

SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION



# MINUTES

Re-Organizational Meeting  
July 6, 2021

District Office  
6:00 pm



# CORE VALUES

## We Believe:

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## MISSION STATEMENT

The mission of the South Colonie Central School District is to educate all students to their highest level of academic achievement, realize their full potential and prepare them to become responsible citizens in a global society.

**CALL TO ORDER**

The Re-Organizational Meeting of the South Colonie Board of Education was called to order by District Clerk, Amber Lanigan at 6:01 pm.

**1. OATH OF OFFICE – BOARD OF EDUCATION MEMBERS**

The Oath of Office was administered to the newly elected Board of Education members, Christopher Larrabee and Robert Mesick, by Ms. Lanigan, District Clerk.

**2. ROLL CALL – BOARD OF EDUCATION MEMBERS****Members Present:**

Brian Casey	Colleen Gizzi	Robert Mesick
Stephanie Cogan	Michael Keane	James T. Ryan
Rose Gigliello	Christopher Larrabee	

**Members Excused:**

David Kiehle

**3. OATH OF OFFICE – SUPERINTENDENT OF SCHOOLS**

The Oath of Office was administered to the Superintendent of Schools, David J. Perry, by Ms. Lanigan, District Clerk.

**4. APPOINTMENT OF DISTRICT CLERK & OATH OF OFFICE**

The Superintendent recommended the appointment of Amber Lanigan as District Clerk for the period of July, 2021 through July, 2022.

A motion was made by Ms. Gigliello and seconded by Mr. Keane, that the above stated appointment be approved and Ms. Lanigan be administered the Oath of Office.

  8   Yes        0   No        0   Abstain

**Vote Carried: 8 – 0 – 0**

The Oath of Office was administered to the District Clerk, Amber Lanigan, by Dr. Perry, Superintendent of Schools.

## 5. ELECTION OF BOARD OF EDUCATION OFFICERS

### A. President

The District Clerk called for nominations for President of the Board of Education.

- Ms. Gizzi nominated Ms. Gigliello for the office. Mr. Casey seconded the nomination.

There were no additional nominations. Call for nominations for President of the Board of Education was closed by the District Clerk.

Call for a vote for President of the Board of Education was made by the District Clerk.

- Those in favor of Ms. Gigliello: 8

Upon the nomination by Ms. Gizzi and seconded by Mr. Casey, Ms. Gigliello was elected as President of the Board of Education.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

The Oath of Office was administered to the newly elected President of the Board of Education, Rose Gigliello by Ms. Lanigan, District Clerk.

### B. Vice President

The District Clerk called for nominations for Vice President of the Board of Education.

- Mr. Ryan nominated Mr. Casey for the office. Ms. Cogan seconded the nomination.

There were no additional nominations. Call for nominations for Vice President of the Board of Education was closed by the District Clerk.

Call for a vote for Vice President of the Board of Education was made by the District Clerk.

- Those in favor of Mr. Casey: 8

Upon the nomination by Mr. Ryan and seconded by Ms. Cogan, Mr. Casey was elected as Vice President of the Board of Education.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

The Oath of Office was administered to the newly elected Vice President of the Board of Education, Brian Casey by Ms. Lanigan, District Clerk

The newly elected President of the Board of Education, Ms. Gigliello, assumed the Chair and conducted the remainder of the Re-Organizational meeting.

**6. BOARD OF EDUCATION MEETING SCHEDULE**

The Superintendent recommends the adoption of the 2020-2021 Schedule of Regular Board of Education meetings. Meetings are scheduled to be held on Tuesdays at 7:00 pm at the District Office located at 102 Loralee Drive, Albany, New York per the schedule below. Some exceptions have been made to avoid conflicts with holy days of various religious groups, state and national conferences, or extended school recess periods.

