roessleville Elementary School
 Effective: January 2, 2023
 Reason: Accepted another position in the District

B. Appointments

1. Name: Lee Spinelli
 Position: Food Service Trainer
 Effective: September 1, 2022 through October 13, 2022
 Salary: Stipend per Board Policy 9290

2. Name: Frank Faragon
Position: School Monitor Substitute
Effective: November 14, 2022
Salary: \$13.50 per hour
3. Name: Ronald Westfall Jr.
Position: Part-Time Cafeteria Truck Driver
Effective: November 16, 2022
Salary: \$18.68 per hour per CSEA Contract
Hours: 3.75 hours per day
Current Location: District Wide
Probationary Period: November 16, 2022 through May 17, 2023
4. Name: Cameron Stackman
Position: Custodial Worker Substitute
Effective: November 16, 2022
Salary: \$15.00 per hour
5. Name: Mary Welch
Position: School Nurse Substitute
Effective: November 21, 2022
Salary: \$26.00 per hour
6. Name: Jack Ryan
Position: Temporary School Monitor (.81)
Effective: November 28, 2022 through June 30, 2023
Salary: \$13.90 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Sand Creek Middle School
Probationary Period: November 28, 2022 through May 29, 2023
7. Name: Jason Barno
Position: Probationary Custodian Mechanic
Effective: December 5, 2022
Salary: Schedule J, Job Rate per CSEA Contract
Hours: 8.0 hours per day
Current Location: District Office
Probationary Period: December 5, 2022 through June 5, 2023
8. Name: Deborrah Strugar
Position: Probationary Keyboard Specialist (10 months)
Effective: December 8, 2022
Salary: Schedule A, Job Rate, per CSEA Contract
Hours: 7.0 hours per day
Current Location: Veeder Elementary School
Probationary Period: December 8, 2022 through June 8, 2023

