

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

July 7, 2020

District Office
6:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Ms. Gigliello at 6:12 pm.

1. ROLL CALLMembers Present:

Brian Casey	Neil Johanning	Edward Sim
Stephanie Cogan	Michael Keane	
Rose Gigliello	James T. Ryan	

Members Excused:

Colleen Gizzi
David Kiehle

Also Present:

David Perry, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Christopher Robilotti, Assistant Superintendent of Human Resources & Safe Schools
Amber Flanders, District Clerk

2. PLEDGE TO THE FLAG

Board President, Ms. Gigliello led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Cogan and seconded by Mr. Sim, that the minutes of the Regular Meeting of June 30, 2020 be approved.

 7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

4. NEW BUSINESS

Mr. Johanning mentioned that the Board should have received an email from our communication specialist, Kara Granato, letting everyone know that she had created a generic email to use for communications requests going forward.

Mr. Ryan inquired about doing something special to thank the O&M crew for their fantastic efforts on Graduation day. Dr. Perry stated that we will be providing pizza and drinks on July 16th in the auditorium at the High School.

Mr. Keane inquired if we track the public comments that come in during board meetings. Dr. Perry stated that we do maintain an archived list of public comments.

5. OLD BUSINESS

Mr. Casey inquired if we had heard anything from NYS regarding what the plan is for opening school in the fall. Dr. Perry stated that we have received no definitive information yet. We are hopeful that the Governor's office will give us clear guidelines by mid-July and that we can hopefully have information out to families early August.

6. BOARD COMMITTEE REPORTS

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

A. Audit & Finance Committee

Dr. Perry, Superintendent provided a report on the Audit & Finance Committee meeting that was held on June 30, 2020.

7. COMMUNICATIONS

A. Requests to Speak:

1. Kelly Mateja inquired as to where she could find more information about the curriculum we use for sex education. Dr. Perry stated that he would reach out to her individually. She also inquired if the school safety committee works in issues related to sexual assault. Dr. Perry stated that it has not been a focus for the committee during this time as we have been focusing on Covid -19 issues. He acknowledged that it is something we will need to look at in the future.
2. Kelly Mateja inquired if the school safety committee works on issues related to sexual assault. Dr. Perry stated that it has not been a focus for the committee during this time as we have been focusing on Covid -19 issues. He acknowledged that it is something we will need to look at in the future.
3. Kelly Mateja inquired as to why Meeting Videos cannot be posted after the conclusion of the meeting. Dr. Perry stated that the video is part of the overall board minutes process and it is our policy to share together after board approval. Ms. Mateja also inquired as to why the In-Service courses were not attached to the agenda, as stated. Dr. Perry explained that the attachment is sent to staff, as these are professional development courses that teacher's submit for board approval.

8. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. Agreement

Approval of an agreement with the Colonie Youth Center, Inc., 15 Avis Drive, Latham, New York 12110 for the use of District facilities for the CYC 2020 Before School, After School, Vacation Camp and Summer Child Care Programs for students in Grades K-8, as per the attached document.

D. Health & Welfare Contract

Approval of a contract with the East Greenbush Central Schools, 29 Englewood Avenue, East Greenbush, New York 12061 for the 2019-2020 school year to provide health and welfare services to (3) South Colonie resident students attending non-public schools located in the East Greenbush Central Schools . The health service cost per pupil is \$777.11. The total cost of the contract shall be \$2,331.33.

E. School Meal & Milk Prices – 2020-2021

Set prices for following items:

	<u>Current Price</u>	<u>New Price</u>
Breakfast (Elementary)	\$1.40	\$1.50
Breakfast (Middle School)	\$1.85	\$1.95
Breakfast (High School)	\$1.85	\$1.95
Lunch (Elementary)	\$2.65	\$2.75
Lunch (Middle School)	\$3.00	\$3.10
Lunch (High School)	\$3.00	\$3.10
Milk	\$0.65	\$0.70

F. Claims Auditor Report – April 1, 2020 – June 30, 2020

A motion was made by Mr. Ryan and seconded by Mr. Johanning, that the above stated Reports and Recommendations, be approved.