<u>2021</u>		<u>2022</u>	
July 6	Re-Organizational & Regular Board Meeting at <u>6:00 pm</u>	January 4	
		11	BOE Executive Session Only
		18	
August 5	Meeting at <u>6:00 pm</u> (Thurs)		
24	Meeting at <u>6:00 pm</u>	February 8	
September 7		March 1	
21		15	
October 5		April 12	
19		27	BOCES Administrative Budget Vote (Wednesday)
November 2		May 10	Meeting at <u>Saddlewood Elementary</u>
16		17	Annual Budget Vote & School Board Election – <u>No Board Meeting</u>
December 7		31	Meeting at <u>CCHS Library</u>
		June 7	
		14	BOE Executive Session Only
		28	Meeting at <u>6:00 pm</u>

A motion was made by Ms. Gizzi and seconded by Ms. Cogan, that the above stated 2021-2022 Board of Education Meeting Schedule be adopted.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

## 7. APPOINTMENTS

The Superintendent recommends approval of the following appointments as indicated:

A. District Treasurer – Anjelieeque Martinez

B. Deputy District Treasurer – Beverly Limmer

### C. School Attorneys

1. Appointment of the law firm of Tabner, Ryan and Keniry, LLP, 18 Corporate Woods Boulevard, Suite 8, Albany, New York, as School Attorneys effective July 1, 2021 through June 30, 2022. These services shall be billed at the hourly rate of \$170.00.
2. Appointment of the law firm of Orrick, Herrington and Sutcliffe, 51 West 52<sup>nd</sup> Street, New York, NY, effective July 1, 2021 through June 30, 2022, as bond counsel to provide legal representation in matters of debt issuance and related issues. Services shall be billed per the attached agreement.
3. Appointment of the law firm of Honeywell Law Firm, PLDC, 187 Wolf Road, Suite 202, Albany, NY 12205, as legal counsel for labor relations and contract administration for the District's instructional bargaining units effective July 1, 2021 through June 30, 2022. These services shall be billed at an hourly rate of \$180.00 with no retainer and at an hourly rate of \$200.00 for capital construction projects, litigation and hearings if needed.

D. Purchasing Agent – Sherri Fisher 7/1/21-7/11/21, Jacqlene McAllister 7/12/21-6/30/22

E. Records Access Officer – Christopher Robilotti

F. Records Management Officer – Anjelieeque Martinez

G. School Physician – Access Compliance (Warren Silverman, M.D.)

### H. Extra Classroom Activities Account Treasurers

Colonie Central High School – TBD  
Lisha Kill Middle School – Catherine Campbell  
Sand Creek Middle School – Kiamesha Wright

### I. Extra Classroom Activities Account Faculty Advisors

Colonie Central High School – Thomas Kachadurian  
Lisha Kill Middle School – Lindsay Tresansky  
Sand Creek Middle School – Michael Marohn

**J. Extra Classroom Activities Account Auditors**

Colonie Central High School – Brian Scalzo  
Lisha Kill Middle School – Christopher Leahey  
Sand Creek Middle School – James Vardaro

**K. Extra Classroom Activities District Auditor – Anjelieeque Martinez****L. Claims Auditor – Linda Gordiman****M. Deputy Claims Auditor – Amber Lanigan****N. LEA Asbestos Designee (AHERA)**

Gordon Webster, LEA Asbestos Designee  
James Gooshaw, Alternate LEA Asbestos Designee

**O. Retiree Health Plan Administrator – Amsure, Inc.****P. Chemical Hygiene Officer – David Pace****Q. CASHIC (Capital Area School Health Insurance Consortium)**

Jacqlene McAllister, Trustee  
Anjelieeque Martinez, Alternate Trustee

**R. Statewide Excess Insurance Purchasing Cooperative**

Jacqlene McAllister, Trustee  
Anjelieeque Martinez, Alternate Trustee

**S. Data Security Officer – James Lovett****T. Designated Privacy Official (HIPAA) – Christopher Robilotti****U. AED (Automated External Defibrillator) Coordinator – Jacqlene McAllister****V. Title IX Coordinator – Christopher Robilotti & Jacqlene McAllister****W. Gender Equity Coordinator – Christopher Robilotti****X. Residency Administrator – Timothy Backus****Y. McKinney-Vento Liaison – DeNeen Bogdanowicz****Z. Foster Care Student Point of Contact – DeNeen Bogdanowicz**

**AA. Medical Director for School District – Dr. Warren Silverman**

**BB. Designated 504 Coordinator – Timothy Fowler**

**CC. Designated District Representative for Dollars for Scholars**

David Perry, Superintendent of Schools  
Amber Lanigan, District Clerk

**DD. Officers for Superintendent's Hearings**

Hearing Officer – David J. Perry  
Alternate Hearing Officer – Christopher Robilotti

A motion was made by Mr. Keane and seconded by Mr. Ryan, that the above stated Appointments be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

## 8. RESOLUTIONS

The Superintendent recommends approval of the following:

### A. District Clerk Pro-Tem

BE IT RESOLVED that the Board of Education hereby appoints Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Planning and Anjelieeque Martinez, District Clerk Pro-Tem in the absence of the District Clerk for the period of July 1, 2021 through June 30, 2022.

