

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

November 16, 2021

District Office
7:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

The mission of the South Colonie Central School District is to educate all students to their highest level of academic achievement, realize their full potential and prepare them to become responsible citizens in a global society.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board Vice-President, Mr. Casey at 7:00 pm.

1. ROLL CALLMembers Present:

Brian Casey	Michael Keane – arrived at 7:28 pm	Robert Mesick
Stephanie Cogan	David Kiehle	James T. Ryan
Colleen Gizzi	Christopher Larrabee	

Members Excused:

Rose Gigliello

Also Present:

David Perry, Superintendent of Schools
 Tim Backus, Deputy Superintendent
 Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning
 Christopher Robilotti, Assistant Superintendent of Human Resources & Safe Schools
 Amber Lanigan, District Clerk

2. PLEDGE TO THE FLAG

Board Vice-President, Mr. Casey led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Mr. Ryan and seconded by Mr. Larrabee, that the minutes of the Regular Meeting of November 2, 2021 be approved.

 7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

4. SUPERINTENDENT UPDATE

Dr. Perry wanted to thank all of the parents who were able to come in for parent/teacher conferences. The District is offering a vaccination clinic for ages 5 and up on Thursday, November 18th at Sand Creek Middle School from 430-730 in cooperation with Albany County Department of Health. Pre-registering is required. Dr. Perry would also like to continue to advocate for anyone interested in employment. We are actively continuing to recruit for bus drivers, food service workers, and substitute teachers. Anyone interested should contact our Human Resources Department. Tryouts for winter sports have started this week and we look forward to the winter sports season.

5. NEW BUSINESS

Mr. Mesick wanted to thank Tom Kachadurian and staff for the great presentation they put on at the November 2nd board meeting. As a board member and a parent of two girls at the High School, he is very excited about our leadership team and the passion, energy and vision they have. Our students are in good hands!

Mr. Ryan wanted to let the board know that the Facilities Committee is in the midst of doing the internal walk-throughs. They have done the High School, Sand Creek, Roessleville, Forest Park, Lisha Kill, and Veeder. On Monday the 27th they will complete the walk-throughs with Saddlewood, Shaker Road, and the District Office.

Ms. Cogan wanted to remind everything that the Colonie High School PTSA Craft Fair will be this Saturday in the MUG from 9am-3pm. Admission is free.

Mr. Kiehle agrees wholeheartedly with Mr. Mesick regarding the High School presentation. He was very impressed and very happy to hear it.

Mr. Larrabee wanted to let everyone know about the Turkey Trot event for the kids going on Friday at LishaKill Middle School. They will have BINGO, obstacle races and turkey basketball. He has been asked to become the recruitment coordinator for the adult turkey trot race. If anyone is interested in running, they are welcome.

6. OLD BUSINESS

No old business to report.

7. COMMUNICATIONS

Stacey Kieper spoke about the social environment and bullying.

Joe Kelley spoke about an issue concerning his son. Dr. Perry will meet with Mr. Kelley privately to discuss.

Michael Craft spoke against our current COVID protocols and restrictions

8. REPORTS FOR INFORMATION AND ACTION**A. Special Education Update**

Timothy Fowler, William Boardman, Jennifer Szpila and Melissa Willman provided a report regarding Special Education.

**Mr. Keane arrived at 7:28 pm.*

9. BOARD COMMITTEE ACTION ITEMS**A. Strategic Planning**

Ms. Cogan, Committee Chair, was available to answer questions regarding the report on the Strategic Planning Committee meeting that was held on November 9, 2021.

10. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Declare as Surplus

The following items are declared surplus and will be sold on a surplus bid:

Ford Tractor located at Lisha Kill
Ford Tractor located at Roessleville

C. Agreement

1. Approval of the Classroom Rental and Ancillary Services Agreement with the Capital Region BOCES for the 2021-2022 school year as indicated below. The contract reflects the reimbursement charges agreed upon by the District Superintendent's Special Education Committee and the Component School Superintendent. The term of this agreement shall be for a period of one (1) year commencing July 1, 2021 and ending June 30, 2022.
 1. \$12,000 per classroom paid to the District for the rental of one (1) classroom at Lisha Kill Middle School.
2. Ancillary Services annual base fee of \$14,250 paid to the District in conjunction with the classroom rental.