7 Yes 0 No 0 Abstain **Vote Carried: 7– 0 – 0**

9. PERSONNEL – INSTRUCTION (Pages 9-10)

A motion was made by Mr. Casey and seconded by Mr. Sim, that the Instructional Personnel changes listed on the attached sheets dated July 7, 2020 be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

10. PERSONNEL – SUPPORT (Page 11)

A motion was made by Mr. Ryan and seconded by Mr. Johanning, that the Support Personnel changes listed on the attached sheets dated July, 2020 be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

11. COLLECTIVE BARGAINING AGREEMENT –CONFIDENTIAL EMPLOYEES

Approval of a Collective Bargaining Agreement between the Confidential Employees of the South Colonie Central School District Office and the Superintendent of the South Colonie Central School District outlining the terms and conditions of employment, effective for the contract term July 1, 2019 through June 30, 2024.

A motion was made by Mr. Sim and seconded by Mr. Johanning, that the above stated Confidential Employees Collective Bargaining Agreement, effective for the contract term July 1, 2019 through June 30, 2024, be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

12. RESOLUTION - AUTHORIZATION FOR SOLE SOURCE PROCUREMENT

WHEREAS, the District has previously reviewed and evaluated instructional resources for Math and recommended the Houghton Mifflin Harcourt GO Math 2015 Series for Grade K through Grade 6 to the Board of Education as the product that will best meet the pedagogical needs of the District; and

WHEREAS, the acquisition of the Houghton Mifflin Harcourt Go Math 2015 Textbooks and Curriculum Materials is desired for continued use in Grade K through Grade 6 instruction; and

WHEREAS, no other instructional materials provide substantially equivalent or similar benefits to that provided by the Houghton Mifflin Harcourt Go Math Textbooks and Curriculum Materials; and

WHEREAS, after reviewing the benefits received from the Houghton Mifflin Harcourt Go Math Textbook Series and Curriculum Materials, the cost of said instructional resources is reasonable in comparison to other instruction and evaluation materials in the marketplace for Math; and

WHEREAS, in accordance with Section 103 of the General Municipal Law, the governing board may approve such sole source procurement without competitive bidding when the possibility of competition does not exist for the product or service; and

WHEREAS, the South Colonie Central School District desires to procure the Houghton Mifflin Harcourt Go Math 2015 Textbook Series and Curriculum Materials for Grade K through Grade 6 instruction based on the attached proposal from Houghton Mifflin Harcourt, which is the sole source vendor for this product, for an initial investment of \$39,257.20 to be funded from the 2020-2021 General Fund Budget.

NOW, THEREFORE BE IT RESOLVED:

1. That the Board of Education accepts the recommendation of the Superintendent and authorizes the procurement of the Houghton Mifflin Harcourt Go Math 2015 Textbook Series and Curriculum Materials for Grade K through Grade 6 Math instruction for a total sum of \$39,257.20 and authorizes the purchase as a Sole Source Procurement.

That this resolution shall be effective upon adoption.

A motion was made by Mr. Ryan and seconded by Mr. Sim, that the foregoing Resolution be adopted.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

13. RESOLUTION – 2020-2021 SCHOOL CALENDAR AMENDMENTS

IT IS HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the school calendar previously adopted by the Board of Education for 2020-2021 is hereby amended as may be necessary and implemented by the Superintendent of Schools to comply with all existing and to be issued Executive Orders issued by the Governor of the State of New York that impact the school year or the operation of schools in any manner.

A motion was made by Mr. Johanning and seconded by Mr. Keane, that the above stated Resolution be adopted.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

14. RESOLUTION – INTERFUND TRANSFER TO CAPITAL FUND

NYSED Project #010601-06-0009-016 (Shaker Road Elementary School)

NYSED Project #010601-06-0003-017 (Veeder Elementary School)

At the Regular Meeting of the Board of Education of the South Colonie Central School District, held on July 7, 2020 at the District Office, 102 Loralee Drive, Albany, New York 12205, County of Albany, the following Resolution was offered.

Whereas, the District voters approved the 2020-2021 school budget on June 9, 2020; and

Whereas, the 2020-2021 budget included an appropriation for an interfund transfer to the Capital Fund in the amount of \$400,000.00 to cover the cost of Fire Alarm and PA System capital improvements at Shaker Road Elementary School and Veeder Elementary School ; and

Whereas, the appropriation shall be funded from the District's General Fund Capital Reserve at no additional cost to taxpayers; and

NOW, Therefore, Be It Resolved that:

1) The Board of Education hereby authorizes an interfund transfer from the General Fund to the Capital Fund in the amount of \$400,000.00 to pay for the above stated capital project improvements at Shaker Road Elementary School and Veeder Elementary School.