### B. Paid Non-Work Days

BE IT RESOLVED that the Board of Education hereby declares September 16, 2021 and May 27, 2022 as paid non-work days for all South Colonie Central School District employees (salaried 10, 11 and 12-month employees). The status of the May 27, 2022 date shall be pending the use of emergency days for the 2021-2022 school year.

### C. School Closings and Delays

In the event of a school closing or delay due to inclement weather, all South Colonie Central School District employees (salaried 10, 11 and 12-month employees) will follow the closing or delay as announced.

**D. Standard Work Day & Reporting**1. Attachment A

BE IT RESOLVED, that the South Colonie Central School District hereby establishes the attached Resolution, labeled as Attachment A, which lists the standard work days for elected and appointed officials and will report those days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body.

2. Attachment B

BE IT RESOLVED, that the South Colonie Central School District hereby establishes the attached Resolution, labeled as Attachment B, which lists the standard work days for employees of the District and will report those days worked to the New York State and Local Employees' Retirement System.

**E. Cooperative Bidding – 2021-2022**

WHEREAS, the Cooperative Bidding (Purchasing) Service is a plan of a number of public school districts in the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties area (Capital Region BOCES) in New York, to bid jointly equipment, supplies, contractual items, as well as cafeteria commodities, including but not limited to food, beverages and culinary items, and

WHEREAS, the South Colonie Central School District is desirous of participating with other districts in the Capital Region BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, this resolution shall not preclude the South Colonie Central School District from separately bidding equipment, supplies and contractual items in those instances where only a single school district is seeking to make a purchase, and

WHEREAS, the South Colonie Central School District may at its option notify the Capital Region BOCES that it elects not to participate in a particular bid, and

WHEREAS, the South Colonie Central School District wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate bids and award bids on their behalf;

NOW THEREFORE, BE IT

RESOLVED, that the Board of Education of the South Colonie Central School District hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, that the Board of Education of the South Colonie Central School District authorizes the Capital Region BOCES to represent it in all matters leading up



to and including the entering into a contract for the purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED, that the Board of Education of the South Colonie Central School District agrees to:

- 1) assume its equitable share of the costs of the Cooperative Bidding;
- 2) abide by majority decisions of the participating districts;
- 3) abide by the award of the BOCES Board; and
- 4) that after the award of the bid, it will conduct all negotiations directly with the successful bidder(s).

**F. Best Value Procurement**

Adoption of a resolution authorizing the District to use the Best Value Award methodology in the competitive bidding process for purchase contracts, as follows:

RESOLVED, that the District authorizes the use of a Best Value Award methodology in the competitive bidding process for purchase contracts (including contracts for service work, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the Labor Law) which may now be awarded on the basis of low bid or best value, as authorized in Section 103 of the General Municipal Law and as defined in Section 163 of the State Finance Law.

**G. Public On-line Auction Site**

Adoption of a resolution authorizing the designation of Auctions International as a public on-line auction site as follows:

RESOLVED, that the District authorizes the designation of Auctions International, 11167 Big Tree Road, East Aurora, New York 14052 as a public on-line auction site for the disposal of District assets pursuant to Board of Education Policy 6900.

**H. Certification of Lead Evaluators – Principals /Administrators**

BE IT RESOLVED, that the individuals listed below are hereby certified as a Lead Evaluator of Building Principals and other Administrators as per requirements prescribed in 8 NYCRR 30-2.9(b) for the 2021-2022 school year.

David Perry, Superintendent of Schools  
Timothy Backus, Assistant Superintendent for Instruction

This certification has been issued in accordance with the process for certifying Lead Evaluators described in the South Colonie Central School District's Annual Professional Performance Review (APPR) plan.

**I. Certification of Lead Evaluators – Classroom Teachers**

BE IT RESOLVED, that the individuals listed below are hereby certified as a Lead Evaluator of Classroom Teachers as per requirements prescribed in 8 NYCCR 30-2.9(b) for the 2021-2022 school year.