D. Tax Refunds

1. Approval of a 2019-2020 tax refund for Picotte Development, Co. in the amount of \$17,112.55. The property is located at 20 Corporate Woods Blvd., Albany. NY 12205 (Tax Map #54.3-1-40.2).
2. Approval of a 2020-2021 tax refund for Picotte Development, Co. in the amount of \$19,710.38. The property is located at 20 Corporate Woods Blvd., Albany. NY 12205 (Tax Map #54.3-1-40.2).
3. Approval of a 2021-2022 tax refund for Picotte Development, Co. in the amount of \$33,257.03. The property is located at 20 Corporate Woods Blvd., Albany. NY 12205 (Tax Map #54.3-1-40.2).
4. Approval of a 2020-2021 tax refund for Warehouse 19 LLC in the amount of \$1,399.89. The property is located at 19 Warehouse Row Blvd., Albany. NY 12205 (Tax Map #42.17-1-3).
5. Approval of a 2021-2022 tax refund for Warehouse 19 LLC in the amount of \$1,406.22. The property is located at 19 Warehouse Row Blvd., Albany. NY 12205 (Tax Map #42.17-1-3).
6. Approval of a 2021-2022 tax refund for 1762 Central Avenue Associates in the amount of \$8,437.30. The property is located at 1762 Central Avenue, Albany. NY 12205 (Tax Map #29.19-2-1.1).

E. Donations

1. Donation from Bethlehem Central School District, 700 Delaware Avenue, Delmar, NY 12054 to Colonie Central High School in the amount of \$200.00. Donation is for the entry fee to the Midseason Boys JV Volleyball Tournament.
2. Donation from Bethlehem Central School District, 700 Delaware Avenue, Delmar, NY 12054 to Colonie Central High School in the amount of \$50.00. Donation is for the entry fee to the Midseason Boys JV Volleyball Tournament.
3. Donation from Hannaford Helps, PO Box 8499, Clinton, IA 52736 to Lisha Kill Middle School, 68 Waterman Avenue, Albany, New York 12205 in the amount of \$231.00 from the Community School Fund Raiser.

F. Re-Appropriation of the 2021-2022 Budget

Re-appropriation of the 2021-2022 budget in the amount of \$481.00. The total re-appropriated budget is \$108,029,604.

G. Clerk & Treasurer Reports – October 2021

A motion was made by Ms. Gizzi and seconded by Mr. Mesick, that the above stated Reports and Recommendations be approved.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

11. PERSONNEL – INSTRUCTION (Pages 10-11)

A motion was made by Mr. Ryan and seconded by Mr. Keane, that the Instructional Personnel changes listed on the attached sheets dated November 16, 2021 be approved.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

12. PERSONNEL – SUPPORT (Pages 12-14)

A motion was made by Ms. Cogan and seconded by Ms. Gizzi, that the Support Personnel changes listed on the attached sheets dated November 16, 2021 be approved.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

13. RESOLUTION AUTHORIZING THE LEASE-PURCHASE AGREEMENT FOR A KUBOTA UTILITY TRACTOR – REVISION FROM THE RESOLUTION APPROVED AT THE 9/21/2021 BOARD OF EDUCATION MEETING

WHEREAS, the South Colonie Central School District Board of Education issued a Request for Proposal, pursuant to General Municipal Law Section 103, for the purchase and finance of a utility tractor; and

WHEREAS, Municipal Leasing Consultants was the successful bidder with respect to the purchase and finance of the utility tractor; and

WHEREAS, the South Colonie Central School District Board of Education seeks to enter into an agreement with Municipal Leasing Consultants (“MLC”) for the lease-purchase of a Kubota Utility Tractor (“Tractor”); and

WHEREAS, the cost of the Tractor is Eighty Three Thousand Five Hundred Seventy Six Dollars and Seventy Seven Cents (\$83,576.77); and

