

**CIVIL SERVICE CLASSIFICATIONS**

A non-certificated employee, if in District employment prior to February 1, who is moved to another job classification in the District during the work year, shall be moved to the next negotiated level of that classification at the beginning of the following work year.

A non-certificated employee reclassified by action of the Civil Service Commission to a position having a lower salary range shall not lose any salary range rights as a result of the reclassification. However, when the employee involved leaves the particular position involved, the person newly appointed to that position shall be appointed on the proper salary range for that position.