Timothy Backus	James Lovett	MaryBeth Tedisco
Gregory Bearup	Michael Marohn	Lindsay Tresansky
William Boardman	David Pace	James Vardaro
William Dollard	Jill Penn	Nora Sullivan
Timothy Fowler	David Perry	Jennifer Wells
Thomas Kachadurian	William Roemer	Melissa Willman
Christopher Leahey	Christopher Robilotti	Stacey Wranesh-Roberts
Stephanie Luce	Brian Scalzo	

This certification has been issued in accordance with the process for certifying Lead Evaluators described in the South Colonie Central School District's Annual Professional Performance Review (APPR) plan.

**J. Continued Participation in the Statewide Excess Insurance Purchasing Cooperative**

WHEREAS, the South Colonie Central School District (hereinafter the "District") is a Participant in the Statewide Excess Insurance Purchasing Cooperative, an intermunicipal cooperative organized and operated pursuant to Section 50, subd., 3-a and 4 of the New York State Workers' Compensation Law and Section 119-o of the New York State General Municipal Law (hereinafter "the Plan"); and

WHEREAS, the District will continue to participate in the Plan for the 2021-2022 fiscal year;

NOW, THEREFORE, BE IT

RESOLVED, that Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic Services, be and hereby is designated to represent the District as a Trustee in connection with the Plan, and to attend and vote at any meeting of the Board of Trustees; and be it further

RESOLVED, that Anjelieeque Martinez, School Business Administrator/District Treasurer, be and hereby is designated to represent the District as Alternate Trustee in connection with the Plan, and to attend and vote at any meeting of the Board of Trustees in the absence of the District's Trustee; and be it further

RESOLVED, that the District's Trustee and Alternate Trustee shall continue to have authority to act on behalf of the District in connection with its participation in the Plan until their resignation in writing is received, or a successor is designated.

A motion was made by Mr. Ryan and seconded by Ms. Gizzi, that the above stated Resolutions be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

## 9. AUTHORIZATIONS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

### A. Health Insurance Regulations

The Superintendent recommends that the Health Insurance Regulations, as attached, be adopted for the 2021-2022 fiscal year.

### B. Dental–Optical Regulations

The Superintendent recommends that the Dental-Optical Regulations, as attached, be adopted for the 2021-2022 fiscal year.

### C. Authorization for Medical Agreements

#### 1. Access Compliance

- a. Approval of an agreement with Access Compliance and the South Colonie Central School District in the amount of \$1,800.00 for the medical oversight of the Automatic External Defibrillation (AED) program from July 1, 2021 through June 30, 2022.
- b. Approval of an agreement with Access Compliance to provide student physicals and working paper examinations as required by the South Colonie Central School District for the period of July 1, 2021 through June 30, 2022, at a cost of \$75.00 per basic physical examination.
- c. Approval of an agreement with Access Compliance and the South Colonie Central School District appointing Dr. Warren Silverman as the Medical Director for the school district for the period of July 1, 2021 through June 30, 2022 at a cost of \$8,750.00.

#### 2. Infinity Med Solutions, LLC

Approval of an agreement with Infinity Med Solutions, LLC, to provide employee physicals as required by the South Colonie Central School District for the 2021-2022 school year, effective July 1, 2020, at a cost of \$90.00 per 19-A physical examination. \$100.00 for General or Sports Physical Examinations and \$100.00 to \$325.00 for Return to Duty/Fit for Duty Physical Examinations. Additional health services provided are based on the attached fee schedule.

#### 3. Ellis Works – The Center for Occupational Health

Approval of an agreement with Ellis Works – The Center for Occupational Health to provide services as required by the South Colonie Central School District for the 2021-2022 school year, effective July 1, 2021, at a cost of \$45.00 per drug screening (DOT and/or Non-DOT) and \$42.00 per breath alcohol screening.

#### 4. WorkFit Medical

Approval of an agreement with WorkFit Medical to provide employee physicals as required by the District for the 2021-2022 school year, effective July 1, 2021, at a cost of \$95.00 per physical exam for current and new employees, \$121.00 per chest x-ray, \$42.00 per breath alcohol, \$27.00 per tine test. Return to work evaluations will be \$105.00.