2) This Resolution shall take effect immediately.

A motion was made by Mr. Keane and seconded by Mr. Ryan, that the foregoing Resolution be adopted.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

15. FUTURE MEETINGS

- **August 4** Board of Education Meeting – 6:00 pm – District Office
- **August 18** Board of Education Meeting – 6:00 pm – District Office
- **August 24** Policy Committee Meeting – 8:30 am – District Office
- **August 28** Facilities Committee Meeting – 8:30 am – Farmer Boy Diner
- **September 8** Graduation/Athletics HOF Committee Meeting – 6:00 pm – District Office
- **September 8** Board of Education Meeting – 7:00 pm – District Office

EXECUTIVE SESSION

A motion was made by Mr. Ryan and seconded by Mr. Casey, to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

The Board entered into Executive Session at 6:33 pm.

A motion was made by Mr. Ryan and seconded by Mr. Keane, to adjourn Executive Session.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

The Board adjourned Executive Session at 7:03 pm.

16. ADJOURN MEETING

A motion was made by Mr. Sim and seconded by Mr. Casey, that the Regular Meeting be adjourned.

9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 7:04 pm.

Respectfully Submitted,



Amber M. Flanders
District Clerk

9. PERSONNEL – INSTRUCTION

A. Leaves of Absence

1. Name: Linda Frank
Position: Teaching Assistant
Type: Personal Leave
Location: Colonie Central High School
Effective Date: September 1, 2020
Ending Date: June 30, 2021

2. Name: Devin Goodwin
Position: Elementary Education Teacher
Type: Child Care Leave Extension
Location: Roessleville Elementary School
Effective Date: July 1, 2020
Ending Date: January 3, 2021

B. Appointment

1. Name: Sean E. Underwood
Address: 19 Brookman Avenue, Delmar, NY 12054
Type: Probationary – 4 Year
Tenure Area: Special Education
Location: Sand Creek Middle School
Effective Date: August 31, 2020
Salary: Schedule II, Step 2; As per the SCTA Contract
Education: B.S. from SUNY Oneonta and M.S. from SUNY Albany
Certification: Initial in Students with Disabilities (Grades 1-6)

C. Summer School Appointments

Approval of the following summer school appointments, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2020 summer school program:

Grades 7-12 Summer School Program

Kim Ferris	Special Education Teacher
Kristen Zepf	Foreign Language Teacher-French 7-12

D. Long-Term Replacement

1.

<u>Name:</u>	Morgan Bachus
<u>Address:</u>	12 Wayto Lane, Ballston Lake, NY 12019
<u>Type:</u>	Long-Term Replacement
<u>Teaching Area:</u>	Childhood Education
<u>Location:</u>	Roessleville Elementary School
<u>Effective Date:</u>	July 1, 2020
<u>Ending Date:</u>	January 3, 2021
<u>Salary:</u>	Schedule II, Step 1; As per the SCTA Contract (pro-rated)
<u>Education:</u>	B.S. and M.S. from SUNY Oneonta
<u>Certification:</u>	Initial in Childhood Education (Grades 1-6)

10. PERSONNEL – SUPPORT

A. Resignation

- 1. Name: Mary Jo Clausen
- Position: Part-Time School Monitor (.56)
- Effective: June 30, 2020
- Reason: Personal

B. Appointment

- 1. Name: Lorraine Minissale
- Address: 6 Harriet Street, Albany, NY 12205
- Position: Temporary Substitute Senior Keyboard Specialist
- Effective: July 1, 2020
- Salary: Previous Hourly Rate
- Hours: 7.5 hours per day (up to 10 transition days)
- Current Location: Colonie Central High School

C. Change of Hours

Effective July 1, 2020:

Gregory Van Buren	Custodial Worker	4.0 hours per day to 6.0 hours per day	SR
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D. Summer School Appointments

Summer School Transportation Program

Sheryl Vermette	<u>School Bus Driver</u>	Current Hourly Summer Sub Driver Rate
Kendra Russell	<u>School Monitor</u>	Current Hourly Rate