RESOLVED, that pursuant to § 305(14)(b) of the Education Law of the State of New York, the Board of Education hereby finds and determines that, due to the unforeseen occurrence, immediate action is necessary, and that an emergency transportation contract be awarded as soon as possible; and, it is further,

RESOLVED, that the Board of Education authorizes the awarding of a contract for the aforesaid transportation to Star and Strand Transportation, Inc., without competitive bidding to commence immediately; and, it is further,

RESOLVED, that the Board of Education is authorized to expend \$200.00 for each one-way shuttle and \$395.00 for each round trip for an emergency transportation contract for a period not to exceed thirty-one (31) days, and, it is further,

RESOLVED, that the President of the Board of Education and Superintendent are hereby authorized to execute the attached Transportation Contract (one month Emergency Contract), and any and all documents that may be required to effectuate the emergency transportation contract

A motion was made by Mr. Casey and seconded by Mr. Mesick, that the above stated Resolution be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

15. FUTURE MEETINGS

- **November 22** Policy Committee Meeting – 5:30 pm – District Office
- **November 30** Academic Achievement Committee Meeting – 6:00 pm – High School
- **December 7** Graduation/Athletics Hall of Fame Committee Meeting – 6:00 pm-District Office
- **December 7** Board of Education Meeting – 7:00 pm – District Office
- **December 14** Audit & Finance Committee Meeting – 6:00 pm – District Office
- **December 16** Facilities/Transportation Committee Meeting – 6:00 pm – District Office

EXECUTIVE SESSION

A motion was made by Mr. Keane and seconded by Mr. Ryan to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

The Board entered into Executive Session at 8:10 pm.

A motion was made by Ms. Gizzi and seconded by Mr. Ryan, to adjourn Executive Session.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

The Board adjourned Executive Session at 8:51 pm.

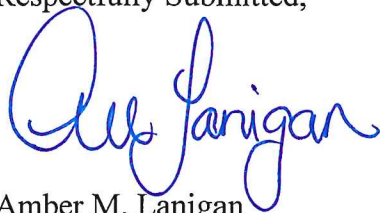
16. ADJOURN MEETING

A motion was made by Mr. Keane and seconded by Mr. Mesick, that the Regular Meeting be adjourned.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

The Regular Meeting of the Board of Education was adjourned at 8:52 pm.

Respectfully Submitted,



Amber M. Lanigan
District Clerk

11. PERSONNEL – INSTRUCTION**A. Temporary Appointment**

1. Name: Cathy Scheer
Address: 7 Tennyson Common, Slingerlands, NY 12159
Type: Temporary (1.0)
Tenure Area: Teaching Assistant on Special Assignment
Location: Lisha Kill Middle School
Effective Date: November 15, 2021
Ending Date: February 15, 2022
Salary: As per the SCTA TA Contract (pro-rated)
Education: B.S. from the SUNY Albany and M.S. from Union College
Certification Status: Professional in Mathematics (Grades 7-12)

B. Substitute Teachers

Approve substitute teachers on the attached list for regular appointments.

C. Master Schedule Coordinator– 2021-22 School Year

Approve per Policy 9290:

Christopher Robilotti	1.0
Thomas Kachadurian	.50
Stephanie Luce	.50

D. Master Schedule Assistant Coordinator– 2021-22 School Year

Approve per Policy 9290:

Thomas Kachadurian	.50
Stephanie Luce	.50

E. Personal Care Assistant for the 2021-22 School Year

Appoint the following Personal Care Assistant (IEP-Driven) per the Board of Education Policy 9290:

Dana Lautenschlager	Teaching Assistant	1.0	FP
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F. Cafeteria Supervision for the 2021-22 School Year

Rescind the following previously approved position effective 11/8/2021:

Sand Creek Middle School

Elizabeth Tornatore	1.0
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Appoint the following previously approved position at the approved rate of compensation effective 11/08/2021:

Sand Creek Middle School

Michele Daby 1.0

G. Math Olympiad for the 2021-2022 School Year

Approve per Policy 9290:

Building Coordinator Veeder Elementary School Richard Thompson

H. Co-Curricular – 2021-22 School Year

Rescind the following previously approved position:

Lisha Kill Middle School

Small Performing Group Spring
Musical Producer Christine Meglino 1.0

Appoint the following previously approved positions at the approved rate of compensation:

Lisha Kill Middle School

Small Performing Group Spring
Musical Producer Michelle Cenci 1.0

I. Interscholastics for Fall – 2021-22 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Modified 9 Girls Basketball	Kelly Murphy	1.0
Coach Girls Bowling	Owen (Pete) Grugan	1.0
Assistant Coach Varsity Boys Indoor Track	Gabe Young	.20
Assistant Coach Varsity Girls Indoor Track	Gabe Young	.20

12. PERSONNEL – SUPPORT**A. Creation of Position***Effective January 6, 2022:*

(1) 1.0 Deputy Purchasing Agent

B. Resignation

1. Name: Colleen Bullock
Position: Senior Keyboard Specialist (HS)
Effective: November 15, 2021
Reason: Accepted another position in the District

C. Appointments

1. Name: Dorothy Green
Address: 2115 Central Avenue, Lot 23, Schenectady, NY 12304
Position: School Monitor Substitute
Effective: November 3, 2021
Salary: \$12.75 per hour

2. Name: Meaghan Casabonne
Address: 20B Old Pine Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: November 5, 2021
Salary: \$12.75 per hour

3. Name: William Mielke Jr.
Address: 6 Village Park Drive, Albany, NY 12205
Position: School Monitor Substitute
Effective: November 5, 2021
Salary: \$12.75 per hour

4. Name: Sean Robilotti
Address: 35 Laing Street, Albany, NY 12205
Position: Probationary Custodial Mechanic
Effective: November 8, 2021
Salary: Schedule J, Job Rate, per CSEA Contract
Hours: 8.0 hours per day
Current Location: District Wide
Probationary Period: November 8, 2021 through May 8, 2022

5. Name: Colleen Bullock
Address: 23 Green Island Avenue, Latham, NY 12110
Position: Probationary Secretary II
Effective: November 15, 2021
Salary: Schedule F, Step 10 per CSEA Contract
Hours: 7.5 hours per day
Current Location: Colonie Central High School
Probationary Period: November 15, 2021 through May 15, 2022
6. Name: Diane Seguin
Address: 26 Farnam Place, Colonie, NY 12205
Position: Temporary School Monitor (.81)
Effective: November 15, 2021 through June 30, 2022
Salary: \$12.64 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Colonie Central High School
Probationary Period: November 15, 2021 through May 15, 2022
7. Name: Jeannine Blum
Address: 11 Danielwood Drive, Loudonville, NY 12211
Position: Provisional Senior Keyboard Specialist (10 month 1 week)
Effective: December 2, 2021
Salary: Schedule C, Start Rate, per CSEA Contract
Hours: 7.0 hours per day
Current Location: Colonie Central High School
Probationary Period: December 2, 2021 through June 2, 2022

D. Change of Appointment

1. Name: Jennifer Casabonne
Address: 20-B Old Pine Avenue, Albany, NY 12205
Position: Probationary Pupil Transportation Analyst
Effective: November 8, 2021
Hours: 8.0 hours per day
Current Location: Bus Garage
Probationary Period: November 8, 2021 through May 8, 2022
2. Name: Scott Dongelwic
Address: 3 Shamrock Circle, Latham, NY 12110
Position: Probationary School Monitor (.81)
Effective: December 13, 2021
Hours: 6.5 hours per day
Current Location: Sand Creek Middle School
Probationary Period: December 13, 2021 through June 13, 2022

E. Change of Hours

Effective December 13, 2021:

Michele Johnson	School Monitor	6.5 hours per day to 7.5 hours per day	SC
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F. Covid Testing Coordinator for the 2021-2022 School Year:

Appoint *the following Covid Testing Coordinator per Policy 9290:*

Nina Woodard	School Nurse	1.0	SC
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