#### **D. Authorization to Open Bids**

The Superintendent recommends that the following people be authorized to open bids and prepare summaries for submission to the Board of Education for the 2021-2022 school year:

DeNeen Bogdanowicz, District Registrar  
Jennifer Casabonne, Account Clerk  
Annette Chamberlain, Director of Food Service  
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
7/1/2021-7/11/2022  
Kristen Kristel, Secretary II (Management Services & Strategic Planning)  
Beverly Limmer, Secretary II (Deputy Treasurer)  
Cynthia Lupe, Senior Keyboard Specialist (Buildings and Grounds)  
Anjelieeque Martinez, Business Administrator/District Treasurer  
Jacqlene McAllister, Assistant Superintendent for Management Services & Strategic  
Planning, effective 7/12/2021  
Brian Sim, Assistant Transportation Supervisor  
JoAnne Taylor, Account Clerk (Food Services)  
Peter Tunny, Director of Transportation  
Gordon Webster, Director of Facilities I  
JoElla Ziele, Senior Account Clerk/Typist (Purchasing)  
TBD, Supervisor of Custodial Services

#### **E. Authorization for Federal School Meals Program**

The Superintendent recommends authorizing the Superintendent and the Assistant Superintendent for Management Services & Strategic Planning to sign applications and reports for the Federal School Meals Program.

#### **F. Authorization to File Federal Grant Applications**

The Superintendent recommends authorizing the Superintendent, Assistant Superintendent for Instruction, Assistant Superintendent for Management Services & Strategic Planning, and the Supervisor of Special Education to file Grant Applications under I.D.E.A., GEER, ESSER, ARPA, and Titles, and to sign all applications under Public Law 81-874.

**G. Authorization to Act as DASA Dignity Act Coordinators**

The Superintendent recommends that the following Building Administrators be authorized to act as Dignity Act Coordinators (DAC) pursuant to Education Law § 13(3) for the 2020-2021 school year.

Forest Park Elementary School:	Jill Penn
Roessleville Elementary School:	Marybeth Tedisco
Saddlewood Elementary School:	Stacey Wranesh-Roberts
Shaker Road Elementary School:	William Dollard
Veeder Elementary School:	Nora Sullivan
Lisha Kill Middle School:	Lindsay Tresansky
Sand Creek Middle School:	Michael Marohn
Colonie Central High School:	Thomas Kachadurian

**H. Authorization to Act as Special Education Department Chairpersons**

The Superintendent recommends that the following people be authorized to act as Chairpersons, for the Special Education Department for the 2021-2022 school year.

Jennifer Szpila	Administrative Intern	Grades 5-8
Dr. Matthew Raso	School Psychologist	Grades 9-12

**I. Authorization to Act as CSE/CPSE Chairpersons**

The Superintendent recommends that the following people be authorized to act as Chairpersons, for the Committee on Special Education/Committee for Pre-School Special Education (CSE/ CPSE) for the 2021-2022 school year.

Timothy Fowler	Supervisor of Special Education	Grades K-8
Melissa Willman	Elementary SPED Supervisor	Pre-K-4/Privates/ Out of District
Jennifer Szpila	Administrative Intern	Grades 5-8/Privates
Dr. Matthew Raso	School Psychologist	Grades 7-12/Privates
Debra Marcal	School Psychologist	Grades 7-12/Privates

**J. Authorization to Act as CSE Sub-Committee Chairpersons**

The Superintendent recommends that the following staff members be authorized to act as Sub-Committee Chairpersons for the Committee on Special Education (CSE) for the 2021-2022 school year.

Timothy Fowler	Supervisor of Special Education	Grades K-6
Melissa Willman	Elementary SPED Supervisor	Grades Pre-K-4
Jennifer Szpila	Administrative Intern	Grades 5-8
Dr. Matthew Raso	School Psychologist	Grades 7-12
Debra Marcal	School Psychologist	Grades 7-12

**K. Authorization to Act as CSE/CPSE Parent Member Volunteers**

The Superintendent recommends that the following people be authorized to act as Additional Parent Member volunteers, for the Committee for Special Education/Committee for Pre-School Special Education (CSE/CPSE) pursuant to Education Law §§ 207, 3214, 4403, 4404 and 4410, Part 200 – Students with Disabilities, for the 2021-2022 school year.

Susan Bredice  
Kristin Fralick  
Lauren Moore

Ashmini Maharaj  
Agnes Skiff

**L. Authorization to Provide Independent Educational Evaluations at Public Expense**

The Superintendent recommends that the following agencies/clinicians be authorized to provide Independent Educational Evaluations at Public Expense, for the Committee for Special Education/ Committee for Pre-School Special Education (CSE/CPSE) pursuant to the Regulations of the Commissioner of Education 8 NYCRR §200.5(g), for the 2021-2022 school year.

Capital District Behavioral Health  
Chelsea Place Psychological Services  
Psychology Wellness Practice, PLLC

Children's Neuropsychological Services, PLLC  
Freedom First Psychological Services, PLLC

**M. Authorization to Certify Payroll**

The Superintendent recommends authorizing the Assistant Superintendent for Management Services & Strategic Planning, to certify payroll.

**N. Adoption of Payroll Calendar**

The Superintendent recommends the adoption of the payroll calendar for the 2021-2022 school year as attached.

**O. Authorization to Review Capital Project Payroll**

The Superintendent recommends authorizing the Assistant Superintendent for Management Services & Strategic Planning, as the designee for the receipt, collection, and review for facial validity of capital project certified payrolls.

**P. Authorizations to Invest****1. General Fund Monies**

Authorization for the Assistant Superintendent for Management Services & Strategic Planning and District Treasurer to invest General Fund monies and Food Services monies, on behalf of the Board of Education, not immediately needed in government securities in accordance with Section 1604a and 123a of the Education Law.

2. Capital Fund Monies

Authorization for the Assistant Superintendent for Management Services & Strategic Planning and District Treasurer to invest Capital Fund monies, on behalf of the Board of Education, not immediately needed in government securities in accordance with Section 165 of the Local Finance Law.

**Q. Authorization for Single Signature Checks**

The Superintendent recommends authorizing a single signature check signed by the District Treasurer or Deputy District Treasurer for the school district disbursements in accordance with the Education Law and the use of the check signing machine for the signing of checks for all funds.

**R. Authorization to Participate in CASHIC**

The Superintendent recommends authorization to participate in CASHIC (Capital Area School Health Insurance Consortium) for the 2021-2022 school year.

**S. Disseminating Agent & Fiscal Advisement**

The Superintendent recommends the appointment of Fiscal Advisors and Marketing, Inc. as a Disseminating Agent for filing financial and operating data with the proper repositories in accordance with U.S. Securities and Exchange Commission Rule 15C2-12 at a fee of \$2,200.00 and \$700.00 per Material Event Notice, if applicable. Fees for Bond, Revenue, Tax Anticipation Notes, and Bond Issues per attached schedule. Hourly rate of \$200.00 for other fiscal advisement services.

**T. Designation of Bank Depositories**

1. <u>Key Bank National Association</u>	<u>Maximum Limit</u> (for all accounts)
General Fund Account	\$75,000,000
Payroll Account	
Capital Fund Account	
Special Aid Fund Account	
Investment Earning Accounts	
Workers Compensation Account	
Memorial Fund Account	
Food Service Fund Account	
Student Activity Fund Accounts	
iCARE Account	
2. <u>Chase Bank</u>	<u>Maximum Limit</u>
Investment Earnings Account	\$10,000,000
3. <u>M &amp; T Bank</u>	<u>Maximum Limit</u>
Investment Earnings Account	\$10,000,000

4. <u>TD Bank, NY</u>	<u>Maximum Limit</u>
Investment Earnings Account	\$10,000,000
5. <u>Pioneer Commercial Bank</u>	<u>Maximum Limit</u>
Investment Earnings Account	\$10,000,000
6. <u>Saratoga National Bank &amp; Trust Company</u>	<u>Maximum Limit</u>
Investment Earnings Account	\$10,000,000
7. <u>KeyBanc Capital Markets, Inc.</u>	<u>Maximum Limit</u>
Treasury Note Investment Account	\$60,000,000
8. <u>NYCLASS</u>	<u>Maximum Limit</u>
Investment Earnings Account	\$60,000,000

#### U. Attendance Clerks

The Superintendent recommends approval of the following individuals as Attendance Clerks for the 2021-2022 school year:

Colonie Central High School	Gail Allen/Cynthia Ryan
Lisha Kill Middle School	TBD
Sand Creek Middle School	Lauri Powalyk
Forest Park Elementary School	Jodie Gay
Roessleville Elementary School	Patrice O'Brien
Saddlewood Elementary School	Stephanie Kontakos
Shaker Road Elementary School	Constance Crawford
Veeder Elementary School	Clare Dollard

#### V. Petty Cash & Cafeteria Change Funds

The Superintendent recommends authorization of petty cash accounts for the various schools and school lunch change funds as follows for the 2021-2022 school year:

##### 1. From the General Fund – Petty Cash

Bus Garage	Peter Tunny	\$ 75.00
Colonie Central High School	William Roemer	\$ 75.00
Colonie Central High School	Thomas Kachadurian	\$ 100.00
Colonie Central High School	TBD	\$ 100.00
District Office	Anjelieeque Martinez	\$ 100.00
Forest Park Elementary School	Jill Penn	\$ 100.00
Forest Park Elementary School	Colleen Kuno	\$ 75.00
Lisha Kill Middle School	Lindsay Tresansky	\$ 100.00
Lisha Kill Middle School	Christopher Leahey	\$ 100.00
Lisha Kill Middle School	Elaine Luizzi	\$ 75.00
Roessleville Elementary School	Marybeth Tedisco	\$ 100.00



Roessleville Elementary School	Kimberly Ringer	\$ 75.00
Saddlewood Elementary School	Stacey Wranesh-Roberts	\$ 100.00
Saddlewood Elementary School	Lucy Menard	\$ 75.00
Sand Creek Middle School	Michael Marohn	\$ 100.00
Sand Creek Middle School	James Vardaro	\$ 100.00
Sand Creek Middle School	Anne Conway	\$ 75.00
Science Supplies	Greg Bearup	\$ 100.00
Shaker Road Elementary School	William Dollard	\$ 100.00
Shaker Road Elementary School	Lisa Marinucci	\$ 75.00
Veeder Elementary School	Nora Sullivan	\$ 100.00
Veeder Elementary School	Sarah Pendergast	\$ 75.00

2. From the School Lunch Fund – Petty Cash

District	Annette Chamberlain	\$ 100.00
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3. From the School Lunch Fund – Cash Register Change

CCHS Main Cafeteria	\$ 386.00
CCHS West Wing Cafeteria	\$ 336.00
Sand Creek Middle School	\$ 200.00
Lisha Kill Middle School	\$ 155.00
Forest Park Elementary School	\$ 20.00
Roessleville Elementary School	\$ 10.00
Saddlewood Elementary School	\$ 10.00
Shaker Road Elementary School	\$ 10.00
Veeder Elementary School	\$ 30.00

4. From the General Fund – Gate Receipts Change

Gate Receipts Change Fund	Jamie Huff	\$1,000.00
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**W. Medicaid Compliance Committee**

The Superintendent recommends the appointment of the following people as members of the Medicaid Compliance Committee for the 2021-2022 school year:

- Anjelieeque Martinez, Business Office Representative
- Timothy Fowler, Pupil Personnel Services Representative
- Janice Johnson, Pupil Personnel Services Secretary
- TBD, Board of Education President

**X. Fee and Reimbursement Schedule**

The Superintendent recommends approval of the attached fee and reimbursement schedule for the 2021-2022 school year.

**Y. District Credit Cards**

The Superintendent recommends that the following people be assigned and approved to use District credit cards:

David Perry, Superintendent of Schools  
Timothy Backus, Assistant Superintendent for Instruction  
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning-7/1/2021-7/31/2021  
Jacqueline McAllister, Assistant Superintendent for Management Services & Strategic Planning – effective 7/12/2021  
Christopher Robiloti, Assistant Superintendent of Human Resources & Safe Schools

**Z. Designation of Official Newspapers**

The Superintendent recommends that Albany Times Union and Schenectady Daily Gazette be designated as the official newspapers of the school district.

A motion was made by Mr. Casey and seconded by Ms. Gizzi, that the above stated Authorizations and Recommendations be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

**10. ADJOURN MEETING**

A motion was made by Mr. Keane and seconded by Ms. Gizzi, that the Re-Organizational Meeting be adjourned.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

The Re-Organizational Meeting of the Board of Education was adjourned at 6:08 pm.

Respectfully Submitted,



Amber Langan  
District Clerk